MEETING AGENDA

I. Call to Order

II. Welcome and Introductions

III. Public Comment on Chester County WDB Meeting Agenda Items

IV. Review and Approve Meeting Minutes from the August 26, 2020 Meeting

V. Action Items, Discussion and Update Topics
   1. Program Year 2020 Budget Review
   2. Funding Opportunities
      • Rapid Response Incumbent Worker/Small Bus. Assistance - $500,000
      • US Dept. of Labor - H1-B grant application – Regional Application
   3. Programmatic Updates
      • One Stop Operator – Open Hearth
      • Title I (Adult, Dislocated Worker and Youth) – EDSI
      • Full Circle – Virtual Programs
   4. General Discussion on Next Steps

VI. General Updates, Announcements and Member Comments

VII. Public Comments on Workforce Development Topics

VIII. Adjourn

Next Chester County Workforce Development Board Meeting - December 9th at 8:30 am (Zoom Call)
Minutes
Chester County Workforce Development Board (WDB) Meeting Minutes
Date of Meeting: August 26, 2020
Location of Meeting: Zoom Video Conferencing Call
Quorum Present – Yes

Board Members in Attendance: Bill Adams, Joyce Chester, Kathi Cozzone, Jennifer Duff, Marybeth Ferguson, Erik Gudmundson, Diana Kimmich, Karen Kozachyn, Janet Moran, Maria O’Connell, Fran Pierce, Chris Saello, Bill Shaw, Shanae Stallworth, Amanda Sundquist, Butch Urban

Staff and Public in Attendance: Patrick Bokovitz, Jeannette Roman, Samantha Brannen, Tracey Dougherty, Stephanie Smith, Poornima Mahesh, Shaun Bollig, Trish Hennessy, Jason Foster, Adam Torr, Evelyn Rodriguez, Kelly Raggazino, Katelyn Malis, Rick Roberts, Adrienne Cooper, Denean Williams, Victoria Smith

I. Call to Order
The virtual Zoom meeting was called to order by Chair Jennifer Duff at 8:31 a.m. Pat Bokovitz reminded everyone of participation and rules of engagement.

II. Welcome and Introductions

III. Public Comment on Agenda - None

IV. Review and Approve Meeting Minutes from the June 2020 Board Meeting
- Marybeth DiVincenzo requested it be on record that Jim Lauckner attended the June 24th meeting and the Industry Partnership Board Report summary was shared. Bill Adams motioned to approve the minutes and Joyce Chester provided the second.

V. Action Items, Discussion and Update Topics

1. PY2020 Budget Review and Approval
   a. Pat presented the budget as outlined in the WDB Packet for the 2020 program year budget.
      i. The budget includes Adult and Dislocated Worker formula funds and the recent Rapid Response award of $400,000 (Chester County applied for $500k).

The Board approves the budget as outlined and discussed.
Karen Kozachyn motioned to approve. Pat Bokovitz then completed a roll call for approval.
All in favor. Joyce Chester abstained.

b. All of the PY 20-21 provider contracts will be in place at this evening’s Commissioners meeting with the exception of Open Hearth’s One Stop Operator contract that will go before the Commissioners for approval at the September meeting.

2. CareerLink and Workforce Development Board Updates
   a. Meetings with Service Providers (Jennifer Duff)
      i. Jennifer Duff shared she recently joined WDB staff in meetings with each of the subcontractors to discuss expectations, program delivery adjustments, and reporting. Jennifer emphasized the importance of a solid strategic plan from the One Stop Operator, to establish expectations of collaboration from the top, from the very
beginning, and the means to measure the overall success of the partnerships at the CareerLink United Way Financial Stability Center.

1. Jennifer went on to add, “Some great ideas came out of the discussion as far as reporting and how to bring the best services to individuals across the county. There was discussion on having formal quarterly updates and emphasizing the use of those reports with decision making; “Are we achieving our key objectives as far as increasing our reach and better allocations of dollars to those receiving funds? “How are services being accessed and used?”” Jennifer summarized with “We are hopeful. It was a good kick-off with lots of participation.”

ii. Fran Pierce shared comments from the recent CWT meeting where EDSI was introduced as the new sub-contractor for youth programming. Fran is looking forward to seeing the results and outcomes from what was presented. EDSI staff were able to answer a lot of questions from the Council members. Fran shared there was a good bit of concern from the Council that the youth provider was changing again. Following the meeting, they are now feeling confident that the transition is going to go smoothly and EDSI will leverage their expertise from running youth programs in other areas.

b. Director’s Update (Pat Bokovitz)

i. Pat spoke on the success we are seeing with the State and Local Internship Program (“SLIP”). The providers spent the $75,000 they were required to by June 30th. It’s a challenging task to get and keep the youth engaged during these times and our providers are doing a great job. It’s not just a work experience but a means of supporting families working their way through COVID-19. We do have the remaining $75,000 so those programs will be ongoing.

ii. Pat shared Labor and Industry graciously approved our request for a waiver on the Industry Partnership funds. This means the remaining funds can be spent beyond the original June 30th end date.

1. There’s no news to report on the $250k for ITAG, $220 for Smart Energy, $250k for Healthcare, $220 for Manufacturing funds that were pulled back to be re-assigned by the State’s Department of Labor.

a. Chester County’s Workforce Development Board (CCWDB), Chester County Economic Development Council (CCEDC), and Pennsylvania Workforce Development Association (PWDA) continue to advocate for the State to restore and release the funds.

iii. DCD recently awarded $60,000 to Chester County OIC for employment services to residents of Coatesville.

1. Joyce Chester provided an overview of the resources available to residents and program participants.

a. More than 200 job seekers were served last year

b. Seeing people in person again

c. Certificate programs through Coursera are available (Joyce will share the overview with Jeannette who will then send it out to the Board via e-mail)

d. Working closely with 2nd Century and the City of Coatesville

i. Janet Moran noted in the chat that Joyce was recently honored by the Chester County Fund for Women and Girls (CCFWG) as part of their #FearlessFriday programming.

iv. Labor Market information remains available and the Planning Commission has put together an ‘Economic Profile.’ Data is showing hiring has been picking up.
c. CareerLink Update (Butch Urban)
   i. The Business Services Team (BST) is meeting every other week (the group was meeting every week back in March and through May) and actively working together to find employers.
   ii. The unemployment rate is heading downward and more job postings are coming in.
      1. “Top” postings include truck drivers, the field of nursing (Aides, RNs, LPNs), software developers, analysts, customer service, and manufacturing
   iii. We are seeing increased participation in virtual recruitment events but in person foot traffic remains low at our location and across the state.
      1. We are using CWDS to find UC claimants and identify where people are and what the common factors are, including education levels, previous work experience to specifically identify them for posted job opportunities. We are conducting outreach through e-mails and can see e-mails are being clicked on and opened.
iv. Board Member Follow-up
   1. Fran asked Butch for clarification – how are people being contacted and reached once participants are getting on Unemployment. Butch said out of 2400 recent e-mails there were just over 50 bounce backs. 5 to 10 people did not have e-mails in the system. Marketing can be as general as, “We have services here come take advantage of them.” We are trying every way we can get information out, we’re exploring and updating our processes as we go.
   2. Bill Shaw offered congratulations and applause to Butch and the team for maintaining communication with dislocated workers and helping them feel like supports are available.
   3. Jennifer added she was glad to hear job seekers are following up and reaching back out after outreach.
   4. Pat said as we move forward, do share your thoughts and ideas. We are in a different time than we have been before so we very much need to show we are creative and innovative and thinking through solutions as best we can.
   5. Joyce said we have more people than ever looking to sign up for the GED class. We are seeing a lot of hands raised with people wanting to get connected with training and get back to work. We are doing all of our classes virtually now with the exception of the GED class still convening on site.
      a. Pat mentioned that he speaks with the Health Department regularly and they are optimistic. He hopes this will lead to more people venturing into the PACL UWFSC. Leadership teams continue to review the existing safety measures and add and re-evaluate best practices regularly.

   a. Chester County Commissioners in partnership with County department heads and staff, the Planning Commission, Chester County Economic Development Council, local chambers, businesses, and education partners are actively working together on a recovery strategy.
      i. Working Group Kick-Off Meeting - August 26, 2020
   b. Consultants – 4ward Planning (Todd Poole) and TIP Strategies (Jon Roberts and John Karras)
      i. Todd Poole has a local focus with previous experience in Kennett and Coatesville
      ii. TIP Strategies created VISTA 2025; forward thinking
   c. Structure of the Study Effort and Scope Overview
i. It’s very important local chambers are involved. Main streets are very much affected; restaurants, small businesses

d. Industry Categories and Sub Categories for Outreach and Input
   i. Series of meetings around industries to work through priorities and determine short term and long term goals

e. Chamber of Commerce for Greater Philly – Recharge and Recovery Task Force
   i. Jennifer Duff asked how the County efforts tie in with this taskforce.
      1. Pat replied “They align closely but no direct connection yet. That will likely take place through groups like CCWDB and CCEDC. Each County has a different approach.

f. CCWDB Involvement
   i. Pat encouraged Board members to participate in these efforts and attend meetings a things roll forward and schedules permit. Business input is critical.
      1. Jenn added WDB participation is necessary. There’s a lot of opportunity to leverage existing partnerships and programs.
         a. Pat agreed and emphasized the need to have the private sector speak up. The data shows a lot, but knowledge base and experience make the difference.

VI. General Updates, Announcements and Member Comments

a. Fran asked how the Census is going.
   i. Pat said Chester County has exceeded the response rate by this time last year.
   ii. Joyce shared the Addressing Barriers Committee spent special time and attention on this topic at the last meeting with a guest speaker from the Census. She said as a group they committed to adding a tag line to the Census in their email signature lines. Joyce asked other WDB members to consider doing the same.

b. Fran expressed her thanks to Pat and others for the invite to the Executive & Governance Committee. Fran added that she will be stepping down at the end of her WDB term the end of this year. CWT will need another Chair and need people to represent businesses on the Council.

c. Joyce Chester asked to publicly recognize and wish the best of luck to Samantha Brannen, who will be leaving DCD in mid-September to pursue a new opportunity. Joyce commented, “Samantha did a great deal for the Addressing Barriers Committee and she will be missed.”

d. Chris Saello gave an update on the ALICE project and said a report refresh will be out in the next coming days.

e. Dianna Kimmich gave a GETT update. 20th anniversary of GETT is going virtual this October. There will be a video series available to be shown throughout the academic year.

VII. Public Comments:
   o None

VIII. Adjourn
   • Joyce Chester moved to adjourn the meeting at 9:38 A.M.
   • Next meetings: October 28, 2020 and December 9, 2020
Executive/Governance Committee
## isdChester County Workforce Development Board (WDB)
### Executive / Governance Committee (EGC)
### Meeting Minutes – September 15, 2020

### Participating on the Conference Call:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Duff</td>
<td>X</td>
<td>Maria O’Connell</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Amanda Sundquist</td>
<td>X</td>
<td>Diana Kimmich</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Butch Urban</td>
<td>X</td>
<td>Bill Shaw</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Fran Pierce</td>
<td></td>
<td>Pat Bokovitz</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Jeannette Roman</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Open Action Items and Discussion:

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Assigned To</th>
<th>Status</th>
<th>Action Item and Target Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership and Financial Disclosure Forms</td>
<td>Pat and Jeannette</td>
<td>On-going updates</td>
<td>Pat has reached out to the County and Local Chambers for assistance. Also, Pat has received a nomination - Matt Meile (Business Agent – Steamfitters Local 420) to replace Thomas Redden. <strong>There are also four WDB members (Maria O’Connell, Erik Gudmundson, Janet Moran and Mike Reese) that have expiring terms on December 31, 2020. Pat will follow-up with them.</strong></td>
</tr>
<tr>
<td>Personnel Items</td>
<td>Pat</td>
<td>Update</td>
<td>Pat informed the EGC that Jeannette, Dolores Colligan and Pat are working on replacing the open workforce coordinator position. We actually have a couple of interviews this week with the goal of having a new person in place by mid-October. Pat also mentioned the exciting news that Poornima Mahesh has been promoted to the Accounting Supervisor position and her replacement in the Fiscal Coordinator position is Maureen McDevitt.</td>
</tr>
<tr>
<td>CareerLink Updates</td>
<td>Butch</td>
<td>On-going updates</td>
<td>Butch updated the EGC about the CareerLink. Continuing to provide workforce and financial services remotely and in-person in a safe manner. CareerLink staff continue to see limited visitors. EGC had a lengthy conversation about the challenges with engaging job seekers with the situation at child care centers and schools being mentioned.</td>
</tr>
<tr>
<td>CareerLink Lease Renewal</td>
<td>Pat and Butch</td>
<td>In Process</td>
<td>Pat shared that he would be following up with the landlord on an extension of the lease from October 31, 2021 to June 30, 2022 with a month-to-month lease moving forward.</td>
</tr>
<tr>
<td>CC Workforce Development Board – October 28th</td>
<td>Pat and Jeannette</td>
<td>In Process</td>
<td>Didn’t discuss Agenda topics at this meeting.</td>
</tr>
<tr>
<td>COVID-19 Response Efforts</td>
<td>Pat and Jeannette</td>
<td>In Process</td>
<td>Pat is serving on the County’s Business Task Force. Two consultants have been selected to carry forward a short-term and long term economic recovering plan – more to come on this topic.</td>
</tr>
</tbody>
</table>

### Next Meeting – Tuesday, October 13, 2020 at 8 am via conference call.
Next Workforce Development Board meeting will be held on Wednesday, October 28, 2020 at 8:30 am – Zoom Conference Call
Chester County Workforce Development Board (WDB)
Executive / Governance Committee (EGC)
Meeting Minutes – October 13, 2020

Participating on the Conference Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Duff</td>
<td>X</td>
</tr>
<tr>
<td>Amanda Sundquist</td>
<td>X</td>
</tr>
<tr>
<td>Butch Urban</td>
<td>X</td>
</tr>
<tr>
<td>Fran Pierce</td>
<td>X</td>
</tr>
<tr>
<td>Buch</td>
<td></td>
</tr>
<tr>
<td>Jeannette Roman</td>
<td>X</td>
</tr>
</tbody>
</table>

Open Action Items and Discussion:

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Assigned To</th>
<th>Status</th>
<th>Action Item and Target Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership and Financial Disclosure Forms</td>
<td>Pat, Jeannette</td>
<td>On-going updates</td>
<td>Pat is nominating four new members to Board – Claire Mooney, Jim Lee, Robin Senss and Matt Meile (Business Agent – Steamfitters Local 420) to replace Thomas Redden. We will also be looking to extend the term of the following four Board members (Maria O’Connell, Erik Gudmundson, Janet Moran and Mike Reese) that have expiring terms on December 31, 2020.</td>
</tr>
<tr>
<td>Personnel Items</td>
<td>Pat</td>
<td>Update</td>
<td>Pat informed the EGC that Lucia Spargo has been selected to fill the open workforce coordinator position.</td>
</tr>
<tr>
<td>CareerLink Updates</td>
<td>Butch</td>
<td>On-going updates</td>
<td>Butch updated the EGC about the CareerLink. Continuing to provide workforce and financial services remotely. CareerLink staff continue to see limited visitors. The CareerLink team released a survey to UC claimants to better understand their reluctance in getting back into the job market.</td>
</tr>
<tr>
<td>CareerLink Lease Renewal</td>
<td>Pat &amp; Butch</td>
<td>In Process</td>
<td>Pat shared that he would be following up with the landlord on an extension of the lease from October 31, 2021 to June 30, 2022 with a month-to-month lease moving forward.</td>
</tr>
<tr>
<td>CC Workforce Development Board Meeting – October 28th</td>
<td>Pat &amp; Jeannette</td>
<td>In Process</td>
<td>Board meeting will include a financial update, programmatic update and a solutions based discussion on how to get individuals into the job search. Pat will also recommend funding Full Circle to provide virtual training options with EARN and Rapid Response funding.</td>
</tr>
<tr>
<td>County COVID-19 Response Efforts</td>
<td>Pat</td>
<td>In Process</td>
<td>The County Commissioners have plans for $28.5 million in CARES funding to be rolled out in the next week to assist Chester County’s communities and economy, including $10 million for public schools, $10 million for childcare subsidy, $5 million for childcare programs and $3.5 million for nonprofits.</td>
</tr>
</tbody>
</table>

Next Meeting – Tuesday, November 10, 2020 at 8 am via conference call.
Next Workforce Development Board meetings will be held on Wednesday, October 28, 2020 and Wednesday, December 9, 2020- both meetings will be at 8:30 am – Zoom Conference Call
PA CareerLink
Operators/Partners
### PY 2020 Monthly Local Workforce Data and Office Statistics

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>New PA CareerLink® Participants</td>
<td>8,722</td>
<td>416</td>
<td>306</td>
<td>237</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>959</td>
</tr>
<tr>
<td>New PA CareerLink® Participants (via UC)</td>
<td>1,143</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>New PA CareerLink® Employers</td>
<td>150</td>
<td>21</td>
<td>14</td>
<td>14</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>49</td>
</tr>
<tr>
<td>New Job Orders</td>
<td>7,668</td>
<td>692</td>
<td>514</td>
<td>609</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,815</td>
</tr>
<tr>
<td>Job Order Referrals</td>
<td>2,825</td>
<td>150</td>
<td>78</td>
<td>55</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>283</td>
</tr>
<tr>
<td>In-Person Visits @ CareerLink</td>
<td>11,981</td>
<td>13</td>
<td>72</td>
<td>99</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>184</td>
</tr>
<tr>
<td>Incoming Phone Calls (tracking began 8/24/20)</td>
<td></td>
<td>151</td>
<td>358</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>509</td>
</tr>
<tr>
<td>Orientation Attendees</td>
<td>198</td>
<td>15</td>
<td>20</td>
<td>12</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>47</td>
</tr>
<tr>
<td>RESEA Orientation Attendees</td>
<td>910</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop Attendees</td>
<td>1,481</td>
<td>26</td>
<td>15</td>
<td>41</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>82</td>
</tr>
<tr>
<td>Recruitment Events and Job Fair Attendees (Tracking began 10/2017)</td>
<td>858</td>
<td>27</td>
<td>18</td>
<td>8</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>53</td>
</tr>
<tr>
<td>UC Courtesy Phone Users</td>
<td>1,384</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>New UC Claims</td>
<td>64,880</td>
<td>4,110</td>
<td>2,950</td>
<td>2,290</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>9,350</td>
</tr>
<tr>
<td>Continued UC Claims</td>
<td>87,140</td>
<td>83,330</td>
<td>59,770</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Monthly Unemployment Rate (Seasonally Adjusted)
- **PY 19 avg - 5.18%**
  - July: 10.1%
  - Aug: 7.3%
  - Sep: TBD
  - Oct: TBD
  - Nov: TBD
  - Dec: TBD
  - Jan: TBD
  - Feb: TBD
  - Mar: TBD
  - Apr: TBD
  - May: TBD
  - Jun: TBD

#### # of Persons Unemployed in Chester County
- **PY 19 avg - 14,475**
  - Jul: 24,500
  - Aug: 19,200
  - Sep: TBD
  - Oct: TBD
  - Nov: TBD
  - Dec: TBD
  - Jan: TBD
  - Feb: TBD
  - Mar: TBD
  - Apr: TBD
  - May: TBD
  - Jun: TBD

#### # of Person Employed
- **PY 19 avg - 270,350**
  - Jul: 244,800
  - Aug: 250,700
  - Sep: TBD
  - Oct: TBD
  - Nov: TBD
  - Dec: TBD
  - Jan: TBD
  - Feb: TBD
  - Mar: TBD
  - Apr: TBD
  - May: TBD
  - Jun: TBD

*Seasonally Adjusted* Total employment and unemployment vary throughout the year. For example, higher unemployment in January and February isn't uncommon because of work in agriculture, construction and other seasonal industries slowing down. Also, both employment and unemployment...
Budget
<table>
<thead>
<tr>
<th>PY2020 Funding (Allocation)</th>
<th>Total award</th>
<th>Expenses to Date</th>
<th>Balance</th>
<th>Unappropriated</th>
</tr>
</thead>
<tbody>
<tr>
<td>WIOA Adult</td>
<td>$389,397.47</td>
<td>$26,348.03</td>
<td>$363,049.44</td>
<td>$33,343.91</td>
</tr>
<tr>
<td>WIOA Dislocated Worker</td>
<td>$962,339.85</td>
<td>$26,658.37</td>
<td>$935,681.48</td>
<td>$47,858.64</td>
</tr>
<tr>
<td>WIOA Youth</td>
<td>$484,673.87</td>
<td>$37,578.80</td>
<td>$447,095.07</td>
<td></td>
</tr>
<tr>
<td>TANF Youth</td>
<td>$234,060.00</td>
<td>$9,081.32</td>
<td>$224,978.68</td>
<td></td>
</tr>
<tr>
<td>Rapid Response (4151)</td>
<td>$117,787.30</td>
<td></td>
<td>$117,787.30</td>
<td></td>
</tr>
<tr>
<td>Rapid Response (4051)</td>
<td>$282,212.70</td>
<td></td>
<td>$282,212.70</td>
<td>$212,785.35</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PY2019 Funding</th>
<th>Total award</th>
<th>Expenses to Date</th>
<th>Balance</th>
<th>Unappropriated</th>
</tr>
</thead>
<tbody>
<tr>
<td>WIOA Adult</td>
<td>$526,838.00</td>
<td>$350,603.79</td>
<td>$176,234.21</td>
<td></td>
</tr>
<tr>
<td>WIOA Dislocated Worker</td>
<td>$911,204.81</td>
<td>$632,336.38</td>
<td>$278,868.43</td>
<td></td>
</tr>
<tr>
<td>WIOA Youth</td>
<td>$555,829.53</td>
<td>$474,712.03</td>
<td>$81,117.50</td>
<td></td>
</tr>
<tr>
<td>TANF Youth</td>
<td>$234,060.00</td>
<td>$230,152.76</td>
<td>$3,907.24</td>
<td></td>
</tr>
<tr>
<td>Business Education Partnership</td>
<td>$150,000.00</td>
<td>$19,035.92</td>
<td>$130,964.08</td>
<td></td>
</tr>
<tr>
<td>WIOA DLW SLIP grant</td>
<td>$175,000.00</td>
<td>$142,587.49</td>
<td>$32,412.51</td>
<td></td>
</tr>
<tr>
<td>WIOA Adult Additional SLIP grant</td>
<td>$75,000.00</td>
<td>$75,000.00</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Rapid Response (4151)</td>
<td>$150,000.00</td>
<td>$31,978.47</td>
<td>$118,021.53</td>
<td></td>
</tr>
<tr>
<td>Rapid Response (4155)</td>
<td>$66,322.46</td>
<td>$16,793.01</td>
<td>$49,529.45</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PY2018 Funding</th>
<th>Total award</th>
<th>Expenses to Date</th>
<th>Balance</th>
<th>Unappropriated</th>
</tr>
</thead>
<tbody>
<tr>
<td>WIOA Adult</td>
<td>$521,633.01</td>
<td>$521,633.01</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>WIOA Dislocated Worker</td>
<td>$824,962.26</td>
<td>$824,962.26</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>WIOA Youth</td>
<td>$645,429.12</td>
<td>$645,429.12</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TANF Youth</td>
<td>$213,280.00</td>
<td>$213,280.00</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Rapid Response (4053)</td>
<td>$500,000.00</td>
<td>$369,203.16</td>
<td>$130,796.84</td>
<td></td>
</tr>
<tr>
<td>Business Education Partnership</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Rapid Response (4152)</td>
<td>$102,399.60</td>
<td>$102,376.00</td>
<td>$23.60</td>
<td></td>
</tr>
<tr>
<td>Economic Transition Grant</td>
<td>$429,400.00</td>
<td>$309,639.50</td>
<td>$119,960.50</td>
<td></td>
</tr>
<tr>
<td>IP next Gen Funds</td>
<td>$970,000.00</td>
<td>$904,799.02</td>
<td>$65,200.98</td>
<td></td>
</tr>
<tr>
<td>Additional TANF Funding</td>
<td>$2,838.00</td>
<td>$2,838.00</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PY2017 Funding</th>
<th>Total award</th>
<th>Expenses to Date</th>
<th>Balance</th>
<th>Unappropriated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rapid Response</td>
<td>$489,086.00</td>
<td>$489,086.00</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

As of 09/30/2020 | Total | $10,163,753.98 | $6,605,912.44 | $3,557,841.54 |
<table>
<thead>
<tr>
<th>1. LWDA #</th>
<th>2. Local Workforce Development Area Name</th>
<th>3. Date of Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE030</td>
<td>Chester County</td>
<td>10/20/2020</td>
</tr>
</tbody>
</table>

4. Amount Requested: $466,991.00

5. Type of Funds

<table>
<thead>
<tr>
<th>Rapid Response Funds Options.</th>
<th>Other Funds. (Select only one of the funding types listed below, and enter the project name)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Target Population</td>
<td>☐ WIOA Statewide Activities</td>
</tr>
<tr>
<td>☒ General Dislocated Worker Population</td>
<td>☒ Other Federal Funds (Specify)</td>
</tr>
<tr>
<td>☐ Trade/WIOA Co-Enrollment</td>
<td>☐ Other State Funds (Specify)</td>
</tr>
<tr>
<td>☐ Layoff Aversion/Incumbent Worker Strategies</td>
<td></td>
</tr>
<tr>
<td>☐ Incumbent Worker Training</td>
<td></td>
</tr>
<tr>
<td>☐ Statewide/Regional Projects</td>
<td></td>
</tr>
</tbody>
</table>

6. Analysis of Need Summary (Use second sheet if needed, and attach entire analysis/proposal)

Chester County is requesting additional Economic Transition Grant funds after a successful first year. We are pleased to share we have engaged thirty dislocated workers, exceeding our original goal of twenty. Participants have expressed sincere interest and appreciation for this program that provides access to skills training in high demand occupations as well as access to supportive services that address personal and professional needs and goals; promoting a positive path to success and encouraging the use of available resources.

Chester County continues to see higher than average unemployment rate directly impacted by the COVID-19 pandemic. Additional Economic Transition grant funds are necessary to continue the program with intentions to serve an additional thirty dislocated workers. Now more than ever, job seekers are encouraged to explore new career pathways, in line with high demand occupations for our local area and region.

Staff to Chester County’s Workforce Development Board and PA CareerLink Chester County partners maintain regular communication with area training providers, employers, and our local area’s Business Services Team. The team meets twice monthly to determine gaps in services, identify specific industries and primary locations of job growth, establish measures of overall success for training programs, and discuss process improvement when necessary. Updates on the status of Economic Transition grant participants will be discussed in this forum to further support job placement.

Open Hearth will continue to provide financial assessment and coaching and supportive service dollars (for supports including but not limited to: assistance with housing, utilities, child care, grocery expenses, and transportation) to dislocated workers experiencing a significant change in budget and income related to their current employment status. Professional and personal goal-setting remains a primary goal of the partnership of Open Hearth’s financial navigation services and EDSI’s delivery of training and employment services.

- Open Hearth has requested $44,000 for Program Staff + Fringe and Operations Expenses and $150,000 in supportive service dollars (at $5,000 per participant for a total of 30 additional participants).
- EDSI has requested $127,991.00 for their Administrative Staff + Fringe, Program Staff and Fringe and $189,000 in additional training dollars (to be combined with remaining funds) to provide individual training accounts for an additional 30 dislocated workers.
- The project will adhere to federal legislation and state and local policies when issuing supportive service payments or needs-related payments.

FOR BUREAU USE ONLY

<table>
<thead>
<tr>
<th>Amount of Funds Approved: $</th>
<th>Date Received:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Program:</td>
</tr>
<tr>
<td></td>
<td>Admin</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contract Number:</th>
<th>NOO:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contract/NOO Start Date of Funds:</th>
<th>Contract/NOO End Date of Funds:</th>
</tr>
</thead>
</table>

Authorized Signature Date
Grant Project Name: Economic Transition grant
Fund Source (e.g. Statewide Rapid Response funds): Economic Transition grant
LWDA: Chester County
Preparer's Name: Jeannette Roman

<table>
<thead>
<tr>
<th>WIOA EXPENSE ITEM</th>
<th>COST / EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMINISTRATION - Cost Category=Admin</strong></td>
<td></td>
</tr>
<tr>
<td>Staff Salaries &amp; Fringe Benefits</td>
<td></td>
</tr>
<tr>
<td>Travel - Within Project Area</td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td></td>
</tr>
<tr>
<td>Facilities - Rent</td>
<td></td>
</tr>
<tr>
<td>Facilities - Utilities</td>
<td></td>
</tr>
<tr>
<td>Facilities - Maintenance</td>
<td></td>
</tr>
<tr>
<td>Office Supplies</td>
<td></td>
</tr>
<tr>
<td>Testing &amp; Instructional Materials</td>
<td></td>
</tr>
<tr>
<td>Equipment - Purchase</td>
<td></td>
</tr>
<tr>
<td>Equipment - Lease</td>
<td></td>
</tr>
<tr>
<td>Other Admin Operational Expenses</td>
<td></td>
</tr>
<tr>
<td>Admin Indirect Costs</td>
<td></td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>$ -</td>
</tr>
<tr>
<td><strong>CAREER &amp; SUPPORTIVE SERVICES - Cost Category=Program</strong></td>
<td></td>
</tr>
<tr>
<td>Program Staff Salaries &amp; Fringe Benefits</td>
<td>127,991</td>
</tr>
<tr>
<td>Operational Expenses</td>
<td></td>
</tr>
<tr>
<td>Other Program Expenses</td>
<td></td>
</tr>
<tr>
<td>Incentive Payments</td>
<td></td>
</tr>
<tr>
<td>Needs Related Payments</td>
<td></td>
</tr>
<tr>
<td>Supportive Service Funds</td>
<td>150,000</td>
</tr>
<tr>
<td>Travel - Within Project Area</td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td></td>
</tr>
<tr>
<td>Facilities - Rent</td>
<td></td>
</tr>
<tr>
<td>Facilities - Utilities</td>
<td></td>
</tr>
<tr>
<td>Facilities - Maintenance</td>
<td></td>
</tr>
<tr>
<td>Office Supplies</td>
<td></td>
</tr>
<tr>
<td>Testing &amp; Instructional Materials</td>
<td></td>
</tr>
<tr>
<td>Equipment - Purchase</td>
<td></td>
</tr>
<tr>
<td>Equipment - Lease</td>
<td></td>
</tr>
<tr>
<td>Program Indirect Costs</td>
<td></td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>$ 277,991.00</td>
</tr>
<tr>
<td><strong>TRAINING SERVICES - Cost Category=Program</strong></td>
<td></td>
</tr>
<tr>
<td>Tuition Payments / ITA's</td>
<td>189,000</td>
</tr>
<tr>
<td>OJT Reimbursements</td>
<td></td>
</tr>
<tr>
<td>Skill Upgrade and Retraining</td>
<td></td>
</tr>
<tr>
<td>Customized Training</td>
<td></td>
</tr>
<tr>
<td>Adult Education &amp; Literacy Training</td>
<td></td>
</tr>
<tr>
<td>Apprenticeship Training</td>
<td></td>
</tr>
<tr>
<td>Incumbent Worker Training</td>
<td></td>
</tr>
<tr>
<td>Transitional Jobs Expenditures</td>
<td></td>
</tr>
<tr>
<td>Relocation Assistance</td>
<td></td>
</tr>
<tr>
<td>Out-of-Area Job Search Assistance</td>
<td></td>
</tr>
<tr>
<td>Other Training Expenses</td>
<td></td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td>$ 189,000.00</td>
</tr>
<tr>
<td>YOUTH - Cost Category=ISY &amp; OSY</td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td></td>
</tr>
<tr>
<td>OSY - Work Experience (Participating Costs)</td>
<td></td>
</tr>
<tr>
<td>OSY - Work Experience (Staffing Costs)</td>
<td></td>
</tr>
<tr>
<td>OSY - Other Training Expenses (List below)</td>
<td></td>
</tr>
<tr>
<td>OSY - Other Staff &amp; Operational Expenses</td>
<td></td>
</tr>
<tr>
<td>OSY - Incentive Payments (participant costs)</td>
<td></td>
</tr>
<tr>
<td>OSY - Pay-for-Performance Contract Expend</td>
<td></td>
</tr>
<tr>
<td>OSY - Indirect Costs</td>
<td></td>
</tr>
<tr>
<td>ISY - Work Experience (Participating Costs)</td>
<td></td>
</tr>
<tr>
<td>ISY - Work Experience (Staffing Costs)</td>
<td></td>
</tr>
<tr>
<td>ISY - Other Training Expenses (List below)</td>
<td></td>
</tr>
<tr>
<td>ISY - Other Staff &amp; Operational Expenses</td>
<td></td>
</tr>
<tr>
<td>ISY - Incentive Payments (participant costs)</td>
<td></td>
</tr>
<tr>
<td>ISY - Pay-for-Performance Contract Expend</td>
<td></td>
</tr>
<tr>
<td>ISY - Indirect Costs</td>
<td></td>
</tr>
</tbody>
</table>

| SUBTOTAL | $ |
|-----------|

<table>
<thead>
<tr>
<th>OTHER - CC=Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Sharing Agreement</td>
</tr>
<tr>
<td>Regional Planning</td>
</tr>
<tr>
<td>Other Program Costs (specify)</td>
</tr>
</tbody>
</table>

| SUBTOTAL | $ |
|-----------|

*Add categories, as necessary.*

<table>
<thead>
<tr>
<th>PROJECT TOTAL</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>466,991.00</td>
<td>16</td>
</tr>
</tbody>
</table>
§ 683.140 What reallocation procedures must the Governors use?

(a) The Governor, after consultation with the State WDB, may reallocate youth, adult, and dislocated worker funds among local areas within the State in accordance with the provisions of secs. 128(c) and 133(c) of WIOA. If the Governor chooses to reallocate funds, the provisions in paragraphs (b) and (c) of this section apply.

(b) For the youth, adult and dislocated worker programs, the amount to be recaptured from each local area for purposes of reallocation, if any, must be based on the amount by which the prior year’s unobligated balance of allocated funds exceeds 20 percent of that year’s allocation for the program, less any amount reserved (up to 10 percent) for the costs of administration. Unobligated balances must be determined based on allocations adjusted for any allowable transfer between funding streams. The amount to be recaptured, if any, must be separately determined for each funding stream. The term “obligation” is defined at 2 CFR 200.71.

(c) To be eligible to receive youth, adult or dislocated worker funds under the reallocation procedures, a local area must have obligated at least 80 percent of the prior program year’s allocation, less any amount reserved (up to 10 percent) for the costs of administration, for youth, adult, or dislocated worker activities, as separately determined. A local area’s eligibility to receive a reallocation must be separately determined for each funding stream.
### Adult Funds

<table>
<thead>
<tr>
<th>Increment</th>
<th>Total</th>
<th>Admin</th>
<th>Program</th>
<th>Program Expended</th>
<th>Program Obligated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Increment 19-300-1</td>
<td>$70,870.67</td>
<td>$7,087.07</td>
<td>$63,783.60</td>
<td>$63,783.60</td>
<td>$ -</td>
</tr>
<tr>
<td>Transfers 1st Incr. 19-3003</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd Increment 19-301-1</td>
<td>$377,818.44</td>
<td>$37,781.84</td>
<td>$340,036.60</td>
<td>$255,857.08</td>
<td>$121,961.36</td>
</tr>
<tr>
<td>Transfers 2nd Incr. 19-301-3</td>
<td>$78,148.89</td>
<td>$7,814.89</td>
<td>$70,334.00</td>
<td>$ -</td>
<td>$78,148.89</td>
</tr>
<tr>
<td>Total Allocated</td>
<td>$526,838.00</td>
<td>$52,683.80</td>
<td>$474,154.20</td>
<td>$319,640.68</td>
<td>$200,110.25</td>
</tr>
<tr>
<td>Less Admin</td>
<td>$52,683.80</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Allocation</td>
<td>$474,154.20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recapture/Reallocation</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Available</td>
<td>$474,154.20</td>
<td></td>
<td></td>
<td></td>
<td>$519,750.93</td>
</tr>
<tr>
<td>Min. 80% target amount</td>
<td>$379,323.00</td>
<td></td>
<td></td>
<td></td>
<td>$109.62%</td>
</tr>
<tr>
<td>Excess/(Shortfall)</td>
<td>$140,427.93</td>
<td></td>
<td></td>
<td></td>
<td>IN COMPLIANCE</td>
</tr>
</tbody>
</table>

### Youth Funds

<table>
<thead>
<tr>
<th>Increment</th>
<th>Total</th>
<th>Admin</th>
<th>Program</th>
<th>Program Expended</th>
<th>Program Obligated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Increment 19-330-1</td>
<td>$555,829.53</td>
<td>$55,582.95</td>
<td>$500,246.58</td>
<td>$30,510.76</td>
<td>$90,142.67</td>
</tr>
<tr>
<td>19-330-6</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
</tr>
<tr>
<td>Total Allocated</td>
<td>$555,829.53</td>
<td>$55,582.95</td>
<td>$500,246.58</td>
<td>$410,103.91</td>
<td>$90,142.67</td>
</tr>
<tr>
<td>Less 10% Admin Reserve</td>
<td>$55,582.95</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Allocation</td>
<td>$500,246.58</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recapture/Reallocation</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Available</td>
<td>$500,246.58</td>
<td></td>
<td></td>
<td></td>
<td>$500,246.58</td>
</tr>
<tr>
<td>Min. 80% target amount</td>
<td>$400,197.00</td>
<td></td>
<td></td>
<td></td>
<td>$81.98%</td>
</tr>
<tr>
<td>Excess/(Shortfall)</td>
<td>$100,049.58</td>
<td></td>
<td></td>
<td></td>
<td>IN COMPLIANCE</td>
</tr>
</tbody>
</table>

### Dislocated Worker Funds

<table>
<thead>
<tr>
<th>Increment</th>
<th>Total</th>
<th>Admin</th>
<th>Program</th>
<th>Program Expended</th>
<th>Program Obligated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Increment 19-400-1</td>
<td>$157,727.53</td>
<td>$15,772.76</td>
<td>$141,954.77</td>
<td>$141,954.77</td>
<td>$ -</td>
</tr>
<tr>
<td>2nd Increment 19-401-1</td>
<td>$672,767.52</td>
<td>$67,276.75</td>
<td>$605,490.77</td>
<td>$393,909.39</td>
<td>$211,581.38</td>
</tr>
<tr>
<td>Transfers 2nd Incr. 19-401-3</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
<td>$ -</td>
</tr>
<tr>
<td>Total Allocated</td>
<td>$830,495.05</td>
<td>$83,049.51</td>
<td>$747,445.54</td>
<td>$535,864.16</td>
<td>$211,581.38</td>
</tr>
<tr>
<td>Less Admin</td>
<td>$83,049.51</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Allocation</td>
<td>$747,445.54</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recapture/Reallocation</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Available</td>
<td>$747,445.54</td>
<td></td>
<td></td>
<td></td>
<td>$747,445.54</td>
</tr>
<tr>
<td>Min. 80% target amount</td>
<td>$597,956.00</td>
<td></td>
<td></td>
<td></td>
<td>$71.69%</td>
</tr>
<tr>
<td>Excess/(Shortfall)</td>
<td>$149,489.54</td>
<td></td>
<td></td>
<td></td>
<td>IN COMPLIANCE</td>
</tr>
</tbody>
</table>

### OBLIGATION RATE:

- **Adult Funds**: 109.62% in compliance
- **Youth Funds**: 100.00% in compliance
- **Dislocated Worker Funds**: 100.00% in compliance
Compliance with 20% Maximum IWT Expenditure Requirement (PY19 Interim) (PY18 Final)

Completed Date: 10/16/2020

All figures are as of June 2020 FSR

[WIOA Section 134(d)(4), Final Rule §680.800]

§ 680.800 What funds may be used for incumbent worker training?
(a) The local area may reserve up to 20 percent of their combined total of adult and dislocated worker allocations for incumbent worker training as described in § 680.790.
### Compliance with 20% Maximum IWT Expenditure Requirement (PY19 Interim) (PY18 Final)

[WIOA Section 134(d)(4), Final Rule §680.800, TEGL 23-14, TEGL 8-15]

All figures are as of June 30, 2020 FSRs

<table>
<thead>
<tr>
<th>030 Chester</th>
<th>For PY '19 Interim Report</th>
<th>For PY '18 Final Report</th>
<th>07/01/2019 - 06/30/2020</th>
<th>07/01/2018 - 06/30/2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>IWT 0.0%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local area Adult allocation amount:</td>
<td>$ 526,838.00</td>
<td></td>
<td>$ 824,962.26</td>
<td></td>
</tr>
<tr>
<td>Local area Dislocated Worker allocation amount:</td>
<td>$ 830,495.05</td>
<td></td>
<td>$ 521,633.01</td>
<td></td>
</tr>
<tr>
<td>Allocations Total:</td>
<td>$ 1,357,333.05</td>
<td></td>
<td>$ 1,346,595.27</td>
<td></td>
</tr>
<tr>
<td>Maximum 20% IWT compliance amount:</td>
<td>$ 271,466.61</td>
<td></td>
<td>$ 269,319.05</td>
<td></td>
</tr>
<tr>
<td>Adult and DW IWT expenditures:</td>
<td>$ 271,466.61</td>
<td></td>
<td>$ 269,319.05</td>
<td></td>
</tr>
<tr>
<td>Maximum remaining to expend/Over-expended</td>
<td>$ 0</td>
<td></td>
<td>$ 0</td>
<td></td>
</tr>
</tbody>
</table>
§ 681.590 What is the work experience priority and how will local youth programs track the work experience priority?

(a) Local youth programs must expend not less than 20 percent of the funds allocated to them to provide ISY and OSY with paid and unpaid work experiences that fall under the categories listed in § 681.460(a)(3) and further defined in § 681.600.

(b) Local WIOA youth programs must track program funds spent on paid and unpaid work experiences, including wages and staff costs for the development and management of work experiences, and report such expenditures as part of the local WIOA youth financial reporting. The percentage of funds spent on work experience is calculated based on the total local area youth funds expended for work experience rather than calculated separately for ISY and OSY.
### Compliance with 20% Youth Work Experience (WBE) Expenditure Requirement (PY18 Final) (PY19 Interim)

[WIOA Section 129(c)(4), Final Rule §681.590, TEGL 23-14, TEGL 8-15]

All figures are as of June 30, 2020 FSRs

<table>
<thead>
<tr>
<th>Chester County</th>
<th>For PY '18 (4/18 - 6/30/20)</th>
<th>WBE RATE</th>
<th>For PY '19 (4/19 - 6/30/21)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Local area youth allocation amount:</td>
<td>$ 645,429.12</td>
<td>$ 555,829.53</td>
</tr>
<tr>
<td></td>
<td>[including applicable adjustments - recapture, etc.]</td>
<td>37.9%</td>
<td>24.4%</td>
</tr>
<tr>
<td></td>
<td>Less administrative allocation:</td>
<td>$ 64,542.91</td>
<td>$ 55,829.53</td>
</tr>
<tr>
<td></td>
<td>Reduced allocation:</td>
<td>$ 580,886.21</td>
<td>$ 500,496.58</td>
</tr>
<tr>
<td></td>
<td>Reduced allocation multiplied by 20%</td>
<td>$ 580,886.21 x 20%</td>
<td>$ 500,496.58 x 20%</td>
</tr>
<tr>
<td></td>
<td>Minimum 20% OSY compliance amount:</td>
<td>$ 116,177.24</td>
<td>$ 100,049.32</td>
</tr>
<tr>
<td></td>
<td>Actual WBE Expenditures</td>
<td>$ 220,123.61</td>
<td>$ 218,653.33</td>
</tr>
<tr>
<td></td>
<td>Excess/(Shortfall)</td>
<td>$ 103,946.37</td>
<td>$ 21,816.01</td>
</tr>
<tr>
<td></td>
<td>Total Youth Funds Unexpended:</td>
<td>$ -</td>
<td>$ 109,019.84</td>
</tr>
</tbody>
</table>
Compliance With 75% Out-of-School Youth (OSY) Expenditure Report - PY18 Final & PY19 Interim

Completed Date: 10/16/2020

All figures are as of June 2020 FSR

WIOA Sec. 128(b)(3), Final Rule Sec 684.410 & Section 129(a)(4)(A)

The required level for 75% OSY Youth expenditures is dependent on actual program expenditures. Therefore, if your area has not yet expended the full 90% Admin amount, the OSY compliance amount could fluctuate. Compliance for each program year will be based on actual figures submitted at closeout of the 2 year fund availability period.
## Compliance with 75% Out-of-School Youth (OSY) Expenditure Requirement
### (PY18 Final Report) & (PY19 Interim)

WIOA Sec. 128(b)(3), Final Rule Sec 684.410 & Section 129(a)(4)(A)

All figures are as of June 2020 FSRs

### Chester County

#### For PY '19

<table>
<thead>
<tr>
<th>1st Increment</th>
<th>OSY RATE</th>
<th>108 Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>$555,829.53</td>
<td>76%</td>
<td></td>
</tr>
</tbody>
</table>

**Local area youth allocation(s) amount:**

- [including applicable adjustments - recapture, etc.]

**Less administrative allocations:**

- $55,582.95

**Reduced allocation:**

- $500,246.58

**Reduced allocation multiplied by 75%**

- $375,184.94

**Minimum 75% OSY compliance amount:**

- $375,184.94

**Chester County's OSY Expenditures**

- $379,593.15

**Excess/(Shortfall)**

- $4,408.22

**Total Youth Funds Unexpended:**

- $0

*Local Area is in compliance*

#### For PY '18

<table>
<thead>
<tr>
<th>1st Increment</th>
<th>OSY RATE</th>
<th>108 Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>$645,429.12</td>
<td>82%</td>
<td>In Compliance</td>
</tr>
</tbody>
</table>

**Local area youth allocation(s) amount:**

- [including applicable adjustments - recapture, etc.]

**Less administrative allocations:**

- $64,542.91

**Reduced allocation:**

- $580,886.21

**Reduced allocation multiplied by 75%**

- $435,664.66

**Chester County's OSY Expenditures**

- $477,888.60

**Excess/(Shortfall)**

- $42,224

**Total Youth Funds Unexpended:**

- $0

*Local Area is in compliance*

*Please submit a closeout package*
§ 667.107 What is the period of availability for expenditure of WIOA funds?

(a) Grant funds expended by States. Funds allotted to State under WIOA sections 127(b) and 132(b) for any program year are available for expenditure by the State receiving the funds only during that program year and the two succeeding program years.

(b) Grant funds expended by local areas

(1) Funds allocated by a State to a local area under WIOA sections 128(b) and 133(b) for any program year are available for expenditure only during that program year and the succeeding program year.

(2) Funds which are not expended by a local area in the two-year period described in paragraph (b) (1) and (2) of the section, must be returned to the State. Funds so returned are available for expenditure by State and local recipients and subrecipients only during the third program year of availability. These funds may: (i) Be used for Statewide projects, or (ii) Be distributed to other local areas which had fully expended their allocation of funds for the same program year within the two-year period.
### 030-Chester

<table>
<thead>
<tr>
<th></th>
<th>Award</th>
<th>Expenditures</th>
<th>Unexpended</th>
<th>% Unexpended</th>
<th>Subject to Recapture</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Adult</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18-300-1</td>
<td>1st</td>
<td>$82,392.21</td>
<td>$82,392.21</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td>18-301-1</td>
<td>2nd</td>
<td>$439,240.80</td>
<td>$439,240.80</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td>18-300-5</td>
<td>3rd</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>18-300-3</td>
<td>Transfers 1st Increment</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>18-301-3</td>
<td>Transfers 2nd Increment</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$521,633.01</td>
<td>$521,633.01</td>
<td>$0.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Award</th>
<th>Expenditures</th>
<th>Unexpended</th>
<th>% Unexpended</th>
<th>Subject to Recapture</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Youth</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18-330-1</td>
<td>Total</td>
<td>$643,461.18</td>
<td>$643,461.18</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td>18-330-6</td>
<td>Total</td>
<td>$1,967.94</td>
<td>$1,967.94</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$645,429.12</td>
<td>$645,429.12</td>
<td>$0.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Award</th>
<th>Expenditures</th>
<th>Unexpended</th>
<th>% Unexpended</th>
<th>Subject to Recapture</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DW</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18-400-1</td>
<td>1st</td>
<td>$143,345.58</td>
<td>$143,345.58</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td>18-401-1</td>
<td>2nd</td>
<td>$681,616.68</td>
<td>$681,616.68</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td>18-400-5</td>
<td>3rd</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>18-400-3</td>
<td>Transfers 1st Increment</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>18-401-3</td>
<td>Transfers 2nd Increment</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>$824,962.26</td>
<td>$824,962.26</td>
<td>$0.00</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Award</th>
<th>Expenditures</th>
<th>Unexpended</th>
<th>% Unexpended</th>
<th>Subject to Recapture</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grand Total</strong></td>
<td>$1,992,024.39</td>
<td>$1,992,024.39</td>
<td>$0.00</td>
<td>0%</td>
<td>Fully Spent</td>
</tr>
</tbody>
</table>
Council for the Workforce of Tomorrow
Meeting of 08/19/2020

Attendance: Patrick Bokovitz DCD Director, Jeannette Roman DCD staff, Tracey Dougherty DCD staff, Stephanie Smith DCD staff, Samantha Brannen DCD staff, Fran Pierce CWT Chair, Linwood Smith, Cindy Scott, Maryann Amici, Patti Van Cleave, Jill Stoltzfus, Kristina Sladek, Robin Senss, Robyn Spatichia (EDSI), Laura Zales (EDSI), and Larry Melf (EDSI)

I. Call to Order and Meeting Minutes

A. The meeting was called to order at 9:02am by Fran Pierce, Chairperson

B. Minutes of the June 17, 2020 were approved with no corrections or omissions needed

II. Committee Information

A. Fran informed the committee that she has been in contact with Bill Adams regarding recommending someone as a new member of the Council for the Workforce for Tomorrow. Bill is the President International Brotherhood of Electrical Workers Local 654 and is a current Chester County Local Workforce Development Board member. Fran stated that the committee needs to have more members from the business community with connections to job opportunities for youth as well as apprenticeship opportunities. Linwood suggested asking people connected with various agencies in the community who have the pulse on underrepresented people to join the committee as well.

B. Fran reminded the committee that she will be stepping down as the Council for the Workforce for Tomorrow Chairperson in December 2020. She stated that Robin Senss has indicated that she is interested in the position and that Cindy Scott has served as Chairperson in the past. Pat commented that the Council chairperson would need to attend the bi-monthly Chester County Workforce Development Board meetings and become a Board Member. There will be further discussion at the next meeting in October 2020.

III. Staff information and Updates

A. Jeannette and Pat reported that the PA CareerLink/United Way Financial Stability Center staff has been working remotely and providing a high level of virtual services. Individuals can make appointments with staff, and there are virtual recruitment events occurring on a regular basis. The PA CareerLink/United Way Financial stability center website www.pacareerlinkchesco.org is updated and current. Pat shared that every safety precaution due to COVID-19 is being utilized in the center to keep staff and the
public safe. He shared that the PA CareerLink is receiving few visitors and this trend is the same in other counties as well.

B. Pat shared that the new One Stop Operator Open Hearth is now in place along with EDSI (Education Data Solutions Incorporated) who has Title I Adult, Dislocated Worker and Youth, Pathstone with EARN/Work Ready, and the Chester County Economic Foundation with Hire One and the Business Education Partnership. There are also 3 Temporary Assistance for Needy Family funded providers, The Garage Community and Youth Center, Young Men and Women in Charge, and the Chester County Economic Development Foundation. Project Descriptions from all listed contracts have been sent to the committee members.

IV. CWT Program Oversight

A. Jeannette shared the Program Year 2019 State and Local Internship Program funding update. Jeannette shared that the State and Local Internship funding (SLIP) has been divided between 5 providers: Trellis for Tomorrow, The Melton Center, Young Men and Women in Charge, Pathstone, The Garage Youth and Community Center, and the Chester County Economic Development Foundation. SLIP activity can operate until the end of October 2020 and DCD staff will work with providers to extend contracts if needed. The SLIP grant is geared toward ages 16 to 24 to provide career readiness activities and paid work experiences with local employers for up to 8 weeks paying a minimum of $10.35 per hour.

B. Jeannette provided the TANF Youth PY 2020 Update. She reported that all the current TANF Youth Contracts for Young Men and Women in Charge, The Chester County Economic Development Foundation, and The Stone Garage have been completed and the contracts have been added to the August 2020 Commissioners agenda for approval. Programming has begun and the TANF Contractor reports will be provided at the October 2020 meeting.

C. Larry Melf (EDSI) and Laura Zale (EDSI) provided the Career Corps Title I update. At the current time, EDSI staff is working on developing marketing tools such as flyers and postcards along with a social media presence to promote the Career Corps program. Staff will be reaching out to pre-existing job developers and connections with local employers. A new Youth specialist staff member will be staring on August 24th, 2020 and Robyn Spatichia is the Team Lead for the Dislocated Workers, Adult and Youth programs.

D. Patti Van Cleave provided a report on the Business Education Partnership Grant activity. This grant helps to fund Level 1 and Level 2 career awareness activities in the Healthcare Field for high school youth over the course of the school year. This grant was funded by Labor and Industry and was awarded to the Chester County Economic Foundation.
V. Unfinished or New Business

A. There was no unfinished or new business

VI. Announcements and Information from Committee Members

A. Cindy Scott shared that Tabor Children’s services now provides independent living services for the departments of Chester County Children Youth and Family and Juvenile Probation. Cindy stated that Valley Youth House was providing these services.

B. Linwood Smith shared that the Chester County Health Department has COVID-19 testing this week.

VII. The meeting was adjourned at 10:21 am.

VIII. Next meeting-Wednesday 12/02/2020 at 9:00am by Zoom Conference Call. A reminder will be sent to your email about a week before the meeting. Please remember to reply as soon as you receive the reminder whether you will be attending or not.
Program Reports
<table>
<thead>
<tr>
<th>Title I WIOA Goals</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Employment Placement</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Adult Employment (2Q after Exit)</td>
<td>73%</td>
<td>100%</td>
<td>N/A</td>
<td>N/A</td>
<td>0</td>
<td>100%</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Employment (4Q after Exit)</td>
<td>70%</td>
<td>50%</td>
<td>0%</td>
<td>67%</td>
<td>39%</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Median Earnings (2Q after Exit)</td>
<td>$5,300</td>
<td>$8,976.00</td>
<td>N/A</td>
<td>N/A</td>
<td>100%</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Credential Attainment Rate</td>
<td>55%</td>
<td>N/A</td>
<td>N/A</td>
<td>100%</td>
<td>100%</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adult Measurable Skill Gains</td>
<td>Baseline</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dislocated Worker Employment Placement</td>
<td>Baseline</td>
<td>6</td>
<td>2</td>
<td>5</td>
<td>13</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dislocated Worker Employment (2Q after Exit)</td>
<td>75%</td>
<td>67%</td>
<td>86%</td>
<td>67%</td>
<td>73.3%</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dislocated Worker Employment (4Q after Exit)</td>
<td>76%</td>
<td>75%</td>
<td>67%</td>
<td>60%</td>
<td>67.3%</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dislocated Worker Median Earnings (2Q after Exit)</td>
<td>$7,600</td>
<td>$16,200.00</td>
<td>$15,400.00</td>
<td>$18,960.00</td>
<td>$18,960</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dislocated Worker Credential Attainment Rate</td>
<td>57%</td>
<td>50%</td>
<td>100%</td>
<td>100%</td>
<td>83.3%</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dislocated Worker Measurable Skill Gains</td>
<td>Baseline</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Hourly Rate of Employment</td>
<td>$15.00</td>
<td>$43.01</td>
<td>$40.63</td>
<td>$35.43</td>
<td>$39.69</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Seeker Services</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of career services enrollments</td>
<td>100</td>
<td>1</td>
<td>4</td>
<td>3</td>
<td>8</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of dually enrolled job seekers</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of enrollees who receive a supportive service assessment</td>
<td>100%</td>
<td>1</td>
<td>4</td>
<td>3</td>
<td>8</td>
<td>Goal Met</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--Number of referrals to UWFS</td>
<td>Baseline</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--Number of referrals to other community agencies</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of workshops facilitated</td>
<td>144</td>
<td>20</td>
<td>20</td>
<td>17</td>
<td>57</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Job Seeker newsletters</td>
<td>24</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of ITA participants trained</td>
<td>Baseline</td>
<td>4</td>
<td>1</td>
<td>4</td>
<td>9</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of OJT participants trained</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Rapid Response Site Visits</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employer Engagement</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of new employers engaged for Adult &amp; DLW</td>
<td>144</td>
<td>45</td>
<td>30</td>
<td>31</td>
<td>106</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Second Chance employers engaged</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of new job orders in CWDS</td>
<td>Baseline</td>
<td>411</td>
<td>365</td>
<td>501</td>
<td>1278</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of onsite or virtual recruitment events</td>
<td>120</td>
<td>5</td>
<td>4</td>
<td>6</td>
<td>15</td>
<td>Ongoing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reports are Due by the 10th of Every Month.

Submit all reports to the following email addresses:

- Jeannette Roman: jroman@chesco.org
- Stephanie Smith: ss@chesco.org
- Pat Bokovitz: pbokovitz@chesco.org
- Dolores Colligan: dcolligan@chesco.org

<table>
<thead>
<tr>
<th>Community Job Seeker Appointments</th>
<th>Melton Center</th>
<th>CCOIC</th>
<th>Honey Brook Food Pantry</th>
<th>Kennett Area Community Services</th>
<th>Oxford Neighborhood Services</th>
<th>Parkesburg Point</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Narrative:
Youth Employment Placement
Baseline 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 Ongoing
Youth Employment (Second Quarter after Exit) 65% 0% N/A N/A N/A 0% Ongoing
Youth Employment (Fourth Quarter after Exit) 62% 0% N/A 33% N/A 0% Ongoing
Youth Measurable Skill Gains Baseline N/A N/A N/A 0 Ongoing
Youth Credential Attainment Rate 66% N/A N/A N/A N/A #DIV/0! Ongoing
Youth Average Hourly Earnings $10.00 N/A N/A $13.00 #DIV/0! Goal Met
Youth Services
Number of Carryovers (PY 19 to PY 20) Baseline 7 7 7 Ongoing
Number of New Enrollments 50 0 0 0 0 Ongoing
- Newly enrolled in School Youth Maximum: 25% N/A N/A N/A 0 #DIV/0! #DIV/0!
- Newly enrolled Out of School Youth Minimum: 75% N/A N/A N/A 0 #DIV/0! #DIV/0!
Number of Youth dually enrolled with partners Baseline 0 0 0 0 #DIV/0! #DIV/0!
Number of Youth who complete supportive services assessment 100% 0 0 0 0 #DIV/0! #DIV/0!
Number of Youth referred to UWFS 0 0 0 0 0 #DIV/0! #DIV/0!
Number of Youth referred to community agencies Baseline 0 0 0 0 #DIV/0! #DIV/0!
Number of Youth in Paid Work Experiences Baseline 0 0 0 0 0 #DIV/0! #DIV/0!
Number of workshops offered specifically for Youth Baseline 0 0 0 0 #DIV/0! #DIV/0!
Number of Youth exited Baseline 0 0 0 0 0 #DIV/0! #DIV/0!
Youth Employer Engagement
Number of employers engaged for Youth specific placements Baseline 0 0 0 0 Ongoing
Narrative:
Our main focus has been outreach to both carry-over participants and community partners. The connections to these partners is strong. Our first new youth enrollment came as a result of a referral from Chester County Juvenile Probation and we have received additional referrals for potential program participants. We are also building relationships with OIC, OVR, Concern of Coatesville, CCIU, Chester County Youth Center, and Chester County Children, Youth & Families.
We have re-engaged several carry-over participants and continue to our follow up. Our first new enrollee has recently completed Orientation and will begin workshops next week. Additional participants will be attending Orientation soon and are expected to enroll.

Reports are Due by the 10th of Every Month

<table>
<thead>
<tr>
<th>Referral Sources:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chester County Juvenile</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CWI Member Referral Sources:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chester County Juvenile</td>
</tr>
</tbody>
</table>
## Chester County Workforce Development Board
### Contractor Report
#### 2020-2021

**Provider:** CCEDF  
**Contracted Program:** Hire One  
**Contract Amendment Amount:** $150,000  
**Contract Term:** 07/01/2020-06/30/2021

<table>
<thead>
<tr>
<th>Program Goals</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Business Networking Events</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of Job Seeker attendees</td>
<td>210</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of Employer attendees</td>
<td>150</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of taskforce meetings</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employer Services</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of new employers engaged in Hire One/Refer One</td>
<td>24</td>
<td>1</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of Employer Trainings</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of employers participating in trainings</td>
<td>100</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Average score of evaluation of programs (5 point scale)</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>4.6</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1.53</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Job Seeker Services</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of job seeker IP Board presentations</td>
<td>20</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of job seeker training sessions</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of job seekers engaged in Coaching</td>
<td>100</td>
<td>5</td>
<td>4</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>11</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Average score of evaluation of programs (5 point scale)</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of job seekers rating services as &quot;High Quality&quot;</td>
<td>85</td>
<td>3</td>
<td>4</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>8</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employer Engagement</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of employers engaged</td>
<td>700</td>
<td>31</td>
<td>47</td>
<td>50</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>128</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of Chester County employers</td>
<td>400</td>
<td>22</td>
<td>23</td>
<td>29</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>74</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of Chester County employers new to workforce programs</td>
<td>10%</td>
<td>7</td>
<td>8</td>
<td>10</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>34%</td>
<td>Goal Met</td>
<td></td>
</tr>
</tbody>
</table>

### Reports are Due by the 10th of Every Month

Submit all reports to the following email addresses:
- Jeannette Yoman: jyoman@chesco.org
- Stephanie Smith: ssmit@chesco.org
- Tracey Dougherty: tdougherty@chesco.org
- Pat Bokovitz: pbokovitz@chesco.org
- Dolores Colligan: dcolligan@chesco.org

**Narrative:**
### Chester County Workforce Development Board Contractor Report 2020-2021

**Provider:** PathStone Corporation  
**Contracted Program:** EARN  
**Contract/Amendment Amount:** $373,052  
**Contract Term:** July 1, 2020 - June 30, 2021

#### EARN Program Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Rate</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Carry-Overs</td>
<td>24</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Number of Work Ready transfers</td>
<td>Baseline</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Number of New SNAP Enrollments</td>
<td>Baseline</td>
<td>0</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Number of New TANF Enrollments</td>
<td>Baseline</td>
<td>0</td>
<td>2</td>
<td></td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Number of Referral Rejections</td>
<td>Baseline</td>
<td>0</td>
<td>4</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>9</td>
<td></td>
</tr>
<tr>
<td>Number of clients with a complete full family assessment within 7 days of enrollment</td>
<td>90%</td>
<td>0</td>
<td>2</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
<td>86%</td>
</tr>
<tr>
<td>Number of clients with a completed IEP within 14 days of enrollment</td>
<td>86%</td>
<td>0</td>
<td>2</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
<td>86%</td>
</tr>
<tr>
<td>Number of clients attending a monthly counseling appointment</td>
<td>80%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>

#### Client Outcomes

<table>
<thead>
<tr>
<th>Outcome</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Rate</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of clients in credentialing</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Number of clients completing a credential</td>
<td>90%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Number of barrier remediation referrals</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Number of Job Placements</td>
<td>70%</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Average hourly rate of placements</td>
<td>$9.25</td>
<td>$12.75</td>
<td>$12.75</td>
<td>$12.75</td>
<td>$12.75</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$12.75</td>
<td></td>
</tr>
<tr>
<td>Number of clients in Retention Phase</td>
<td>50%</td>
<td>15</td>
<td>12</td>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>34</td>
<td>17</td>
</tr>
<tr>
<td>Number of transfers to KEYS or ELECT</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Number of clients dually enrolled with Workforce Partners</td>
<td>Baseline</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Number of Terminations (positive, negative, and neutral)</td>
<td>Baseline</td>
<td>0</td>
<td>2</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
</tbody>
</table>

#### Employer Engagement

<table>
<thead>
<tr>
<th>Engagement</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Employers Engaged</td>
<td>Baseline</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

#### Narrative:
24 Participants currently enrolled  
12 in Retention Phase  
10 in Credential  
1 in Skills Directly Related to Employment

Submit all reports to the following email addresses:

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeannette Roman</td>
<td><a href="mailto:jroman@chesco.org">jroman@chesco.org</a></td>
</tr>
<tr>
<td>Samantha Brannen</td>
<td><a href="mailto:sbrannen@chesco.org">sbrannen@chesco.org</a></td>
</tr>
<tr>
<td>Tracey Dougherty</td>
<td><a href="mailto:tldougherty@chesco.org">tldougherty@chesco.org</a></td>
</tr>
<tr>
<td>Stephanie Smith</td>
<td><a href="mailto:ssmith@chesco.org">ssmith@chesco.org</a></td>
</tr>
<tr>
<td>Pat Bokovitz</td>
<td><a href="mailto:pbokovitz@chesco.org">pbokovitz@chesco.org</a></td>
</tr>
<tr>
<td>Dolores Culligan</td>
<td><a href="mailto:dcolligan@chesco.org">dcolligan@chesco.org</a></td>
</tr>
</tbody>
</table>

Reports are Due by the 10th of Every Month
### Chester County Workforce Development Board Contractor Report 2020-2021

**Provider:** Young Men & Women In Charge  
**Contracted Program:** Academic and Workforce Development Activities  
**Contract/Amendment Amount:** $75,951  
**Contract Term:** 7/1/2020-6/30/2021

<table>
<thead>
<tr>
<th>TANF Youth</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of carryover TANF eligible youth served</td>
<td>Baseline</td>
<td>24</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Number of new TANF eligible youth served</td>
<td>Baseline</td>
<td>0</td>
<td>2</td>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Number of new TANF eligible youth with additional barrier**</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Paid Work Experience</td>
<td>Baseline</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Academic Tutoring</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Number of youth exited from program</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Number of youth who participated in a workforce development activity or work experience before exit</td>
<td>100%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**Program Goals**

<table>
<thead>
<tr>
<th>TANF Youth</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of TANF Youth enrolled from Coatesville and West Chester</td>
<td>45</td>
<td>0</td>
<td>2</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF Youth enrolled from Kennett and Phoenixville</td>
<td>40</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of Scholars who improve STEM knowledge*</td>
<td>85</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of information sessions held for students &amp; parents</td>
<td>8</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of newsletters published</td>
<td>12</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>Goal Met</td>
</tr>
<tr>
<td>Number of networking community events held</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of college Scholars who pursue a STEM degree</td>
<td>80%</td>
<td>0</td>
<td>8</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>80%</td>
<td>Goal Met</td>
</tr>
<tr>
<td>Number of college Scholars who completed a degree within 6 years</td>
<td>100%</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>30%</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

**Employer Engagement**

<table>
<thead>
<tr>
<th>TANF Youth</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of New Employers Engaged</td>
<td>Baseline</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

*As indicated through quarterly survey data on a 1-5 scale with a 4 or above counted  
Reports are Due by the 10th of Every Month

**Narrative:**  
Our Scholars are in the process of defining their science projects and will submit their proposals by 10/31/20. For the next few months, they will execute their experiments, test their hypotheses, create formal reports and present their proposals to a panel of STEM professionals. Mark your calendars for March 6, 2021, to witness our future STEM leaders present their projects. Meanwhile our seniors are finalizing their essays, submitting college applications and preparing for FAFSA enrollment. Training is planned for parents as well. Our 9th - 11th grade Scholars will complete our 10-week SAT Prep course in time to take the December test. YMWIC Annual College and Career Expo will take place on Saturday, November 7, 2020. In light of COVID-19 restrictions, this will be a virtual event. We will be joined by College and Corporate representatives who will provide a wealth of information to Scholars and Parents on topic such as: College Readiness and Admissions Qualifications.
### TANF Youth

<table>
<thead>
<tr>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of carryover TANF eligible youth served</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of new TANF eligible youth served</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of new TANF eligible youth with additional barrier</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of youth with multiple barriers to employment*</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of youth from targeted census tracts enrolled</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of youth dually enrolled in WIOA Title I</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of youth dually enrolled in another TANF Youth program</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Paid Work Experience</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Career Exploration</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Employment Readiness</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Academic Tutoring</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of youth exited from program</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Number of youth who participated in a workforce development activity or work experience before exit</td>
<td>100%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Program Goals

<table>
<thead>
<tr>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of new students from Coatesville</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of new students from Oxford</td>
<td>20</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of students who complete a healthcare certification</td>
<td>25%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Number of students who improve their presentation &amp; public speaking skills</td>
<td>20%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>

### Employer Engagement

<table>
<thead>
<tr>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>PY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of New Employers Engaged</td>
<td>Baseline</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>

### Narrative
- Staff is exploring programming alternatives for virtual engagement
- Student recruitment tools are being created

Reports are Due by the 10th of Every Month

Submit all reports to the following email addresses:

- Jeannette Roman: jroman@chesco.org
- Tracey Dougherty: tdougherty@chesco.org
- Pat Bokovitz: pbokovitz@chesco.org
- Dolores Colligan: dccolligan@chesco.org
- Stephanie Smith: ssmith@chesco.org
<table>
<thead>
<tr>
<th>TANF Youth</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>FY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of carryover TANF eligible youth served</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of new TANF eligible youth served</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of new TANF eligible youth with additional barrier</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of youth with multiple barriers to employment*</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of youth from targeted census tracts served</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of youth dually enrolled in WIOA Title I</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of youth dually enrolled in another TANF Youth program</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Paid Work Experience</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Career Exploration</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Employment Readiness</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF eligible youth participating in Academic Tutoring</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of youth exited from program</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of youth who participated in a workforce development activity or work experience before exit</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Goals</th>
<th>Goal</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>FY 20 Total</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number of eligible students enrolled in After School and Summer Programs</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF eligible youth enrollments in After School Program</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Number of TANF eligible youth enrollments in Summer Program</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Employer Engagement</td>
<td>Goal</td>
<td>Jul</td>
<td>Aug</td>
<td>Sept</td>
<td>Oct</td>
<td>Nov</td>
<td>Dec</td>
<td>Jan</td>
<td>Feb</td>
<td>Mar</td>
<td>Apr</td>
<td>May</td>
<td>Jun</td>
<td>FY 20 Total</td>
<td>Result</td>
</tr>
<tr>
<td>------------------</td>
<td>------</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>---------</td>
<td>--------</td>
</tr>
<tr>
<td>Number of New Employers Engaged</td>
<td>Baseline</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Narrative:

In July and August, The Garage continued to operate with virtual programs for youth as well as distributing emergency food and other supplies to hundreds of area families. In all, The Garage’s supply drive provided over 2,500 boxes of supplies to 500 families in our community!

In regards to virtual programming, The Garage provided a 6-week program utilizing Zoom, TikTok, Youtube Live, Facebook, and Instagram as well as Tuesday outdoor in-person park meet ups. The program calendar can be found online here (rb.gy/iavtry). Much of this summer program focused on physical and mental health, as well as fun and social activities to navigate the stresses brought on by the covid-19 pandemic and the economic struggles that many families have continued to experience.

In September, The Garage started implementing a hybrid program, which provides in-person Community Classrooms to support youth while participating in virtual school. Currently, 47 students are enrolled in the classrooms. Students attend from their lunch break (10:30am-1:30PM) until 4PM daily, Mondays through Thursdays. Students participate in virtual school until 2:30PM, and are then able to participate in The Garage’s enrichment programs, including homework help and academic support and tutoring, workforce development and career exploration, mentoring, English Language development, self-care and mental health support, nutrition/cooking, physical health and activities, and social/recreational programs.

Workshops included: Cooking, Yoga and Meditation, Career and College Exploration online, Virtual College Tours, Basic Life Skills (sweeping, mopping, etc.), and STEMs.

Post-secondary counseling and planning has continued to be provided to youth as one-on-one and in small group Zoom or in-person settings for life after high school.

Further, paid work experience was provided to 15 TANF/SLIP eligible youth, 8 of which have rolled over to the 2020-2021 program year and are recorded above. Employers include local businesses including all virtual, all in-person, and both virtual and in-person sites. The sites were: Chatham Financial, Something’s Awry Productions, Twelve Grill, Kennett Area Community Service, Mighty Writers, Sweet & Pacoriek Law, Wings for Success, Antioch Harvest, Fancher Garage, Delaware Nature Society, Core Family Practice & Dart Accounting. The industries that were represented were finance, healthcare occupations, hospitality and food service, nonprofits, law, farming, and education.
Additional Information
Veronica Alario, PSM, PMP

CareerLink, Springhouse, and a tailored learning track helped her focus her employment journey on her career goals

Springhouse alumna builds attention-grabbing resume by investing CareerLink subsidy into professional training and supporting certifications.

“As 2019 ended, my company went through a restructuring that resulted in the elimination of my position. Then the pandemic hit, and everything was truly up in the air. It was all very stressful.

PA CareerLink approved a training subsidy for me. I researched training providers and selected the Data Analysis for Professionals program at Springhouse Education & Consulting Services. I chose Springhouse because their advisor listened to my story, recognized my work experience, heard my aspirations, and provided a professional training plan tailored just for me. Her knowledge put me at ease. She was well-versed in what courses would complement my background and what modern skills are in demand by their corporate clients today.

Over the course of several months, I completed the entire learning track including Professional Scrum Master training and earned the PSM I certification. The instructors were experienced, shared extra practice tests, and provided individual support when I needed it. I can’t say enough good things about all the instructors who taught me at Springhouse.

I am happy to say that I have found a new job in a strong company in my field of choice with an excellent career path. It’s in line with my career goals and uses my past and new-found skills. In fact, they told me that having a PSM I certification gave me a competitive advantage. All my professional plans have forward momentum again.”

Springhouse is proud to be a state-approved PA CareerLink® Training Provider for the last 30 years. Our certified training programs are intentionally developed to help individuals focus on the professional skills that best support their personal career goals. Sponsored students should call 610-321-3511 to talk to the Springhouse counselor.
Adapting Business to Survive –
A Collective and Rapid Response to Regional Employers

PROJECT DESCRIPTION

Name: Chester County Economic Development Foundation

Location: Eagleview Corporate Center, 737 Constitution Drive, Exton, PA 19341

Persons Served: Employers and employees in the Southeastern PA Region (Bucks, Chester, Delaware, Montgomery, and Philadelphia Counties) facing incumbent worker training needs and operational/financial resources due to the unprecedented challenges presented by COVID-19.

Background
The Chester County Economic Development Council (CCEDC) in partnership with Chester County and the region’s Workforce Development Boards, intends to address critical upskilling/reskilling requirements, along with operational/financial resources/services to businesses throughout Southeastern PA impacted by COVID-19 and working to maintain their businesses.

The CCEDC is a 60 year old private, non-profit, non-governmental agency that provides support and resources to the business community in four major areas: financing solutions, location services, workforce development and innovation culture. CCEDC will work directly with the employers and partners involved in CCEDC’s network, along with those involved with the four industry partnerships managed by CCEDC.

The region’s strength lies in its successful collaborative approach to economic and workforce development that leverages all available resources in support of the Southeast PA economy.

Project Description
This project intends to support training and business resource needs of companies adapting their businesses to survive and remain competitive throughout the impacts of COVID-19.

In this proposal, the Chester County Economic Development Council (CCEDC) plans to target two main services as listed below. For Service Area #1, companies will come from throughout the southeastern PA region, with a priority for those who either participate in the four Next Generation Industry Partnerships or are among the CCEDC business connections made during the COVID-19 response. For Service Area #2, we will pilot a project focused on Chester County companies affected by COVID-19.

We are requesting $500,000 to provide services to at least 150 companies throughout the southeastern PA region.

Project Objectives:
This project is intended to assist employers who are adapting their businesses to avert layoffs and/or business closures in southeastern PA. We will do so through two main functions:

1. Addressing critical reskilling or upskilling of existing employees
2. Providing needed business operation training and resources
Service 1: Incumbent Worker Training

Through this service, we propose to assist employers avert layoffs and/or closures by growing internal talent within their current workforce through Incumbent Worker Training strategies, with a priority given to employers whose business models or workforce needs have been altered by COVID-19 and related changes to the business landscape. Approximately two thirds of the project work will be devoted to this service area.

- The incumbent-worker training will be linked to current business demands as well as support for career pathways
- Employers will match funds at 50%

Example 1: Due to the pandemic, a healthcare provider is in need of revised protocols related to PPE and patient care. This will require advanced skills at several staffing levels.

Example 2: A software company that develops solutions for online retail faces a shortage of qualified software developers as more companies pivot from brick-and-mortar to online sales; without targeted trainings of employees in Java, SQL, or .NET, they will not be able to remain competitive in the market and retain current workforce. (This position is #1 on the BLS top 10 largest occupations for the region.)

Service 2: Targeted Business Support Resources (Pilot Project)

Through this service, we propose to assess the individualized needs of Chester County businesses that are severely challenged in the current business environment, with a priority given to those at risk of closing or furloughing employees as a result of COVID-19. Based on that assessment, we connect them to targeted business support resources.

Through the IPs and CCEDC, there is a network of skilled business advisors and experts that are willing and eager to provide their services as a community benefit.

- Priority will be given to companies that directly need operational and/or financial upskilling
- Approximately one third of the project will be focused in this service area.

Example 1: A main street retailer recently applied for the Pennsylvania Covid-19 Working Capital Access (CWCA) loan program, but through the application process found they lacked the required financial documentation and the knowledge to prepare that documentation. Through this grant, they would be connected to training or coaching on financial modeling and record keeping, putting them in a better position to manage their finances and apply for future aid.

Example 2: Through recent COVID-19 relief efforts, we found many companies struggling to establish an effective online presence. This grant could provide them customized training and support in transitioning to an online business model, e-commerce, website design, communicating via new technologies, and anticipating/minimizing future risks.

Project Outcomes:

1. A minimum of 150 companies will receive services through this project.
2. Approximately 110 incumbent workers will receive targeted upskilling/reskilling required to remain employed.
3. Priority will be given to employers presently impacted by COVID-19 and adapting their business operations to remain open and employ workers. Priority will also be given to companies within the regional partnerships: Innovative Technology Action Group (ITAG), Smart Energy Initiative (SEI), Health Care Connect (HCC), and the Manufacturing Alliance of Chester & Delaware Counties (MACCDC).
4. Companies and/or partnering resource providers will provide a required match to be used for future program sustainability.

5. CWDS data entry and reporting will be conducted as a part of the Rapid Response incumbent worker training requirements.

Data
In 2019-20 alone, CCEDC and its partners provided resources and services to 1,700 companies, trained 1,213 employees, provided career exploration to 3,854 youth, and involved more than 7,000 participants in the industry partnership initiatives. This work was done in collaboration with the Chester County and Southeastern Workforce Development Boards, K-college education partners and numerous non-profit and community based organizations. Through these interactions and input from local companies, we see continued need for upskilling and reskilling incumbent workers and for providing direct assistance to local businesses on essential business processes. This data shines further light on the extent of challenges currently facing businesses:

- Current unemployment rate is high (regional rate) 14.0 % as of 8/4/20 report; [https://www.bls.gov/regions/mid-atlantic/summary/blssummary_philadelphia.pdf](https://www.bls.gov/regions/mid-atlantic/summary/blssummary_philadelphia.pdf)

Hiring demand remains high in technology, IT, and healthcare (job postings 50 mile radius of 19341):

<table>
<thead>
<tr>
<th>Keyword(s)</th>
<th># job postings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manufacturing</td>
<td>4,012</td>
</tr>
<tr>
<td>Healthcare</td>
<td>4,082</td>
</tr>
<tr>
<td>Information Technology</td>
<td>2,839</td>
</tr>
<tr>
<td>Computer</td>
<td>30,483</td>
</tr>
<tr>
<td>Energy</td>
<td>1,064</td>
</tr>
</tbody>
</table>

- The COVID-19-related decline for small businesses has been particularly sharp, according to a July 2020 study by the Proceedings of the Natural Academy of Sciences which showed 54% of businesses were closed and employment was down 47% in the Mid-Atlantic region.¹

- CWCA: More than 400 small business loan applications received in Chester County with 108 being awarded before funding was exhausted.

- Chester County Main Street Grant – 674 applications reviewed, 40% needed assistance with application requirements. With available funding, 248 companies were assisted with grants ranging from just under $1,500 to $25,000, with a majority of applicants left unfunded.

<table>
<thead>
<tr>
<th>Budget</th>
<th>$ 500,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admin @10%</td>
<td>$ 50,000</td>
</tr>
<tr>
<td>Project Management</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>Program Activities</td>
<td>$ 125,000</td>
</tr>
<tr>
<td>Training</td>
<td>$ 225,000</td>
</tr>
</tbody>
</table>

FULL CIRCLE COMPUTING

PROJECT DESCRIPTION

Contractor: Full Circle Computing

Location: Online, Virtual Location

Services Provided: Online Career Development, Career Curriculum, and Consultations for Jobseekers

Persons Served: Title I (Adults, Dislocated Workers, Youth)
* Other funding streams could participate (e.g. EARN) if appropriate

A. Scope

The purpose of this purchase order/contract is for the Contractor to provide the service “Online Career Development, Career Curriculum, and Consultations for Jobseekers”.

This program will mirror the program A 5-Phase Toolbox for Successful Employment in the 21st Century currently run by Full Circle in other CareerLink locations. The program will include between 15 to 20 live Online Workshops for participants and Online Workshops for participants enrolling in a 1-on-1 consultation workshop.

Chester County and its partners will select from a Menu of 30+ live career development workshops focused on CareerLink, Adult, Dislocated, EARN, Youth, and special populations (e.g. Long-term unemployed, veterans, precariously housed, justice-involved) and other WIOA qualified participants.

Key Service Features:
With the recent spread of COVID-19 along with Chester County, the City of Philadelphia, Commonwealth of Pennsylvania and most of Pennsylvania County’s announcing new restrictions on face-to-face activity Full Circle is prepared to serve Chester County participants remotely and can begin doing so immediately.

In addition to face-to-face restrictions, 750 Square miles of Chester County can create enormous geographic challenges with accessibility to physical services.

Full Circle’s programming will eliminate the face-to-face, geographic and commuting challenges for those participants who could then be serviced via their phone, PC, computer or tablet, and 1-on1 with a Full Circle professional. The key features include:
- Online to receive from “Anywhere”
- Flexible times including night-hours and evening hours for convenience
- Support all categories of Job Seekers in Chester County
Experiential Workshops, Training Seminars, Computer Classes, and Job Readiness Services

Service Availability: immediately, beginning as early as a few days if desired

Participation: all remote online access without face-to-face contact

Access Devices: phone, PC, computer, tablets

Target launch: 1st workshops April 1, to allow for awareness, marketing

Workshops: 15-20 workshops per month

Workshops: Chesco, partners collaborate with Full Circle on selection of workshops, type workshops (open enrollment vs. 1-on-1), title, target population
C. Appendix – Supplemental Content

Program Design & Service Strategy
The detailed response below outlines the scope, program operation, and program design for the proposed services. Full Circle proposes to offer the following services as part of the scope of work to CCWDB and DCD.

Program Design and Description of Services
1. A Mobile, online robust remote classroom delivery platform
2. 1-on-1 Consultations for ALL Participants with an experienced professional
3. Flexible workshop times, with day and night sessions, to maximize reach to all participants
4. A large menu of Mobile/online, live, consultation workshops

1. Mobile, Online Remote Classroom
For all participants and learners, Full Circle believes its Full Circle’s Remote Classroom (RC) is the centerpiece of a great Mobile, anywhere learning experience. To facilitate a superb mobile online workshop, Full Circle’s Remote Classroom (FCRC) provides an interruption-free environment where all of the hardware, software, and communication links are in place and ready for you simply with your phone and an internet connection (computer preferred).

Full Circle’s Remote Classroom (FCRC)
Thanks to our FCRC, Full Circle’s mobile online classes are fully interactive. Using the FCRC, Full Circle will send invitations to registered CareerLink participants to log in via their computer and call into a dial-in number on their phone, if they do not have computer audio. With Full Circle’s platform our instructors can hear all participants and see all the computers and can even take control of a student's computer to provide direct assistance if that was needed. Students can speak directly with the instructor at any point during class and participate in class discussions via the dial-in phone bridge. Students will also be able to hear the other class attendees even though they're at various locations as we find open participation is typically helpful for everyone's learning.

2. Consultations 1-on-1 for Participants with an experienced professional
Full Circle’s 1-on-1 workshop consultations are designed to create a custom curriculum catered specifically to each participant, their learning objectives and industry-specific requirements. With our 1-on-1 consultations the learning will not end when the instructor goes home, but participants will receive job readiness tips, career guidance, follow up to-do’s, exercises and help to support and reinforce what they’ve learned throughout the 1-on-1 session.
3. **Flexible Workshop Times, With Day and Evening Sessions, to Maximize Reach**

The goal is to allow participants in the furthest parts of the county access to the same exceptional workshop services provided at Chester County CareerLink via the FCRC. As we know, many participants are not able to reach the PA Chester County CareerLink because of financial, transportation or other reasons. Similarly, many job seekers cannot participate exclusively in daytime workshops or daytime consultations. Many job seekers are working part time or temporary day hours to make ends meet. Our goal is for all online learners to have ultimate flexibility with location and time. Hence our goals are:

- Provide evening workshops options
- Provide evening 1-on-1 consultations
- Provide daytime sessions
- Keep tabs on demand and adjust the schedule times to meet demands

4. **Large Menu of Mobile/online, live workshops, Including 1-on-1 Consultations**

Full Circle will provide an experienced professional workshop instructor and materials to conduct up to 300 mobile, online, or live career development workplace readiness workshops covering the topics listed below. This menu can be adjusted with feedback from participants, Partners and the Chester County WDB. The workshops will be 60 – 120 minutes in length depending on workshop content.

**Sample Workshops Available**

- Resume Basics Workshop and Training
- Resume Reinvention Advanced Workshop and Training
- 1-on-1 Resume Consultation
- LinkedIn – Using it, Exploration and Strategies
- 1-on-1 LinkedIn Consultation
- Contemporary Correspondence for Job Seekers Training
- Developing a Personal Brand: Identifying and Selling Your Key Strengths and Talents
- Networking…and paying it Forward
- Internet Basics and Email Basics
- Jumping Over the Age Barrier
- Senior Level Interviewing
- Constructive Feedback in the Workplace
- Salary negotiation
- Dissecting a job opportunity
- Negotiation skills for a job offer
- Career and market research
- Exploring Job Gateway
- Exploring O*Net
- Labor market information
• Organization and Planning Skills – Getting Things Done
• Delivering/Receiving Constructive Criticism in the Workplace
• Building Diversity Skills in the Workplace
• Working Across Multiple Generations
• Work Life Balance
• Creating Budgets for Working Families
• Money management basics
• Starting Work Successfully
• Emotional Intelligence
• Workplace Communication and Etiquette
• Non-traditional careers
• Promotional traits employers look for

**Full Circle’s 6,000 Workshops Available via E-Learning** (Incumbent worker, OHSA, HIPPA, etc.)
• **Other Workshops Available upon request**