

DEPARTMENT	ON-SITE	REMOTE	SUSPENDED
Aging	<ul style="list-style-type: none"> <li>Information &amp; Assistance</li> <li>In-Office On-Call</li> </ul>	<ul style="list-style-type: none"> <li>Protective Services</li> <li>After Hours On-Call</li> </ul>	<ul style="list-style-type: none"> <li>OPTIONS Program visits</li> <li>Assessment visits</li> <li>Caregiver Support Program visits</li> <li>No new referrals for OPTIONS, ASSESSMENT and CSP will be assigned</li> </ul>
Assessment/ Tax Claim	Public lobby is closed, no service at the counter	Most administrative and customer service activities will continue unless otherwise listed.	<ul style="list-style-type: none"> <li>Assessor field visits</li> <li>Scheduling of Assessment appeals</li> <li>Customer Appointments</li> </ul>
Community Development		All services except CareerLink will be conducted remotely.	CareerLink services are suspended
Conservation District	<ul style="list-style-type: none"> <li>Office is closed, not accepting any new plans or drop offs.</li> <li>Staff still checking U.S. mail every other day and will re-evaluate our operations status again next week.</li> </ul>	<ul style="list-style-type: none"> <li>Staff is still working remotely to review plans already received and having meetings via phone conferences.</li> </ul>	
Children, Youth and Families	<ul style="list-style-type: none"> <li>24/7 mandated in-person visits to children and families to provide: <ul style="list-style-type: none"> <li>Child protective services investigations and general protective services assessments</li> <li>Ongoing in-home protective services to children living with their own families</li> <li>Ongoing out-of-home protective services to children in CYF custody</li> </ul> </li> </ul>	Receipt of child abuse and general protective services referrals.	<ul style="list-style-type: none"> <li>Suspend walk-in referrals</li> <li>Suspend client visits at the GSC except in emergency situations</li> <li>Suspend parent training and other support groups open to the public</li> </ul>
Coroner	<p>In-person pick up of personal effects or documents at the Coroner's Office will not be available during the County closure.</p> <p><a href="#">Information for Funeral Directors</a></p>		Public Outreach events including Mock Crash events
District Attorney	Services will continue as normal except for otherwise listed.	Chester County Detectives will work remotely	Children's Advocacy Center suspended unless emergency forensic interview is needed.
District Justices	The District Courts are working on reduced hours: 10:00 a.m. to 3:00 p.m.		

Drug and Alcohol	Detox and non-detox service management		Prevention services
Emergency Services	<ul style="list-style-type: none"> <li>9-1-1 and Emergency Operations Services</li> <li>Safety and security services</li> </ul>	<ul style="list-style-type: none"> <li>Fire marshal's investigations and inspections</li> <li>Incident Support Team</li> <li>HazMat Team</li> <li>County Animal Response Team (CART)</li> <li>Mass casualty incident response</li> </ul>	<ul style="list-style-type: none"> <li>Public Safety Training – including PSTC and off site training</li> </ul>
Finance	Risk management support of all departments and all fleet related services will remain intact.	<ul style="list-style-type: none"> <li>Budget preparation</li> <li>Budget management and control</li> <li>Cash and debt management</li> </ul>	
Health	<ul style="list-style-type: none"> <li>Public Health emergency preparedness</li> <li>Disease investigation surveillance</li> <li>Tuberculosis (positives)</li> <li>WIC replenishment</li> <li>STD/HIV (dependent on risk assessment and/or required treatment)</li> <li>Receipt of medical supplies</li> </ul>	<ul style="list-style-type: none"> <li>Nurse Family Partnership</li> <li>Material Child Health</li> <li>Tuberculosis follow-ups</li> <li>Food facility inspections due (unless closed)</li> <li>Sewage inspections (existing &amp; scheduled projects)</li> <li>Well inspections (existing &amp; scheduled projects)</li> </ul>	<ul style="list-style-type: none"> <li>Outreach Events</li> <li>Educational Events</li> <li>On-line payments for Environmental</li> <li>Immunizations</li> <li>New food applications</li> <li>New sewage applications</li> <li>New Well applications</li> <li>Housing Complaint investigations</li> <li>School licensing &amp; inspections</li> <li>Daycare licensing &amp; inspections</li> <li>Long term care licensing &amp; inspections</li> <li>Mobile Home Park licensing &amp; inspections</li> <li>Public Bathing Places licensing &amp; inspections</li> <li>Mosquito-borne Disease Program</li> <li>Temporary Events Program</li> <li>Non-establishment professional licensing</li> <li>Certified Food Manager Licenses</li> </ul>
Human Services	Initial phone referrals for Human Service departments including, but not limited to, Veterans & Early Intervention.		
Library	CCL Exton / Hankin closed to the public	<ul style="list-style-type: none"> <li><a href="#">Library resources available from home</a></li> </ul>	No Van Delivery services

		<ul style="list-style-type: none"> <li>○ Overdrive – e books and e-audio</li> <li>○ Flipster – Magazines</li> <li>● <a href="#">Information Databases</a></li> </ul>	
Parks	<ul style="list-style-type: none"> <li>● Chester County Parks are closed Black Rock Sanctuary Exton Park, Hibernia, Nottingham, Springton Manor Farm, Warwick Park and Wolf's Hollow</li> <li>● Chester County Trails are open with no staff and no amenities - Chester Valley Trail, Schuylkill River Trail, Struble Trail</li> </ul>		
Planning	Endorsement of approved subdivision and land development plans and submission of new plans	All other services will be provided remotely	
Prison	<ul style="list-style-type: none"> <li>● Outside community professional visitation will be conducted in phone visitation room</li> <li>● Appropriate notification provided to the public</li> <li>● Expanded inmate telephone privileges</li> </ul>	<ul style="list-style-type: none"> <li>● Electronic home confinement</li> </ul>	<ul style="list-style-type: none"> <li>● All community visitation is suspended</li> <li>● All community volunteers &amp; related services are suspended</li> </ul>
Prothonotary	Passport services are suspended		
Recorder of Deeds	<ul style="list-style-type: none"> <li>● <b>No counter service</b></li> <li>● Accepting documents for recording via post mail and electronic recording services only</li> </ul>	Limited BLR verification	Front counter services closed Search Room closed to the public
Register of Wills/ Orphans Court	<ul style="list-style-type: none"> <li>● ONLY accepting emergency petitions for guardianships of incapacitated persons and older adult matters.</li> <li>● All other filings and requests must be by Mail ONLY</li> </ul>		The Public lobby is closed for all services except Petitions for Guardianships of an Incapacitated Person and Older Adult matters

Tax Claim	Public lobby is closed, no service at the counter.	Most administrative and customer service activities will continue unless otherwise listed.	<ul style="list-style-type: none"> <li>Assessor field visits</li> <li>Scheduling of Assessment appeals</li> <li>Customer Appointments</li> </ul>
Treasurer	Tax payments will be processed according to the postmark date		All public services are suspended
Veterans' Affairs		All client interviews	Requests for distribution of flags or markers to veterans and families suspended
Voter Services	<ul style="list-style-type: none"> <li>Process new voter registration applications and changes in state elector database</li> <li>Process applications for absentee and mail-in ballots</li> </ul>		All counter service is suspended
Youth Center	<ul style="list-style-type: none"> <li>All services will be provided except for Evening Reporting Center.</li> <li>Visitors will continue to be screened as outlined by the Health Department's guidance and limit non-regulatory programming.</li> </ul>		

**Courts:**

- Unless specifically indicated above in a specific department, all services will continue as normal. Please contact the appropriate Court Department with specific questions about service.

**General:**

- Specific questions about availability of services should be directed to the appropriate County department.