1. **Call to Order:**
Chairman Melba Matthews called the November 19, 2019 meeting of the Agricultural Land Preservation Board (ALPB) to order at 2:00 p.m. in Room 175, Chester County Government Services Center.

The following Board Members were in attendance: Chairman Melba Matthews, Vice-Chairman Donald Cairns, Amy McKenna, Richard Abbott, Eli Silberman and Nelson Beam.

Absent were ALPB members John Diament, Bill Covaleski and Duane Hershey.

Staff Present: Geoffrey Shellington and Sue Goughary.

Visitors: No visitors attended. No members of the general public attended.

2. **Public Comment:**
No public comment was made.

3. **Approval of Minutes:**
The Board meeting minutes from October 22, 2019 were approved as sent. Motion made by Richard Abbott seconded by Eli Silberman. Motion carried.

4. **State Ag. Easement Program – Status Report:**

**COMMONWEALTH/COUNTY PROGRAM – STATUS REPORT**

**2016 Round**
McElhenny, David – Offer Accepted – Honey Brook

Newswanger, Larry – Offer Accepted – Sadsbury

**2018 Round**
Angelo J. Zunino Limited Partnership – Board Review – New Garden

Clark, Joseph – Offer Accepted – Lower Oxford

Durborow, Shirley & Palmer, Frank – Offer Accepted - Elk

Engle, Glen & Eileen – Settled Easement - West Fallowfield

Esbenshade, Stephen & Jamie – Second appraisal - Highland

Estate of Donald Sebastian – Settled Easement – Lower Oxford/Penn

Fisher, John & Malinda – Offer Accepted – Oxford Borough

Gammon, Nora – Offer Accepted – East Nantmeal Township

Gianguilio, Peter & Geraghty, Barbara – Second Appraisal - W. Bradford & Newlin
5. Challenge Grant Program – Status Report:

**CHALLENGE GRANT PROGRAM – STATUS REPORT**

2017 Round

Tupitza, James – Settled Easement – Newlin

6. Subdivision Requests: None.

7. Executive Session
   a. Real Estate: Appraisals (2)

8. Updates and Other Business
   Geoff Shellington presented the proposed Agricultural Land Preservation Board Meeting dates for the year 2020 for approval by the Board. A motion was made by Richard Abbott, seconded by Nelson Beam. Motion carried. Geoff also presented the Board with clarification regarding their previous questions and concerns relating to the updates of the Commonwealth’s Subdivision Guidelines. The Board requested final review from the County Solicitor regarding the language as written.

9. Adjournment
   ALPB Meeting adjourned at 2:43 p.m.
   A motion was made by Nelson Beam, seconded by Eli Silberman. Motion carried.

10. Next Meeting – December 17, 2019 at 2:00 PM in **Room 175 – GSC** - Meeting was cancelled.