CHESTER COUNTY, PENNSYLVANIA

CONSOLIDATED PLAN (2018-2022)

2020 & CARES Act Funding Action Plan

HOUSING, COMMUNITY, & WORKFORCE DEVELOPMENT

Chester County Department of Community Development

Annual Action Plan
2020
The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Amendment is attached to the 2020 Action Plan. Some terminology included in the 2002 Action Plan has since changed and those changes were incorporated in the appropriate annual Action Plans.

Inclusion of activities to prepare, prevent, or respond to COVID-19 using CARES Act funding. This amendment includes activities funded with Community Development Block Grant COVID funds.

### Executive Summary

**AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

1. **Introduction**

The 2020 Action Plan and its Coronavirus Aid, Relief, and Economic Security (CARES) Act Amendment is the formal application to HUD for these entitlement block grants based on estimated funding levels, and administered by Chester County Department of Community Development (DCD). This Amendment reflects funding as of February 2021.

- Community Development Block Grant (CDBG): $2,585,950
- CDBG-CV (from the CARES Act): $4,145,498
- HOME Investment Partnerships: $1,135,246
- Emergency Solutions Grant (ESG): $221,642
- ESG-CV (from the CARES Act): $2,984,950

The U.S. Department of Housing and Urban Development (HUD) allocates entitlement block grant funding to local and state governments to carry out a variety of housing and community development activities. The Action Plan presents the specific activities that will be undertaken in 2020 to achieve Chester County’s five-year Consolidated Plan (2018-2022) strategies and goals pertaining to affordable housing, homelessness, special needs housing, and economic and community development. In addition, the Action Plan assigns Objectives and Outcomes to each funded activity for 2020. This system facilitates the reporting of accomplishments for each of these activities at the close of the program year. The specific Outcomes and Objectives for each activity can be found in AP-20 Annual goals and objectives.

The 2020 Action Plan also describes how the County plans to use Housing Trust Program (HTP) funds, which are generated from fees associated with real estate transactions, for affordable housing activities. As Chester County’s Community Action Agency, DCD will administer Community Services Block Grant funding, subcontracting with local non-profit agencies to carry out activities such as case management and job readiness programs that are designed to help people become self-sufficient.
The many activities and initiatives intend to strengthen both communities and individuals. Over 95% of the funds will be utilized to benefit low to moderate income county residents. In an effort to focus attention on the areas of greatest need, DCD funding is typically concentrated in urban centers, with resources allocated for countywide activities. DCD will work closely with local governments, nonprofit agencies, housing developers, and concerned residents during 2020 to ensure that the hard work and designated funding has a positive impact throughout the county.

Furthermore, all activities will be completed in accordance with and in an effort to achieve the goals and actions of the Chester County Assessment of Fair Housing, 2018-2022.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Detailed information regarding 2020 goals and objectives is included in section AP-20 of the Annual Plan. The Chester County Consolidated Plan, 2018-2022 identifies the following goals:

- Support Affordable Housing Activities
- Support Efforts to Prevent and End Homelessness
- Support Vital Public Service Activities
- Support Public Facility and Infrastructure Improvements
- Support Economic Development

These goals seek to address priority needs, including:

- Chronically Homeless
- Fair Housing
- General Occupancy Rental Units
- Homeless Prevention
- Housing Stabilization Services
- Promoting and Sustaining Homeownership
- Public Facilities
- Public Infrastructure

Furthermore, the goals and actions in this plan will affirmatively further fair housing by referencing the Chester County Assessment of Fair Housing, 2018-2022.
3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

At the end of each program year, DCD compiles a Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER explains how the previous year’s activities fared and documents the County’s progress toward achieving the Consolidated Plan's goals and objectives.

DCD uses the CAPER as a summary of the accomplishments resulting from funded activities during the preceding calendar year, which helps define how future funds are allocated.

In 2018, DCD restructured its Request for Proposals (RFP) scoring process to take past performance more strongly into account.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

To notify the public about the Action Plan, DCD runs a public announcement ad in the Daily Local News, as well as its e-newsletter to approximately 1,000 subscribers, notifying the public the Action Plan is available to view for a 30-day public comment period. The Action Plan is made available for public viewing at the Chester County Department of Community Development's office, the Chester County Library, and the Coatesville City Hall, as well as online at www.chesco.org/CCDCD. In addition to this, a public hearing is held at an accessible location in which the Action Plan is explained and public comments are recorded. To notify the public about the CARES Act Amendment, DCD runs a public announcement ad in the Daily Local News, as well as its e-newsletter, notifying the public the CARES Act Amendment is available for a 5-day public comment period.

The 2020 Action Plan Public Hearing was held on November 19, 2019 at the Chester County OIC in Coatesville to listen to citizens' needs and help to direct the County's goals. DCD takes into account public feedback during the goal setting and planning process.

The CARES Act Amendment Public Hearing were held on February 7, 2023 both online and in person at the Government Services Building in West Chester to listen to citizens' needs and help to direct the County's goals. DCD takes into account public feedback during the goal setting and planning process.

DCD updated its Citizen Participation Plan (attached with public participation materials) in accordance with HUD guidance for emergency declarations.
5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Please reference attached public participation materials.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

N/A

7. **Summary**

In addition to implementing the Community Development Block Grant (CDBG), HOME Investment Partnerships Program, and Emergency Solutions Grant (ESG), DCD serves as the Continuum of Care (CoC) lead agency in Chester County. DCD also administers Community Services Block Grant (CSBG), Pennsylvania Human Services Block Grant (HSBG), and Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) state housing trust funds.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>CHESTER COUNTY</td>
<td></td>
</tr>
<tr>
<td>CDBG Administrator</td>
<td>CHESTER COUNTY</td>
<td>Department of Community Development</td>
</tr>
<tr>
<td>HOPWA Administrator</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOME Administrator</td>
<td>CHESTER COUNTY</td>
<td>Department of Community Development</td>
</tr>
<tr>
<td>ESG Administrator</td>
<td>CHESTER COUNTY</td>
<td>Department of Community Development</td>
</tr>
<tr>
<td>HOPWA-C Administrator</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)

Chester County Department of Community Development is responsible for the proper administration of the CDBG, ESG, and HOME Program Funds outlined in this plan.

Consolidated Plan Public Contact Information

Dolores Colligan, Director of Chester County Department of Community Development

Government Services Center
AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The priority needs and goals identified by the Chester County Department of Community Development (DCD) in its Consolidated Plan, 2018-2022 will guide its future funding awards and programming for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Program (HOME), as well as allocations of its Housing Trust Program. The consolidated planning process began with the development of the Chester County Assessment of Fair Housing, 2018-2022, partnering with the Housing Authority of Chester County (HACC).

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

DCD has strong partnerships and coordinates with many agencies in the community. For example, DCD has a memorandum of understanding with the Chester County Department of Human Services to administer HealthChoices Reinvestment funds to further housing options for persons with mental health disabilities.

The DCD Director, Deputy Director, and other staff participate in a variety of community activities and boards throughout the county. The DCD Director also serves as the local Workforce Development Board Director and the Chair of the Board of the Housing Authority of Chester County. Chester County Partnership to End Homelessness plays a critical role in facilitating these partnerships between public agencies and non-profit organizations, including service providers, through shared data about vulnerable populations.

Chester County Partnership to End Homelessness, previously known as Decade to Doorways has a Governance Board that oversees a variety of working committees. The committees focus on specific issues such as coordinated entry oversight, system performance outcome measurement, the Continuum of Care application, data quality management, permanent housing options, and community outreach. This strengthens efforts to provide community service, housing, health, workforce, and other needs for Chester County residents.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Chester County, through the Department of Community Development (DCD), serves as the jurisdiction's Continuum of Care Lead Agency. The Decade to Doorways Plan to Prevent and End Homelessness serves as the guiding document that outlines the goals, strategies and benchmarks to be accomplished to
address the needs of persons experiencing homelessness. Program efforts focus specifically on vulnerable populations, including the chronically homeless and families experiencing homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

Serving as the jurisdiction’s Continuum of Care Lead Agency, DCD makes funding recommendations to the County Board of Commissioners based on the goals and strategies outlined in the Consolidated Plan and Chester County Partnership to End Homelessness Implementation and Governance Structure. The Commissioners ultimately decide whether to approve those recommendations. DCD, as the CoC lead, is also responsible for establishing the policies and procedures and for the administration of the jurisdiction’s Chester County Homeless Management Information System (CC HMIS), formerly known as Chester County Client Information Management System (CCCIMS). DCD employs a dedicated CCCIMS staff person to ensure data integrity and maintain compliance with all federal HMIS and Hearth Act regulations.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.
<table>
<thead>
<tr>
<th>1</th>
<th>Agency/Group/Organization</th>
<th>HOUSING AUTHORITY OF CHESTER COUNTY</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
</tr>
<tr>
<td></td>
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<td>Services-Children</td>
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<td></td>
<td></td>
<td>Services-Elderly Persons</td>
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<td></td>
<td>Services-Persons with Disabilities</td>
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<td></td>
<td></td>
<td>Services-Health</td>
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<td></td>
<td></td>
<td>Services-Employment</td>
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<tr>
<td></td>
<td></td>
<td>Services - Broadband Internet Service Providers</td>
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<tr>
<td></td>
<td></td>
<td>Services - Narrowing the Digital Divide</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Health Agency</td>
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<td></td>
<td></td>
<td>Child Welfare Agency</td>
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<td></td>
<td></td>
<td>Agency - Managing Flood Prone Areas</td>
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<tr>
<td></td>
<td></td>
<td>Agency - Management of Public Land or Water Resources</td>
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<tr>
<td></td>
<td></td>
<td>Agency - Emergency Management</td>
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<tr>
<td></td>
<td></td>
<td>Other government - County</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Planning organization</td>
</tr>
<tr>
<td></td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Public Housing Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Members of each County department receive DCD's e-newsletters and most follow DCD on social media. DCD has ongoing relationships through a variety of County of Chester partnerships to solicit input on planned activities. The Chester County Health Department collaborates on lead mitigation efforts, and provides data and information on various public health initiatives. The Chester County Planning Commission and the Chester County Water Resources Authority provide input on proposed Action Plan activities to advise on potential impacts. The Department of Emergency Services receives and shares information on floodplain areas through its oversight of the Chester County All Hazards Mitigation Plan. It also engages with telecommunications companies, including broadband services providers, to implement ChescoAlerts to mitigate any broadband emergency access issues. In June 2020, DCD sent out an e-newsletter regarding the &quot;Comcast Internet Essentials&quot; program for low income households and encouraged providers to share with their constituents. It should be noted that 98.89% of county residents have access to three or more broadband providers. The Chester County Library System provides free wi-fi and internet access at all of its 18 locations throughout the county, ensuring access to free connectivity at a location easily accessible to most County residents. Its flagship location in Exton made a copy of the 2020 Action Plan available for review throughout the comment period.</td>
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</table>

| Agency/Group/Organization | CHESTER COUNTY |

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<table>
<thead>
<tr>
<th>Agency/Group/Organization Type</th>
<th>Housing</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Services-Children</td>
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<td>Services-Elderly Persons</td>
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<td>Services-Health</td>
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<td>Other government - County</td>
</tr>
<tr>
<td></td>
<td>Planning organization</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What section of the Plan was addressed by Consultation?</th>
<th>Housing Need Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Non-Homeless Special Needs</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
</tr>
<tr>
<td>Members of each County department receive DCD’s e-newsletters and most follow DCD on social media. DCD has ongoing relationships through a variety of County of Chester partnerships to solicit input on planned activities. The Chester County Health Department collaborates on lead mitigation efforts, and provides data and information on various public health initiatives. The Chester County Planning Commission and the Chester County Water Resources Authority provide input on proposed Action Plan activities to advise on potential impacts. The Department of Emergency Services receives and shares information on floodplain areas through its oversight of the Chester County All Hazards Mitigation Plan. It also engages with telecommunications companies, including broadband services providers, to implement ChescoAlerts to mitigate any broadband emergency access issues. In June 2020, DCD sent out an e-newsletter regarding the &quot;Comcast Internet Essentials&quot; program for low income households and encouraged providers to share with their constituents. It should be noted that 98.89% of county residents have access to three or more broadband providers. The Chester County Library System provides free wi-fi and internet access at all of its 18 locations throughout the county, ensuring access to free connectivity at a location easily accessible to most County residents. Its flagship location in Exton made a copy of the 2020 Action Plan available for review throughout the comment period.</td>
<td></td>
</tr>
</tbody>
</table>

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A
### Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Chester County Department of Community Development</td>
<td>Homeless and Special Needs; Consolidated Plan 2018-2022 Goals</td>
</tr>
<tr>
<td>Workforce Innovation &amp; Opportunity Act Local Plan</td>
<td>Chester County Department of Community Development</td>
<td>The WIOA Plan corresponds to workforce goals throughout Chester County and to economic development goals of the Strategic Plan of the Consolidated Plan 2018-2022</td>
</tr>
<tr>
<td>Assessment of Fair Housing, 2018-2022</td>
<td>Chester County Department of Community Development</td>
<td>AFH Goals are directly integrated into the Strategic Plan of the Consolidated Plan 2018-2022</td>
</tr>
<tr>
<td>Decade to Doorways Operational Plan</td>
<td>Chester County Department of Community Development</td>
<td></td>
</tr>
</tbody>
</table>

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**
AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

DCD has increasingly utilized social media tools, including its e-newsletter, Facebook, and LinkedIn to broaden awareness of initiatives and funded activities. DCD also gathers community input at public hearings, and other public events and forums. In spring 2020, DCD updated its Citizen Participation Plan (attached with public participation materials).
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>Public hearing for 2020 draft Action Plan held on November 19, 2019 at 6:00 p.m. at the Chester County OIC in Coatesville. Public hearings for the COVID amendments were held on July 29, 2020 at 3:00 p.m. (12 attendees); December 16, 2020 at 3:30 p.m. (12 attendees); February 24, 2021 (14 attendees); and January 5, 2022 (7 attendees) via Zoom. Videos of the public hearings and presentation slides were posted to the DCD website.</td>
<td>Please reference attached Public Participation Materials attachment for summary of public comments.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
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</tr>
<tr>
<td>2</td>
<td>Newspaper Ad</td>
<td>Persons with disabilities Non-targeted/broad community</td>
<td>Advertisement of the 2020 draft action plan, public hearing, and 30 day comment period published November 10, 2019. Advertisement of the COVID amendments, public hearings, and 5 business day comment periods were published July 26, 2020, December 16, 2020, February 21, 2021, and January 2, 2022 respectively.</td>
<td>n/a</td>
<td>n/a</td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
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</tr>
<tr>
<td>3</td>
<td>Internet Outreach</td>
<td>Non-English Speaking - Specify other language: Google Translate supports 100+ languages</td>
<td>Advertisement of the 2020 draft action plan, public hearing, and 30 day comment period published November 10, 2019. All materials related to the 2020 Action Plan were also posted on the DCD website. Advertisement of the COVID amendments, public hearings, and 5 day comment periods were published July 26, 2020; December 16, 2020; February 21, 2021, and January 2, 2022; respectively. All materials related to the COVID amendment were also posted on the DCD website.</td>
<td>n/a</td>
<td></td>
<td><a href="http://www.chesco.org/CCD">www.chesco.org/CCD</a></td>
</tr>
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</table>

Annual Action Plan 2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Internet Outreach</td>
<td>Non-targeted/broad community</td>
<td>DCD e-newsletter regarding the 2020 draft action plan, public hearings, and 30 day comment periods sent to over 1,000 subscribers. DCD e-newsletter regarding COVID amendments, public hearings, and 5 business day comment periods were sent to over 1,110 subscribers.</td>
<td>n/a</td>
<td></td>
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<tr>
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<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
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</tr>
<tr>
<td>6</td>
<td>Plan copies</td>
<td>Non-targeted/broad community</td>
<td>DCD placed hard copies of the 2020 Action Plan at the DCD office, Chester County Library, and City of Coatesville administrative office. Due to COVID-19, DCD posted a hard copy of the COVID amendment for review in its office only and offered to make hard copies available upon request.</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Enewsletter</td>
<td>Non-targeted/broad community</td>
<td>DCD e-newsletter regarding the February 2023 COVID amendment, public hearing, and 5 business day comment periods were sent to over 1,000 subscribers on February 2, 2023</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of Response/Attendance</td>
<td>Summary of Comments Received</td>
<td>Summary of Comments Not Accepted and Reasons</td>
<td>URL (If Applicable)</td>
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</tr>
<tr>
<td>8</td>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>A hybrid public hearing to solicit comments on the proposed Amendment was held at 4:00 p.m. on Tuesday, February 7, 2023, in person and via Zoom. There was one public attendee via zoom.</td>
<td>None</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Newspaper Ad</td>
<td>Persons with disabilities Non-targeted/broad community</td>
<td>Advertisement of the February 2023 COVID amendment, public hearing, and 5 business day comment periods was published in the Daily Local News on January 31, 2023.</td>
<td>None</td>
<td></td>
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</tr>
</tbody>
</table>

*Table 4 – Citizen Participation Outreach*
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The County of Chester anticipates receiving Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnerships Program funds from HUD, during the five year period of this Consolidated Plan. These funding sources will also be leveraged by the county's Housing Trust Fund and other available resources such as the Community Services Block Grant and the Pennsylvania Housing Trust (PHARE).

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td></td>
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<tr>
<td></td>
<td></td>
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<td>Program Income: $</td>
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<td>Prior Year Resources: $</td>
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<td></td>
<td>Total: $</td>
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<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition</td>
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<td>Admin and Planning</td>
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<td>Economic Development</td>
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<td></td>
<td>Housing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Public Improvements</td>
<td>2,585,950</td>
<td>6,429,594</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Public Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program</td>
<td>Source of Funds</td>
<td>Uses of Funds</td>
<td>Expected Amount Available Year 1</td>
<td>Narrative Description</td>
</tr>
<tr>
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</tr>
<tr>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
<td>Prior Year Resources: $</td>
</tr>
<tr>
<td>HOME</td>
<td>public - federal</td>
<td>Acquisition Homebuyer assistance</td>
<td>Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA</td>
<td>1,135,246</td>
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<tr>
<td>ESG</td>
<td>public - federal</td>
<td>Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing</td>
<td></td>
<td>221,642</td>
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<tr>
<td>Program</td>
<td>Source of Funds</td>
<td>Uses of Funds</td>
<td>Expected Amount Available Year 1</td>
<td>Narrative Description</td>
</tr>
<tr>
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<td></td>
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<td>Annual Allocation: $</td>
<td>Program Income: $</td>
</tr>
<tr>
<td>Other</td>
<td>public - federal</td>
<td>Admin and Planning Economic Development Housing Overnight shelter Public Improvements Public Services Rapid re-housing (rental assistance) Rental Assistance</td>
<td>4,145,498</td>
<td>0</td>
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<td>Other</td>
<td>public - federal</td>
<td>Admin and Planning Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Other</td>
<td>2,984,950</td>
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<td>Other</td>
<td>public - local</td>
<td>Acquisition Admin and Planning Homeowner rehab Multifamily rental new construction Rapid re-housing (rental assistance)</td>
<td>360,000</td>
<td>0</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Chester County uses a variety of other sources to supplement its federal entitlement funding from HUD. Additionally, its subrecipients frequently use public funding, foundation and corporate grants, private loans, in kind contributions, and general donations. In many cases, the credibility and commitment that accompany a federal funding award letter reassures other grant makers about the quality of the activity. Knowing this, the Department of Community Development (DCD), takes seriously the obligation to work with its community partners.

The DCD entitlement application requires that applicants identify their efforts in obtaining other public and private resources that address needs identified in the Consolidated Plan, as well as other critical County planning documents. DCD encourages applicants to secure leveraged funding for proposed activities. All agencies receiving entitlement funding are required to provide a certification of any matching funds for the activity. This certification is documented in the agency’s file and is applied to the HOME match report.

DCD also receives County Housing Trust Program and administers Community Revitalization Program funding that is allocated to activities supporting housing and community development initiatives. In 2018, DCD leveraged nearly $3 million of these funds to address needs identified in the Consolidated Plan. Housing activities funded by DCD usually utilize some combination of HUD entitlement funds, state grant funding through the Pennsylvania Housing Finance Agency’s PennHOMES or the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) State Housing Trust Fund programs, tax credits and other funding such as HUD’s Section 202 program for elderly housing. In 2019, Home4Good awards, administered by the Pennsylvania Housing Finance Agency and Federal Home Loan Bank Pittsburgh, will provide additional new funding sources to Chester County providers. Similarly, community services and homeless assistance activities typically leverage private foundation funding. Leveraged funds for the First Time Homebuyer program come from loans from private lending institutions.
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

In addition to leveraging available funds to offer programs and services to Chester County residents, DCD routinely provides letters of support or certifications of consistency with the Consolidated Plan to agencies when they apply for other funding to support activities that address the identified needs. Projecting entitlement funding allocations through program year 2022 continues to be challenging due to uncertainty in the federal budget. For the purposes of completing the Consolidated Plan (2018-2022), the "Expected Amount Available Remainder of Con Plan" balance uses five year projections initially based on 2017 entitlement amounts.
### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Support Affordable Housing Activities (AFH #1)</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Coatesville</td>
<td>General Occupancy Rental Units Promoting and Sustaining Homeownership Housing Stabilization Services AFH: Location/type of affordable housing AFH: Availability of affordable units; size ranges AFH: Lack of housing with supportive services</td>
<td>CDBG: $220,000 HOME: $175,000 County Housing Trust: $330,000</td>
<td>Homeowner Housing Added: 7 Household Housing Unit Homeowner Housing Rehabilitated: 130 Household Housing Unit Direct Financial Assistance to Homebuyers: 10 Households Assisted Other: 1 Other</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
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</tr>
<tr>
<td>3</td>
<td>Support Vital Public Service Activities (AFH #7)</td>
<td>2018</td>
<td>2022</td>
<td>Non-Homeless Special Needs</td>
<td>Coatesville Neighborhood Revitalizing Strategy Area Chester County</td>
<td>Fair Housing Public Facilities Housing Stabilization Services AFH: Need for awareness</td>
<td>CDBG: $74,947, CDBG-CV: $224,898</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 1235 Persons Assisted, Public service activities for Low/Moderate Income Housing Benefit: 35 Households Assisted, Homelessness Assisted Homelessness Prevention: 45 Persons Assisted, Other: 1 Other</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
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</tr>
<tr>
<td>4</td>
<td>Support Public Facilities and Infrastructure</td>
<td>2018</td>
<td>2022</td>
<td>Non-Housing Community Development</td>
<td>Coatesville Neighborhood Revitalizing Strategy Area County-wide Low Mod Block Group</td>
<td>Public Facilities Public Infrastructure</td>
<td>CDBG: $1,187,121 CDBG-CV: $613,750</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7425 Persons Assisted</td>
</tr>
<tr>
<td>6</td>
<td>Support Planning and Administration</td>
<td>2018</td>
<td>2022</td>
<td>Planning and Administration</td>
<td>Coatesville Neighborhood Revitalizing Strategy Area Chester County County-wide Low Mod Block Group</td>
<td>Planning and Administration</td>
<td>CDBG: $517,269 HOME: $113,547 ESG: $16,623 CDBG-CV: $829,100 ESG-CV: $298,495</td>
<td>Other: 1 Other</td>
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<tr>
<td>7</td>
<td>AFH: Coordination of providers</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing Homeless</td>
<td>Chester County</td>
<td>AFH: Availability of affordable units; size ranges AFH: Impediments to mobility AFH: Public Housing for those with disabilities AFH: Location of accessible housing</td>
<td>County Housing Trust: $1</td>
<td>Other: 1 Other</td>
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<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
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<tr>
<td>8</td>
<td>AFH: Expand transportation opportunities</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Chester County</td>
<td>AFH: Public transportation</td>
<td>County Housing Trust: $1</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Public Housing</td>
<td></td>
<td>AFH: Transportation for people with disabilities</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Non-Housing Community</td>
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<td></td>
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<td>Development</td>
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<tr>
<td>9</td>
<td>AFH: Expanding opportunities</td>
<td>2018</td>
<td>2022</td>
<td>Non-Housing</td>
<td>Chester County</td>
<td>AFH: Lack of private investment</td>
<td>County Housing Trust: $1</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Community Development</td>
<td></td>
<td>AFH: Location of employers</td>
<td></td>
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<tr>
<td>10</td>
<td>AFH: Create awareness</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Chester County</td>
<td>AFH: Quality of housing education programs</td>
<td>County Housing Trust: $1</td>
<td>Other: 1 Other</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Homeless</td>
<td></td>
<td>AFH: Need for awareness</td>
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<tr>
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<td></td>
<td>Non-Housing</td>
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<td></td>
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<td></td>
<td>Community Development</td>
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</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
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</tr>
<tr>
<td>11</td>
<td>AFH: Integrate housing efforts</td>
<td>2018</td>
<td>2022</td>
<td>Affordable Housing</td>
<td>Chester County</td>
<td>AFH: Location/type of affordable housing AFH: Public Housing for those with disabilities AFH: Lack of housing with supportive services AFH: Assistance transitioning: integrated housing AFH: Quality of housing education programs</td>
<td>County Housing Trust: $1</td>
<td>Other: 1 Other</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary

Goal Descriptions
<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
</table>
| 1 | Support Affordable Housing Activities (AFH #1) | Supporting affordable housing activities includes developing affordable housing, assisting with homeowner rehabilitation, and promoting first time homeownership opportunities. This goal includes Assessment of Fair Housing Goal #1: Increase opportunities for and access to safe decent and affordable permanent housing  
2020 AFH action item includes:  
• Participate in Decade to Doorways’ Governance Board and related activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2 | Support Efforts to Prevent and End Homelessness | Address efforts to support permanent housing and end homelessness in Chester County, including efforts related to COVID-19.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 3 | Support Vital Public Service Activities (AFH #7) | Public service activities support a variety of activities supporting housing efforts, financial literacy, legal assistance, and fair housing, including activities directly related to COVID-19. This goal also includes Assessment of Fair Housing Goal #7: Expand efforts to increase understanding of fair housing rights, responsibilities and affordable housing resources  
2020 AFH action items include:  
• Review fair housing programming on a regular basis and target fair housing educational efforts to remove barriers to fair housing  
• Provide access to FHIP and legal services for fair housing or other legal matters related to housing  
• Include fair housing education for homebuyer program participants  
• Provide fair housing materials for all residents living in publicly supported housing                                                                                                                                                                                                                                                                                                                                                       |
| 4 | Support Public Facilities and Infrastructure   | Public facilities and infrastructure needs vary by community. In the past, Chester County has supported senior centers, community centers, shelter improvements, and a variety of infrastructure activities, such as street improvements, water and sewer line replacements, and floodway stabilization.                                                                                                                                                                                                                                                                                                                                 |

Annual Action Plan  
2020  

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Support Planning and Administration</td>
<td>Support administration of Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant programs, as well as CDBG-CV and ESG-CV CARES Act funding.</td>
</tr>
</tbody>
</table>
| 7 | AFH: Coordination of providers | Assessment of Fair Housing Goal #2: Work in coordination with providers and consumers from the disabled, special needs and homeless community to remove physical and institutional barriers to obtain and maintain housing.  
2020 action item includes:  
- Continue operation of the Housing Locator Program to identify housing opportunities for homeless persons (refer to Consolidated Plan Goal #2: Support Efforts to Prevent and End Homelessness)  
Funds to support the AFH Goals included in this plan will be budgeted from funding sources outside the scope of the Consolidated Plan. |
| 8 | AFH: Expand transportation opportunities | Assessment of Fair Housing Goal #3: Expand transportation opportunities for residents with limited options.  
2020 action item includes:  
- Explore possibilities for providing transit options for low income residents to connect with job opportunities throughout Chester County and other employment hubs through involvement in the implementation of the Chester County Planning Commission’s comprehensive plan, Landscapes3  
Funds to support the AFH Goals included in this plan will be budgeted from funding sources outside the scope of the Consolidated Plan. |
<table>
<thead>
<tr>
<th>Goal Name</th>
<th>AFH: Expanding opportunities</th>
</tr>
</thead>
</table>
| **Goal Description** | Assessment of Fair Housing Goal #5: Enhance and expand opportunities in underserved communities. 2020 action item includes:  
  - Continue offering career training, GED, and financial stability programs to increase employment capacity  
Funds to support the AFH Goals included in this plan will be budgeted from funding sources outside the scope of the Consolidated Plan. |

<table>
<thead>
<tr>
<th>Goal Name</th>
<th>AFH: Create awareness</th>
</tr>
</thead>
</table>
| **Goal Description** | Assessment of Fair Housing Goal #6: Create awareness about the availability of housing, workforce development and community service resources in the county and how to obtain them  
2020 action item includes:  
  - Provide information about community events via web site and e-newsletter communications to citizens so that they can access housing, workforce development, and community services within the county  
Funds to support the AFH Goals included in this plan will be budgeted from funding sources outside the scope of the Consolidated Plan. |
<table>
<thead>
<tr>
<th>11</th>
<th>Goal Name</th>
<th>AFH: Integrate housing efforts</th>
</tr>
</thead>
</table>
|    | Goal Description | Assessment of Fair Housing Goal #8: Integrate housing efforts among County of Chester departments and the Housing Authority of the County of Chester 2020 action items include:  
  • Participate in the Decade to Doorways Plan to Prevent and End Homelessness and issue housing choice vouchers to the most vulnerable homeless citizens of Chester County  
  • Participate in the Chester County Planning Commission’s Housing Options Task Force to increase housing opportunities for Chester County residents through partnership efforts between private, public and non-profit sectors  
Funds to support the AFH Goals included in this plan will be budgeted from funding sources outside the scope of the Consolidated Plan. |
Projects

AP-35 Projects – 91.220(d)

Introduction

The projects outlined below serve as Chester County's organizational structure under which 2020 Action Plan activities can be tracked and associated. All projects listed below align with priorities included in the Consolidated Plan, 2018-2022. The projects also include additional CARES Act funds: CDBG-CV and ESG-CV.

Projects

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Housing and Community Support Services</td>
</tr>
<tr>
<td>2</td>
<td>Homeless Shelter</td>
</tr>
<tr>
<td>3</td>
<td>Housing Rehabilitation</td>
</tr>
<tr>
<td>4</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td>5</td>
<td>Community Revitalization</td>
</tr>
<tr>
<td>6</td>
<td>HESG 2020</td>
</tr>
<tr>
<td>7</td>
<td>Planning and Administration</td>
</tr>
<tr>
<td>8</td>
<td>CV-Housing and Community Support Services</td>
</tr>
<tr>
<td>9</td>
<td>CV-Planning and Administration</td>
</tr>
</tbody>
</table>

Table 7 - Project Information
Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

A diverse array of services will be carried out in 2020 for individuals and families in need. The 2020 activities include a significant emphasis on underserved communities by supporting the acquisition of seven lots by Habitat for Humanity of Chester County for future affordable homeownership construction; acquisition of a property in Coatesville for the Thistle Hills program; renovation of Human Services Inc. Clubhouse Program for persons with developmental disabilities; and funding Open Hearth's Targeted Population Coordinator to help guide efforts to end chronic homelessness in Chester County.

Significant entitlement funding is allocated to Housing and Community Support Service activities that provide financial assistance, support services and other means of assistance aimed at housing stabilization and homelessness prevention. Funding for emergency shelter operations and maintenance is also supported. Beginning on January 1, 2020, the restructured Coordinated Entry System will feature separate Call Center services, staffed by PA 211, and a dedicated Street Outreach team.

To respond to emerging COVID needs, DCD issued its "Public Services Related to COVID-19" requests for proposals in April 2020 and October 2020.
<table>
<thead>
<tr>
<th><strong>1</strong></th>
<th>Project Name</th>
<th>Housing and Community Support Services</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Target Area</td>
<td>Coatesville Neighborhood Revitalizing Strategy Area Chester County</td>
</tr>
<tr>
<td></td>
<td>Goals Supported</td>
<td>Support Affordable Housing Activities (AFH #1) Support Efforts to Prevent and End Homelessness Support Vital Public Service Activities (AFH #7)</td>
</tr>
<tr>
<td></td>
<td>Needs Addressed</td>
<td>Fair Housing Homeless Prevention Promoting and Sustaining Homeownership Housing Stabilization Services AFH: Location/type of affordable housing AFH: Impediments to mobility AFH: Quality of housing education programs AFH: Need for awareness</td>
</tr>
<tr>
<td></td>
<td>Funding</td>
<td>CDBG: $244,377 County Housing Trust: $40,000</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>To support housing and community service activities throughout Chester County.</td>
</tr>
<tr>
<td></td>
<td>Target Date</td>
<td>12/31/2021</td>
</tr>
<tr>
<td></td>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>The Chester County Department of Community Development estimates that 1,627 individuals and 80 households will be served by the activities under this project.</td>
</tr>
<tr>
<td></td>
<td>Location Description</td>
<td>Activities in this project will take place county-wide</td>
</tr>
</tbody>
</table>
### Planned Activities
- Housing Equality Center: Fair Housing Activities
- Housing Partnership of Chester County, Inc.: Housing Counseling Services
- Human Services, Inc.: Emergency Rental Assistance
- Kennett Area Community Services: Homeless Prevention and Diversion
- Legal Aid of Southeastern Pennsylvania, Inc.: Legal Services
- Open Hearth, Inc.: Goal Achievement Program, Family Savings Partner Program, Financial Insight Resource Management (GAP/FSP/FIRM)
- Oxford Area Neighborhood Services Center: Housing Resource Coordinator
- United Way of Chester County: Coordinated Entry System Call Center Services

Other related activities are supported by the Chester County Department of Community Development through a variety of other funding streams, including, but not limited to, the Community Services Block Grant, Human Services Block Grant, and state housing trust funds.

<table>
<thead>
<tr>
<th>2</th>
<th>Project Name</th>
<th>Homeless Shelter</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>Chester County</td>
<td></td>
</tr>
</tbody>
</table>
| **Goals Supported** | Support Efforts to Prevent and End Homelessness  
Support Vital Public Service Activities (AFH #7)  
AFH: Coordination of providers  
AFH: Integrate housing efforts |
| **Needs Addressed** | Homeless Prevention  
Chronically Homeless  
Housing Stabilization Services |
<p>| <strong>Funding</strong> | CDBG: $63,000 |
| <strong>Description</strong> | To fund shelter activities throughout Chester County (does not include activities funded with Emergency Solutions Grant). |
| <strong>Target Date</strong> | 12/31/2021 |
| <strong>Estimate the number and type of families that will benefit from the proposed activities</strong> | The Chester County Department of Community Development estimates that 280 persons experiencing homelessness will benefit from the activities associated with this project. |</p>
<table>
<thead>
<tr>
<th>Location Description</th>
<th>Project will serve participants county-wide.</th>
</tr>
</thead>
</table>
| **Planned Activities** | • Friends Association for the Care & Protection of Children Trauma-Informed Shelter Renovation  
• Safe Harbor of Chester County: Emergency Shelter and Case Management  
Other related emergency shelter activities are supported by the Chester County Department of Community Development through a variety of other funding streams, including, but not limited to, the Community Services Block Grant, Human Services Block Grant, and state housing trust funds. |

3 **Project Name**  Housing Rehabilitation  
**Target Area**  Coatesville Neighborhood Revitalizing Strategy Area  
Chester County  
County-wide Low Mod Block Group  
**Goals Supported**  Support Affordable Housing Activities (AFH #1)  
**Needs Addressed**  Fair Housing  
Promoting and Sustaining Homeownership  
Housing Stabilization Services  
AFH: Displacement of residents; economic pressure  
AFH: Location/type of affordable housing  
AFH: Location of accessible housing  
AFH: Deteriorated and abandoned properties  
**Funding**  CDBG: $100,000  
County Housing Trust: $290,000  
**Description**  To support housing rehabilitation activities for income eligible households.  
**Target Date**  12/31/2020  
**Estimate the number and type of families that will benefit from the proposed activities**  130 households will benefit from the activities under this project.  
All households will be low-moderate income, and at least 20 households will be seniors.  
**Location Description**  Activities under this project will be county-wide.  
**Planned Activities**  

4 **Project Name**  Affordable Housing
| **Target Area** | Coatesville Neighborhood Revitalizing Strategy Area  
Chester County  
County-wide Low Mod Block Group |
|----------------|----------------------------------------------------------------------------------|
| **Goals Supported** | Support Affordable Housing Activities (AFH #1)  
Support Efforts to Prevent and End Homelessness  
AFH: Integrate housing efforts |
| **Needs Addressed** | Fair Housing  
Homeless Prevention  
General Occupancy Rental Units  
Promoting and Sustaining Homeownership  
AFH: Location/type of affordable housing  
AFH: Availability of affordable units; size ranges  
AFH: Location of accessible housing |
| **Funding** | CDBG: $420,000  
HOME: $175,000  
County Housing Trust: $40,000 |
| **Description** | To support affordable housing activities throughout Chester County,  
including affordable rental development, first-time homebuyers program,  
and acquisition of property for future homeownership development. |
| **Target Date** | 12/31/2020 |
| **Estimate the number and type of families that will benefit from the proposed activities** | Ten (10) households will benefit from the First Time Homebuyer Program  
and five (5) individuals will benefit from the Thistle Hills Program. Seven (7) units will be created by the Habitat for Humanity of Chester County property acquisition in the City of Coatesville. PETRA Community Housing will receive $30,000 in HOME funds for Community Housing Development Organization (CHDO) administration. |
| **Location Description** | First Time Homebuyer activities take place county-wide and Thistle Hills and Habitat for Humanity activities will be located in Coatesville, PA. |
| **Planned Activities** | • Habitat for Humanity of Chester County: Coatesville Property Acquisition for future development  
• Housing Partnership of Chester County, Inc: First Time Homebuyer Program  
• PETRA Community Housing: CHDO Administration  
• Thistle Hills: Affordable Housing Acquisition |
| **Project Name** | Community Revitalization |
| Target Area       | Coatesville Neighborhood Revitalizing Strategy Area  
                          Chester County  
                          County-wide Low Mod Block Group  
                          Slum/Blight |
|-------------------|----------------------------------------------------|
| Goals Supported   | Support Public Facilities and Infrastructure  
                          AFH: Expanding opportunities |
| Needs Addressed   | Public Facilities  
                          Public Infrastructure |
| Funding           | CDBG: $887,121 |
| Description       | To undertake eligible community development efforts in Chester County, including community facilities and public works activities. |
| Target Date       | 12/31/2021 |
| Estimate the number and type of families that will benefit from the proposed activities | 2,560 residents of Valley Township will benefit from the Concord Street Reconstruction Activity under this project. In addition, approximately 887 people annually will benefit from the rehabilitations and renovations of the Chester County OIC agency headquarters in Coatesville and the Human Services, Inc. Clubhouse program. |
| Location Description | Concord Street Reconstruction will take place in Valley Township, PA, the Chester County OIC headquarters is located in Coatesville and serves people from throughout the county, and the Clubhouse program serves adults with disabilities in various areas of the county. |
| Planned Activities | |

6

<table>
<thead>
<tr>
<th>Project Name</th>
<th>HESG 2020</th>
</tr>
</thead>
</table>
| Target Area        | Coatesville Neighborhood Revitalizing Strategy Area  
                          Chester County  
                          County-wide Low Mod Block Group |
| Goals Supported    | Support Efforts to Prevent and End Homelessness  
                          Support Planning and Administration  
                          AFH: Coordination of providers  
                          AFH: Create awareness  
                          AFH: Integrate housing efforts |
| Needs Addressed    | Homeless Prevention  
                          Chronically Homeless  
                          Housing Stabilization Services  
                          Planning and Administration  
                          AFH: Lack of housing with supportive services |
| **Funding** | ESG: $221,642  
ESG-CV: $2,984,950 |
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Description</strong></td>
<td>To support 2020 Emergency Solutions Grant and ESG-CV funded activities, including planning and administration.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>9/1/2022</td>
</tr>
</tbody>
</table>
| **Estimate the number and type of families that will benefit from the proposed activities** | Estimates include:  
- 200 homeless individuals will benefit from homeless shelter  
- 75 households will benefit from prevention services  
- 25 households will benefit from rapid rehousing  
- 100 households will benefit from Street Outreach services |
| **Location Description** | Activities will occur county-wide. |
| **Planned Activities** | • Chester County Client Information Management System: COVID System Expansion and Data Entry Assistance (includes ESG and ESG-CV funds; added August 2020; updated January 2022)  
• Chester County DCD: Emergency Hotel Stays (includes ESG-CV funds; added January 2022)  
• Housing Authority of Chester County: Prevention Services Related to COVID-19 (includes ESG-CV funds; added August 2020)  
• Human Services, Inc.: Rapid Rehousing Administration  
• Human Services, Inc.: Street Outreach (includes ESG-CV funds; added August 2020)  
• Planning and Administration (includes ESG-CV funds; updated August 2020)  
• Ann's Heart Emergency Resources (added March 2022)  
• Safe Harbor of Chester County Air Quality Maintenance (added March 2022)  
• United Way of Chester County Coordinated Entry 211 Call Center (added March 2022)  
• The Community, Youth, and Women's Alliance Public Services Related to COVID-19 and Basement Health Improvements (added March 2022)  
• Friends Association for the Care and Protection of Children COVID-Related Shelter Needs and HVAC Improvements (added March 2022)  
• WC Atkinson Shelter COVID-19 Recovery (added March 2022) |
|---|---|
| **7** | **Project Name**  
Planning and Administration |
| **Target Area** | Chester County |
| **Goals Supported** | Support Planning and Administration |
| **Needs Addressed** | Planning and Administration |
| **Funding** | CDBG: $517,190  
HOME: $113,525 |
<p>| <strong>Description</strong> | To support 2020 planning and administration for the CDBG and HOME programs. |
| <strong>Target Date</strong> | 12/31/2020 |</p>
<table>
<thead>
<tr>
<th><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location Description</strong></td>
<td>Planning and administration activities will be undertaken on behalf or residents county-wide.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Support planning and administration associated with CDBG and HOME activities. Emergency Solutions Grant planning and administration is included in HESG 2020.</td>
</tr>
<tr>
<td><strong>8</strong></td>
<td><strong>Project Name</strong></td>
</tr>
<tr>
<td></td>
<td>CV-Housing and Community Support Services</td>
</tr>
</tbody>
</table>
| **Target Area** | Coatesville Neighborhood Revitalizing Strategy Area  
Chester County  
County-wide Low Mod Block Group |
| **Goals Supported** | Support Efforts to Prevent and End Homelessness  
Support Vital Public Service Activities (AFH #7)  
AFH: Coordination of providers  
AFH: Expanding opportunities  
AFH: Integrate housing efforts |
| **Needs Addressed** | Homeless Prevention  
Chronically Homeless  
Public Facilities  
Housing Stabilization Services  
AFH: Displacement of residents; economic pressure  
AFH: Impediments to mobility  
AFH: Lack of housing with supportive services |
| **Funding** | CDBG-CV: $1,484,523 |
| **Description** | Housing and community support services to prepare for, prevent, and respond to COVID-19. |
| **Target Date** | 12/31/2023 |
| **Estimate the number and type of families that will benefit from the proposed activities** | The Chester County Department of Community Development estimates that over 5,350 individuals will be served by the activities under this project. |
| **Location Description** | The activities will occur county-wide. |
### Planned Activities

- Community, Youth, and Women's Alliance: COVID-19 Housing Assistance & Food Distribution (Added August 2020)
- Family Service of Chester County: Counseling Program (Added August 2020)
- Kennett Area Community Service: COVID-19 Response (Added August 2020; updated December 2020)
- Legal Aid of Southeastern PA: Legal Services for COVID 19 Recovery (Added August 2020)
- Oxford Area Neighborhood Services Center: COVID Response (Added August 2020)
- Community, Youth, & Women's Alliance: COVID 19 Non Congregate Family Shelter Expansion (Added December 2020)
- Friends Association for Care & Protection of Children: COVID 19 Eviction Prevention Initiative (Added December 2020)
- Movement Community Development Corporation: Coatesville Community Resource Navigation (Added December 2020)
- Open Hearth Inc.: Coronavirus HVAC Safety Compliance (Added December 2020)
- Domestic Violence Center of Chester County: Generator for Continuation of Essential Services (Added February 2021)
- Phoenixville Area Community Services: Facility Electric Improvements (Added January 2022)
- Phoenixville Area Senior Center: HVAC Improvements (Added January 2022)
- Ann’s Heart: Center for Emergency Resources (Added February 2023)
- Open Hearth Inc.: Additional funds for Facility Improvements (Added February 2023)

<table>
<thead>
<tr>
<th>9</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CV-Planning and Administration</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9</th>
<th>Target Area</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Coatesville Neighborhood Revitalizing Strategy Area</td>
</tr>
<tr>
<td></td>
<td>Chester County</td>
</tr>
<tr>
<td></td>
<td>County-wide Low Mod Block Group</td>
</tr>
</tbody>
</table>
| **Goals Supported** | Support Planning and Administration  
AFH: Coordination of providers  
AFH: Create awareness |
|----------------------|------------------------------------------------------------------|
| **Needs Addressed** | Fair Housing  
Planning and Administration  
AFH: Need for awareness |
| **Funding** | CDBG-CV: $829,100 |
| **Description** | Planning and administration related to non-HESG funds to prepare for, respond, and prevent COVID-19. |
| **Target Date** | 12/31/2023 |
| **Estimate the number and type of families that will benefit from the proposed activities** | N/A |
| **Location Description** | Planning and administration activities impact funded activities occurring county-wide. |
| **Planned Activities** | • Planning and Administration: DCD administration of CDBG-CV funds (added August 2020) |
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The 2020 Action plan activities provide services to income-eligible persons throughout Chester County. These activities cover a geographically diverse area, although urban center areas typically see the greatest need for providing assistance to low-income clients. Historically, funding has focused on urban center locations that include the City of Coatesville, Phoenixville, West Chester, Oxford, South Coatesville, and Kennett Square. Efforts have been made in 2020 funding decisions to allocate resources in proximity to these areas of greatest need. Chester County received HUD approval to designate the City of Coatesville as a Neighborhood Revitalization Strategy Area, effective January 1, 2018.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coatesville Neighborhood Revitalizing Strategy Area</td>
<td>13</td>
</tr>
<tr>
<td>Chester County</td>
<td>38</td>
</tr>
<tr>
<td>County-wide Low Mod Block Group</td>
<td>49</td>
</tr>
<tr>
<td>Slum/Blight</td>
<td>0</td>
</tr>
</tbody>
</table>

Table 8 - Geographic Distribution
Rationale for the priorities for allocating investments geographically

Comprised of 762 square miles, Chester County in a suburban setting, Chester County has a median household income of $99,119 (2018 American Community Survey single-year estimates). Despite the relative wealth, there are many areas of low-income concentration that are found mainly in the urban center municipalities. The rationale for allocating investments to assist low-income populations is formed based on the needs as they exist. DCD works to fund a mix of activities: some that provide services throughout the county and some that are easily accessible to those who live in urban center locations.

Discussion

In 2020, Chester County is funding a wide range of construction and community facility activities. CDBG funding has been allocated to:

- Human Services Inc. renovations of the Clubhouse Program
- Chester County OIC headquarters renovations (located within the Coatesville Neighborhood Revitalization Strategy Area)
- Valley Township will reconstruct Concord Street
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Housing activities are a significant component of the 2018-2020 Consolidated Plan. Included in the 2020 Action Plan are two acquisition activities; property in the City of Coatesville for future Habitat for Humanity of Chester County development, and purchase of a dwelling with up to four units for Thistle Hills program participants. Eighty (80) homeless households will be served in 2020 by Kennett Area Community Service (prevention and diversion) and Human Services, Inc. (emergency rental assistance).

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

DCD anticipates the following previously-awarded housing activities to be underway in 2020:

- Red Clay Manor, a 60 unit senior rental development in the Borough of Kennett Square, developed by the Delaware Valley Development Corporation.
- Melton Center Apartments, a 51 unit general occupancy rental development in West Chester Borough, to be developed by Church Housing Corp.

Other activities to be accomplished in 2020 include:
AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Chester County (HACC) has 331 Public Housing (PH) units, of which 125 are owned and managed by other entities. Of the 206 PH units owned and managed by HACC, only 26 are family units; the balance are elderly/disabled apartments in three mid-rise buildings and one garden style complex. It also administers 1,713 Housing Choice Vouchers. The Director of the Chester County Department of Community Development (DCD) was reappointed to the Board of Trustees of the HACC. This involvement helps to guide the activities of HACC, and to increase communication and coordination between DCD and HACC.

Actions planned during the next year to address the needs to public housing

HACC completed its FY 2019 Annual Plan as well as the Five Year Capital Fund Plan for FY 2018-2022. The Capital Fund Program, which addresses public housing needs only, includes the following activities for FY 2019:

- Maple, Spruce and Locust Courts (only family site), West Chester – major renovation of townhouses as they become vacant; new windows for Locust Court.
- For all elderly/disabled sites, replace all outside entrance fire doors.
- King Terrace apartments – purchase and installation of uniform air conditioners for each unit (to replace tenant supplied units).
- Oxford Terrace - new trash compactor, roof and gutter replacement, new windows
- Roof and gutter replacement at Maple/Locust Court and Church towers.
- Replacement of all canopies at Locust Court

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HACC has established Resident Councils at each development. Elections are held annually, for which HACC monitors and certifies the results. HACC also provides funds to each Resident Council for activities. The president of one of these Resident Councils serves on the HACC’s Board of Commissioners as the resident representative. Concerning homeownership, HACC has a program to encourage and provide assistance to housing choice voucher (HCV) recipients who meet the criteria. The goal of homeownership will be a major program activity for the Family Self-Sufficiency Program. It will continue to be expanded to current HCV holders, with a target of increasing participation to 80 families.

Additionally, HACC has created and will continue to expand its Supportive Services and Special Programs Division.
If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

In 2019, HACC will review and strengthen the effectiveness of the management improvements begun in 2011. Most planned activities have been successfully completed. The website will continue to be retooled and modernized to make it more efficient, viable and user friendly.

The HCV Program administered by the HACC expects to receive approximately $14 million in HUD funding for 2019, although funding levels are uncertain. Failure to receive full funding allocation may result in reductions in program services. Dependent upon adequate federal funding, the HACC will continue to issue vouchers (as available) to those at the top of the waiting list and to VASH referrals from the U.S. Department of Veterans Affairs. HACC was awarded 45 Mainstream Vouchers with funding that begin November 1, 2018.

As funding permits, HACC will continue to support development and redevelopment of affordable housing through the provision of project based vouchers. Effective April 1, 2018 HACC approved Small Area Fair Market Rents, which establish four tiers of payment standards based on zip codes. These FMRs changed again on October 1, 2018 so that the FMRs correspond to six groups according to zip code.

The Housing Authority will continue to implement its preference system in accordance with HUD’s PIH 2013-2015 to facilitate addressing the needs to specific populations such as homeless individuals. This activity is an integral part of its active participation in the County’s Decade to Doorways initiative to end homelessness, working with five agencies that receive homeless shelter funding to implement a referral system for the homeless families. Qualification for this program will be dependent upon positioning of potential referrals on the homelessness assessment known as the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT).
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section includes an overview of the programs that will be funded in Chester County in 2020, for the homeless and those with special needs. The activities address the emergency shelter and transitional housing needs of homeless individuals and families, along with homeless prevention activities especially for individuals and families with children who have incomes below 30% of the area median income. Activities are also funded to address the special needs of those who are not homeless (i.e., elderly, frail elderly, persons with physical and/or mental disabilities, health, persons with HIV/AIDS, and/or persons with alcohol or other substance abuse problems).

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs
Addressing the emergency shelter and transitional housing needs of homeless persons

- Community, Youth, and Women's Alliance is being funded to provide emergency shelter to 150 households
- Safe Harbor of Chester County is being funded to provide general operating and case management services for 100 single homeless residents

Additionally, the following emergency shelter services are being funded by DCD through the leveraging of other funding streams, including Community Service Block Grant (CSBG), and Pennsylvania Housing Finance Agency (PHFA) PHARE state housing trust funds:

- Domestic Violence Center of Chester County is being funded to provide emergency shelter for 75 homeless households
- Friends Association for the Care & Protection of Children Emergency Hotel/Motel Vouchers for families
- W.C. Atkinson is being funded to provide emergency shelter and case management for 100 persons

The following shelter activities will take place using ESG-COVID funds.

- Ann's Heart Emergency Resources (added March 2022)
- Safe Harbor of Chester County Air Quality Maintenance (added March 2022)
- The Community, Youth, and Women's Alliance Public Services Related to COVID-19 and Basement Health Improvements (added March 2022)
- Friends Association for the Care and Protection of Children COVID-Related Shelter Needs and HVAC Improvements (added March 2022)
- WC Atkinson Shelter COVID-19 Recovery (added March 2022)

In February 2023, CDBG-COVID funds were awarded to Ann's Heart in the amount of $60,000 for the Center for Emergency Resources.
Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In 2020:

- Human Services, Inc. is being funded to provide rental assistance for housing stabilization and homelessness prevention to 40 households;
- Kennett Area Community Services is being funded to provide homeless prevention, diversion, and intervention assistance to 40 households;
- Legal Aid of Southeastern Pennsylvania is receiving funding to provide legal advice and representation to prevent 55 low income Chester County residents from experiencing homelessness by helping them maintain current housing and stabilize expenses;
- Oxford Area Neighborhood Services Center is receiving funding to increase data collection, entry, and analysis to increase connection with the historically underserved southern area of Chester County. It is estimated that this activity will serve 100 persons.

With CARES Act funding, the following organizations will help prepare for, prevent, and respond to COVID-19 (as of February 2021):

- Housing Authority of Chester County will administer a prevention program to assist 75 households;
- Human Services Inc.’s Street Outreach program will work with unsheltered persons experiencing homelessness and provide hotel stays for up to 100 individuals
- Community, Youth, and Women's Alliance will assist an additional 100 sheltered individuals with services and expansion of its family shelter
- Oxford Area Neighborhood Services Center will assist 98 households in need of housing, food, and other critical resources
- Kennett Area Community Service will assist 73 households in need of housing, food, and other critical resources
- Legal Aid of Southeastern PA will provide legal services to prevention eviction and foreclosure, and provide unemployment compensation counseling for 100 persons
- Community Volunteers in Medicine will provide free healthcare during COVID 19 Crisis to serve 500 individuals
- Friends Association for Care & Protection of Children’s COVID 19 Eviction Prevention Initiative will serve 45 persons to avoid housing crises
- Movement Community Development Corporation will serve 150 persons through its Coatesville
Community Resource Navigation initiative

- Open Hearth Inc.: Coronavirus HVAC Safety Compliance will allow it to safely serve 500 persons
- Domestic Violence Center of Chester County: Emergency Generator for Continuation of Essential Services will serve 75 households

Discussion

Decade to Doorways (D2D): The Community Plan to Prevent and End Homelessness is a county-wide, solution-focused, strategic action plan to prevent and end homelessness in Chester County. The plan outlines a “systems change” approach that aligns all sectors of our community, in a collaborative and coordinated response to preventing and ending homelessness. This change occurs by shifting from a current system that manages homelessness to a new approach that diverts, prevents and rapidly re-houses individuals and families; recognizing that housing is a primary human need and a right for everyone in our community. In 2017, D2D underwent an evaluation by the National Alliance to End Homelessness (NAEH) to improve its homeless response system. These findings and recommendations will guide its Operational Plan for 2018-2020 as Chester County continues to promote a Housing First philosophy. In 2020, Chester County's Coordinated Entry System will separate the program into two programs, with two new providers. The Call Center, which will be administered through PA 2-1-1 through a contract with the United Way of Chester County, and Street Outreach program, to be operated by Human Services Inc., will allow for more effective, targeted service of those experiencing homelessness throughout the county, and a faster and more effective referral to appropriate services to those at risk of experiencing homelessness. Each provider has significant experience operating Coordinated Entry Call Center and Street Outreach services, respectively. Both programs will operate in compliance with U.S. Department of Housing and Urban Development (HUD) requirements as described in the HEPARTH Act, and leverages the capability of Homeless Management Information System (HMIS) to track client and program performance data.
AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The Chester County Department of Community Development (DCD) supports local housing initiatives by ensuring that diverse and affordable housing options are available across the county. Within Chester County, there is a high cost of housing. According to the 2018 American Community Survey (ACS) single year estimates, the median value of a home in Chester County is $367,800. Generally, Chester County has a low supply of affordable renter and homeowner housing. Developing new affordable housing is limited due to the availability of land high opportunity areas in conjunction with the high land values and development costs such as site infrastructure. Chester County ACS data also reports a median rent of $1,272 and that 44.3% of county residents pay more than 30% of their monthly income toward housing costs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Several actions are currently in effect to remove and ameliorate barriers to affordable housing within the county. The Coordinated Entry System, which is being revamped for 2020, helps to prevent, divert and rapidly re-house those experiencing homelessness. These programs operate in compliance with U.S. Department of Housing and Urban Development (HUD) requirements as described in the HEARTH Act, and leverages the capability of Homeless Management Information System (HMIS) to track client and program performance data.

Other strategies to be implemented in 2020:

- Sharing information from the Housing Authority of Chester County (HACC) on the Housing Choice Voucher Program and HACC public housing with landlords, residents, and municipal officials.
- The Department of Community Development’s (DCD) Entitlement Application requires municipal applicants to submit a zoning ordinance and Fair Housing Compliance Certification Form.
- Housing agencies will continue to be supported by DCD funding in their efforts to provide homeownership counseling and down payment/closing cost assistance to first time homebuyers. DCD will fund fair housing workshops throughout the year that will be available to municipal officials, service providers, Chester County staff, and the community. Public Awareness activities with a focus on Fair Housing will be held on an ongoing basis. DCD will also prepare and send a minimum of four (4) fair housing e-newsletters.
- DCD will continue meeting with the Chester County Planning Commission to engage regional
affordable housing developers in efforts to discuss how to remove barriers to affordable housing in Chester County.

- HACC will continue to provide Housing Locator services, which are an important component to continue Chester County’s approach to rapid rehousing and the Housing First philosophy in dealing with the issues of homelessness. The Housing Locator will assist in finding affordable housing for individuals and families experiencing homelessness, as well as organize the Chester County Landlord Forum, which will be held twice in 2020.

**Discussion:**

Efforts continue to strive toward providing more affordable housing across Chester County. By working with organizations, such as HACC, the Planning Commission, developers, and community housing development organizations (CHDOs), DCD can address the barriers to affordable housing on multiple levels by building effective partnerships to maximize resources and increase public awareness.

In addition to providing a link to pahousingsearch.com on its website, DCD also posts quarterly inventory updates to all affordable housing developments that it has funded. DCD also publishes e-newsletters at the request of housing properties with vacancies, as well as when new properties are completed and begin the lease-up process. A copy of the Action Plan from the Chester County Assessment of Fair Housing (AFH), 2018-2022 is attached. The AFH Action Plan will assist Chester County in its efforts to affirmatively further fair housing.
Introduction:

The Housing Authority of Chester County (HACC) and Chester County have organized a Landlord Forum the past ten years to facilitate the increase in supply and effectiveness of housing for low income families, people with disabilities, and older adults in the County. The goals of these forums are to inform landlords of community resources, learn from landlords about their positive and negative experiences with target populations, and to identify ways to collaborate with landlords to overcome barriers and increase affordable housing opportunities. Collaborative efforts continue to focus on recruiting new landlords and to dispel misconceptions about the Housing Choice Voucher Program, as well as highlighting the Program’s benefits for landlords. Due to continued success of landlord forums, there will be a spring and fall event in 2020.

Additional activities that will use non-HUD CARES Act funds administered by DCD include (updated February 2021):

- PA Home of the Sparrow - Emergency Support for Women and Mothers Affected by COVID-19
- Friends Association for Care and Protection of Children - COVID-19 Family Need and Permanent Housing Stability Case Management
- Kennett Area Community Service - Permanent Housing Stability Case Management
- Domestic Violence Center of Chester County - Survivor Stabilization Support Program
- North Star of Chester County - Homeless Prevention and Self Sufficiency Guidance
- Safe Harbor of Chester County - COVID Response
- W.C. Atkinson Men's Shelter - COVID Response
- Chester County OIC - Coatesville Workforce Integration
- Life Transforming Ministries - VITA Alternative Service Delivery
- Open Hearth Inc. - Permanent Housing Stability Case Management; Permanent Supportive Housing Options; Goal Achievement Program
- Human Services Inc. - Safe Haven Support
- Capacity for Change - COVID Recovery Plan

Actions planned to address obstacles to meeting underserved needs

The following activities will be funded in 2020 to address obstacles to meeting underserved needs:

- HACC's Housing Locator will assist in finding affordable housing for those experiencing homelessness within Chester County
- The Housing Partnership of Chester County (HPCC) will provide credit counseling for individuals who are having credit issues in order to prevent future credit problems, develop a household budget, and set goals in which results would be achieved. Many individuals have succeeded in
this program and gone on to purchase homes through HPCC’s first time homebuyer program

- Human Services, Inc.’s SOAR program (SSI/SSD Outreach, Access, and Recovery) assists those needing documentation and applying for benefits
- Open Hearth will continue its Goal Achievement Program, Family Savings Partner Program, Financial Insight Resource Management (GAP/FSP/FIRM) to assist consumers with financial literacy and self sufficiency. It will also staff a Targeted Population Coordinator to serve the chronically homelessness
- Oxford Area Neighborhood Services Center will receive funding for a Housing Resource Coordinator to increase integration of services in southern Chester County

Funded through non-entitlement funding sources:

- Chester County OIC: Nurse Aide training program
- Domestic Violence Shelter of Chester County: Emergency Shelter
- Family Service of Chester County: Housing Opportunities for Persons with HIV/AIDS (HOPWA)
- Good Samaritan Services: Emergency Shelter
- Life Transforming Ministries: Volunteer Income Tax Assistance (VITA)
- North Star of Chester County: Rental Assistance and Case Management
- PA Home of the Sparrow: Shared Housing Program

To serve those with disabilities, DCD funds a variety of activities through non-entitlement funding sources:

- Handi-Crafters will receive 2020 funding for its Independent Living Solutions Program, which provides one-on-one case management focused on housing placement services for those who are disabled and facing homelessness, dealing with a housing crisis or in a shelter looking for safe, stabilized, appropriate and affordable housing across Chester County.
- As the lead entity for the Chester County Continuum of Care, DCD funds a variety of housing options for those with mental health needs. A County staff member focuses specifically on serving individuals with mental health needs to maintain stable housing.

The Chester County Department of Community Development Language Access Plan (LAP) for Limited English Proficient (LEP) Persons was adopted in 2017. This LAP uses the four factor analysis to identify how to improve access to federally assisted programs and activities for LEP individuals. DCD, through the provision of translated materials, use of bilingual staff, and access to a language access line, will utilize available tools to meet underserved needs among those that do not speak English.

In 2017, DCD updated its Affirmative Marketing Plan and its strategies in accordance with HUD guidelines to more effectively reach those least likely to apply for housing.

DCD will include efforts to expand outreach to minority and women owned businesses (MBE/WBE). DCD
will leverage the Pennsylvania Housing Finance Agency's MBE/WBE business directory (https://mwbe.phfa.org/), which includes search options to filter down to the county level and desired business type or trade. Additional efforts include posting information to the DCD website for eligible businesses that want to be added to the directory. The complete listing of MBE/WBE businesses will be provided by DCD's construction team at pre-bid meetings, as well as at the request of municipalities and organizations carrying out construction activities.

**Actions planned to foster and maintain affordable housing**

In 2020, the Housing Equality Center of PA (HECP) will be funded to conduct education and outreach activities for housing consumers, housing providers, social service agencies, and other stakeholders in Chester County in an effort to further its mission to ensure equal access to housing opportunities for all persons. In addition, the education and outreach program will assist local municipalities, landlords, realtors, and mortgage brokers to affirmatively further fair housing and remain compliant with the federal Fair Housing Act. These efforts will assist community residents with maintaining current housing, avoiding costly evictions, premature moves and help prevent homelessness. HECP will continue to participate in the Landlord Forum, educating landlords on Fair Housing Act.

HECP will also assist in the preparation of fair housing e-newsletters and conduct targeted mailings to Chester County landlords and libraries, and distribute fair housing materials. HECP brochures and educational materials will be provided to the Chester County Department of Community Development (DCD), the County Assistance Office, Coatesville Veterans Affairs, and the Social Security office to distribute to consumers, residents, and landlords who reside and/or operate real estate businesses in Chester County. It will also facilitate two fair housing presentations to be sponsored by DCD.

The Housing Authority of Chester County's (HACC) Housing Locator will assist in identifying affordable housing opportunities that exist in Chester County. This outreach includes targeted efforts to expand the database of known affordable units in Chester County, as well as the number of landlords that accept Housing Choice Vouchers, particularly in opportunity areas. HACC will also coordinate efforts and meet regularly to ensure progress toward meeting identified goals in the Chester County Assessment of Fair Housing (AFH), 2018-2022 (see attached AFH Action Plan for description of activities to be undertaken in 2020).

**Actions planned to reduce lead-based paint hazards**

The County's Emergency Lead Hazard Reduction Program Policy combines the forces of the Chester County Health Department (CCHD), Department of Community Development (DCD), and Housing Partnership of Chester County (HPCC) in utilizing CDBG funds to eliminate lead hazards in low income households. CCHD is thoroughly familiar with the requirements of HUD's Regulations on Lead Based Paint Hazards in Federally Owned Housing and Housing Receiving Federal Assistance. HPCC administers the Lead Hazard Reduction Program for DCD in conjunction with its Homeowners Rehabilitation Program.
Program. All contractors participating in the Homeowners Rehabilitation Program have U.S. Environmental Protection Agency Lead Hazard Control Certifications, which are regulated through the Commonwealth of Pennsylvania.

When CCHD determines that lead hazards exist in a home, the owner of the property is issued a written notice to reduce or eliminate the hazard. Qualifying families receive CDBG funds to cover the cost of the lead hazard control work.

This lead hazard control process has been designed with the rehabilitation hard costs predetermined to be between $5,000 and $25,000, which is typical for most rehabilitation activities in the County. Per HUD Lead Regulations, rehabilitation hard costs are the construction costs excluding the costs to reduce lead hazards. The rehabilitation work performed as a result of the lead based paint risk assessment will not be considered rehabilitation hard costs, but will instead be identified as lead reduction. If the rehabilitation hard costs exceed $25,000 per unit, then the activity must abate all of the lead based paint hazards in the unit. The rehabilitation activities over $25,000 per unit will be addressed on an individual basis. Otherwise all rehabilitation activities under $25,000 will utilize interim controls that best suit the property.

DCD uses the most cost effective controls available for the situation, which will eliminate future lead based paint hazards while providing attractive, safe, and affordable housing. The manner in which the lead hazard reduction will occur is made based on the recommendation of the CCHD’s Inspector and Environmental Health Specialist Risk Assessor conducting the risk assessment. CCHD is currently under a contract with DCD to provide risk assessments and clearance examinations for rehabilitation of properties within the county. The County of Chester will continue its efforts to reduce the harmful effects of lead based paint over the next year. CCHD and DCD will continue to work together to monitor the health and safety risks created by lead based paint. Areas identified as having greater than 27% pre-1970 housing units will be emphasized as high risk areas in terms of possible lead poisoning hazards. Housing units identified as having lead based paint and containing residents under six years of age will be referred to the appropriate resource for mitigation measures. In addition, the County will seek to further inform and educate municipal officials, landlords, and homeowners in Chester County of the dangers associated with lead based paint, especially for children.

**Actions planned to reduce the number of poverty-level families**

The Department of Community Development funds a number of poverty reduction activities through the Community Services Block Grant Program (2020) and through its oversight of the Chester County Workforce Development Board (WDB). An example of CSBG programming includes Open Hearth’s Goal Achievement Program, Family Savings Partner Program, and Financial Insight and Resource Management Program, which were developed to provide uniform intake and consistent budgeting and household finance assistance, financial/credit counseling, long range planning, social service referrals and advocacy. Please refer to the attached 2020 funding awards sheet for a list of additional CSBG...
activities.

The WDB oversees the innovative partnership between the PA CareerLink - Chester County and the United Way Financial Stability Center. This one stop structure creates easy access to a coordinated network of employment and financial stability resources from a variety of governmental agencies and non-profit organizations. Resources available through PA CareerLink - Chester County and the United Way Financial Stability Center partners include employer hiring events, career skills development, job training opportunities, programs for displaced workers, re-entry efforts for those formerly incarcerated, youth training and education, and many other innovative activities.

Actions planned to develop institutional structure

In 2020, DCD will work to expand institutional structure by continuing to promote organizational capacity and coordination through the work of its own committees and work groups, and by participating in outside groups. These groups include:

- **Chester County Workforce Development Board (WDB)** – The DCD Director is also the Executive Director of the WDB, an interdisciplinary panel that advises DCD on workforce development initiatives.
- **Community Action Association of Pennsylvania** - promotes statewide and regional collaboration on critical Community Service Block Grant funded issues.
- **Decade to Doorways Partnership** - Chester County's Plan to Prevent and End Homelessness, focusing on the implementation of its 2018-2020 Operational Plan. With support and endorsement of the Chester County Board of Commissioners, the goal of the Partnership is to oversee a coordinated community-wide systemic approach to prevent and end homelessness among homeless service providers, private and religious organizations, state and local agencies, foundations, businesses, elected officials, and other organizations while stimulating public opinion and interest, motivating community action, and preventing homelessness.
- **Financial Stability Partnership** - collaborative effort that coordinates comprehensive guidance for consumers and service providers to access the best suited financial stability services available in Chester County.
- **Permanent Housing Options Committee** - specifically developed to address the issue of limited resources for people with disabilities in the community, prominent organizations in the disability and housing communities come together to combine their existing resources and, as a result, more effectively serve the community. The goal is to assist people with disabilities over the age of 18, in coordinating a comprehensive array of services and resources essential in reaching their individual, permanent housing goals.
- **Local Management Committee** - PA Department of Human Services mandated local workgroup that sets policies for and coordinates EARN and Work Ready initiatives in Chester County.
- **Mental Health Housing Subcommittee** - a subcommittee of the Adult Mental Health Board focused on providing housing and supportive services for homeless and low-income clients.
diagnosed with mental illness. As a member of the subcommittee, DCD was instrumental in providing technical assistance in the development of the MH Housing Plan and will serve as the Fund Administrator for the Chester County MH Health Choices Reinvestment funds.

**Actions planned to enhance coordination between public and private housing and social service agencies**

In 2020, the Chester County Department of Community Development (DCD) will continue to lead “Decade to Doorways: The Community Plan to Prevent and End Homelessness in Chester County”. DCD currently serves as the lead agency for the PA-505 Continuum of Care (Chester County Continuum of Care) for the U.S. Department of Housing and Urban Development (HUD). In this role, DCD also serves as the Coordinating Agency for the Decade to Doorways Partnership and the plan. The Coordinating Agency, under the direction of its Executive Director, will provide administrative support, leadership and staffing in support of the Partnership.

Public and private housing and social service agencies and organizations in Chester County have achieved a high level of collaboration in administering programs benefiting low- and moderate-income people and families. The ongoing implementation of Decade to Doorways will continue throughout 2019 and will have a positive impact on enhancing the coordination between public and private housing providers and social service agencies, strengthening service delivery systems and outcomes. This initiative, guided by its recent 2018-2020 Operational Plan, will be convened through the following structure to carry out the coordination of services.

The implementation structure includes multiple organizational elements and is led by a Governance Board comprised of various community leaders. The Governance Board will oversee a variety of committees to manage the detailed oversight of the Plan. The Coordinating Agency is responsible for the ongoing administrative operational and staff support to provide oversight to Action Teams formed around the strategic goals and objectives of the Plan.

DCD will continue to fund HACC in 2019 to serve as Chester County's Housing Locator, which is an important component to continue Chester County's approach to Rapid Rehousing and the Housing First philosophy in dealing with the issues of homelessness. The Housing Locator, which now includes two staff members, will assist in finding affordable housing for individuals and families experiencing homelessness as well as organize the Chester County Landlord Forum. The Housing Locator will also work in conjunction with Decade to Doorways efforts focusing on permanent housing and housing stabilization. This includes participation in the Decade to Doorways Landlord Engagement Committee and providing information about the status of housing relocation and stabilization services.

**Discussion:**

The actions for 2020 outlined in this section will help Chester County further realize the successful implementation of strategies to enhance resident's access to quality housing, housing stabilization,
homeownership, promoting understanding of diverse populations, and building effective partnerships to maximize resources.

With a unique structure that houses DCD, the Workforce Development Board, and Decade to Doorways, the department is able to provide a broad spectrum of services and funding to respond to community needs. This capability leverages affordable housing, community development, community services, homeless initiatives, and workforce development not as individual issues but as a system that DCD has been highly effective making a positive impact for Chester County residents.
Introduction:

DCD does not limit beneficiaries or give preference to a particular segment of the low income population. DCD integrated its Assessment of Fair Housing (AFH), 2018-2022 to ensure that consideration was given to providing opportunity access. DCD continues to work toward achieving the goals identified in the AFH Action Plan, which addresses communities with disproportionate access to opportunity and individuals in the Coatesville Racially/Ethnically Concentrated Area of Poverty (R/ECAP). Part of this effort includes the proposed Neighborhood Revitalization Strategy Area (NRSA) for the City of Coatesville. DCD’s AFH partner, the Housing Authority of Chester County, adopted its Small Area Fair Market Rent program on March 27, 2018 to enhance opportunity area access for low income individuals.

DCD used a two year entitlement application competition for Program Years 2019 and 2020 to solicit and fund projects. This process begins with preparing a timeline for soliciting applications and making funding decisions, as well as preparing detailed application guidelines that include program information, eligibility criteria, and other critical details for administering HUD programs. All applications are submitted to DCD using its online grant portal.

In April 2018, DCD published a public notice in the Chester County Daily Local News (4/15/18) regarding the request for proposals, posted all application guidelines and related content on the DCD website, sent an e-newsletter advertising the RFP availability, and held workshops on May 1, 2018 for the following applications 1) Community Services, 2) Public Works, and 3) Housing and Community Construction. The application portal was re-opened on April 11, 2019 with updated applications from providers due on May 31, 2019.

DCD ensures that all grantees meet compliance requirements, including Uniform Guidance, for making its Program Year 2020 awards.

Chester County DCD determines its own locally calculated 95% homeownership limits in compliance with 24 CFR 92.254(a)(2)(iii). Most recently, DCD provided housing data from the Chester County Assessment Office using the date range of 1/1/2018 through 9/1/2018 for Chester County single family properties. HUD received the proposed Program Year 2019 95% value limit of $318,763 on 10/9/18. A request has been submitted for a $330,345 value limit for 2020 and is pending approval.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in

Annual Action Plan
2020
projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed: 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan: 0
3. The amount of surplus funds from urban renewal settlements: 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan: 0
5. The amount of income from float-funded activities: 0

Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities: 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan: 95.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Department of Community Development (DCD) may use County Housing Trust Program (HTP) funds to supplement HOME funds for eligible activities when available. In the past, the Chester County Department of Human Services has also leveraged Health Choices funding that it oversees to fund affordable rental units.
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The Department of Community Development will execute and record a mortgage and promissory note (and when applicable a declaration of restrictions) with all eligible homeowners. This will secure HOME funding during the required affordability period. The appropriate resale or recapture language will be included in the recorded documents.

Please see full recapture guidelines attached as an appendix.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The Department of Community Development (DCD) will execute and record a mortgage and promissory note (and when applicable a declaration of restrictions) with all eligible homeowners. This will secure HOME funding during the required affordability period. The appropriate resale or recapture language will be included in the recorded documents. DCD's full recapture guidelines are attached as an appendix document. To maintain proper oversight for HOME rental properties in Chester County, DCD will conduct the following financial monitoring practices:

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Historically, the Department of Community Development has not provided any HOME funds for financing existing debt activities.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Written Standards for Providing ESG Assistance are attached.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Chester County has had a coordinated entry system in place since July 1, 2013. On January 1, 2020, a revamped coordinated entry system with separate call center and street outreach services will begin in order to more effectively serve those in need across the county's large geographic scope. The United Way of Chester County's 2-1-1 will provide call center services and Human Service's Inc. will
provide Street Outreach services. Street Outreach services include homeless verification, engagement, diversion, prioritization, intake, and referral.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Recipients of additional 2020 and future Emergency Solutions Grant funding to eligible applicants will be selected as a result of a competitive application process, which is made publicly available. The application process will include ongoing technical assistance prior to submittal, review of the applications, site visits where appropriate, rankings, and evaluation discussions. Only applications that comply with federal eligibility guidelines, especially utilization of the HMIS, and that are strategically aligned with at least one of the goals from the Consolidated Plan and Decade to Doorways will be considered for funding. Applicant organizations must describe in detail their Program Management and Organizational Capacity and the proposed Program Design and Service Strategy, which are then scored and ranked by DCD staff. Additionally, all Uniform Guidance compliance criteria will be incorporated when evaluating providers' organizational capacity.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Chester County consults with homeless/formerly homeless individuals by ensuring a membership position on the Decade to Doorways (D2D) Governance Board. The Governance Board is a main fixture in the Partnership structure for Decade to Doorways: The Community Plan to Prevent and End Homelessness in Chester County and its 2018-2020 Operational Plan. The Governance Board serves as the principle body to lead Annual Action Plan activities and govern the D2D Plan. It ensures the implementation, monitoring, and achievement of the systemic approach of the D2D Plan in preventing and ending homelessness. The Governance Board is made up of no more than 20 members drawn from a cross section of county-wide leaders, including the business sector, government entities, faith community, funders, and human service providers, and will include the D2D committee chairs. The Governance Board meets bi-monthly. To ensure representation for homeless and formerly homeless individuals, a participant with lived homeless experience serves on the board as well.

5. Describe performance standards for evaluating ESG.

Chester County recognizes the need to collaborate with stakeholders to not only meet but exceed
the performance standards outlined below. The performance standards selected will contribute to the ability of Chester County to meet its goals by preventing and ending homelessness across its continuum.
Attachments
CITIZEN PARTICIPATION PLAN
Department of Community Development
Chester County, Pennsylvania

The purpose of the Citizen Participation Plan is to set forth the Chester County Department of Community Development's (DCD) policies and procedures to encourage citizen participation with its comprehensive planning processes. This plan discusses the administration of the following programs and funding sources:

U.S. Department of Housing and Urban Development Entitlement Programs
- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME)
- Emergency Solutions Grant (ESG)

U.S. Department of Labor, Employment & Training Administration
- Workforce Innovation & Opportunity Act

Pennsylvania Department of Community and Economic Development
- Community Services Block Grant (CSBG)

Pennsylvania Department of Transportation
- Medical Assistance Transportation Program (MATP)

DCD may amend this plan to include any additional programs and funding sources as deemed appropriate. Any update will be advertised to the public and include a 30-day comment period.

This plan was adopted as an element of the Consolidated Plan (2018-2022) in order to engage citizens in a number of appropriate ways throughout the consolidated planning process, beginning with the preparation of the Assessment of Fair Housing and including any substantial amendments to the Consolidated Plan and the associated annual action plans and performance reports, as well as the Workforce Innovation and Opportunity Act (WIOA) Multi-Year Regional and Local Plans.

The Citizen Participation Plan is a critical component of the planning process, as it provides the mechanism for public input and delineates the ways in which public comment is both requested and incorporated. A complete plan ensures that all citizens have been provided an opportunity to comment, at various stages, on the planning process. It has long been accepted that participation by all sectors of the community, particularly by those most likely to be affected by an activity, is an absolute necessity in order for the resulting programs and projects to be effective. Additionally, one of the main goals of the Consolidated Plan is to foster a more comprehensive approach to planning for housing and community development efforts, and the Citizen Participation Plan is necessary to meet this goal.

This Citizen Participation Plan includes the following sections:
- Encouragement of Citizen Participation
- Requests for Proposals
- Assessment of Fair Housing
- Consolidated Plan

Adapted as an element of the Consolidated Plan (2018-2022), Amended April 2020
Encouragement of Citizen Participation

DCD encourages all residents of the County to participate in the development of the Consolidated Plan, annual Action Plan, any substantial amendments to the Consolidated Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), and the WIOA Multi-Year Regional and Local Plans. Most importantly, low- and moderate-income persons are actively encouraged to participate in all planning activities. This includes those living in predefined low- and moderate-income areas, slum and blighted areas, and in areas where entitlement funds are proposed to be used. DCD seeks participation in this process from all interested residents, including minority individuals and groups, those with limited English Proficiency (LEP), and persons with disabilities. Those with LEP will be accommodated as described in the Chester County Language Access Plan.

In conjunction with the Housing Authority of the County of Chester (HACC), DCD encourages the participation of residents of public and assisted housing developments in the process of developing and implementing the Consolidated Plan. Outreach efforts will focus on other low-income individuals and families residing in targeted revitalization areas in which the public and assisted housing developments are located. DCD will continue to provide information to HACC and other providers of affordable housing about Consolidated Plan activities related to its developments and surrounding communities so that HACC can make this information available at the annual public hearing required under the Comprehensive Grant program.

Citizen Comment on the Citizen Participation Plan and Amendments

DCD will provide all residents of Chester County with a reasonable opportunity to comment on the Citizen Participation Plan by making a draft version of the plan available for a 30-day public comment period as an element of the Consolidated Plan (2018-2022).

Prior to the 30-day public comment period, an advertisement will be placed in a newspaper of general circulation stating that the Citizen Participation Plan is available for public comment. This advertisement will include a description of the plan as well as the beginning and ending dates of the public comment period. In addition, prior to and during the 30-day public comment period, the plan will be posted to the DCD website at www.chesco.org/ccdcd and will be available for review at the DCD office. DCD will release the same public notice to the subscribers of the electronic newsletter, “Community Developments,” and on its social media accounts.

A reasonable number of additional copies of the Citizen Participation Plan will be provided free of charge to residents upon request.

Requests for Proposals

DCD will announce the availability of its Requests for Proposals (RFP). The announcement will consist of:

1. The Chester County Department of Community Development electronic newsletter
2. Postings on the DCD website at www.chesco.org/ccdcd and DCD social media

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
3. The notice will include the following information:
   a. Date of RFP availability
   b. Date completed RFP is due to DCD
   c. How to access the RFP and application guidance
   d. Date, time, and location of a County-sponsored workshop concerning the RFP

The application process will occur within the timelines dictated by the respective funding programs. DCD will utilize a web-based system for submitting RFPs. DCD will encourage interested applicants to sign up for its electronic newsletter. These updates will provide interested parties with specific instructions and guidelines for accessing an RFP and submitting proposals to DCD.

**Assessment of Fair Housing**
The Assessment of Fair Housing (AFH) is submitted to HUD 270 days prior to the beginning of the subsequent Five Year Consolidated Planning Cycle. The AFH is related to the legal requirement to affirmatively further fair housing for federal agencies and federal grantees to comply with the Fair Housing Act. In addition to combating discrimination, affirmatively furthering fair housing requires these entities to overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics, including race, color, religion, national origin, gender, familial status, and disability. By reaching out to the public, including underserved communities and vulnerable populations, and providers, DCD seeks input for creating specific goals and actions to affirmatively further fair housing.

During the development process, public hearings to obtain input will be held throughout the county. Additionally, all HUD-provided data, including data tables and maps, will be accessible at www.chesco.org/ccdcd.

The publication of this information will be shared via:

1. The DCD electronic newsletter
2. An announcement on the DCD website at www.chesco.org/ccdcd and DCD social media
3. At least one advertisement in a newspaper of general circulation
4. Distribution of flyers in English and Spanish with assistance from the Chester County Library and any other parties of interest

**Publishing the Assessment of Fair Housing**
The following specific measures will be taken to ensure the availability of the proposed AFH to interested persons and/or organizations. They will take place concurrent to the beginning of the 30-day comment period.

1. DCD will publish a notice declaring availability of the proposed AFH in one or more newspapers of general circulation. The summary will describe the contents and purpose of the plan, and include a list of the locations where copies of the entire proposed plan may be examined

*Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020*
2. DCD will release an electronic newsletter containing a summary of the proposed AFH and electronic links to the posted documents
3. DCD will post availability of the AFH on its social media
4. The draft AFH will be available on the DCD website at www.chesco.org/ccdcd with an additional summary document detailing the AFH goals and actions
5. Hard copies will be available at the following locations during normal business hours during the 30-day public comment period:
   a. DCD, Government Services Center, 601 Westtown Road, Suite 365, West Chester, PA 19382
   b. Chester County Library, 450 Exton Square Parkway, Exton, PA 19341
   c. Coatesville City Hall, One City Hall Place, Coatesville, PA 19320
   d. In addition, a reasonable number of free copies of the AFH will be made available to citizens and groups that request it
6. During this 30-day period citizen comments should be forwarded to DCD’s office or to ccdcd@chesco.org
7. The County will consider any comments or views of citizens received in writing or communicated orally at the public hearings in preparing the final AFH. A summary of all comments or views received will be included in the final AFH that is submitted to HUD
8. A final version of the AFH will be available on the DCD website at www.chesco.org/ccdcd. The Availability to the Public section describes how to request a copy of the final AFH

**Consolidated Plan**
The Consolidated Plan, or its annual update known as the Action Plan, is submitted to HUD each year by November 15th or no later than 60 days after receiving its entitlement funding amounts from HUD. The planning and development process for this plan begins earlier in the year with planned citizen participation activities. This consolidated planning process is the means DCD uses to identify the housing, homeless, and community development needs throughout the county. These needs and strategies to address them are outlined in the Consolidated Plan, which also serves as DCD’s formal application for federal entitlement funds. The following section outlines the citizen participation measures to be taken on an annual basis for developing the Consolidated Plan.

**Publishing the Consolidated Plan/Action Plan**
The following process concerning publication of the Consolidated Plan/Action Plan will be followed on an annual basis. It will occur in compliance with funding timelines each year upon approval of the activities to be funded by the Chester County Board of Commissioners and before the release of the draft Consolidated Plan/Action Plan. These actions will take place concurrent to the beginning of the 30-day comment period during which DCD accepts written comments from residents concerning the proposed plan and its contents.

Before adoption of the Consolidated Plan and/or annual Action Plan, DCD will publish the following information:

1. The amount of assistance DCD expects to receive (including grant funds and program income) for the three federal entitlement programs: CDBG, HOME, and ESG
2. The range of activities that may be undertaken using these funds, including the estimated amount that will benefit low- and moderate-income people

*Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020*
3. The County’s plan to minimize displacement of persons and to assist any persons displaced

The following specific measures will be taken to ensure the availability of the proposed Consolidated Plan/Action Plan to any and all interested persons and/or organizations:

1. DCD will publish a notice of the proposed Consolidated Plan in one or more newspapers of general circulation. The notice will describe the contents and purpose of the plan, and include a list of the locations where copies of the entire proposed plan may be examined.
2. DCD will release an electronic newsletter containing a summary of the proposed Consolidated Plan and electronic links to the posted documents.
3. DCD will post availability of the proposed Consolidated Plan on its social media.
4. A summary of the draft Consolidated Plan will be available on the DCD website at www.chesco.org/ccdcd. The summary will describe the contents and purpose of the plan, and include a list of the locations where copies of the entire proposed plan may be examined. In addition, the entire draft Consolidated Plan will be available on the website.
5. Hard copies of the draft will be available at the following locations during normal business hours for the 30-day public comment period for Consolidated Plan:
   a. DCD, Government Services Center, 601 Westtown Road, Suite 365, West Chester, PA 19382
   b. Chester County Library, 450 Exton Square Parkway, Exton, PA 19341
   c. Coatesville City Hall, One City Hall Place, Coatesville, PA 19320
   d. In addition, a reasonable number of free copies of the plan will be made available to citizens and groups that request it.
6. During this 30-day period citizen comments should be forwarded to DCD’s office or to ccdcd@chesco.org.
7. In the event that a disaster declaration (or other significant event impeding the ability to adhere to the provisions stated in this plan) forces a suspension of standard operating procedure, DCD shall follow applicable federal guidance as permissible, including but not limited to allowing five (5) days for public comment.
8. DCD will consider any comments or views of citizens received in writing or communicated orally at a public hearing in preparing the final Consolidated Plan. A summary of all comments or views received will be included in, or attached to, the final plan that is submitted to HUD.
9. Final copies of the Consolidated Plan will be available through DCD upon request.

Amendments to the Consolidated Plan
From time to time, amendments to the Consolidated Plan/Action Plan may be necessary. This section describes the criteria used to determine whether an amendment is required. The Consolidated Plan will be subject to the amendment process whenever a substantial change to an activity described in the plan occurs.

Criteria for Amendments
If a change meets the following criteria, it will be considered an amendment and will therefore be subject to the amendment process.

1. An activity that is described in the Consolidated Plan/Action Plan but is withdrawn or otherwise not implemented.

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
2. A new activity not specifically described in the Consolidated Plan/Action Plan is selected for implementation
3. A substantial change is proposed in the purpose of an activity such as a change in the type of activity or the ultimate goal
4. A substantial change is proposed in the scope of an activity such as a change of 25% more or less than the original amount of the activity unless the DCD Director determines that the budget change is not substantial
5. A substantial change is proposed in the location of an activity
6. A substantial change is proposed in the beneficiaries of an activity
7. A substantial change is proposed in allocation priorities or in the method of fund distribution
8. Other changes that upon review by the DCD Director are determined to be substantial

Process for Amendments to the Consolidated Plan/Action Plan
If a change meets one or more of the criteria outlined above, it will be considered an amendment and will therefore be subject to the following process for amendments to the Consolidated Plan/Action Plan.

1. Submit a memorandum describing the proposed actions to the Board of Commissioners
2. Concurrent to the required 30-day public comment period, DCD will publish:
   a. An advertisement in a newspaper of general circulation. The advertisement will announce the beginning and ending dates of the public comment period, will include a brief description of the proposed amendment, and will announce the date, time, and location of a public hearing on the proposed amendment
   b. A bulletin will be posted to the DCD website at www.chesco.org/ccdcd and DCD social media to describe the proposed amendment, announce the beginning and ending dates of the public comment period, and announce the date, time, and location of a public hearing on the proposed amendment
   c. A similar announcement to the subscribers of the electronic newsletter
3. During the 30-day public comment period, DCD will conduct a public hearing on the proposed amendment. The hearing will be conducted in a public building at a date and time posted on the newspaper, website, and electronic marketing advertisements
4. In the event that a disaster declaration (or other significant event impeding the ability to adhere to the provisions stated in this plan) forces a suspension of standard operating procedure, DCD shall follow applicable federal guidance as permissible, including but not limited to allowing five (5) days for public comment.
5. Any comments received in writing or communicated orally at a public hearing will be considered by DCD before the amendment is finalized. A summary of comments received will be attached to the final version of the substantial amendment. Finalized amendments and comments will be filed with the original Consolidated Plan
6. Once the public comment period is closed, a decision will be made on the amendment and the results forwarded to the Board of Commissioners
7. Notification of amendments will be sent to the HUD Regional Office in Philadelphia on an annual basis as an attachment to the Consolidated Annual Performance and Evaluation Report
8. Copies of all substantial amendments will be available to citizens free of charge upon request

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
Performance Reports
The Consolidated Annual Performance and Evaluation Report (CAPER) is submitted to HUD on or before March 31st of each calendar year. Prior to the submittal of the CAPER, the following process will be followed to allow for citizen comment on its contents.

1. Concurrent to the required 15-day public comment period, DCD will publish:
   a. An advertisement in a newspaper of general circulation stating that a draft CAPER has been completed and is available for public comment. This advertisement will include a description of the report and a summary of its contents, as well as the beginning and ending dates of the public comment period.
   b. An announcement on the availability of the CAPER, a description of the report, and a summary of the report’s contents will be posted to the DCD website at www.chesco.org/ccdcd and DCD social media.
   c. A similar announcement to the subscribers of the electronic newsletter.

2. A 15-day public comment period will be conducted prior to the submittal of the final CAPER to HUD. A summary of all comments received during this period will be included in, or attached to, the final submission to HUD.

3. A reasonable number of copies of the draft and final CAPER will be available through DCD.

WIOA Multi-Year Regional and Local Plans
The Workforce Innovation and Opportunity Act (WIOA) requires each local workforce area to develop a local plan that supports, and is submitted as a component of, its associated regional plan. The narratives framed in the local plan include detailed, actionable plans and objectives, consistent with the local plan’s respective regional plan strategic visions and goals.

During the development process, public input will be obtained.

Publishing the WIOA Plans
The following process concerning publication of the WIOA Plans will be followed. These actions will take place concurrent to the beginning of the 30-day comment period during which DCD accepts written comments from residents concerning the proposed plan and its contents.

The following specific measures will be taken to ensure the availability of the proposed WIOA Plans to any and all interested persons and/or organizations.

1. DCD will publish notice of the proposed WIOA Plans in one or more newspapers of general circulation. The notice will describe the contents and purpose of the plan, and include a list of the locations where copies of the proposed plan may be reviewed.

2. DCD will release an electronic newsletter regarding the proposed WIOA Plans and electronic links to the posted documents.

3. DCD will post availability of the WIOA Plans on social media.

4. The draft WIOA Plans will be available on the WDB website at www.chesco.org/wib.

5. Hard copies will be available at the following locations during normal business hours during the 30-day public comment period for Consolidated Plan:
   a. DCD, Government Services Center, 601 Westtown Road, Suite 365, West Chester.
   b. PA CareerLink® - Chester County and United Way Financial Stability Center, 479 Thomas Jones Way, Suite 500, Exton, PA 19341.

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
c. In addition, a reasonable number of free copies of the plan will be made available to citizens and groups that request it.

6. During this 30-day period, citizen comments should be forwarded to DCD’s office or to ccdcd@chesco.org.

7. In the event that a disaster declaration (or other significant event impeding the ability to adhere to the provisions stated in this plan) forces a suspension of standard operating procedure, DCD shall follow applicable federal guidance as permissible, including but not limited to allowing five (5) days for public comment.

8. DCD will consider any comments or views of citizens received in writing or communicated orally at a public hearing in preparing the final WIOA Plans. A summary of comments or views received will be included in, or attached to, the final plan that is submitted to Pennsylvania Department of Labor and Industry.

9. Final copies of the WIOA Plans will be available through DCD upon request.

Process for Amendments to the WIOA Plans
The process for amendments and modifications to WIOA plans will follow guidance provided by the Pennsylvania Department of Labor & Industry.

Public Hearings
There shall be at least two public hearings per year to obtain input from citizens, public agencies, and other interested parties. Any citizen comments received in writing or orally at the public hearings will be considered in preparing the Consolidated Plan, Action Plan, CAPER, Assessment of Fair Housing, or WIOA Plans. Together, the hearings must address the public’s views on housing, community development, and workforce needs, review of proposed activities, and evaluation of program performance.

Notice for the public hearings will consist of:

1. A public notice advertisement in a newspaper of general circulation describing the purpose, location, sponsor, date, and time of each public hearing. This advertisement will be placed in the newspaper with sufficient notice to the public prior to the date of the public hearing.

2. Postings to the DCD website at www.chesco.org/ccddc and DCD social media describing the purpose, location, sponsor, date, and time of each public hearing. This posting will occur prior to the date of the public hearing.

3. A similar announcement will be released to the subscribers of the electronic newsletter which offers an open subscription that is accessible to the public at www.chesco.org/ccddc and www.chesco.org/wib.

4. Outreach to county groups representing hard to reach populations, such as LEP individuals.

5. Any other innovative methods of public notice deemed appropriate by the DCD Director.

Public hearings will occur in a central location to permit a higher number of interested residents the opportunity to attend. Staff will attempt to vary the locations of public hearings to further allow for a higher degree of community involvement. If a meeting will occur in an area that is not as easily reached, an additional public hearing may be conducted in another location to ensure residents have the opportunity to attend a public hearing. In the event that a disaster declaration (or other significant event impeding the ability to adhere to the provisions stated in this plan) forces a suspension of standard operating procedure, DCD shall host a live public hearing in a format that allows public

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
participation to occur in real time, including but not limited to a live call, online meeting, or interactive online social platform.

All locations selected for public hearings will be accessible to the disabled. If any individual wishes to participate in a public hearing and needs accommodation, DCD will make necessary arrangements. This opportunity will be included in all public notices and outreach materials to give advance notice and ample time for arrangements to be made.

Persons who are elderly or disabled and who would otherwise be unable to attend may receive transportation to these meetings if such transportation can be arranged. Requests for this assistance should be made to DCD.

DCD will also make a good faith effort to provide for a language translator upon request if this is determined to be necessary to facilitate input by a significant number of non-English speaking residents interested in participating in DCD-sponsored public hearings. Minutes of each public hearing will be taken and transcribed, then incorporated into the document(s) to which the public hearing corresponds.

Additional Meetings
On an annual basis, DCD typically seeks to proactively gather feedback from an assortment of citizens and organizations throughout the county. This often leads to the facilitation of additional meetings, which may take the form of additional public hearings, focus groups, and/or community discussions. If public meetings are scheduled in addition to those described in the Public Hearing section, the guidelines listed in that section will remain in effect.

Technical Assistance
Technical assistance will be provided upon request to citizens and citizen organizations representing low- and moderate-income groups, subpopulations, or areas, so that they may participate in the programs outlined in the Consolidated Plan. DCD staff will provide technical assistance to community organizations in preparing proposals, submissions, or applications consistent with the strategies outlined in the Consolidated Plan. The degree of assistance provided will be commensurate with the needs of the organization as determined by the DCD Director.

The technical assistance provided will be of the following different types:
1. Reviewing a proposal’s purpose, methodology, or approach and making recommendations on the content
2. Reviewing eligibility and threshold requirements for an application submittal
3. Interpreting local, state or federal regulations pertaining to a project or program
4. Providing existing and available data, research or resource materials, or other demographic or statistical information needed to prepare an application or proposal

See the Availability to the Public section for how to request technical assistance.

Complaints
Complaints and grievances from citizens related to the Assessment of Fair Housing, Consolidated Plan/Action Plan, substantial amendments, CAPERs, and WIOA Plans must be made in writing and sent to DCD. See the Availability to the Public section for contact information to register a complaint.

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
A written response regarding a complaint will indicate the County’s position concerning the issue and any action it proposes to take. DCD will not be obligated to respond to any anonymous complaints.

**Availability to the Public**
Digital copies of the following documents will be available free of charge to the public upon request.
1. Citizen Participation Plan (draft and adopted)
2. Chester County Assessment of Fair Housing (draft and adopted)
3. Consolidated Plan (draft and adopted)
4. Action Plan (draft and adopted)
5. Substantial Amendments (draft and adopted)
6. Consolidated Annual Performance and Evaluation Report (draft and adopted)
7. Summary of Public Hearings, Focus Groups, and/or Additional Meetings
8. General Relocation Plan Applicable to HUD Programs
9. WIOA Plans

The Chester County Department of Community Development electronic newsletter offers an open subscription link available to the public at [www.chesco.org/cccdc](http://www.chesco.org/cccdc) and [www.chesco.org/wioa](http://www.chesco.org/wioa). The listing includes, but is not limited to:
- Members of the public
- Local governing bodies in the county
- DCD Advisory Committees
- Continuum of Care Task Force
- Community Housing Development Organizations (CHDOs)
- HACC tenants association
- Workforce Development Board and its committees
- State and Federal legislators
- County providers

**Access to Records**
All records pertaining to the documents identified in the Citizen Participation Plan will be available for review by citizens and other interested parties upon request. This includes documents related to the County’s Assessment of Fair Housing, Consolidated Plan and the County’s use of federal assistance from HUD, specifically the CDBG, HOME, and ESG programs, during the preceding three years, as well as WIOA Plans and records. Any such request for access to records should be made in writing to the Chester County Department of Community Development using the contact information listed below. Confidential information may not be available for public review.

Other documents may be subject to Chester County Open Records Regulations and Procedures. Requests for information should be addressed to the Solicitor via email at openrecords@chesco.org or in person at:

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Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
Office of the Solicitor, County of Chester  
Ref: Open Records Request  
313 West Market Street, Suite 6702  
West Chester, PA 19380  

Contact  
Use the contact information below to perform any of the following actions:  
1. Request copies of the above documents  
2. Provide comments during one or more of the public comment periods  
3. Contact DCD  
4. Register a complaint in writing  
5. Request to review Consolidated Plan- and HUD-related records, or WIOA Plans or related records  
6. Request technical assistance in order to participate in the programs outlined in the Consolidated Plan or WIOA Plans  

By mail or in person:  
Chester County Department of Community Development  
Government Services Center  
601 Westtown Road, Suite 365  
P.O. Box 2747  
West Chester, PA 19380-0991  

By telephone:  
610-344-6900  

By e-mail:  
cocdcd@chesco.org  

Adopted as an element of the Consolidated Plan (2018-2022), Amended April 2020
The Chester County Department of Community Development (DCD) is seeking proposals from organizations for the following programs:

- Community Services
- Housing Solutions for Individuals and Families Experiencing Homelessness
- Housing, Economic Development, and Community Construction
- Public Works

The requests for proposals (RFPs) will be open from April 14, 2020 until Thursday, May 28, 2020 at 3:00 p.m. and can be accessed
through DCD’s [Apply for Grants page](#), Please monitor DCD updates for a separate RFP related to COVID-19 response efforts.

Application workshops will be held on a date and time to be determined. Please check [www.chesco.org/ccdcd](http://www.chesco.org/ccdcd), subscribe to DCD’s [e-newsletter](#), and follow DCD on [Facebook](#) for updates.

Chester County is an entitlement jurisdiction that receives federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funding from the U.S. Department of Housing and Urban Development. The County, through DCD, is soliciting proposals for activities that will utilize federal entitlement funding, as well as the County’s Housing Trust Program funding and the federal Community Services Block Grant funding, for affordable housing, community and economic development, homeless assistance, and other public services to be carried out during the two year period of 2021 and 2022.

DCD also posted an updated draft of its [Citizen Participation Plan](#), which is available for comment through May 13, 2020. Please send any comments to [ccdcd@chesco.org](mailto:ccdcd@chesco.org).

In need of a referral for accessing services or other resources in Chester County? Please call 2-1-1 for free, confidential assistance that is available 24/7.

[211 Information](#)  [211 Información en Español](#)

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**Board of Commissioners**

Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline
Public Services Related to COVID-19
Public Hearing
July 29, 2020
CARES Act Stimulus Funding Sources

- Community Development Block Grant COVID funds (CDBG-CV): $1,521,461
- Emergency Solutions Grant COVID funds (ESG-CV): $2,984,950
- Community Services Block Grant COVID funds (CSBG-CV): $901,332
- CSBG-Discretionary: $40,000
- Home4Good: $86,624
Timeline

- April 22, 2020: Released Public Services Related to COVID-19 RFP
- May 21, 2020 at 3:00 p.m.: RFP Deadline
- July 27th through July 31st: Public comment period
- July 29, 2020: Public Hearing
- August 2020: Submission to U.S. Department of Housing & Urban Development
COVID-19 Application

• Provide support to Chester County’s non-profit organization community
• Emphasis on services related to the COVID-19 pandemic with *maximum percentage* of funds going directly to assist eligible low- to moderate-income Chester County residents in need
• Funds cannot duplicate existing benefits
COVID-19 Application: Funding Priorities

Public services that address immediate needs:

- Emergency shelter operations
- Rental assistance
- Shelter and permanent housing case management
- Supportive Services to assist in the placement to permanent housing

(Continued on next page)
COVID-19 Application: Funding Priorities

Public services that address immediate needs:

- Technology needs for alternative service delivery
- Other community services with a demonstrable COVID-19-related need

(Continued on next page)
COVID-19 Application: Funding Priorities

• **Housing assistance:**
  – Short-term subsidies to defray rent and utility arrearages
  – Security deposits or first/last month's rent to permit people experiencing homelessness to move into permanent housing
  – Emergency expenses (i.e. unplanned car repairs, moving expenses, etc.) in connection with ongoing case management and budget counseling
CDBG-CV Funding

- Community, Youth, & Women’s Alliance – COVID-19 Housing Assistance & Food Distribution: $25,000
- Family Service of Chester County – Financial Stability Center Counseling Program: $15,000
- Kennett Area Community Service – COVID-19 Housing Assistance & Food Distribution: $67,400

(Continued on next page)
CDBG-CV Funding

- Legal Aid of Southeastern PA – COVID-19 Legal Services: Eviction, Foreclosure, & Unemployment Compensation Counseling: $67,500
- Oxford Neighborhood Services Center – COVID-19 Housing Assistance & Food Distribution: $50,000
ESG-CV Funding

- Housing Authority of Chester County – COVID Rent Relief & Housing Search Assistance: $390,000 (includes CSBG funds)
- Human Services Inc. - Street Outreach Emergency Hotel Stays: $100,000
- Homeless Management Information System (HMIS) – COVID System Expansion and Data Entry Assistance: $55,000
Other CARES Act Activities

• Capacity for Change—COVID-19 Homelessness Recovery Plan
• Chester County OIC—Coatesville Employment Recovery Program: $60,000
• Domestic Violence Center of Chester County—DV Survivor Stabilization Support Program: $6,000
• Friends Association—Permanent Housing Stability Case Management: $52,000
Other CARES Act Activities

- Kennett Area Community Service — Permanent Housing Stability Case Management: $52,000
- Life Transforming Ministries—Volunteer Income Tax Assistance Program Technology Upgrades: $30,000
- North Star of Chester County—COVID-19 Homelessness Prevention & Self-Sufficiency Guidance: $20,000
Other CARES Act Activities

• PA Home of the Sparrow—COVID-19 Family Homelessness Prevention Program: $50,000
• Safe Harbor of Chester County—COVID-19 Reopening for Safe Harbor: $25,000
• W.C. Atkinson—COVID-19 Response and Reopening: $52,000
Questions & Comments

Please direct any written comments regarding the proposed activities by July 31, 2020 at 4:30 p.m. to:

ccdc@chesco.org
## COVID Public Hearing

**Date:** 29-Jul-20

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Organization</th>
<th>Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandra Derma</td>
<td>Community and Family Services Coordinator</td>
<td>Maternal and Child Health Consortium</td>
<td>2</td>
</tr>
<tr>
<td>Rachel Everington</td>
<td>Community Outreach Specialist</td>
<td>Pennsylvania Health and Wellness</td>
<td>3</td>
</tr>
<tr>
<td>Eric Fuller</td>
<td>Development Associate</td>
<td>Open Health</td>
<td>3</td>
</tr>
<tr>
<td>Lisa Ingham</td>
<td>Executive Director</td>
<td>Community, Youth &amp; Women’s Alliance, Inc.</td>
<td>3</td>
</tr>
<tr>
<td>Michael Malm</td>
<td>Board Member</td>
<td>V-C, recipient</td>
<td>3</td>
</tr>
<tr>
<td>Jennifer Lippert</td>
<td>Executive Director</td>
<td>Friends Association</td>
<td>3</td>
</tr>
<tr>
<td>Samantha Lloyd</td>
<td>Case Manager</td>
<td>Community, Youth &amp; Women’s Alliance, Inc.</td>
<td>3</td>
</tr>
<tr>
<td>Paul Connors</td>
<td>Manager of Transportation Operations and Planning</td>
<td>Transportation Management Association of Chester County</td>
<td>2</td>
</tr>
<tr>
<td>Judith Averee</td>
<td></td>
<td>We Can of Chester County</td>
<td>2</td>
</tr>
<tr>
<td>John Waddell</td>
<td></td>
<td>We Can of Chester County</td>
<td>2</td>
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</tbody>
</table>

Annual Action Plan

2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
Public Comments Received

At Public Hearing on July 29, 2020

- Lila Singleton and Carmen Boyd of the CYWA Coatesville thanked DCD for supporting them. Noted that they have increased their space by adding more shelter rooms, and are acting as a cooling station, which has required additional supplies for COVID-related safety. The CYWA has also received support from other Coatesville-area organizations.
- Jennifer Lopez of Friends Association for Care and Protection of Children is grateful for the ease of the application process and how quickly it was done. Noted that Friends Association has continuously operated through the COVID crisis and moved six families out of shelter and into permanent housing since the shutdown, and is now offering free trauma counseling for children. Friends Association has experienced a 175% increase in call volume since March. Ms. Lopez’s biggest concern is the upcoming end of the eviction moratorium, and is working to create pilot eviction prevention court program.
- Minnie McNeil of the W.C. Atkinson Memorial Service Center expressed gratitude for the funding award, and shared that they have received many calls from people in the community wanting to help. Atkinson had 23 residents at the beginning of the COVID crisis and has two remaining; 18 have been housed and 3 diverted back to their families. The pandemic has changed their shelter operations in a number of ways. Ms. McNeil is concerned about the impact of continued job loss on homelessness.
- John Meisel of the Transportation Management Association of Chester County (TMACC) expressed a need for transportation assistance.
- Kris Keller of Orion Communities agreed with the need for transportation assistance, noting that volunteer ride assistance has ended over concerns with the pandemic. Ms. Keller also expressed a need for rental assistance for undocumented residents.
- Question: Can CARES Act funds be used for rehabilitation activities?
  - Usually, rehab funding applications are considered during the biannual Entitlement application round. If a rehab request ties to the COVID-19 pandemic, an application could be submitted for the next round.
- Question: How do people access funds for car repairs and moving expenses?
  - The first call for information on assistance should always be 2-1-1, where callers can be directed to the appropriate resources. As a second option, The Financial Navigator at the United Way Financial Stability Center would also be able to assist with accessing these resources.

General Comments Received

- Charles Line, of We Can of Chester County, submitted a request that the organization’s application for funding for health checks at senior independent living communities in West Chester.
  - The Department of Community Development will continue to work with We Can of Chester County and other partners, such as the Chester County Health Department, to develop strategic partnerships and strategies for delivering health services to senior living communities.
CHESCO DEPT OF COMMUNITY DEVELOPMENT
601 WESTTOWN RD, STE 365
WEST CHESTER, PA 19382
Attention:

STATE OF PENNSYLVANIA,
COUNTY OF MONTGOMERY

The undersigned , being duly sworn the he/she is the principal clerk of Daily Local News, Daily Local News Digital, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereunto is a copy of certain order, notice, publication or advertisement of:

CHESCO DEPT OF COMMUNITY DEVELOPMENT

Published in the following edition(s):

Daily Local News 07/26/20
Daily Local News Digital 07/26/20

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
MAUREEN SCHWARTZ, Notary Public
Lansdale Borough, Montgomery County
My Commission Expires March 31, 2021

Sworn to the subscribed before me this 7/30/2020.

Notary Public, State of Pennsylvania
Acting in County of Montgomery

Advertisement Information
Client Id: 945369  Ad Id: 2030604  PO:  
Sales Person: 018303

Annual Action Plan  
2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
Community Developments

Public Hearing
Draft Plan: Public Services Related to COVID-19
July 2020

Visit DCD Website

The Chester County Department of Community Development (DCD) is hosting an online public hearing to solicit comments on the draft 2020 Chester County Action Plan, Coronavirus Aid, Relief, and Economic Security (CARES) Act Amendment on Wednesday, July 29, 2020 at 3:00 p.m.

The draft plan includes activities that address services related to ...
the COVID-19 pandemic with maximum percentage of funds going directly to assist eligible low- to moderate-income Chester County residents, including emergency shelter operations, rental assistance, and shelter and permanent housing case management. The CARES Act Amendment focuses on the use of CARES Act funding in response to COVID-19, including:

- Community Development Block Grant (CDBG): $1,521,461
- Emergency Solutions Grant (ESG): $2,984,950

Please email cccd@chesco.org for registration information. Written comments will be accepted until Friday, July 31, 2020 at 4:30 p.m. and should be addressed to Patrick Bokovitz, Director, Department of Community Development at cccd@chesco.org.

Contact DCD at cccd@chesco.org or 610-344-6900 in advance of the hearing if you plan to attend and are in need interpreter services. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.

Click to View Draft CARES Act Amendment

Board of Commissioners

Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline

STAY CONNECTED

Chester County | 501 Westtown Road, Suite 365, 601 Westtown Road, Suite 365,
West Chester, PA 19380
From: CCDCD
Sent: Wednesday, April 22, 2020 8:31 AM
To: [EXTERNAL] - Request for Proposals: Public Services Related to COVID-19

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.
Any questions or concerns please contact the Help Desk 610-344-4357

Community Developments

Request for Proposals: Public Services Related to COVID-19
April 2020

Visit DCD Website

The Chester County Department of Community Development (DCD) invites service providers to submit proposals for public services directly related to the impact of the COVID-19 crisis in Chester County. This application will be open from April 22, 2020 until May 21, 2020.

The Coronavirus Aid, Relief, and Economic Security (CARES) Act allocates additional funds to address issues and gaps in support and services caused by the COVID-19 crisis. This request for proposals
(RFP) will be Chester County DCD’s primary method of allocating these funds. Additional details are posted at https://www.chesco.org/1924/Apply-for-Grants.

An online application workshop for the Public Services Related to COVID-19 RFP will be held on Tuesday, May 5, 2020 at 1:00 p.m. Please RSVP with your name and organization to ccdc@chesco.org and specify that you intend to attend the COVID-19 application workshop for the meeting link and/or call-in information.

View COVID-19 Application Guidelines

In need of a referral for accessing services or other resources in Chester County? Please call 2-1-1 for free, confidential assistance that is available 24/7.

211 Information 211 Información en Español

Board of Commissioners
Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline

STAY CONNECTED

Chester County | 601 Westtown Road, Suite 365, 601 Westtown Road, Suite 365,
West Chester, PA 19380

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ILEGAL NOTICES

West Chester, PA 19380

Chester County Library, 409
Avon Square Drive, West
Chester, Pennsylvania

Coxesville City Hall, One
City Hall Place, Coxsistle,

A public hearing to listen
commands on the proposed
Action Plan and Amendment
will be held at 6:00 p.m. on
November 29, 2019
at the Chester County Cour-
Coatesville City Hall, 800
West Main Street, Coatesville,
Coatesville City Hall, 800
West Main Street, Coatesville,

You are a person with a dis-
ability who wishes to attend
the meeting, or provide com-
ments, and you require an
auxiliary aid, service, or other
accommodation to do so, do
please contact DCD to discuss
how your needs may best be
accommodated.

UNION, THOMAS, BARRE, &
FREES, ATTORNEYS FOR
PLAINTIFFS:

BY: DANIEL S. LEPERA,
ATTORNEY AT LAW
DIN 11/10/1a:

The 2020 Action Plan rep-
resends the Chester County
The 2020 Action Plan focuses
primarily on the following three
H UD entitlement programs
administered by Chester
County:

Plaintiff

- HOME Investment Partner-
ships (HIP)
- Emergency Solutions Grant
(CESG)

The 2020 Action Plan also
describes how the County plans
to use Chester County Housing
Task Force Program funds.

PUBLIC NOTICE

The following, as required by
the U.S. Department of
Housing and Urban Develop-
ment (HUD), are available for
public review and comment
during the period of November
12, 2019 through December
31, 2019:

- Draft 2020 Action Plan
- 2019 Action Plan, Amend-
ment 2

All documents are available
for review at the Chester
County Department of Com-
mittees, 400 East Market
Street, West Chester, Pennsyl-

IN THE COURT OF COMMON
PLEAS

YOUR RIGHT TO COMPLAINT

The Commonwealth of Penn-

sylvania, to

443125

WHEREAS, the Popcorn

Township, on the 8th day of Jan-
uary, 2016, filed its claim in our
Court of Common Pleas of
Chester County, No. 2016 CP-01-
01435, for the sum of $23,550.00,
with interest accruing from the 8th
day of January, 2014, on unpaid,
delinquent costs and fees
incurred by Popcorn Township
in securing and demolishing
the structure on the property
situated in Popcorn Township,

Chester County, Pennsyl-

vania, and recorded as Tax
Parcel Numbers 6-474.16
and 6-474.17, being all or part of
the property described in
the following deeds filed in the
Office of the Register of Deeds of
Chester County, at Deed Book
5937, Page No. 1046 and
1051, respectively.

And WHEREAS, the claim
amount includes attorney's
fees in the amount of $10,084.00 as
of June 11, 2019.

And WHEREAS, we have
been given to understand that said
claim is still due and unpaid
and remains a lien against the
said property.

NOW, you are hereby noti-

te to file your affidavit of
defense to said claim, if defense
you have thereto, in the office of
the prothonotary in the said
court, within thirty days after
the service of this will upon you, if no affidavit of defense is filed within

30 days from the date of
service.
Community Developments

2020 Action Plan
2019 Action Plan Amendment
November 2019

Visit DCD Website

The following, as required by the U.S. Department of Housing and Urban Development (HUD), are available for public review and comment during the period of November 12, 2019 through December 12, 2019:

- Draft 2020 Action Plan
- 2019 Action Plan, Amendment 2

All documents may be accessed on the Chester County Department of
Community Development (DCD)’s website (www.chesco.org/ccddcd) and at the following locations:

- Chester County Department of Community Development, 601 Westtown Road, Suite 365, West Chester, PA 19380
- Chester County Library, 450 Exton Square Pkwy., Exton, PA 19341
- Coatesville City Hall, One City Hall Place, Coatesville, PA 19320

A public hearing to solicit comments on the proposed Action Plan and Amendment will be held at 6:00 p.m. on Tuesday, November 19, 2019 at the Chester County OIC, 22 N. 5th Avenue, Coatesville, PA 19320.

The 2020 Action Plan focuses primarily on the following three HUD entitlement programs administered by Chester County through DCD. The programs and projected amounts for 2019 are:

- Community Development Block Grant (CDBG): $2,522,437
- HOME Investment Partnerships: $1,048,246
- Emergency Solutions Grant (ESG): $217,335

The 2020 Action Plan also describes how the County plans to use Chester County Housing Trust Program funds. The Plan includes activities that address affordable housing, homeless assistance, municipal infrastructure, and community development. Over 95% of the funds will be utilized to benefit low- and moderate-income county residents.

DCD is also submitting an Amendment to its 2019 Action Plan. Public comment is requested. The proposed Amendment includes the following funding change:

- Church Housing Corp. will receive $850,000 of HOME Investment Partnerships Program funding for the Melton Center Apartments which includes construction of 51 affordable rental units in the Borough of West Chester.

Written comments will be accepted until December 12, 2019 and should be addressed to: Patrick Bokovitz, Director, Department of Community Development, 601 Westtown Road, Suite 365, West Chester, PA 19380-0990 or emailed to ccddcd@chesco.org.

Please contact DCD at 610-344-6900 or ccddcd@chesco.org in advance of the hearing if you plan to attend and are in need of the services of an interpreter. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.

Board of Commissioners

Annual Action Plan 2020
## 2019 Amendment #2 & 2020 Action Plan Public Hearing

November 19, 2019 – 6:00 p.m.
Chester County OIC
22 N 5th Ave, Coatesville, PA 19320

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Phone</th>
<th>E-Mail</th>
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There were no attendees present at the public hearing.
2020 Action Plan – Public Comments
Chester County Department of Community Development
December 13, 2019

No public comments regarding the 2020 Action Plan were submitted at the Public Hearing on November 19, 2019.

On December 10, 2019 a verbal comment from a resident with disabilities was submitted. The resident said that accessing services from providers in Chester County can be challenging for those with physical disabilities. Chester County offers two types of Paratransit services: the Medical Assistance Transportation Program (MATP) and the Aging Shared Ride Program. Each program has its own specific guidelines and requirements.
From: Chester County Department of Community Development
To: [EXTERNAL] - Request for Proposals: Public Services Related to COVID-19
Date: Thursday, October 8, 2020 9:03:02 AM

CAUTION: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.
Any questions or concerns please contact the Help Desk 610-344-4357

Community Developments

Request for Proposals:
Public Services Related to COVID-19
October 2020

Visit DCD Website

The Chester County Department of Community Development (DCD) invites service providers to submit proposals for public services directly related to preparing for, responding to, or preventing COVID-19 in Chester County. This application will be open from Wednesday, October 7, 2020 until Friday, November 13, 2020 at 3:00 p.m.
The Coronavirus Aid, Relief, and Economic Security (CARES) Act allocates additional funds to address issues and gaps in support and services caused by the COVID-19 crisis. This request for proposals (RFP) will be Chester County DCD’s primary method of allocating these funds. Additional details are posted at [https://www.chesco.org/1924/Apply-for-Grants](https://www.chesco.org/1924/Apply-for-Grants).

An online application workshop for the Public Services Related to COVID-19 RFP will be held on Wednesday October 14, 2020 at 3:30 p.m. Please RSVP with your name and organization to ccdc@chesco.org and specify that you intend to attend the COVID-19 application workshop for the meeting link and/or call-in information.

View COVID-19 Application Guidelines

In need of a referral for accessing services or other resources in Chester County? Please call 2-1-1 for free, confidential assistance that is available 24/7.

211 Information
211 Información en Español

Board of Commissioners

Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline

STAY CONNECTED
AFFIDAVIT OF PUBLICATION

639 S. Chester Rd. • Swarthmore, PA 19081

STATE OF PENNSYLVANIA,
COUNTY OF DELAWARE

The undersigned, having been duly sworn, do deposes and say that he/she is the principal clerk of Daily Local News, Daily Local News Digital, published in the English language for the dissemination of news and intelligence of a general character, which are duly qualified newspapers, and the attached affidavit is a true copy of certain order, notice, publication or advertisement of:

CHESCO DEPT OF COMMUNITY DEVELOPMENT

Published in the following edition(s):

Daily Local News
12/16/20

Daily Local News Digital
12/16/20

Affiant further deposes that she/he is not interested in the subject matter of the aforesaid notice of advertisement, and that all allegations in the foregoing statements as to time, place and character of publication are true:

Sworn to the subscribed before me this 12/16/2020

[Signature]
Notary Public, State of Pennsylvania
Acting In County of Delaware

Advertisement Information

Client Id: 945369
Ad Id: 2103797
PO: 
Sales Person: 018303
Public Hearing
Public Services Related to COVID-19, Round Two
December 2020

Visit DCD Website

The Chester County Department of Community Development (DCD) is hosting an online public hearing to solicit comments on the Coronavirus Aid, Relief, and Economic Security (CARES) Act Amendment on Wednesday, December 16, 2020 at 3:30 p.m.

The CARES Act Amendment represents funding under the Chester County Consolidated Plan 2018-2022. The CARES Act focuses on the use of CARES Act funding in response to COVID-19, including:
- Community Development Block Grant (CDBG): $4,145,498
• Emergency Solutions Grant (ESG): $2,984,950

The Amendment includes activities that address services related to the COVID-19 pandemic with maximum percentage of funds going directly to assist eligible low- to moderate-income Chester County residents, including emergency shelter operations, rental assistance, and shelter and permanent housing case management.

Written comments will be accepted until Tuesday, December 22, 2020 at 4:30 p.m. and should be addressed to Patrick Bokovitz, Director, Department of Community Development at ccdcd@chesco.org.

Please contact DCD at ccdcd@chesco.org or 610-344-6900 in advance of the hearing if you plan to attend and are in need of the services of an interpreter. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.

Click to View Draft CARES Act Amendment

Board of Commissioners

Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline

STAY CONNECTED

Chester County | 601 Westtown Road, Suite 365, 601 Westtown Road, Suite 365, West Chester, PA 19380
Unsubscribe sbollig@chesco.org
Public Hearing
December 16, 2020
Public Services Related to COVID-19 – Amendment 2
2021 Action Plan
Agenda

- Welcome & Introductions
- Public Services Related to COVID-19, Amendment 2
- 2021 Action Plan
- Next Steps
- Questions/Comments
2018-2022 Consolidated Plan

• Guides programming through 2022
• Approved by HUD on 9/12/18
• Goals include supporting:
  – Affordable Housing Activities
  – Efforts to Prevent and End Homelessness
  – Vital Public Service Activities
  – Public Facility and Infrastructure Improvements
  – Economic Development
2018-2022 Consolidated Plan

• Priority Needs:
  – Chronically Homeless
  – Fair Housing
  – General Occupancy Rental Units
  – Homeless Prevention
  – Housing Stabilization Services
  – Promoting and Sustaining Homeownership
  – Public Facilities
  – Public Infrastructure
Neighborhood Revitalization Strategy
Area: City of Coatesville

• Goals
  – Facilitate growth
  – Support long-term development
  – Resident financial stability & socioeconomic growth

• Leverage current construction and workforce activities

• Connection with Wells Fargo revitalization grant funding
Neighborhood Revitalization Strategy
Area: City of Coatesville

- Recent Investments in Coatesville
  - 1st Avenue Realignment
  - 3rd Avenue Streetscape
  - Train Station Improvements & Parking Garage
  - Coatesville Area Public Library Renovations
  - Housing Partnership of Chester County First Time Homebuyer Program/Homeownership Initiative
  - Chester County OIC Building Acquisition and Renovations
  - Habitat for Humanity property acquisition for future homeownership opportunities
Social Equity Efforts

To enact fair and equitable provision, implementation, and impact of services, programs, and policies.
This includes elimination of practices, attitudes, and cultural messages that reinforce disparate treatment by race, color, ethnicity, national origin, religion, ability, sex, gender, familial status, and age.
Amendment 2

PUBLIC SERVICES RELATED TO COVID-19
CARES Act Stimulus Funding Sources

- Community Development Block Grant COVID funds (CDBG-CV): $4,145,498
- Emergency Solutions Grant COVID funds (ESG-CV): $2,984,950
- Community Services Block Grant COVID funds (CSBG-CV): $931,859
COVID-19 Application

- Provide support to Chester County’s non-profit organization community
- Emphasis on services related to the COVID-19 pandemic with *maximum percentage* of funds going directly to assist eligible low- to moderate-income Chester County residents in need
- Funds cannot duplicate existing benefits
CARES Act Activities

- CCCIMS – Lead Operations and Database Enhancements: $249,442 ESG-CV
- Community Volunteers in Medicine – Provision of Free Healthcare During COVID-19 Crisis: $50,000 CDBG-CV
- Community, Youth, & Women’s Alliance – COVID-19 Non-congregate Family Shelter Expansion: $158,475 CDBG-CV

(Continued on next page)
CARES Act Activities

- Kennett Area Community Service – COVID-19 Housing Assistance Program: $60,000 CDBG-CV
- Movement CDC – Coatesville Community Resource Navigation: $50,000 CDBG-CV
- Open Hearth Inc. – Coronavirus HVAC Safety Compliance: $74,750 CDBG-CV
- WC Atkinson – Men’s Shelter COVID-19 Recovery, Phase 2: $50,000 CSBG-CV
2021 ACTION PLAN
2021 Action Plan

*Expected* Entitlement Amounts for 2021:

- Community Development Block Grant: $2,585,950
- HOME Investment Partnerships: $1,135,246
- Emergency Solutions Grant: $221,642

- Over 95% of the funds will be utilized to benefit low- and moderate-income county residents.
2021 Construction Activities

- CYWA
  - Residential Housing Rehabilitation: $150,000 CDBG

- Friends Association for Care & Protection of Children
  - Trauma-Informed Family Shelter Renovation: $400,000 CDBG
2021 Public Works Activities

• Borough of Phoenixville
  – Gay Street Streetscapes: $500,000 CDBG

• Valley Township
  – Wagontown Road Reconstruction: $500,000 CDBG
2021 Affordable Housing Activities

- **Church Housing Corp. – Pikeland Commons**
  - $480,000 HOME
- **MBID of Delaware (Ingerman) – Willows at Valley Run**
  - $800,000 HOME
- **Housing Partnership of Chester County**
  - First Time Homebuyer Program
  - Housing Rehabilitation Program
2021 Housing Activities
Housing Trust Program

Provide Rehabilitation of Existing Homeowner Units

- Good Neighbors, Inc. – Home Repairs for Low Income Homeowners
- Good Works, Inc. – Repairing Inadequate and Unhealthy Houses for Low Income Residents
- Housing Partnership of Chester County – Senior Home Maintenance
2021 Public Service Activities

- CYWA – Gateway Emergency Shelter
- Housing Equality Center of PA – Fair Housing Activities
- Housing Partnership of Chester County – Credit Counseling Program
- Human Services, Inc. – Rapid Rehousing Administration
- Kennett Area Community Service – Homeless Prevention & Diversion
- Legal Aid of Southeastern PA – Legal Assistance
2021 Public Service Activities

- Open Hearth, Inc. – Goal Achievement Program / Financial Savings Partner Program / Financial Insight and Resource Management (GAP/FSP/FIRM)
- Oxford Area Neighborhood Services Center – Emergency Rental/Utility Assistance & Food Distribution
- Safe Harbor of Chester County – Emergency Shelter & Case Management Services
- United Way of Chester County – Coordinated Entry System Call Center
Coordinated Entry System

• Call Center
  – Staffed by PA 2-1-1 in partnership with the United Way of Chester County
  – Call 2-1-1
  – Available 24 hours a day, 7 days a week

• Street Outreach Services
  – Available 8am to 5pm, Monday through Friday
  – Will follow up within 24 hours on weekends and holidays
  – Verify street homelessness, provide referrals, and case management
Next Steps

- Digital versions posted at chesco.org/ccddcd
- Hard copies are available upon request
- Public comment period ends:
  - 2021 Action Plan: December 16, 2021
  - CARES Act Amendment #2: December 22, 2021
- Submission to HUD
  - CARES Act Amendment #2: TBD
  - 2021 Action Plan: TBD
Questions & Comments

Please direct any written comments regarding the 2021 Action Plan and CARES Act Amendment #2 to:
ccddcd@chesco.org
Or
Patrick Bokovitz, Director
Chester County Department of Community Development
601 Westtown Road, Suite 365
P.O. Box 2747
West Chester, PA 19380
2021 Action Plan & CARES Round 2 Public Hearing
ZOOM Meeting
December 16, 2020 3:30 p.m.

Comment: Can you provide more information about Movement Community Development Corporation?

Response: Movement CDC is based in Coatesville and led by Fonz Newssan. The intent of this activity is to expand outreach about community resources related to public services, workforce development, and other available resources, including to potential homebuyers to increase homeownership in the City of Coatesville. Coatesville is a designated Racially and Ethnically Concentrated Area of Poverty that has historically struggled with higher rates of poverty and unemployment than the rest of Chester County.

Comment: Has the Commonwealth put out guidance for CDBG-Disaster Recovery (DR) grants?

Response: Not that Chester County Department of Community Development is aware of yet. This would likely be provided through the PA Department of Community and Economic Development.

Comment: What is the process to apply for these funds, and then the decision/approval process to decide what amounts are designated to applicants?

Response: DCD releases its requests for proposals via e-newsletter, website, social media, and public notice in the Daily Local News. DCD then gathers proposals through an online application portal. The respective applications’ guidelines published with those requests for proposals address timeline; funding priorities; content areas such as statement of need, program design and service strategy, and organizational capacity; and scoring information. An application workshop is offered to provide additional information and answer questions. Within the application, there are defined content areas with assigned point values. After review and scoring, DCD recommendations are taken to the Commissioners.
Meeting Attendees

1. Jim Mercante - Southern Chester County Opportunity Network
2. Lila Singleton - Community, Youth, and Women’s Alliance (CYWA)
3. Dolly Wideman-Scott - Domestic Violence Center of Chester County (DVCCC)
4. Charles Line
5. Don Neimitz - North Star of Chester County
6. Amy Sheuren - Kennett Area Community Service
7. Nettie Wolfe Silva - Open Hearth
8. Janet Zeis - the Chester County Food Bank
9. Kris Keller - Orion Communities
10. Tamela Luce - Phoenixville Community Health Foundation
11. Owen Camuso - Resources for Human Development
12. Carolyn McKenna - Friends Association for Care and Protection of Children
13. DCD Staff
   a. Shaun Bollig
   b. Trish Hennessy
   c. Pat Bokovitz
   d. Nicolle Romero
   e. Dolores Colligan
Annual Action Plan
2020
Community Developments

Public Hearing
Public Services Related to COVID-19
Funding Amendment
February 2021

Visit DCD Website

The Chester County Department of Community Development (DCD) is
hosting an online public hearing to solicit comments on the
Coronavirus Aid, Relief, and Economic Security (CARES) Act
Amendment on Wednesday, February 24, 2021 at 3:30 p.m. Please
click here to register.

The CARES Act Amendment represents funding under the Chester
County Consolidated Plan 2018-2022. The CARES Act focuses on the use of CARES Act funding in response to COVID-19, including:
- Community Development Block Grant (CDBG): $4,145,498
- Emergency Solutions Grant (ESG): $2,984,950

The Amendment includes activities that address services related to the COVID-19 pandemic with maximum percentage of funds going directly to assist eligible low- to moderate-income Chester County residents, including emergency shelter operations, rental assistance, and shelter and permanent housing case management.

Written comments will be accepted until Friday, February 26, 2021 at 4:30 p.m. and should be addressed to Patrick Bokovitz, Director, Department of Community Development at ccdc@chesco.org.

Please contact DCD at ccdc@chesco.org or 610-344-6900 in advance of the hearing if you plan to attend and are in need of the services of an interpreter. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.

Click to View Draft CARES Act Amendment

Board of Commissioners
Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline

STAY CONNECTED

Chester County | 601 Westtown Road, Suite 365, 601 Westtown Road, Suite 365,
Public Hearing
February 24, 2021
Public Services Related to COVID-19
February 2021 Amendment
Agenda

- Welcome & Introductions
- Amendment - Public Services Related to COVID-19
- Next Steps
- Questions/Comments
CARES Act Stimulus Funding Sources

- Community Development Block Grant COVID funds (CDBG-CV): $4,145,498
- Emergency Solutions Grant COVID funds (ESG-CV): $2,984,950
- Community Services Block Grant COVID funds (CSBG-CV): $931,859
COVID-19 Application

- Provide support to Chester County’s non-profit organization community
- Emphasis on services related to the COVID-19 pandemic with *maximum percentage* of funds going directly to assist eligible low- to moderate-income Chester County residents in need
- Funds cannot duplicate existing benefits
CARES Act Activities

• Domestic Violence Center of Chester County
  – $225,000 CDBG-CV: Improvements for Continuation of Essential Services During COVID-19

• Human Services Inc.
  – $21,000 CSBG-CV: Safe Haven Support

• Open Hearth Inc.
  – $30,000 CSBG-CV: Goal Achievement Program COVID Response

(Continued on next page)
CARES Act Activities

• PA Home of the Sparrow
  – $40,000 CSBG-CV: Emergency Support for Women & Mothers Affected by COVID-19

• Safe Harbor of Chester County
  – $40,000 CSBG-CV: COVID-19 Emergency Shelter Support

• Capacity for Change
  – $27,282 CSBG-CV: COVID Recovery Plan
Coordinated Entry System

• **Call Center**
  – Staffed by PA 2-1-1 in partnership with the United Way of Chester County
  – Call 2-1-1
  – Available 24 hours a day, 7 days a week

• **Street Outreach Services**
  – Available 8am to 5pm, Monday through Friday
  – Will follow up within 24 hours on weekends and holidays
  – Verify street homelessness, provide referrals, and case management
Next Steps

• Digital version posted at chesco.org/ccdcd
• Hard copies are available upon request
• Public comment period ends February 26, 2021 at 4:30 p.m.
• Submission to HUD
Questions & Comments

Please direct any written comments regarding CARES Act Amendment to:

cddcd@chesco.org

Or

Patrick Bokovitz, Director
Chester County Department of Community Development
601 Westtown Road, Suite 365
West Chester, PA 19380
Public Hearing
Public Services Related to COVID-19 – February 2021 Amendment
February 24, 2021

List of Participants:

- Nettie Wolfe Silva, Open Hearth
- Jennifer Lopez, Friends Association
- Steven Wayock, Housing Authority of Chester County
- Viviann Schorle, Phoenixville Community Health Foundation
- Janet Zeis, Chester County Food Bank
- Rachel Thomas Steadman, Bridge of Hope Chester County
- Jim Mercante, volunteer, Southern Chester County Opportunity Network (SCCON)
- Debra Johnson Housing Authority of Chester County
- Carolyn McKenna, Friends Association
- Mary Fuller, Executive Director, Phoenixville Area Community Services (PACS)
- Dale Gravett, Housing Authority of Chester County
- Kris Keller, Orion Communities
- Mary Alice Coyle, Camilla Hall Nursing Home for IHM Sisters
- Amber Campman, Open Hearth

Question: Can you elaborate on the intended use of the funds allocated for Safe Harbor of Chester County?

Answer: The Safe Harbor award of Community Services Block Grant (CSBG)-CV funds is for supporting emergency shelter operations so that it can continue to open more male and female beds during 2021.

Question: In reference to the anticipated availability of U.S. Treasury Emergency Rental Assistance funds by April 1, 2021, are there any rental assistance funds available now?

Answer: Yes, there are some programs that can be accessed through 211. Including programs from the Housing Authority of Chester County and Human Services Inc.

Question: Will DCD partner with local non-profits to administer Emergency Rental Assistance funds?

Answer: Yes, DCD will partner with local non-profits to disburse these funds. If providers have an interest in participating, please follow up with DCD to discuss possible options. We want to make sure to reach all parts of Chester County.

Question: Will Emergency Rental Assistance funds be available for other purposes like capacity building?

Answer: The funds are relatively prescribed for how they may be used for rent and utility assistance. There is an option to use up to 10% for administrative support.

Question: Is there a sense of the level of back rents currently owed in Chester County?
**Answer:** We do not have those numbers; we anticipate that all funding resources will be used to help keep households in their homes.

**Question:** Does the Emergency Rental Assistance program allow undocumented individuals to receive rent and utility assistance?

**Answer:** The guidance does not have any limitations. DCD intends to serve all qualified households that are in need of rent assistance and utility support.

DCD will have a follow-up session in March with the provider community to be more specific about how the Emergency Rental Assistance Program will operate.

---

**Comment from Phoenixville Area Community Service (submitted 2/24/2021)**

**The COVID Pandemic & How PACS upped its game in response**

In March 2020 two events happened that had a major impact on PACS: a new Executive Director was brought on board and the COVID pandemic hit full force. Here is a synopsis of what has happened over the last year:

- **The need for food increased tremendously and almost instantly**
  - The number of new clients rose significantly
  - Clients from surrounding communities began coming to PACS for food
  - People who never before had to or ever expected to have to, showed up at our door for food
  - By June 30, 2020 we provided food to at least 45,000, 5x the number from FY 2018-19
  - Provided holiday meals to 3x the number of households and nearly 5x the number of individuals

- **Other agencies needed help**
  - Before March 2020, PACS had been offering minimal support to two other agencies.
  - In the last year, PACS has provided significant food support to at least 12-15 agencies/food providers/other pantries
  - We continue to reach out to and partner with other agencies who need a food supply

- **Food recovery became even more important**
  - We have established food recovery partnerships with
    - Trader Joe’s & Wawa, each 4 days a week
    - Wegmans, 2 days a week
    - Lidl & Whole Foods as requested
    - Packaged meals originally received by PASD
    - Area farmers and growers in season
    - Other one offs as requested
  - Grant funding allowed for purchase of Refrigerated Van
  - Grant funding received for added refrigeration

- **Changes in how PACS distributes food**
  - We opened our doors to more neighbors in need as other pantries couldn’t open or sustain food supply, although we had to refrain from letting them enter our building
  - We purchased a new building and went from 3630 sq ft to 23,700 sq ft
    - This item has made the biggest impact on how PACS tackles food insecurity
  - Did not cut back from a 5 day a week schedule and in fact added Saturday hours
o Remained a choice pantry despite not allowing clients to enter the building
o Added delivery service and curbside pick up
o Added free food bin outside of building to reach those in need after hours or during weather events
o Through grant funding have been able to make necessary safety changes to building as well as purchase critical PPE

• What We Need for the Future
  o PACS’ new space was a critical piece of the foundation for what the organization can become especially in the current climate surrounding food insecurity
  o We are positioned to do more and serve more with the right partnership and equipment.
    ▪ We estimate the need for food is not going away for the next several years, even as the COVID numbers dwindle and get under control
  o PACS often receives calls to recover and redistribute food from grocery outlets, large food providers, restaurants, etc. who have an over-abundance or who have lost power, among other reasons. We are only constrained by lack of equipment.
    ▪ Large walk-in refrigerator and freezer units would enable PACS to achieve even more success in being the lead resource for food insecurity in our community.
  o With increased refrigeration units and upgrades to our building, PACS could easily become a food HUB for Chester County Food Bank thus increasing access to healthy, nutritious food to even more families...seniors, mothers, fathers, children
    ▪ Not only could we recover more perishable food, but we could also house other perishable donations, items purchased for pantry use, items local growers donate to us during season
  o To achieve the above upgrades, extensive electrical work needs to be performed at the current location of PACS.
  o In addition to the electrical work, a generator will also be instrumental to ensuring the integrity of the food held at PACS no matter the outside circumstances.
CHESCO DEPT OF COMMUNITY DEVELOPMENT
601 WESTOWN RD, STE 365
WEST CHESTER, PA 19382
Attention:

STATE OF PENNSYLVANIA,
COUNTY OF MONTGOMERY

The undersigned, being duly sworn, is the publisher of Daily Local News, Daily Local News Digital, published in the English language for the dissemination of local, state, and national news and intelligence of a general character, which are duly qualified newspapers, and the annexed herein is a copy of certain order, notice, publication or advertisement of:

Published in the following edition(s):
Daily Local News 01/02/21
Daily Local News Digital 01/02/21

Sworn to the subscriber before me this 1/5/22

Notary Public, State of Pennsylvania
Acting In County of Montgomery

Annual Action Plan
2020

161
The 2021 Action Plan represents year 5 of funding under the Chester County Consolidated Plan 2016-2022. The 2021 Action Plan focuses primarily on HUD entitlement programs administered by Chester County through DCD, the programs and projected amounts for 2022 are:

- Community Development Block Grant (CDBG): $2,351,316
- CDBG Administration Partnership: $1,669,455
- Emergency Solutions Grant (ESG): $20,571

The 2021 Action Plan also describes how the County plans to use Chester County Housing Trust Program (HTP) funds. The Plan includes activities that address affordable housing, homeless assistance, municipal infrastructure, and community development. Over 95% of the funds will be utilized to benefit low- and moderate-income county residents.

DCD is also submitting an Amendment to its 2021 Action Plan. Public comment is requested. The proposed Amendment includes the following funding changes:

- Community Housing Development Organization (CHDO) set-aside in the amount of $154,233 in 2021 HOMAE funds for an activity to be determined.
- The Stone Grace will receive $100,000 in CDBG funds for the Stone Grace Youth Center.

Additionally, the 2021 Action Plan Amendment includes the HOME-AHP Allocation Plan, outlining the range of activities Chester County will undertake using its $5,394,464 allocation.

The Public Services Relative to COVID-19 Amendment to the 2020 Action Plan includes the following funding changes:

- Chester County EMS, EMS, and Street Outreach will receive $170,489 in ESF-COVID funds.
- Phoebeville Area Community Services will receive $234,698 in CDBG-COVID funds for facility electric improvements.
- Phoebeville Area Senior Center will receive $225,600 in CDBG-COVID funds for HVAC improvements.
- $409,000 in ESF-COVID funds will be used for emergency hotel stays.

Written comments will be accepted until the end of the respective public comment periods and should be directed to Dorothy S. Colligan, Acting Director, Department of Community Development, 601 Westgate Road, Suite 305, West Chester, PA 19380.

Please contact DCD at 610-344-9000 or cdd@chestercounty.org in advance of the hearing if you plan to attend and need the services of an interpreter. In addition, if you are a person...
Community Developments

Public Notice:
Draft Plans Available for Comment
January 2022

Visit DCD Website

The following, as required by the U.S. Department of Housing and Urban Development (HUD), are available for public review and comment during the dates indicated below:

- Draft 2022 Action Plan
- 2021 Action Plan - Amendment 1, including HOME-ARP Allocation Plan
  - Available for public comment through from January 3, 2022 through February 1, 2022
- Coronavirus Aid, Relief, and Economic Security (CARES) Act Amendment
  - Available for public comment through from January 3, 2022 through January 7, 2022

All documents are available for review on the Chester County Department of Community Development (DCD)’s website.
(www.chesco.org/ccdcd) and with limited hard copies available upon request.

An online public hearing to solicit comments on the proposed Action Plan and Amendments will be held at 3:30 p.m. on Wednesday, January 5, 2022 via Zoom.

The 2022 Action Plan represents year five of funding under the Chester County Consolidated Plan 2018-2022. The 2022 Action Plan focuses primarily on HUD entitlement programs administered by Chester County through DCD. The programs and projected amounts for 2022 are:
- Community Development Block Grant (CDBG): $2,631,316
- HOME Investment Partnerships: $1,099,485
- Emergency Solutions Grant (ESG): $220,571

The 2022 Action Plan also describes how the County plans to use Chester County Housing Trust Program (HTP) funds. The Plan includes activities that address affordable housing, homeless assistance, municipal infrastructure, and community development. Over 95% of the funds will be utilized to benefit low- and moderate-income county residents.

DCD is also submitting an Amendment to its 2021 Action Plan. Public comment is requested. The proposed Amendment includes the following funding changes:
- Community Housing Development Organization (CHDO) set-aside in the amount of $164,923 in 2021 HOME funds for an activity to be determined.
- The Stone Garage will receive $100,000 in CDBG funds for the Avondale Garage & Community Youth Center.

Additionally, the 2021 Action Plan Amendment includes the HOME-ARP Allocation Plan, outlining the range of activities that DCD will undertake using its $3,984,864 American Rescue Plan funds from HUD.

The CARES Act Amendment to the 2020 Action Plan includes the following funding changes:
• Chester County HMIS Data Entry and Street Outreach will receive $170,489 in ESG-COVID funds.
• Phoenixville Area Community Services will receive $294,000 in CDBG-COVID funds for facility electric improvements.
• Phoenixville Area Senior Center will receive $225,000 in CDBG-COVID funds for HVAC improvements.
• $400,000 in ESG-COVID funds will be used for emergency hotel stays.

Written comments will be accepted until the end of the respective public comment periods and should be emailed to Dolores S. Colligan, Acting Director, at cccdcd@chesco.org.

Please contact DCD at 610-344-6900 or cccdcd@chesco.org in advance of the hearing if you plan to attend and are in need of the services of an interpreter. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.

To apply for Chester County Emergency Rental Assistance Program, residents should call 211 and:

1. Press 2 for Homelessness and Housing Crisis
2. Press 2 for Chester County
3. Press 2 for Emergency Rental Assistance Program

Board of Commissioners
Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline
Public Hearing
January 5, 2022
CARES Act Amendment
2021 Action Plan Amendment
HOME-ARP Allocation Plan
2022 Action Plan

Agenda
- Welcome & Introductions
- Public Services Related to COVID-19 Amendment
- 2021 Action Plan Amendment
- HOME-ARP Allocation Plan
- 2022 Action Plan
- Next Steps
- Questions/Comments

2018-2022 Consolidated Plan
- Guides programming through 2022
- Approved by HUD on 9/12/18
- Goals include supporting:
  - Affordable Housing Activities
  - Efforts to Prevent and End Homelessness
  - Vital Public Service Activities
  - Public Facility and Infrastructure Improvements
  - Economic Development

2018-2022 Consolidated Plan
- Priority Needs:
  - Chronically Homeless
  - Fair Housing
  - General Occupancy Rental Units
  - Homeless Prevention
  - Housing Stabilization Services
  - Promoting and Sustaining Homeownership
  - Public Facilities
  - Public Infrastructure
Social Equity Efforts

To enact fair and equitable provision, implementation, and impact of services, programs, and policies. This includes elimination of practices, attitudes, and cultural messages that reinforce disparate treatment by race, color, ethnicity, national origin, religion, ability, sex, gender, familial status, and age.

CARES Act Stimulus Funding Sources
- Community Development Block Grant COVID funds (CDBG-CV): $4,145,498
- Emergency Solutions Grant COVID funds (ESG-CV): $2,984,950
- Community Services Block Grant COVID funds (CSBG-CV): $931,859

COVID-19 Amendment
- Provide support to Chester County’s non-profit organization community
- Emphasis on services related to the COVID-19 pandemic with maximum percentage of funds going directly to assist eligible low- to moderate-income Chester County residents in need
- Funds cannot duplicate existing benefits
New CARES Act Activities

- Chester County HMIS – Data Entry and Street Outreach: $170,489 ESG-CV
- Phoenixville Area Community Services – Facility Electric Improvements: $294,000 CDBG-CV
- Phoenixville Area Senior Center – HVAC Improvements: $225,000 CDBG-CV
- Emergency Hotel Stays: $400,000 ESG-CV

2021 Action Plan Amendment

- CHDO Set-Aside – Activity TBD: $164,923 HOME funds
- The Stone Garage – Avondale Garage & Community Youth Center: $100,000 CDBG
- Brandywine Valley Active Aging – Case Management: $42,000 HTP

2021 Action Plan Amendment

Includes HOME-ARP Allocation Plan for $3,984,864 in funding and adds a project for HOME-ARP activities.
**Qualifying Populations**

- Homeless
- At risk of homelessness
- Fleeing domestic violence, dating violence, sexual assault, stalking, or human trafficking
- Families requiring services or assistance to prevent homelessness
- Those at “greatest risk of housing instability”

**Eligible Activities**

- Affordable rental housing
- Tenant-Based Rental Assistance
- Provision of supportive services, homeless prevention services, and housing counseling
- Acquisition and development of non-congregate shelter

**HOME-ARP Allocation Plan**

**Proposed use of HOME-ARP funds:**

<table>
<thead>
<tr>
<th>Proposed Use</th>
<th>Amount</th>
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<td>Supportive services</td>
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<td>NCS required matching funds</td>
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<td>Planning and administration</td>
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</table>
Annual Action Plan

2020

2022 Action Plan

Expected Entitlement Amounts for 2022:
- Community Development Block Grant: $2,631,316
- HOME Investment Partnerships: $1,099,485
- Emergency Solutions Grant: $220,571
- Over 95% of the funds will be utilized to benefit low- and moderate-income county residents.

2022 Construction Activities

- Kennett Area Community Service
  - Food Distribution & Resource Center: $500,000
- City of Coatesville
  - Millview & Glencrest Road Stormwater Rehabilitation: $300,000 CDBG
- Valley Township
  - Bradley Avenue Bridge & Road Reconstruction: $400,000 CDBG

2022 Affordable Housing Activities

- Habitat for Humanity of Chester County: West Grove Infrastructure
  - $238,345 CDBG
- Delaware Valley Development Company: Villas at West Whiteland
  - 35 affordable rental units, 7 market rate units
  - $750,000 HOME
- CHDO Set-Aside (activity TBD)
  - $162,583 HFAET
- Housing Partnership of Chester County
  - First Time Homebuyer Program: $50,000 HTP
  - Housing Rehabilitation Program: $81,391 HTP
### 2022 Housing Activities

**Housing Trust Program**

- Provide Rehabilitation of Existing Homeowner Units
  - Good Neighbors, Inc. – Home Repairs for Low Income Homeowners
  - Good Works, Inc. – Repairing Inadequate and Unhealthy Houses for Low Income Residents
  - Housing Partnership of Chester County – Senior Home Maintenance

### 2022 Public Service Activities

- Chester County OIC – Healthcare Occupations Pathway
- CYWA – Gateway Emergency Shelter
- Domestic Violence Center of Chester County – Emergency Shelter/Safe House
- Friends Association for Care & Protection of Children
  - Housing Stability Case Management
  - Eviction Prevention Court
- Good Samaritan Shelter – Emergency Shelter
- Handi-Crafters – Independent Living Solutions
- Housing Equality Center of PA – Fair Housing Activities
- Housing Partnership of Chester County – Credit Counseling Program

### 2022 Public Service Activities

- Human Services, Inc.
  - Emergency Rental Assistance
  - Rapid Rehousing Administration
  - SSI Outreach, Access, and Recovery (SOAR)
- Kennett Area Community Service
  - Homeless Prevention & Diversion
  - Permanent Housing Stability Case Management
- Legal Aid of Southeastern PA – Legal Assistance
- Life Transforming Ministries – Volunteer Income Tax Assistance
- Movement CDC – Coatesville Community Resource Navigation
- NorthStar of Chester County – Homeless Prevention
Coordinated Entry System

- **Call Center**
  - Staffed by PA 2-1-1 in partnership with the United Way of Chester County
  - Call 2-1-1
  - Available 24 hours a day, 7 days a week

- **Street Outreach Services**
  - Available 8am to 5pm, Monday through Friday
  - Will follow up within 24 hours on weekends and holidays
  - Verify street homelessness, provide referrals, and case management

Next Steps

- Digital versions posted at chesco.org/ccdd
- Hard copies are available upon request
- Public comment period ends:
  - 2022 Action Plan: February 1, 2022
  - 2021 Action Plan with HOME-ARP:
    - February 1, 2022
  - CARES Act Amendment: January 7, 2022
- Submission to HUD

Emergency Rent & Utility Assistance

*Chester County Emergency Rent & Utility Assistance Program*

Receive DCD and WDB Updates
chesco.org/DCD
Follow DCD on Facebook
Questions & Comments

Please direct any written comments to:
codol@chesco.org

Or

Dolores Calligan, Acting Director
Chester County Department of Community Development
601 Westtown Road, Suite 365
West Chester, PA 19180
Public Hearing Questions and Comments
January 5, 2022

In attendance: Shaun Bollig, Dolores Colligan, Trish Hennessy, Nicolle Romero, Wright Horne, Jim Mercante, Adrienne Nash-Melendez

Q: Is the Stone Garage activity listed on the 2021 Action Plan Amendment the same organization run by Kristen Proto?
A: Yes.

Q: Is the Tenant-Based Rental Assistance (TBRA) activity optional under HOME-ARP the same as the Emergency Rental Assistance Program (ERAP) currently in the county?
A: No. They are separate programs, and the TBRA activity has more restrictive programmatic requirements than ERAP funding. TBRA is not typically an activity Chester County pursues with HOME funds.

Q: When allocating funds for “affordable” units, does DCD have the authority to determine the rate? And are voucher holders eligible for those units?
A: Section 8 and Housing Choice Voucher holders are eligible for affordable units. There is an income threshold of no more than 60% Area Median Income for affordable rental units funded by the HOME Investment Partnerships Program, though some units are also set aside for as low as 20% Area Median Income. Current limits can be found here. The breakdown of units by income limits in detailed in a developer’s application to the Pennsylvania Housing Finance Agency (PHFA). Rent levels on these units are set by the US Department of Housing and Urban Development (HUD)

Q: Are income limits set by county, municipality, or zip code?
A: Income limits are set by Metropolitan Statistical Area. Chester County is part of the Philadelphia Metropolitan Statistical Area, which includes Southeast Pennsylvania, South Jersey, and the Wilmington, Delaware area.

Q: Is the Oxford Neighborhood Services activity included in the presentation the same activity listed in the 2022 Action Plan? The activity names are different.
A: DCD is funding Oxford Neighborhood Services to administer ERAP funds. Their 2022 activity will assist with programmatic support to provide eligible households with emergency rent and food assistance.

Q: Will a copy of the slides or recording of the presentation be made available?
A: The slides and the recording of the presentation will be posted on the DCD website immediately following the public hearing.
Notice Popular Keyword Category:
Notice Keywords:
Notice Authentication Number: 202203101023417302417
1678667913
Notice URL:
Back
Notice Publish Date:
Thursday, March 10, 2022

Notice Content
PUBLIC NOTICE 2021 Consolidated Annual Performance and Evaluation Report CARES Act Amendment Pursuant to regulations implementing Title I of the federal Housing and Community Development Act of 1974, Chester County has completed a draft of the 2021 Consolidated Annual Performance and Evaluation Report (CAPER). This document reports on progress that Chester County made in carrying out housing and community development goals and objectives outlined in the Consolidated Plan, 2018-2022 and the 2021 Action Plan using federal entitlement funding allocated from the U.S. Department of Housing and Urban Development. The 2021 CAPER draft will be available for public review from March 10, 2022, to March 25, 2022. The Public Services CARES Act COVID-19 Amendment to the 2020 Action Plan is available for public review from March 10, 2022, to March 16, 2022. This Amendment includes the following funding changes: • Ann’s Heart will receive $86,560 in ESG-COVID funds for Emergency Resources • Safe Harbor of Chester County will receive $8,100 in ESG-COVID funds for Air Quality Maintenance • United Way of Chester County will receive $134,290 in ESG-COVID funds for the Coordinated Entry 211 Call Center • The Community Youth, and Women’s Alliance will receive $279,200 in ESG-COVID funds for Public Services and Health Improvements • Friends Association for the Care & Protection of Children will receive $203,725 in ESG-COVID funds for Shelter Needs and HVAC Improvements • W.C. Atkinson Shelter will receive $83,656 in ESG-COVID funds for COVID-19 Recovery An online public hearing to solicit comments on the proposed Amendment will be held at 4:00 p.m. on Monday, March 14, 2022, via Zoom. Registration can be completed at: https://chesco-org.zoom.us/meeting/register/tJMcuemnrDIiHdbiSwWEWmsT7r78QLc2k0 All documents are available on the Department of Community Development website: www.chesco.org/cccd. Hard copies may be made available upon request. Written comments will be accepted until the end of the respective public comment periods and should be addressed to Dolores S. Colligan, Director, Department of Community Development, 601 Westtown Road, Suite 355, West Chester, PA 19380-0990 or emailed to cccd@chesco.org. If you are a person with a disability who wishes to review or comment on the 2021 CAPER or CARES Act Amendment and requires an auxiliary aid, service, or other accommodation to do so, please contact the DCD by phone at (610) 344-6900 or email at cccd@chesco.org to discuss how your needs may be accommodated. dIN 3/10; 1a

Back
Community Developments

Public Notice:
2021 CAPER and Cares Act Amendment
March 2022

Visit DCD Website

The following, as required by the U.S. Department of Housing and Urban Development (HUD), are available for public review and comment during the dates indicated below:

- The 2021 Consolidated Annual Performance Evaluation Report (CAPER) draft is available for public review from March 10, 2022, to March 25, 2022
- The Coronavirus Aid, Relief, and Economic Security (CARES) Act
Amendment to the Action Plan is available for public review from March 10, 2022, to March 16, 2022.

An online public hearing to solicit comments on the proposed Amendment will be held at 4:00 p.m. on Monday, March 14, 2022, via Zoom. Please click here to register.

All documents are available for review on the Chester County Department of Community Development (DCD)’s website (www.chesco.org/ccdcd) and with limited hard copies available upon request.

Written comments will be accepted until the end of the respective public comment periods and should be emailed to Dolores S. Colligan, Director, at ccdcd@chesco.org.

Please contact DCD at 610-344-6900 or ccdcd@chesco.org in advance of the hearing if you plan to attend and are in need of the services of an interpreter. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.

The Public Services CARES Act COVID-19 Amendment to the 2020 Action Plan includes the following funding changes:

- Ann’s Heart will receive $86,500 in ESG-COVID funds for Emergency Resources
- Safe Harbor of Chester County will receive $8,100 in ESG-COVID funds for Air Quality Maintenance
- United Way of Chester County will receive $134,290 in ESG-COVID funds for the Coordinated Entry 211 Call Center
- The Community, Youth, and Women’s Alliance will receive $279,200 in ESG-COVID funds for Public Services and Health Improvements
- Friends Association for the Care & Protection of Children will receive $203,725 in ESG-COVID funds for Shelter Needs and HVAC Improvements
- W.C. Atkinson Shelter will receive $83,656 in ESG-COVID funds for COVID-19 Recovery

To apply for Chester County Emergency Rental Assistance Program,
residents should call 211 and:

1. Press 2 for Homelessness and Housing Crisis
2. Press 2 for Chester County
3. Press 2 for Emergency Rental Assistance Program

Click Here for ERAP Information

Board of Commissioners
Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline

STAY CONNECTED

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West Chester, PA 19380

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Public Hearing
March 14, 2022

Public Services Related to COVID-19 – Amendment

2021 CAPER
Agenda

• Welcome & Introductions
• Public Services Related to COVID-19, Amendment
• 2021 CAPER
• Next Steps
• Questions/Comments
2018-2022 Consolidated Plan

- Guides programming through 2022
- Approved by HUD on 9/12/18
- Goals include supporting:
  - Affordable Housing Activities
  - Efforts to Prevent and End Homelessness
  - Vital Public Service Activities
  - Public Facility and Infrastructure Improvements
  - Economic Development
2018-2022 Consolidated Plan

• Priority Needs:
  – Chronically Homeless
  – Fair Housing
  – General Occupancy Rental Units
  – Homeless Prevention
  – Housing Stabilization Services
  – Promoting and Sustaining Homeownership
  – Public Facilities
  – Public Infrastructure
Social Equity Efforts

To enact fair and equitable provision, implementation, and impact of services, programs, and policies. This includes elimination of practices, attitudes, and cultural messages that reinforce disparate treatment by race, color, ethnicity, national origin, religion, ability, sex, gender, familial status, and age.
Amendment

PUBLIC SERVICES RELATED TO COVID-19
CARES Act Stimulus Funding Sources

• Community Development Block Grant COVID funds (CDBG-CV): $4,145,498
• Emergency Solutions Grant COVID funds (ESG-CV): $2,984,950
• Community Services Block Grant COVID funds (CSBG-CV): $931,859
COVID-19 Application

- Provide support to Chester County’s non-profit organization community
- Emphasis on services related to the COVID-19 pandemic with maximum percentage of funds going directly to assist eligible low- to moderate-income Chester County residents in need
- Funds cannot duplicate existing benefits
New CARES Act Activities

- Ann’s Heart – Emergency Resources: $85,500 ESG-CV
- Safe Harbor of Chester County – Air Quality Maintenance: $8,100 ESG-CV
- United Way of Chester County – Coordinated Entry 211 Call Center: $134,290 ESG-CV

(Continued on next page)
New CARES Act Activities

• Community, Youth, and Women’s Alliance (CYWA) – Public Services Related to COVID-19: $52,200 ESG-CV

• CYWA – Basement Health Improvements: $227,000 ESG-CV

• Friends Association for the Care & Protection of Children – Emergency Shelter COVID-Related Needs: $63,725 ESG-CV

• Friends Assoc. – HVAC Improvements: $140,000 ESG-CV
2021 CAPER
CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT
Consolidated Annual Performance Evaluation Report (CAPER)

The CAPER reports on DCD accomplishments in PY 2021:

- Completed for U.S. Department of Housing and Urban Development (HUD)
- Details housing and community development goals and objectives
- Sources and amounts include:
  - Community Development Block Grant (CDBG): $2,631,316
  - HOME Investment Partnerships (HOME): $1,099,485
  - Emergency Solutions Grant (ESG): $220,571
2021 CAPER Highlights
Community Services

• 211 Call Center assessed 3,164 individuals that were homeless or at risk of homelessness, and made appropriate referrals
• Financial management services were provided to 588 individuals
• Rental assistance was provided to 100 low-income households
• Legal education and assistance was provided to 85 individuals
2021 CAPER Highlights – Housing

- 9 households became homeowners through Housing Partnership of Chester County’s (HPCC) First Time Home Buyer Program
- Home repair programs served a total of 121 low to moderate income households:
  - HPCC’s Homeowners’ Rehabilitation Program served 4 households
  - HPCC’s Senior Citizen Home Maintenance Program served 17 households
  - Good Works’ Home Repair Program served 50 households
  - Good Neighbors’ Home Repair Program served 50 households
Coordinated Entry System

• Call Center
  – Staffed by PA 2-1-1 in partnership with the United Way of Chester County
  – Call 2-1-1
  – Available 24 hours a day, 7 days a week

• Street Outreach Services
  – Available 8am to 5pm, Monday through Friday
  – Will follow up within 24 hours on weekends and holidays
  – Verify street homelessness, provide referrals, and case management
Next Steps

• Digital versions posted at chesco.org/ccdcd
• Hard copies are available upon request
• Public comment period ends:
  – CARES Act Amendment: March 16, 2022
  – 2021 CAPER: March 25, 2022
• Submission to HUD
Questions & Comments

Please direct any written comments regarding the 2021 CAPER and CARES Act Amendment to:

ccdcd@chesco.org

Or

Dolores Colligan, Director
Chester County Department of Community Development
601 Westtown Road, Suite 365
P.O. Box 2747
West Chester, PA 19380
PUBLIC NOTICE

2022 Action Plan Amendment

CARES Act Amendment

The following, as required by the U.S. Department of Housing and Urban Development (HUD), are available for public review and comment during the dates indicated below:

February 2, 2023 through March 3, 2023
- 2022 Action Plan, Amendment 1

February 2, 2023 through February 8, 2023
- Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Amendment

All documents are available for review on the Chester County Department of Community Development (DCD)’s website (www.chesco.org/ccced) and with limited hard copies available upon request.

A hybrid public hearing to solicit comments on the proposed Amendments will be held at 4:00 p.m. on Tuesday, February 7, 2023 in person and via Zoom.

Zoom Registration can be completed at:
https://chesco-org.zoom.us/meeting/register/tZMuf-6prDevGdG2miAR-yNof41WQmJc3cM

Those who wish to attend in person can do so at:
601 Westtown Road, West Chester, PA 19380 Room 351 W

The proposed Amendment to the 2022 Action Plan includes the following funding changes:

- The Borough of Phoenixville will receive $400,000 in CDBG funds for the Paradise Street Connector Project
- Habitat for Humanity will receive $640,000 in CDBG funds for the Caln Township Property Acquisition

The Public Services Related to COVID-19 Amendment to the 2020 Action Plan includes the following funding changes:

- Ann’s Heart will receive $60,000 in CDBG-COVID funds for the Center for Emergency Resources
- Open Hearth, Inc. will receive an additional $20,000 in CDBG-COVID funds for Facility Improvements

Written comments will be accepted until the end of the respective public comment periods and should be addressed to Dolores S. Colligan, Director, Department of Community Development, 601 Westtown Road, Suite 365, West Chester, PA 19380-0990 or emailed to ccced@chesco.org.

Please contact DCD at 610-344-6900 or ccced@chesco.org in advance of the hearing if you plan to attend and are in need of the services of an interpreter. In addition, if you are a person with a disability who wishes to attend the meeting, or provide comments, and you require an auxiliary
aid, service, or other accommodation to do so, please contact DCD to discuss how your needs may best be accommodated.
Community Developments

2022 Action Plan
Coronavirus Aid, Relief, and Economic Security Act
(CARES Act)

Amendments and Public Hearing
February 2023

Visit DCD Website

The following Action Plan and CARES Act amendments, as required by the U.S. Department of Housing and Urban Development (HUD), are available for public review and comment during the dates below:
February 2, 2023 through March 3, 2023
- **2022 Action Plan, Amendment #1**
  - Borough of Phoenixville will receive $400,000 in Community Development Block Grant (CDBG) funds for its Paradise Street Connector Project
  - Habitat for Humanity will receive $640,000 in Community Development Block Grant (CDBG) funds for Caln Township Property Acquisition

February 2, 2023 through February 8, 2023
- **Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Amendment**
  - Ann's Heart, located in Phoenixville Borough, will receive $60,000 in Community Development Block Grant-CV (CDBG-COVID) funds for its Center for Emergency Resources
  - Open Hearth, Inc., located in Phoenixville Borough, will receive an additional $20,000 Community Development Block Grant-CV (CDBG-COVID) funds for Facility Improvements to its main office location

A hybrid public hearing to solicit comments on the proposed Amendments will be held at 4:00 p.m. on Tuesday February 7, 2023 in person and via Zoom. Those who wish to attend in person can do so at 601 Westtown Road, West Chester, PA 19380 in Room 351 W. Click the box below to register for the zoom if you wish to attend virtually.

[Click Here to Register for Zoom]

If you are experiencing homelessness, a housing crisis, or at risk of eviction, please contact 2-1-1 for assessment and referral to community resources.

[Click here for Help / Consigue Ayuda]

**Board of Commissioners**

Marian D. Moskowitz, Chair
Josh Maxwell
Michelle Kichline
STATE OF PENNSYLVANIA,

The undersigned, [Signature], being duly sworn, declare that the person is the principal clerk of Daily Local News, Daily Local News Digital, published in Chester County for the dissemination of local and transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed is a copy of certain order, notice, publication or advertisement of:

CHESCO DEPT OF COMMUNITY DEVELOPMENT

Published in the following edition(s):

Daily Local News, Daily Local News Digital
01/31/23

Sworn to the subscribed before me this 2-1-2023

Notary Public, State of Pennsylvania
Acting In County of Chester

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Annual Action Plan
2020
Public Services Related to COVID-19 (CARES Act) Amendment and 2022 Action Plan Amendment

February 7th, 2023
Agenda

• Welcome & Introductions
• CARES Act Amendment
• 2022 Action Plan Amendment
• Next Steps
• Questions/Comments
2018-2022 Consolidated Plan

• Guides programming through 2022
• Approved by HUD on 9/12/18
• Goals include supporting
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  – Efforts to Prevent and End Homelessness
  – Vital Public Service Activities
  – Public Facility and Infrastructure Improvements
  – Economic Development
2018-2022 Consolidated Plan

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  – General Occupancy Rental Units
  – Homeless Prevention
  – Housing Stabilization Services
  – Promoting and Sustaining Homeownership
  – Public Facilities
  – Public Infrastructure
Amendment

Public Services Related to COVID-19
NEW CARES Act Activities

• Ann’s Heart – $60,000 CDBG-CV
  – Center for Emergency Resources, shelter and supportive services
• Open Hearth – $20,000 CDBG-CV
  – Facility Improvements to parking lot for new primary operating location
Amendment

2022 Action Plan
NEW 2022 Action Plan Activities

• Borough of Phoenixville – $400,000 CDBG
  – Paradise Street Connector Project, reconstruction of Paradise Street from Nutt Road to Phoenixville Fire Station located at 150 Paradise Street

• Habitat for Humanity – $640,000 CDBG
  – Caln Township Acquisition to purchase 7 acres to build 21-35 homes
Timeline

• Public Notice Issued – January 31, 2023
• Public Comment Period
  • February 2\textsuperscript{nd} through the 8\textsuperscript{th} (CARES Amendment)
  • February 2\textsuperscript{nd} through March 3\textsuperscript{rd} (2022 Action Plan Amendment)
• Public Hearing – February 7\textsuperscript{th}
• Submission to HUD
Please direct any written comments regarding the proposed CARES Act Amendment by February 8th and for the 2022 Action Plan by March 3rd at 4:30 p.m. to:  
ccdc@chesco.org
Or
Dolores Colligan, Director
Chester County Department of Community Development
601 Westtown Road, Suite 365 P.O. Box 2747
West Chester, PA 19380
### Public Services Related to COVID-19

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<th>CSBG-CV</th>
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CDBG - Community Development Block Grant, CSBG - Community Services Block Grant, ESG - Emergency Solutions Grant

1: “Other Discretionary” includes $57,602 in Home4Good funds
2: “Other Discretionary” includes $100,000 of Homeless Assistance Program CARES funds
3: “Other Discretionary” includes $27,309 of LancCo My Home and $24,691 in Home4Good funds
4: “Other Discretionary” includes $52,000 of 2020 PHARE State Housing Trust
5: “Other Discretionary” includes $40,000 in CSBG Discretionary funds
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CDBG - Community Development Block Grant, CSBG - Community Services Block Grant, ESG - Emergency Solutions Grant
1: "Other Discretionary" includes $40,000 Housing Trust Program funds
2: "Other Discretionary" includes $330,000 Home Investment Partnerships Program Funds
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## Chester County Department of Community Development

### 2020 Housing and Community Development Awards

8/25/2020

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CDBG - Community Development Block Grant, CSBG - Community Services Block Grant, ESG - Emergency Solutions Grant
HTP - Housing Trust Program, CHDO - Community Housing Development Organization, PHARE - State Housing Trust

OMB Control No: 2506-0117 (exp. 09/30/2021)
## Housing Construction

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*Note: Included in 2019 Action Plan Amendment #2*

## Public Works, Rehabilitation, and Acquisition

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<td>Housing Partnership of Chester County</td>
<td>Senior Home Maintenance Program</td>
<td>$100,000</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Human Services, Inc.</td>
<td>Renovation of the Clubhouse Program</td>
<td>$85,000</td>
<td>$85,000</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Thistle Hills</td>
<td>Affordable Housing Acquisition</td>
<td>$323,000</td>
<td>$323,000</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Valley Township</td>
<td>Concord Street Reconstruction</td>
<td>$240,000</td>
<td>$240,000</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

CDBG - Community Development Block Grant, CSBG - Community Services Block Grant, ESG - Emergency Solutions Grant, HTP - Housing Trust Program, CHDO - Community Housing Development Organization

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Annual Action Plan  
2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
## Public Services Related to COVID-19 - January 2023

<table>
<thead>
<tr>
<th>Provider</th>
<th>Program</th>
<th>Total Award</th>
<th>CDBG-CV</th>
<th>CSBG-CV</th>
<th>ESG-CV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann's Heart</td>
<td>Center for Emergency Resources</td>
<td>$60,000</td>
<td>$60,000</td>
<td></td>
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</tr>
<tr>
<td>Open Hearth</td>
<td>Facility Improvements *</td>
<td>$94,750</td>
<td>$20,000</td>
<td></td>
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* Includes $74,750 in CDBG-CV awarded in January 2021
<table>
<thead>
<tr>
<th>ACTION</th>
<th>FACTORS</th>
<th>ISSUES</th>
<th>OUTCOME</th>
<th>TIME</th>
<th>RESPONSIBLE PARTICIPANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop new affordable rental units in opportunity areas</td>
<td>Displacement of residents due to economic pressures; Location/type of affordable housing</td>
<td>Segregation, R/ECAP, Disparities in Access to Opportunities; Disproportionate Housing Need</td>
<td>Create 200 new affordable units in areas of opportunity</td>
<td>5 years</td>
<td>Chester County</td>
</tr>
<tr>
<td>Develop new affordable homebuyer units</td>
<td>Location and type of affordable housing</td>
<td>Segregation, R/ECAP, Disparities in Access to Opportunities; Disproportionate Housing Need</td>
<td>Construction of 20 new affordable homebuyer units</td>
<td>5 years</td>
<td>Chester County</td>
</tr>
<tr>
<td>Support homebuyer programs, including the use of housing choice vouchers to promote homeownership</td>
<td>Location and type of affordable housing; Availability of affordable units in range and uses</td>
<td>Segregation, R/ECAP, Disparities in Access to Opportunities; Disproportionate Housing Need</td>
<td>#1. Provide financial support for 50 first-time homebuyers in Chester County. #2. Provide financial support for 20 of the 50 first-time homebuyers in the City of Greensboro</td>
<td>5 years</td>
<td>Chester County</td>
</tr>
<tr>
<td>Participate in Deputy Secretary’s Permanent Housing Action Team activities</td>
<td>Location and type of affordable housing; Displacement of residents due to economic pressures; Availability of affordable units in a range of sizes; Impediments to mobility; Access to publicly supported housing for persons with disabilities</td>
<td>Segregation, R/ECAP, Disparities in Access to Opportunities; Disproportionate Housing Need, Public Housing</td>
<td>#1. Compile affordable housing landlord database. #2. Research Housing Place best management practices and provide recommendations</td>
<td>1 year</td>
<td>Chester County</td>
</tr>
<tr>
<td>Design, seek funding and implement a flexible subsidy system to create maximum housing options for placement of eligible low-income families</td>
<td>Location and type of affordable housing; Availability of affordable units in a range of sizes</td>
<td>Segregation, R/ECAP, Disparities in Access to Opportunities; Disproportionate Housing Need</td>
<td>Create a shallow subsidy system utilizing non-housing choice voucher funding</td>
<td>2 years</td>
<td>HACC</td>
</tr>
</tbody>
</table>

**Final - Approved by HUD June 1, 2017**
<table>
<thead>
<tr>
<th>ACTION</th>
<th>FACTORS</th>
<th>ISSUES</th>
<th>OUTCOME</th>
<th>TIME</th>
<th>RESPONSIBLE PARTICIPANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide funding to make housing units accessible for persons with disabilities</td>
<td>Lack of affordable, accessible housing in range of unit sizes</td>
<td>Disability and Access</td>
<td>Provide funding to make modifications for 50 special needs and disabled households (contingent on state funding)</td>
<td>3 years</td>
<td>Chester County</td>
</tr>
<tr>
<td>Develop new affordable rental units in opportunity areas through strategic leveraging of housing resources, which may include Community Development Block Grant, HUD HOME Investment Partnerships, Healthy Communities Investment, County Housing Trust Program, or other available funds. Number of units per year may vary based on funding availability and proposals received.</td>
<td>Location and type of affordable housing; lack of affordable, accessible housing in range of unit sizes; lack of affordable, integrated housing for individuals who need supportive services; lack of assistance for transitioning from institutional settings to integrated housing</td>
<td>Segregation, NIMBY, Disparities in Access to Opportunities; Disability and Access</td>
<td>Develop 25 new affordable units for individuals with mental health needs through COOP’s annual RFP process to create an average of 5 new rental units per year</td>
<td>5 years</td>
<td>Chester County, NAAC</td>
</tr>
<tr>
<td>Continue operation of the Housing Locator Program to identify housing opportunities for homeless persons.</td>
<td>Access to publicly supported housing for persons with disabilities; Lack of affordable, accessible housing in range of unit sizes; Location of accessible housing; Impediments to mobility</td>
<td>Public Housing; Disability and Access</td>
<td>#1: Placement of 50 households annually #2: Add 20 active participants from landlords to the housing locator on an annual basis to reach a total of 150</td>
<td>Ongoing through years 1-5</td>
<td>Chester County, NAAC</td>
</tr>
<tr>
<td>Create and implement a marketing plan to land landlords to encourage leasing to voucher holders with disabilities and/or special needs.</td>
<td>Lack of affordable, accessible housing in range of unit sizes; Access to publicly supported housing for persons with disabilities</td>
<td>Disproportionate Housing Need, Public Housing, Disability and Access</td>
<td>#1: Partner with agencies that have funds for rental unit accommodations #2: Implement marketing plan to landlords at designated events including bi-annual landlord forums.</td>
<td>2 years</td>
<td>NAAC</td>
</tr>
</tbody>
</table>

FINAL - Approved by HUD June 1, 2017
<table>
<thead>
<tr>
<th>ACTION</th>
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<th>ISSUES</th>
<th>OUTCOME</th>
<th>TIME</th>
<th>RESPONSIBLE PARTICIPANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinate paratransit services to residents with limited mobility</td>
<td>Availability, type, frequency and reliability of public transportation;</td>
<td>Disparities in Access to Opportunities, Disability and Access</td>
<td>Expand ridership and access to transportation by establishing a program</td>
<td>3.4 years</td>
<td>Chester County</td>
</tr>
<tr>
<td>options that reside in Chester County affordable housing developments so that they have greater access to required services, including medical appointments</td>
<td>Access to transportation for persons with disabilities</td>
<td></td>
<td>that will accommodate 1,000 annual trips for residents of affordable housing properties</td>
<td></td>
<td>HACE</td>
</tr>
<tr>
<td>Explore possibilities for providing transit options for low income</td>
<td>Availability, type, frequency and reliability of public transportation;</td>
<td>Disparities in Access to Opportunities, Disability and Access</td>
<td>Coordinate efforts with Chester County Planning Commission to provide</td>
<td>Ongoing</td>
<td>Chester County</td>
</tr>
<tr>
<td>residents to connect with job opportunities throughout Chester County and other employment hubs through involvement in the development and implementation of the Chester County Planning Commission’s comprehensive plan, Landscapes</td>
<td>Access to transportation for persons with disabilities</td>
<td></td>
<td>transportation access to low-income persons and those with disabilities</td>
<td>Through years 1-5</td>
<td>HACE</td>
</tr>
<tr>
<td>ACTION</td>
<td>FACTORS</td>
<td>ISSUES</td>
<td>OUTCOME</td>
<td>TIME</td>
<td>RESPONSIBLE PARTICIPANT</td>
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</tr>
<tr>
<td>Implement Small Area Fair Market Rent (SAFMR) Program to encourage mobility</td>
<td>Availability of affordable units in a range of areas; impediments to mobility</td>
<td>REDCAP, Disparities in Access to Opportunities; Public Housing</td>
<td>Implementation and compliance with SAFMR Program</td>
<td>1 year</td>
<td>HACC</td>
</tr>
<tr>
<td>Educate new voucher holders during application intake and orientation, current voucher holders during annual re-certifications, and rapid-rehousing recipients about homeownership programs and housing options in higher opportunity areas</td>
<td>Location and type of affordable housing; impediments to mobility; availability of affordable units in a range of areas</td>
<td>Segregation; REDCAP, Disparities in Access to Opportunities; Public Housing</td>
<td>#1: Develop educational protocol to be used by Housing Specialists when processing new voucher holders #2: Create an educational brochure to be distributed with re-certification packages on homeownership and mobility opportunity programs</td>
<td>1 year</td>
<td>HACC</td>
</tr>
<tr>
<td>Conduct annual evaluation of housing choice voucher locations to monitor mobility efforts</td>
<td>Location and type of affordable housing; impediments to mobility; availability of affordable units in a range of areas</td>
<td>Segregation; REDCAP, Disparities in Access to Opportunities; Public Housing</td>
<td>Decrease vouchers in City of Coatesville from 60% to 20% of total under issuance and raise in Chester County (rate is averaged at 2% per year)</td>
<td>5 years</td>
<td>HACC</td>
</tr>
<tr>
<td>Target two future allocations of project based housing vouchers to developments either existing in or proposed for geographical areas of higher opportunity to increase mobility</td>
<td>Source of income discrimination; impediments to mobility; location and type of affordable housing</td>
<td>Segregation; REDCAP, Disparities in Access to Opportunities; Public Housing</td>
<td>Provide minimum of two allocations of project based vouchers for a total commitment of 35 units of affordable housing (dependent upon availability of federal funding)</td>
<td>2 years</td>
<td>HACC</td>
</tr>
</tbody>
</table>

FINAL - Approved by HUD June 1, 2017

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>Annual Action Plan</th>
<th>Location and type of affordable housing: Availability of affordable units in a range of sizes</th>
<th>Segregation; RECAP; Disparities in Access to Opportunity; Public housing</th>
<th>Develop Moving to Work Action Plan submission to HUD</th>
<th>1 year</th>
<th>HACC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit an application to become a Moving to Work (MTW) housing authority in order to have maximum flexibility and creativity in creating housing strategies to further fair housing opportunities in Chester County</td>
<td>Research the geographic location preferences for participants in the housing choice voucher (Section 8) program including new applicants who are searching for housing and those currently living in subsidized units who wish to move</td>
<td>Location and type of affordable housing: Impediments to mobility; Availability of affordable units in a range of sizes</td>
<td>#1: Create a comprehensive survey to assess housing needs and preferences among housing choice voucher holders</td>
<td>1 year</td>
<td>HACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>#2: Implement survey, and collect and analyze the results of the responses to inform future housing policies and programming</td>
<td>2-3 years</td>
<td>HACC</td>
</tr>
</tbody>
</table>

FINAL - Approved by HUD June 1, 2017
### Goal #5: Enhance and expand opportunities in underserved communities

<table>
<thead>
<tr>
<th>ACTION</th>
<th>FACTORS</th>
<th>ISSUES</th>
<th>OUTCOME</th>
<th>TIME</th>
<th>RESPONSIBLE PARTICIPANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue efforts to attract private investments, such as the Gateway project and new train stations in Coatesville, and in other urban areas in need of revitalization to create healthier communities with more opportunities</td>
<td>Lack of private investments in specific neighborhoods; Deteriorated and abandoned properties</td>
<td>Segregation; RESCAP; Disparities in Access to Opportunities; Disproportionate Housing Needs; Public Housing</td>
<td>Achieve 5% growth in tax assessments for the City of Coatesville</td>
<td>5 years</td>
<td>Chester County</td>
</tr>
<tr>
<td>Continue offering career training, GED and financial stability programs to increase employment capacity</td>
<td>Lack of private investments in specific neighborhoods; Location of employers</td>
<td>Segregation; RESCAP; Disparities in Access to Opportunities; Disproportionate housing needs; Public Housing</td>
<td>1. Increase number of visitors to PA-CareerLink - Chester County 5% annually 2. Increase number of visitors from the Coatesville zip code (19320) to PA-CareerLink - Chester County 5% annually</td>
<td>Ongoing through years 1-5</td>
<td>Chester County</td>
</tr>
</tbody>
</table>

FINAL – Approved by HUD June 1, 2017
<table>
<thead>
<tr>
<th>ACTION</th>
<th>FACTORS</th>
<th>ISSUES</th>
<th>OUTCOME</th>
<th>TIME</th>
<th>RESPONSIBLE PARTICIPANT</th>
</tr>
</thead>
</table>
| Provide information about community events via web site and e-newsletter communications to citizens so that they can access housing, workforce development, and community services within the county | Quality of affordable housing information programs; Opportunity access | Public Housing: Disparities in Access to Opportunities | 1. Publish 50 housing and community services e-newsletters annually 2. Participate in 25 housing and community services workshops annually | Ongoing through years 1-5 | Chisum County
| Ensure that individuals with Limited English Proficiency can access resources | Quality of affordable housing information programs | Public Housing: Disparities in Access to Opportunities | Evaluate outreach effort to LEP individuals and provide recommendations to improve access | 3 years | Chisum County
| Provide rental preparation educational program materials to HACC waiting list prospects before searching for housing | Quality of affordable housing information programs | Public Housing: Disparities in Access to Opportunities | 1. Prepare materials to be distributed at voucher briefings 2. Prepare a video training for rental preparation and make it accessible from HACC website | 2 years | HACC |
| ACTION                                                                 | FACTORS                                                                 | ISSUES                      | OUTCOME                                                                 | TIME                  | RESPONSIBLE
|------------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------------|-------------------------------------------------------------------------|-----------------------|------------------|
| Review fair housing programming on a quarterly basis and target fair housing educational efforts to remove barriers to fair housing | Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports | Fair Housing                | #1: Conduct 2 fair housing events annually  
#2: Publish 4 quarterly fair housing newsletters annually  
#3: Distribute fair housing information at 15 public events annually | Ongoing through years 1-5 | Chester County
| Provide access to FHIF and legal services for fair housing or other legal matters related to housing | Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports | Fair Housing                | Receive 150 referrals annually                                        | Ongoing through years 1-5 | Chester County
| Include fair housing education for homeowner program participants       | Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports | Fair Housing                | Provide education to 35 individuals annually                           | Ongoing through years 1-5 | Chester County
| Provide fair housing materials for all residents living in publicly supported housing | Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports | Fair Housing                | #1: Include fair housing education supplement as part of HAAC informational materials  
#2: Ensure recipients of affordable housing funding receive fair housing materials to residents | Ongoing through years 1-5 | Chester County

FINAL - Approved by HUD June 1, 2017
<table>
<thead>
<tr>
<th>Objective</th>
<th>Activity</th>
<th>Outcome</th>
<th>Lead Agency</th>
<th>Duration</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Landlord Forum and include fair housing and § 8 voucher landlords</td>
<td>Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports</td>
<td>Host 2 Landlord Forums annually</td>
<td>Ongoing</td>
<td></td>
<td>NACC</td>
</tr>
<tr>
<td>Review municipal ordinances for applicants seeking federal Community Development Block Grant funding to ensure compliance with fair housing laws, increasing fair housing compliance among the 10 eligible municipalities with designated low-to moderate-income areas (LMIAs) so that 1% (or 20%) are in compliance</td>
<td>State or local laws policies or practices that discourage individuals with disabilities from being placed in or living in integrated settings; Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports</td>
<td>Review municipal ordinances after entitlement funding applications are received and increase compliance to 15 CDBG eligible municipalities</td>
<td>Chester County</td>
<td>5 years</td>
<td></td>
</tr>
<tr>
<td>Promote compliance with fair housing laws for municipalities participating in the Chester County Vision Partnership Program to provide technical assistance for comprehensive plans, ordinances, official maps, and special planning projects</td>
<td>Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports</td>
<td>Municipal compliance with fair housing laws for Vision Partnership partners</td>
<td>Chester County</td>
<td>5 years</td>
<td></td>
</tr>
<tr>
<td>Pursue the design of a model density bonus system by the Chester County Planning Commission to help municipalities meet Fair Share requirements and provide incentives for developers that agree to set aside affordable housing units in newly constructed rental projects</td>
<td>Need for awareness among consumers, providers, municipalities and housing professionals for how and when to use fair housing supports</td>
<td>Creation of model ordinance by the Chester County Planning Commission</td>
<td>Chester County</td>
<td>5 years</td>
<td></td>
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</tbody>
</table>

FINAL - Approved by HUD June 3, 2017

OMB Control No: 2506-0117 (exp. 09/30/2021)
<table>
<thead>
<tr>
<th>Goal III: Integrate housing efforts among County of Chester departments and the Housing Authority of the County of Chester</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTION</td>
</tr>
<tr>
<td>Participate in the Decade to Deen Plan to Prevent and End Homelessness and Issue Housing Choice vouchers to the most vulnerable homeless citizens of Chester County</td>
</tr>
<tr>
<td>Participate in the Chester County Planning Commission’s Landscapes Comprehensive Plan Update, including membership in stakeholder teams, provision of housing data and review of draft materials</td>
</tr>
<tr>
<td>Participate in the Chester County Planning Commission’s Housing Options Task Force to increase housing opportunities for Chester County residents through partnership efforts between private, public and non-profit sectors</td>
</tr>
</tbody>
</table>

Final - Approved by HUD June 1, 2017
COUNTY OF CHESTER
DEPARTMENT OF COMMUNITY DEVELOPMENT

RECAPTURE POLICY FOR HOUSING ACTIVITIES
§ 92.254(a)(5)(ii)

To ensure affordability of units with homebuyer assistance provided by the HOME Investment Partnerships Program (HOME), the Chester County Department of Community Development (DCD) will impose recapture requirements that comply with the standards of § 92.254(a)(5)(ii) of the HOME Final Rule 24 CFR Part 92, and set forth the requirements in its consolidated plan. DCD will incorporate the policy into the executed written agreement with the subrecipient providing homebuyer assistance.

Recapture provisions ensure that DCD will recapture all or a portion of the HOME assistance to the homebuyers, if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. DCD imposes recapture provisions by written agreement and by recorded lien. The HOME-assisted homebuyer may sell its unit at any time during the period of affordability, to any willing buyer, and at the price the market will bear. The period of affordability is based upon the total amount of HOME funds subject to recapture described in paragraph (a)(5)(ii)(A)(5) of this section.

1. DCD will use the following options for recapture requirements. DCD is subject to the limitation that when the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit, the amount recaptured cannot exceed the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

   (A) Recapture entire amount. For First Time Homebuyer Program down-payment assistance, DCD may recapture the entire amount of direct subsidy provided with HOME investment from the homeowner.

   (B) Shared net proceeds. This option will only be pursued at the discretion of DCD for First Time Homebuyer Program with Construction. Any activity involving shared net proceeds shall obtain prior written permission from HUD for choosing one of the following options in accordance with § 92.254 (a)(5)(ii)(A):

   If the net proceeds are not sufficient to recapture the full HOME investment (or a reduced amount as provided for in paragraph (a)(5)(ii)(A)(2) of this section) plus enable the homeowner to recover the amount of the homeowner's downpayment and any capital improvement investment made by the owner since purchase, DCD may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds may be divided proportionally as set forth in the following mathematical formulas:

   \[
   \frac{\text{HOME investment}}{\text{HOME investment} + \text{homeowner investment}} \times \text{Net proceeds} = \text{HOME amount to be recaptured}
   \]

   \[
   \frac{\text{homeowner investment}}{\text{HOME investment} + \text{homeowner investment}} \times \text{Net proceeds} = \text{amount to homeowner}
   \]
The ESG program provides funding to:

- Engage homeless individuals and families living on the street;
- Improve the number and quality of emergency shelters for homeless individuals and families;
- Help operate emergency shelters;
- Provide essential services to emergency shelter residents,
- Rapidly rehouse homeless individuals and families,
- Prevent families/individuals from becoming homeless.

I. Standard policies and procedures for evaluating individuals’ and families’ eligibility for assistance under Emergency Solutions Grant (ESG).

When working with ESG program income limits, released by HUD in the spring, providers must be aware of the following key points:

- Extremely Low Income vs. Area Median Income Limits. The “Extremely Low Income (ELI) families” limits do NOT apply to the ESG or Continuum of Care (CoC) programs. ESG does not use the ELI measure to establish income limits but instead uses the 30% of Area Median Income (AMI) income limits. Please use the 30 percent AMI tables. If ESG recipients/subrecipients were to use the ELI standard, some applicants for ESG assistance might be falsely determined to be eligible for homelessness prevention assistance, when actually their incomes were over 30 percent AMI.

Under the ESG program, income eligibility is based on the HUD income limits in effect at the time of income verification. Income eligibility is not based on HUD income limits that correspond with the grant year under which the ESG funds were awarded.

- Rapid Re-Housing Income Requirements. Please keep in mind for program participants receiving ESG “Rapid Re-Housing” assistance, an income assessment is not required at initial evaluation. At re-evaluation - which must take place not less than once annually for rapid re-housing - the participant’s household must have an annual income that does not exceed 30 percent of median family income for the area, as determined by HUD.

- Homelessness Prevention Income Requirements. The ESG Program Interim Rule limits eligibility for homelessness prevention assistance to individuals and families with incomes below 30 percent of AMI at intake and incomes that do not exceed 30 percent of AMI at re-evaluation, which must take place not less than once every 3 months.

- Data Requirements. To ensure program compliance, all client information will be entered into the Chester County Client Information Management System (CCIMS) and the client case file. Information that should be filed include the initial assessment, documentation of income, case notes and other documentation (as appropriate) that demonstrate the participant’s eligibility, financial resources, support networks, and subsequent housing options. The policies and procedures of providers funded under
ESG shall be consistent with the definitions of homeless and at risk of homelessness in 24 CFR 576.2 and the recordkeeping requirements in 24 CFR 576.500(b), (c), (d), and (e).

II. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

Policy: All agencies receiving ESG funding will be required to coordinate with homeless prevention/assistance providers, mainstream resources, and housing providers. Specifically, they will be required to coordinate with the following services:

Section 576.400 (b): Homeless Services

- Shelter Plus Care
- Supportive Housing Program
- Section 8 Moderate Rehabilitation SRO
- HUD-Veterans Affairs Supportive Housing (HUDVASH)
- Education for Homeless Children and Youth Grants
- Grants for the Benefit of Homeless Individuals
- Healthcare for the Homeless
- Programs for Runaway and Homeless Youth
- Projects for Assistance in Transition from Homelessness (PATH)
- Services in Supportive Housing Grants
- Emergency Food and Shelter Program
- Transitional Housing Assistance Grants for Victims of Sexual Assault, Domestic Violence, Dating Violence, and Stalking Program
- Homeless Veterans Reintegration Program
- Domiciliary Care for Homeless Veterans Program
- VA Homeless Providers Grant and Per Diem Program
- Health Care for Homeless Veterans Program
- Homeless Veterans Dental Program
- Supportive Services for Veterans Families Program
- Veteran Justice Outreach Initiative

Section 576.400 (c): Mainstream Resources

- Public housing programs
- Housing programs receiving tenant based or project based assistance under Section 8
- Supportive Housing for Persons with Disabilities (Section 811)
- HOME Investment Partnerships Program
- Temporary Assistance to Need Families (TANF)
- Health Center Program
- State Children’s Health Insurance Program
- Head Start
- Mental Health and Substance Abuse Block Grants
- Services funded under the Workforce Innovation and Opportunity Act (WIOA)

In addition, the Chester County Department of Community Development strongly encourages collaboration with the following programs/agencies:

- Community Development Block Grant-(CDBG)
- Continuum of Care Funding (CoC)
- Community Services Block Grant (CSBG)
• Housing Opportunities for Persons with AIDS (HOPWA)
• Human Services Development Fund (HSDF)
• Medicaid: Medical Assistance (MA)
• Federal Home Loan Bank Affordable Housing
• PA Human Services Block Grant Homeless Assistance Program (HAP)
• PA Commission on Crime and Delinquency
• Domestic Violence resources made available from the Attorney General’s office
• Act 137 Funding, County Housing Trust Funds
• Community Foundations
• United Way(s)
• Public/Private Partnerships
• Resources to increase accessibility
• SSI/SSDI Outreach, Access, and Recovery (SOAR)

Building partnerships is one of the key principles of Decade to Doorways: The Community’s 10 Year Plan to Prevent and End Homelessness in Chester County. The role of ESG funding as part of a larger plan to prevent and end homelessness will be discussed by the Decade to Doorways Governance Committee, which meets bi-monthly. This committee will create a place where stakeholders from the above organizations will communicate, coordinate, dialogue, network, and share information and resources. Additionally, the aforementioned organizations’ staff and programs are incorporated through the Decade to Doorways organizational structure and comprise the Continuum of Care.

III. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid rehousing assistance.

Policy: Those households currently experiencing literal homelessness on the street, in an emergency shelter, or a place not meant for human habitation will be prioritized to receive rapid rehousing assistance. All referrals and outreach efforts to recruit eligible participants for rapid rehousing must come directly from the Service Prioritization Decision Assistance Tool (SPDAT) Queue in CCCMS. Individuals and families that are currently on the Individual and Family SPDAT Queue(s) that fit the rapid rehousing criteria by way of the SPDAT acuity score will be contacted by a Rapid Re-Housing Specialist. If prevention services are provided, they will be targeted to households who are most likely to become homeless based on county data of households currently in the shelter system.

Individuals and families will have a SPDAT completed to determine eligibility for rapid rehousing services at the Coordinated Entry, Emergency shelter, or Transitional Housing providers in Chester County. The goal of rapid rehousing is to get the most valuable households into permanent housing as quickly as possible while connecting them to the mainstream supports with which housing is maintained.

IV. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

Policy: Providers will provide “the least amount of assistance needed, for the shortest period of time” to help the household to stabilize. It is the policy of Chester County that each individual or family receiving financial assistance through ESG will be assessed to determine their participant pay liability while receiving rapid re-housing services. All households must pay a minimum of 30% of their gross monthly income toward their rent. Exceptions are made for extenuating circumstances due to extremely low incomes, but the household must
be actively pursuing employment or benefits to increase their income in a short period of time. Any household moving to new housing may receive: 1) security deposit only; 2) one month’s rent and deposit; or 3) full or partial security deposit plus a short to medium-term rental subsidy.

If only utility assistance is needed, households will pay at least 30% towards utilities. In the case of arrearages, the ESG program does not require 30%, but participants should be asked to contribute what they can.

Financial assistance provided will vary depending on the household and their individual needs. These needs will be assessed by the Rapid Re- Housing Specialist and evaluated at least monthly. This will ensure that households obtain and maintain housing with the least amount of resources in the shortest amount of time possible.

V. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.

Policy: Chester County will use a model of “progressive engagement,” like the model outlined by both the National Alliance to End Homelessness and also Alameda County, California. This model provides a small amount of services and resources at first to a household but allows for flexibility if a household needs more assistance. For some households, the initial assistance will be enough assistance to help them to obtain stable and permanent housing.

This type of engagement is cost-effective and helps to conserve resources for those who need them most. The Rapid Rehousing Specialists will work with households to determine their needs, length, type, and amount of assistance on a case by case basis.

Additionally, if a household receives project-based rental assistance, they must have a lease that is for a period of 1-year, regardless of the length of rental assistance. Moreover, households receiving rapid rehousing assistance must be re-evaluated at least once every year and program participants receiving homelessness prevention assistance are required to be re-evaluated at least once every 3 months. Lastly, no program participant may receive more than 24 months of assistance in a 3-year period.

VI. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant,

- Including the limits, if any, on the homelessness prevention or rapid rehousing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.

Policy: The types, amount, and duration of housing stabilization and relocation services will be determined on a case-by-case basis using progressive engagement. The maximum time that a household may receive housing search and placement assistance is 24 months. However, Rapid Rehousing Specialists will be focused on providing the least amount of assistance during the shortest time period, stabilizing households as quickly as possible. The following are eligible ESG Rapid Rehousing costs:

- Short term rental assistance (up to 3 months)
- Medium term rental assistance (4-24 months)
• Rental arrears (one-time payment of up to 6 months of rent in arrears, including any late fees on those arrears).
• Rental application fees - As needed. A comparison of standard application fees will be done to determine if the amount is reasonable.
• Security deposit - No more than 2 month's rent.
• Last month's rent - Only if necessary and not to exceed one month's rent. It will be included in the total months of rental assistance which will count toward the 24 month maximum in a 3 year period.
• Utility payments - Includes gas, electric, water, and sewage only. Up to 24 months in a 3 year period, per utility service, including up to 6 months of arrears which would be deducted from the 24 month period.
• Moving costs - As needed. It may include truck rental or hiring a moving company as well as payment of temporary storage fees for up to 3 months, provided that the fees are accrued after the date the household began receiving assistance and before moving into permanent housing. Payment of temporary storage fees in arrears is not eligible.
• Service costs:
  ➢ Housing search and placement
  ➢ Housing stability case management
  ➢ Mediation
  ➢ Legal Services
  ➢ Credit Repair
Grantee SF-424’s and Certification(s)

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**Annual Action Plan 2020**

OMB Control No: 2506-0117 (exp. 09/30/2021)

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### Application for Federal Assistance SF-424

1. **Type of Applicant 1: Select Applicant Type:**
   - County Government
   - Other (specify): 

2. **Type of Applicant 2: Select Applicant Type:** 

3. **Type of Applicant 3: Select Applicant Type:** 

4. **Type of Applicant 4: Select Applicant Type:**

5. **Other (specify):** 

6. **Name of Federal Agency:**
   - Department of Housing and Urban Development

7. **Catalog of Federal Domestic Assistance Number:**
   - 4215

8. **CFDA Title:**
   - Community Development Block Grant Program

9. **Funding Opportunity Number:**
   - NA

10. **Title:**
    - 2020 Community Development Block Grant - CARES Act

11. **Competition Identification Number:**
    - NA

12. **Title:**

13. **Areas Affected by Project (Cities, Counties, States, etc.):**

14. **Descriptive Title of Applicant's Project:**
    - CARES Act funds will be used to address impacts of COVID-19 for eligible low to moderate income individuals throughout Clarke County.

15. **Attach supporting documents as specified in agency instructions:**
    - Add Attachment
## Application for Federal Assistance SF-424

### 18. Congressional Districts Of:
- Applicant: □
- Program/Project: □

Attach an additional list of Program/Project Congressional Districts if needed.

### 17. Proposed Project:
- a. Start Date: 09/01/2020
- b. End Date: 09/01/2026

### 18. Estimated Funding ($):

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### 19. Is Application Subject to Review By State Under Executive Order 12372 Process?
- □ This application was made available to the State under the Executive Order 12372 Process for review on
- □ Program is subject to E.O. 12372 but has not been selected by the State for review.
- □ Program is not covered by E.O. 12372.

### 20. Is the Applicant Delinquent On Any Federal Debt? (If “Yes,” provide explanation in attachment.)
- □ Yes
- □ No

If “Yes,” provide explanation and attach

### 21. By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 21, Section 1001)

* I AGREE

* This list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:

- Prefix: □
- First Name: Marian
- Middle Name: □
- Last Name: Muscato
- Suffix: □
- Title: Chair, Chester County Board of Commissioners
- Telephone Number: (610-344-6100)
- Fax Number: □
- Email: jasmuscato@chesaco.org

* Signature of Authorized Representative: [Signature]

* Date Signed: 10-29-20
### Application for Federal Assistance SF-424

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<td><strong>End Date:</strong></td>
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### Program Information

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<tr>
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</table>

### Annual Action Plan

**2020**

**OMB Control No: 2506-0117 (exp. 09/30/2021)**
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1550–1558 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 83-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurance and assessment is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) inclusion of environmental control measures under the National Environmental Policy Act of 1969 (P.L. 91-156) and Executive Order (EO) 11990; (b) notification of existing facilities pursuant to EO 11990; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11989; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air Act) implementation Plans under Section 176(c) of the Clean Air Act of 1963, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 24 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions, and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701q) and implementing regulations at 24 CFR Part 135.

[Signature]

Date

Title
Specific Community Development Block Grant Certifications

The jurisdiction certifies that:

Citizen Participation - It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 95.105.

Community Development Plan - Its consolidated plan identifies community development and housing needs and specifies the strategies and long-term community development objectives that have been developed in accordance with the planning objective of the CDBG program. It identifies the development of single family housing, by providing decent housing and improving economic opportunities, primarily for persons of low and moderate income and requirements of 24 CFR Parts 91 and 570.

Following a Plan - It is following a current consolidated plan that has been approved by HUD.

Use of Funds - It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed an Action Plan to give maximum feasible priority to: activities which benefit low- and moderate-income families and in the prevention or diminution of blight. The Action Plan may also include CDBG-assisted activities which the Governor or small and low-income areas are designed to meet other community development needs having particular urgency and a critical need of assistance, and that the financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate of CDBG funds, including Section 108 guaranteed loans, does not exceed the program year's budget as specified by the Secretary of one, two, or three specific consecutive program years, such that the projects will benefit at least 70 percent of the amount expended for activities that benefit such persons during the designated period.

3. Special Assessment. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against property owners and occupants by personal or other means, or by charging fees or charges, except as a condition of obtaining access to such public improvements.

Moreover, if CDBG funds are used to pay the proportion of the assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other sources or amounts, the assessment or charge may be made against the property with respect to the public improvements financed by such other than CDBG funds.

In addition, in the case of properties owned and occupied by median-income or low-income families, an assessment or charge may be made against the property for public improvements financed by such other than CDBG funds to cover the assessment.

Executive Order - It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against persons who participate in or attempt to instigate a disturbance or disruption which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
Compliance with Anti-discrimination laws — The grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint — Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws — It will comply with applicable laws.

[Signature]

Signature of Authorized Official

[Date]

Date

[Title]

Title

Annual Action Plan

2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature]
Signature of Authorized Official

[Date]
Date

[Title]
Chair, Board of Commissioners
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

[Signature]
Signature of Authorized Official

[Date]
Date

[Title]
Title

Annual Action Plan
2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major Rehabilitation/Conversion/Remodeling — If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building prior to conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovations, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovations.

Essential Services and Operating Costs — In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services to similar homeless individuals, unaccompanied youth, and persons in the same geographic area.

Renovation — Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services — The recipient will assist homeless individuals in obtaining necessary housing, appropriate supportive services (including medical and mental health treatment, case management, counseling, supervision, and other services essential for achieving independent living), and other Federal, state, local, and private assistance available for those individuals.

Matching Funds — The recipient will obtain matching funds required under 24 CFR 576.201.

Confidentiality — The recipient must establish and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including prohibition against the release of the address or location of any facility, treatment or shelter project, except with the written authorization of the person responsible for the operation of that facility.

Homeless Persons Involvement — To the maximum extent practicable, the recipient will involve, through development, enrollment, consultation, or otherwise, homeless individuals and families in the planning, implementing, evaluating, and operating facilities assisted under the ESG program, as providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan — All activities the recipient undertakes with assistance under ESG are consistent with the consolidated plan.
Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title
Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

[Signature of Authorized Official] [Date]

[Title]
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION.

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction pursuant to section 1352, title 51, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.
**Annual Action Plan**

2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
**Annual Action Plan 2020**

OMB Control No: 2506-0117 (exp. 09/30/2021)

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**1. Type of Applicants: Selected Applicant Type:**

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<th>Type of Applicant</th>
<th>Selected Applicant Type</th>
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**2. Other (List):**

| Other (List) | |
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**3. Office of Federal Agency:**

| Office of Federal Agency | |
|--------------------------||
|                         | |

**4. Office of Federal Assistance (Program):**

| Office of Federal Assistance (Program) | |
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|                                       | |

**5. Project Opportunity (Proposal):**

| Project Opportunity (Proposal) | |
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|                               | |

**6. Project Opportunity (Proposal):**

| Project Opportunity (Proposal) | |
|-------------------------------||
|                               | |

**7. Competitive Evaluation (Number):**

| Competitive Evaluation (Number) | |
|---------------------------------||
|                                 | |

**8. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**9. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**10. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**11. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**12. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**13. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**14. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**15. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**16. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**17. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**18. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**19. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**20. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**21. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**22. Description of Applicant's Project:**

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**23. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**24. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**25. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**26. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**27. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**28. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**29. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**30. Description of Applicant's Project:**

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**31. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**32. Description of Applicant's Project:**

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**33. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**34. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**35. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**36. Description of Applicant's Project:**

| Description of Applicant's Project | |
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**37. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**38. Description of Applicant's Project:**

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**39. Area Affected by Project (Cities, Counties, States, etc.):**

| Area Affected by Project (Cities, Counties, States, etc.) | |
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**40. Description of Applicant's Project:**

| Description of Applicant's Project | |
|------------------------------------||
|                                    | |
## Application for Federal Assistance SF-424

### 15. Congressional District On:
- **a. Applicant:** [ ]
- **b. Program/Project:** [ ]

Attach an additional list of Program/Project Congressional Districts if needed.

### 17. Proposed Project:
- **a. Start Date:** 01/02/2023
- **b. End Date:** 02/28/2023

### 18. Estimated Funding ($):

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<td>Local</td>
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<td>Other</td>
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<tr>
<td>Program/Project</td>
<td>2,801,930</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>2,801,930</td>
</tr>
</tbody>
</table>

### 19. Is Applicant Subject to Review By State Under Executive Order 12372 Process?
- [ ] This application was made available to the State under the Executive Order 12372 Process for review on
- [x] Program is subject to F.O. 12372 and has not been excluded by the State for review.
- [ ] Program is not covered by F.O. 12372.

### 21. Is the Applicant Disqualified On Any Federal Debt? (If "Yes," provide explanation in attachment.)
- [ ] Yes
- [x] No

If "Yes" provide explanation and attach:

### Authorized Representative:

- **First Name:** [ ]
- **Last Name:** [ ]
- **Title:** [ ]

**Chair, Chester County Board of Commissioners**

- **Telephone Number:** [ ]
- **Fax Number:** [ ]
- **Email:** [ ]

**Signature of Authorized Representative:** [ ]

- **Date Signed:** 01/02/2023
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Each Federal contract or grant funding agency may require a subcontractor to certify to additional assurances. Each is tailored to your project or program details.

1. The Subcontractor agrees to comply with: (i) Federal, State, and local laws and regulations; (ii) the applicable terms and conditions of the Advance Notice required in the Notice of Funding Availability (NOFA), and (iii) the terms and conditions of this contract.

2. The Subcontractor certifies that it meets the eligibility requirements of the NOFA.

3. The Subcontractor certifies that it is not debarred, excluded, or suspended from participation in Federal programs and activities.

4. The Subcontractor certifies that it is not subject to a final determination of debarment, exclusion, or suspension, and that it has not been debarred, excluded, or suspended for any reason.

5. The Subcontractor certifies that it does not have a financial interest in, or receive a financial benefit from, any other entity that is subject to a final determination of debarment, exclusion, or suspension.

6. The Subcontractor certifies that it has not been convicted of a criminal offense that is a crime of moral turpitude as defined under Federal law, or that it has not engaged in any other activity that would reasonably cause a government entity to be deprived of the reasonable measures of protection from harm by such activity.

7. The Subcontractor certifies that it does not have a financial interest in, or receive a financial benefit from, any other entity that is subject to a final determination of debarment, exclusion, or suspension.

8. The Subcontractor certifies that it has not been convicted of a criminal offense that is a crime of moral turpitude as defined under Federal law, or that it has not engaged in any other activity that would reasonably cause a government entity to be deprived of the reasonable measures of protection from harm by such activity.

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OMB Control No: 2506-0117 (exp. 09/30/2021)
11. Will comply, or has already complied, with the requirements of Titles II, III, and VII of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-156) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 101-1308 and 7324-7343) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as expeditiously, with the provisions of the Davis-

14. Will comply with all insurance purchase requirements of Section 1225(a) of the Flood Disaster Protection Act of 1973 (P.L. 83-334) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable flood damage is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) Insulation of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-
196) and Executive Order (EO) 11514; (b) prohibition of hazardous facilities pursuant to EO 11708; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project compliance with the approved State management program described under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§ 7470 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (43 U.S.C. §§ 129 et seq.) related to preserving components or potential components of the national wild and scenic rivers system.


18. Will ensure to be performed through the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1984 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibit grant award recipients or a sub-recipient from (1) engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; and (3) using forced labor in the performance of the award or subawards under the award.

**SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL**

[Signature]

**APPLICANT ORGANIZATION**

County of Chester

**DATE SUBMITTED**

09/30/2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
INTERIM ESG-CV Certifications (NON-STATE)

The Emergency Solutions Grants Program Recipient certification:

Major Rehabilitation/Conversion - If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If not used to convert a building into an emergency shelter, the rehabilitation costs exceed 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

EXCEPTION: In accordance with the CARES Act, the certifications in this paragraph do not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to pandemics.

Essential Services and Operating Costs - In the case of assistance involving shelter operators or essential services related to a direct transition to emergency shelter, the jurisdiction will provide services to shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular shelter structure, to ensure the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

EXCEPTION: In accordance with the CARES Act, the certification in this paragraph does not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to pandemics.

Renovation - Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services - The jurisdiction will serve homeless individuals in obtaining permanent housing, appropriate supportive services (including, medical and mental health treatment, job training, education, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

Matching Funds - The jurisdiction will not match ESG costs required under OMB Circular No. A-87, 2011.

Confidentiality - The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or intervention services under any project funded under the ESG program, including protection against the release of the address or location of any family violence shelter, except with

Annual Action Plan 2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

[Signature/Authorized Official] [Date]

[Title]

Annual Action Plan
2020
### Application for Federal Assistance SF-424

**OMB Control No:** 2506-0117 (exp. 09/30/2021)

<table>
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</tr>
<tr>
<td>2. Type of Application</td>
<td>Revision</td>
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<tr>
<td>3. Date Received</td>
<td>21-6003040</td>
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<td>4. Applicant Identifier</td>
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<td>5a. Federal Entity Identifier</td>
<td>23-6003040</td>
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<td>6. Date Received by State:</td>
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<tr>
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<tr>
<td>a. Legal Name</td>
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<td>b. Employer/Taxpayer Identification Number (EIN/TIN)</td>
<td>23-6003040</td>
</tr>
<tr>
<td>c. Organizational DUNS</td>
<td>1598899220060</td>
</tr>
<tr>
<td>d. Address:</td>
<td>113 West Market Street, Suite 6302, West Chester, Chester, PA 19380-0991</td>
</tr>
<tr>
<td>e. Organizational Unit:</td>
<td></td>
</tr>
<tr>
<td>f. Name and contact information of person to be contacted on matters involving this application:</td>
<td></td>
</tr>
<tr>
<td>First Name</td>
<td>Patrick</td>
</tr>
<tr>
<td>Middle Name</td>
<td>Es.</td>
</tr>
<tr>
<td>Last Name</td>
<td>Sokovitz</td>
</tr>
<tr>
<td>Title</td>
<td>Director</td>
</tr>
<tr>
<td>Telephone Number</td>
<td>610-344-6900</td>
</tr>
<tr>
<td>Fax Number</td>
<td>610-344-6925</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:sokovitz@co.cha.ord">sokovitz@co.cha.ord</a></td>
</tr>
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**Annual Action Plan 2020**

OMB Control No: 2506-0117 (exp. 09/30/2021)
**Application for Federal Assistance SF-424**

<table>
<thead>
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<th>9. Type of Applicant 1: Select Applicant Type:</th>
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<tbody>
<tr>
<td>County Government</td>
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<table>
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<tr>
<th>10. Name of Federal Agency:</th>
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<tbody>
<tr>
<td>Department of Housing and Urban Development</td>
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<table>
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<tr>
<th>12. Funding Opportunity Number:</th>
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<tbody>
<tr>
<td>N/A</td>
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<td>Tax</td>
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<table>
<thead>
<tr>
<th>14. Areas Affected by Project (Cities, Counties, States, etc.):</th>
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</table>

<table>
<thead>
<tr>
<th>15. Descriptive Title of Applicant's Project:</th>
</tr>
</thead>
<tbody>
<tr>
<td>These CSBG funds will be used for infrastructure improvements, community development, housing activities, fair housing activities, and community services.</td>
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</table>

Supporting documents as specified in agency instructions.

**Annual Action Plan**

2020
**Application for Federal Assistance SF-424**

16. Congressional Districts Of:

<table>
<thead>
<tr>
<th>*a. Applicant</th>
<th>*b. Program/Project</th>
</tr>
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<tbody>
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Attach an additional list of Program/Project Congressional Districts (if needed).

17. Proposed Project:

<table>
<thead>
<tr>
<th>*a. Start Date</th>
<th>*b. End Date</th>
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<tr>
<td>01/01/2020</td>
<td>12/31/2020</td>
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<th>*d. Local</th>
<th>*e. Other</th>
<th>*f. Program Income</th>
<th>*g. TOTAL</th>
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<td></td>
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19. Is Application Subject to Review by State Under Executive Order 13772 Process?

- [ ] a. This application was made available to the State under the Executive Order 13772 Process for review on
- [X] b. Program is subject to E.O. 13772 but has not been selected by the State for review.
- [ ] c. Program is not covered by E.O. 13772.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment)

- [ ] Yes
- [X] No

If "Yes," provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 21, Section 1001)

[X] **I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

<table>
<thead>
<tr>
<th>Prefix</th>
<th>First Name</th>
<th>Last Name</th>
<th>Title</th>
<th>Telephone Number</th>
<th>Fax Number</th>
<th>Email</th>
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<tbody>
<tr>
<td></td>
<td>Ho.</td>
<td>Moscovitz</td>
<td>shrine, Chester County Board of Commissioners</td>
<td>219-944-5130</td>
<td></td>
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**Signature of Authorized Representative:**

[Signature]

* Date Signed: 12/10/20
**Application for Federal Assistance SF-424**

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<td>[ ] City/County/State</td>
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<td>[ ] Other (Specify):</td>
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<tr>
<td>Department of Housing and Urban Development</td>
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<table>
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<table>
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<tr>
<th>16. Additional Information asSpecified in Program Instructions:</th>
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**Annual Action Plan**

2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   a) Applicant
   b) Program/Project

17. Proposed Project:
   a) Start Date: 11/11/2020
   b) End Date: 12/11/2020

18. Following Funding (5b):
   a) Federal
   b) Applicant
   c) State
   d) Local
   e) Other
   f) Program Income
   g) Elig.

19. Is Application Subject to Review by State Under Executive Order 12372 Process?
   a. Program is subject to E.O. 12372 but has not been selected by the State for review:
   b. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   Yes
   No
   If "Yes," provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any-coding terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 26, Section 8601)
   I AGREE:

   * The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Name: __________________________
Middle Name: ___________________
Last Name: _____________________
Title: __________________________
Telephone Number: ___________
Fax Number: _________________
Email: _________________________
Signature of Authorized Official: __________________________

Annual Action Plan
2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, implementing regulations at 49 CFR 24, and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(c) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing, or attempting to influence, an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form 112, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official / Date 3-5-2020
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation — It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.103.

Community Development Plan — Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan — It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds — It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other Community Development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.

2. Overall Benefit. The aggregate use of CDBG funds (including section 108 guaranteed loans during program year(s) ______, ______ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount expended for activities that benefit such persons during the designated period;

3. Special Assessment. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds incurred under Section 108 loan guarantee funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any tax charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of the assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it has CDBG funds to cover the assessment.

Excessive Force — It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exclusion from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 55, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

[Signature/Authorized Official]
Date

Chair, Board of Commissioners
Title
OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature]
Authorized Official

[Date]

Chair, Board of Commissioners
Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0948-0442), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.

2. Will carry out the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, and documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the real property necessary to the use of the awarding agency's direction and will receive a reimbursement in the terms of a property acquired in whole or in part with Federal assistance funds to assist in the elimination of discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awards as written in the contract, proposal, and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the contract work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Annual Action Plan
2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
11. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4601-4636) which relate to fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Civil Rights Act of 1964 (42 U.S.C. §§2000d-2000e-2 and 1624-1629) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of section 102(a) of the Flood Disaster Protection Act of 1973 (PL 88-261) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurance is less than 1% of the price.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) the terms of any environmental control measures under the National Environmental Policy Act of 1969 (42 U.S.C. §4332); (b) Executive Order 11514; (c) participation of existing facilities pursuant to EO 11293; (d) protection of wetlands pursuant to EO 11988; (e) evaluation of flood risks in floodplains in accordance with EO 11988; and (f) submission of project consistency with the appropriate State management program developed under the Coastal Zone Management Act of 1972 (40 U.S.C. §§1451 et seq.); (g) conformity of Federal actions to State (Clean Air Act) implementation plans under Section 176(c) of the Clean Air Act of 1966, as amended (49 U.S.C. §§74701 et seq.); (h) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (PL 93-222); and (i) protection of endangered species under the Endangered Species Act of 1973, as amended (PL 93-200).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1984 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal, State, local, and non-profit organizations.

20. Will comply with the requirements of Section 1306(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended 22 U.S.C. §7102(e) which prohibits grant award recipients or sub-recipient from (1) engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using forced labor in the performance of the work awarded under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TITLE

APPLICANT ORGANIZATION

DATE SUBMITTED

S-4243 (Rev. 7-97) Back
**Application for Federal Assistance SF-424**

1. Type of Submission:  
   - [X] Application  
   - [ ] Preapplication  
   - [ ] Continuation

2. Type of Application:  
   - [X] New  
   - [ ] Revision  
   - [ ] Other (Specify)

3. Date Received:

4. Applicant Identifier: 21-6003040

5a. Federal Entity Identifier: 23-6003010
5b. Federal Award Identifier: M-20-DC-42-0208

6a. State Use Only:

7b. State Application Identifier:

**APPLICANT INFORMATION:**

8a. Legal Name: County of Chester

8b. Employer/Taxpayer Identification Number (EIN/TIN): 23-6003040

8c. Organizational DUNS: 15988993200060

9. Address:

   - Street(s): 311 West Market Street, Suite 6302
   - City: West Chester
   - County/Parish: Chester
   - State: PA: Pennsylvania
   - Country: UNA: UNITED STATES
   - Zip / Postal Code: 19380-0991

10. Organizational Unit:

   - Department Name:
   - Division Name:

11. Names and contact information of person to be contacted on matters involving this application:

   - Prefix: Mr.
   - First Name: Patrick
   - Middle Name: E.
   - Last Name: Sokovitz
   - Suffix: 
   - Title: Director
   - Organization:
   - Telephone Number: 610-344-6900
   - Fax Number: 610-344-6925
   - Email: sokovitz@chesco.org
Application for Federal Assistance SF-424

* 8. Type of Applicant: Select Applicant Type:
   - Nonprofit Organization
   - Governmental Agency
   - Other (specify)

* 16. Name of Federal Agency:
   - Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
   - 14-219
   - CHIA Title
   - HOME Investment Partnership Program

* 12. Funding Opportunity Title:
   - HOME
   - Title
   - HOME Investment Partnership Program

12. Competition Identification Number:
   - NA
   - NA

14. Areas Affected by Project (Cities, Counties, States, etc.):

* 16. Descriptive Title of Applicant's Project:
   - Home improvement funds will be used for rehabilitation, home buyer assistance, affordable housing construction, and community housing development organization activities.

Submit supporting documents as specified in agency instructions.

Add Attachment  Delete Attachment  View Attachment
**Application for Federal Assistance SF-424**

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<td>11. Address</td>
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<tr>
<td>City</td>
<td>Chester</td>
</tr>
<tr>
<td>County/Municipal</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td>PA, Pennsylvania</td>
</tr>
<tr>
<td>Zip Code</td>
<td></td>
</tr>
<tr>
<td>12. Functional Unit</td>
<td></td>
</tr>
<tr>
<td>13. Name and Contact Information of Person to be Contacted on Matters Involving this Application</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Patrick</td>
</tr>
<tr>
<td>Title</td>
<td></td>
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<tr>
<td>Phone Number</td>
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<tr>
<td>Fax Number</td>
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<tr>
<td>Email</td>
<td></td>
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</tbody>
</table>

**Annual Action Plan 2020**

OMB Control No: 2506-0117 (exp. 09/30/2021)
Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:
   - [ ] Local Government
   - [ ] Tribal Government
   - [ ] Other (specify):

* 10. Name of Federal Agency:
   - Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
   - [ ]

   CFDA Title:
   - [ ] Community Development Block Grant Program

* 12. Funding Opportunity Number:
   - [ ]

   * Title:
   - [ ] 2020 HOUSING Investment Partnership Program

13. Competition Identification Number:
   - [ ]

   [ ]

14. Areas Affected by Project (Cities, Counties, States, etc.):

   - [ ] [ ] [ ]

* 15. Descriptive Title of Applicant’s Project:
   - [ ] 2020 HOUSING Funds will be used for first-time home buyer assistance, affordable housing development and community housing development organization activities.

   After supporting document as specified in sponsor instructions:
   - [ ] [ ] [ ] [ ]
**Annual Action Plan 2020**

OMB Control No: 2506-0117 (exp. 09/30/2021)

### Application for Federal Assistance SF-424

<table>
<thead>
<tr>
<th>16. Congressional District Of:</th>
</tr>
</thead>
</table>
| a. Applicant [ ]
| b. Program/Project [ ] |

**Attach an additional list of Program/Project Congressional Districts Preceded**

<table>
<thead>
<tr>
<th>17. Proposed Project:</th>
</tr>
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<tbody>
<tr>
<td>a. Start Date: [6/01/2020]</td>
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<tr>
<td>b. End Date: [7/31/2020]</td>
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</tbody>
</table>

<table>
<thead>
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<th>18. Estimated Funding ($)</th>
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<td>a. Project [1,365,474.00]</td>
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<td>b. Applicant [ ]</td>
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<tr>
<td>c. State [ ]</td>
</tr>
<tr>
<td>d. Local [ ]</td>
</tr>
<tr>
<td>e. Other [ ]</td>
</tr>
<tr>
<td>f. Program/Project [1,365,474.00]</td>
</tr>
<tr>
<td>g. Totals [1,365,474.00]</td>
</tr>
</tbody>
</table>

**19. Is Application Subject to Review by State Under Executive Order 12372 Process?**

- [ ] This application was made available to the State under the Executive Order 12372 Process for review on [ ]
- [x] Program is subject to E.O. 12372 but has not been selected by the State for review.
- [ ] Program is not covered by E.O. 12372

**20. Is the Applicant Delinquent On Any Federal Debt?** (If "Yes," provide explanation in attachment.)

- [x] Yes
- [ ] No

If "Yes," provide explanation and attach [ ]

**21. By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept award. I am aware that any false, fictitious, or fraudulent statement or claim may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1591)**

- [x] I AGREE
- [ ] I DISAGREE

**The list of certifications and assurances, or an internet site where you may obtain this list is contained in the announcement or agency specific instructions.**

#### Authorized Representative:

- **[First Name]**
- **[Middle Name]**
- **[Last Name]**
- **Position**
- **[Title]**
- **[Address]**

- **[Telephone Number]**
- **[Fax Number]**

- **[Signature of Authorized Representative]**
- **[Date Signed]**

---

279
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance — If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs — It is using and will use HOME funds for eligible activities and costs, as described in 24 C.F.R. § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance — Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Signed: [Signature]
Title: [Title]
Date: [Date]

Chair, Board of Commissioners

Annual Action Plan
2020
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the
Assuming Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional
assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and
the institutional, management, and financial capability
cluding funds sufficient to pay the non-Federal share
of project costs) to ensure proper planning,
management, and completion of project described in
this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State,
the right to examine all records, books, papers, or
documents related to the assistance, and will establish
and maintain a proper accounting system in accordance with
generally accepted accounting standards or agency
directives.

3. Will not dispose of, modify the use of, or change the
terms of the real property title or other interest in the
site and facilities without permission and instructions
from the awarding agency. Will meet the Federal
awarding agency directives and will include a statement
in the title or real property secured in whole or in part
with Federal assistance funds to assure non-
discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance
awarding agency with regard to the drafting, review and
approval of construction plans and specifications.

5. Will provide and maintain competent and adequate
engineering supervision at the construction site to
ensure that the complete work conforms with the
approved plans and specifications and will furnish
progressive reports and such other information as may be
required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable
time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from
using their positions for a purpose that constitutes or
presents the appearance of personal or organizational
control of interest, or personal gain.

8. Will comply with the Intergovernmental Personnel Act
of 1970 (42 U.S.C. §7279-7283) relating to services standards for merit systems for programs funded
under one or the 18 statutes or regulations specified in

9. Will comply with the Lead-Based Paint Poisoning
Prevention Act (42 U.S.C. §§4801 et seq.) which
prohibits the use of lead-based paint in construction or
remodeling of residence structures.

10. Will comply with all Federal statutes relating to non-
discrimination. These include but are not limited to:
(a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§2000a-2000d),
which prohibits discrimination on the basis of race,
hcolor or national origin; (b) Title IX of the Education
Amendments of 1972, as amended (20 U.S.C. §§1001 et seq.,
and 1985-1987), which prohibits discrimination on the
basis of sex; (c) Section 504 of the
§794), which prohibits discrimination on the basis of
handicaps; (d) The Age Discrimination Act of 1975,
as amended (42 U.S.C. §§717 and 717d), which
prohibits discrimination on the basis of age; (e) the Drug Abuse
Control and Treatment Act of 1970 (P.L. 91-256), as
amended relating to nondiscrimination on the basis of
alcoholism; (f) the Comprehensive Alcohol Abuse and
Alcoholism Prevention, Treatment and Rehabilitation
Act of 1977 (P.L. 94-511), as amended; (g) the
Unemployment Insurance Act of 1977, as amended
(29 U.S.C. §§1851 et seq.), as amended relating
to nondiscrimination on the basis of
alcoholism or drug abuse; (h) the Civil Rights Act of 1968
(42 U.S.C. §§3601 et seq.), as amended, relating to
color, creed, race, sex, national origin, or ancestry;
(i) any other
provisions in any other nondiscrimination statute(s) which may apply to the
application.
11. Will comply, or has already complied, with the requirements of Titles I and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-148) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal aid or federally-assisted programs. These requirements apply in all instances in which property is acquired for project purposes regardless of Federal participation in such projects.

12. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

13. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

14. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

15. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

16. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

17. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

18. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

19. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

20. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

FEDERAL ACTIONS TO PROTECT THE ENDANGERED SPECIES ACT OF 1973 (P.L. 93-203)

21. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

22. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

23. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

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28. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

29. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.

30. Will comply with the provisions of the Hazard Act (P.L. 99-166) which provide for (a) a lead paint program; and (b) the use of protective clothing and equipment.
# Application for Federal Assistance SF-424

## Annual Action Plan

### 16. Congressional Districts Of:
- a. Assistant  
- b. Proposed Project  

### 17. Proposed Project:
- a. Start Date: 1/1/2020  
- b. End Date: 2/28/2020  

### 18. Estimated Funding ($):
- a. Federal  
- b. Appraiser  
- c. State  
- d. Local  
- e. Other  
- f. Program Income  
- g. TOTAL  

19. Is Application Subject to Review by State Under Executive Order 12372 Process?
- a. This application was made available to the State under the Executive Order 12372 Process for review on  
- b. Program is subject to E.O. 12372 but has not been selected by the State for review  
- c. Program is not covered by E.O. 12372  

20. Is the Applicant Delinquent on Any Federal Debt? (If "Yes," provide explanation in attachment.)
- a. Yes  
- b. No  

21. By signing this application, I certify that the statements contained in the list of certifications and the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to civil, criminal, or administrative penalties. (U.S. Code, Title 20, Section 1087)

**I AGREE**  
**The list of certifications and assurances, if not listed elsewhere, may include the list, as referenced in the instructions, other agency specific instructions.**

### Authorized Representative:
- First Name  
- Middle Name  
- Last Name  
- Title  
- Organization  
- Address  
- Telephone Number  
- Fax Number  
- Email  

**Signature of Authorized Representative:** [Signature]  
**Date Signed:** 1/1/2020  

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**Annual Action Plan**  
**2020**  

**OMB Control No:** 2506-0117 (exp. 09/30/2021)
ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services — The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR §75.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from
publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

Date

Chair, Board of Commissioners
Title
Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0541-0012), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Gestion of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, smaller Federal assistance awarding agencies may requiremodifications to meet their individual assurances. In such cases, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutions, managers, and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision of all construction sites to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Landscaping and Maintenance Condition of Title (e.g., for recreational purposes).

9. Will comply with the Landscaping and Maintenance Condition of Title (e.g., for recreational purposes).

10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (i) Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§2000d-2000d-3) which prohibits discrimination on the basis of race, color or national origin; (ii) Title IX of the Education Amendments of 1972, as amended; (iii) U.S.C. §§1619; (iv) 1618; and (v) 1626, which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-175), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1975 (P.L. 94-305), as amended, relating to nondiscrimination on the basis of alcoholism; (g) §§5223 and 527 of the Public Health Service Act of 1949 (42 U.S.C. §§290d and 290e-3), as amended, relating to confidentiality of alcohol and drug abuse patient records. (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific student(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
Annual Action Plan
2020

OMB Control No: 2506-0117 (exp. 09/30/2021)
Appendix I – ESG-CV CERTIFICATIONS

The following ESG-CV certifications must be submitted by all States and non-States applying to receive Emergency Solutions Grants Program funding under the CARES Act. These certifications are the same standard ESG certifications HUD requires from non-States, except that the match certification is removed and the CARES Act’s exemption of temporary emergency shelters is expressly stated in the “Major rehabilitation/conversion/renovation” and “Essential Services and Operating Costs.”

Emergency Solutions Grants Certifications for ESG-CV funds

With respect to Emergency Solutions Grants Program funding provided under the CARES Act, the Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation. EXCEPTION: In accordance with the CARES Act, the certifications in this paragraph do not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area. EXCEPTION: In accordance with the CARES Act, the certification in this paragraph does not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim
services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

[Signature] 12/15/2020
Signature of Authorized Official Date

Chair, Board of Commissioners
Title
Appendix II – REVISED ESG CERTIFICATIONS FOR STATES USING ANNUAL ESG FUNDS IN ACCORDANCE WITH FLEXIBILITIES AND REQUIREMENTS ESTABLISHED FOR ESG-CV FUNDS

The following ESG certifications are required to be submitted for each annual ESG grant under which the State will exercise HUD’s waiver allowing the State to carry out ESG activities directly in order to prevent, prepare for, or respond to coronavirus and are allowed but required to be submitted for each annual ESG grant under which the State will otherwise use its available funds to prevent, prepare for, or respond to coronavirus in accordance with the flexibilities and requirements established for ESG-CV funds. These certifications reflect the same standard ESG certifications HUD requires from non-States, except that the match certification is removed and the CARES Act’s exemption of temporary emergency shelters is expressly stated in the “Major rehabilitation/conversion/renovation” and “Essential Services and Operating Costs.” For purposes of annual ESG funds that are not used to prevent, prepare for, or respond to coronavirus in accordance with flexibilities and requirements established for ESG-CV funds, however, these certifications cannot be used in place of the standard ESG certifications the recipient must submit for its annual ESG grants.

Emergency Solutions Grants Certifications

With respect to annual ESG grant funds to be used to prevent, prepare for, or respond to coronavirus in accordance with flexibilities and requirements established for ESG-CV funds, the Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation. EXCEPTION: As provided by HUD in accordance with the CARES Act, the certifications in this paragraph do not apply with respect to funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled
individuals, or victims of domestic violence) or persons in the same geographic area.

EXCEPTION: As provided by HUD in accordance with the CARES Act, the certification in this paragraph does not apply with respect to funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A
Signature of Authorized Official

Date

Title
Appendix III – ESG CERTIFICATIONS FOR NON-STATES USING ANNUAL ESG FUNDS IN ACCORDANCE WITH FLEXIBILITIES AND REQUIREMENTS ESTABLISHED FOR ESG-CV FUNDS

The following ESG certifications are allowed but not required to be submitted for each annual ESG grant under which an ESG recipient other than a State intends use its available funds to prevent, prepare for, or respond to coronavirus in accordance with flexibilities and requirements established for ESG-CV funds. These certifications are the same standard ESG certifications HUD requires from non-States, except that the match certification is removed and the CARES Act’s exemption of temporary emergency shelters is expressly stated in the “Major rehabilitation/conversion/renovation” and “Essential Services and Operating Costs.” For purposes of annual ESG funds that are not used to prevent, prepare for, or respond to coronavirus in accordance with flexibilities and requirements established for ESG-CV funds, however, these certifications cannot be used in place of the standard ESG certifications the recipient must submit for its for annual ESG grants.

Emergency Solutions Grants Certifications

With respect to annual ESG grant funds to be used to prevent, prepare for, or respond to coronavirus in accordance with flexibilities and requirements established for ESG-CV funds, the Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation. EXCEPTION: As provided by HUD in accordance with the CARES Act, the certifications in this paragraph do not apply with respect to funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area. EXCEPTION: As provided by HUD in accordance with the CARES Act, the certification in this
paragraph does not apply with respect to funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counselling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Marian 12/15/2020

Signature of Authorized Official Date

Chair, Board of Commissioners
Title