Non-Congregate Temporary Emergency Housing

Application Workshop
September 15, 2020
Goals

• Provide Housing First services to address the needs of vulnerable individuals experiencing homelessness in non-congregate housing that will lead to stable placement into permanent housing

• Provide culturally responsive and trauma informed services

• Fund geographically accessible temporary emergency housing and supportive services informed by the needs of the 2-1-1 Coordinated Entry system
Application Details

- Application Launch: August 18, 2020
- Application deadline: December 17, 2020 at 3:00 p.m.
- Priority consideration for applications submitted by November 6, 2020 at 3:00 p.m.
- Online submission: [https://chesco.org/1924/Apply-for-Grants](https://chesco.org/1924/Apply-for-Grants)
- DCD staff is available for programmatic assistance
County Requirements

- Follow Coordinated Entry Prioritization Policy
- Monitoring
- Compliance with Funding Regulations
- Point in Time Count Participation
- Meeting Attendance
- Reporting
- Federal funds include responsibility to affirmatively further fair housing
Strategies That Address County Needs

- 2018-2022 Consolidated Plan Strategies & Goals
- Decade to Doorways 2018-2020 Operational Plan
- Chester County Assessment of Fair Housing

Access additional plans on the DCD Funding Opportunities page
Application Data Sources

- **Median Family Income Thresholds** (for HUD program eligibility)
- **Chester County "At a Glance" Demographics**
- United Way of Chester County: **ALICE in Chester County** ("Asset Limited, Income Constrained, Employed")
- Other resources, including CDBG municipal maps, may be accessed at
  [https://www.chesco.org/276/Data](https://www.chesco.org/276/Data)
Geographic Distribution
January 1-June 30, 2020

- Malvern: 8
- Spring City: 9
- Kennett Square: 9
- Exton: 11
- Honey Brook: 12
- Parkesburg: 13
- Oxford: 17
- Downingtown: 18
- Phoenixville: 54
- West Chester: 114
- Coatesville: 151

211 Intake Data Report, Top 11, by Zip Code
Age and Gender
January 1-June 30, 2020

Gender of Single Individuals January-June 2020

<table>
<thead>
<tr>
<th>Gender</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>300</td>
</tr>
<tr>
<td>Female</td>
<td>178</td>
</tr>
<tr>
<td>Trans Female</td>
<td>1</td>
</tr>
<tr>
<td>Data Not Collected</td>
<td>8</td>
</tr>
</tbody>
</table>
## Self-Reported Disability Data
### January 1 - June 30, 2020

<table>
<thead>
<tr>
<th>Number of Conditions</th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>79</td>
<td>29.37%</td>
</tr>
<tr>
<td>1 Condition</td>
<td>43</td>
<td>15.99%</td>
</tr>
<tr>
<td>2 Conditions</td>
<td>44</td>
<td>16.36%</td>
</tr>
<tr>
<td>3+ Conditions</td>
<td>37</td>
<td>13.75%</td>
</tr>
<tr>
<td>Condition, but not specified</td>
<td>37</td>
<td>13.75%</td>
</tr>
<tr>
<td>Client Doesn’t Know/Client Refused</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Data Not Collected</td>
<td>29</td>
<td>10.78%</td>
</tr>
<tr>
<td>Total</td>
<td>269</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

| Any with condition                        | 161   | 59.85%     |

### Of those reporting a condition

<table>
<thead>
<tr>
<th>Condition</th>
<th>Count</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mental Health Problem</td>
<td>89</td>
<td>55.28%</td>
</tr>
<tr>
<td>Alcohol Abuse</td>
<td>10</td>
<td>6.21%</td>
</tr>
<tr>
<td>Drug Abuse</td>
<td>20</td>
<td>12.42%</td>
</tr>
<tr>
<td>Both Alcohol and Drug Abuse</td>
<td>19</td>
<td>11.80%</td>
</tr>
<tr>
<td>Chronic Health Condition</td>
<td>35</td>
<td>21.74%</td>
</tr>
<tr>
<td>HIV/AIDS</td>
<td>1</td>
<td>0.62%</td>
</tr>
<tr>
<td>Development Disability</td>
<td>17</td>
<td>10.56%</td>
</tr>
<tr>
<td>Physical Disability</td>
<td>52</td>
<td>32.30%</td>
</tr>
</tbody>
</table>
211 Call Center Data: [pa.211counts.org](http://pa.211counts.org)

### Top Service Requests

**Jan 1, 2020 to Jun 30, 2020**

#### Top Request Categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Percent</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing &amp; Shelter</td>
<td>61.8%</td>
<td></td>
</tr>
<tr>
<td>Food</td>
<td>5.4%</td>
<td></td>
</tr>
<tr>
<td>Utilities</td>
<td>5.9%</td>
<td></td>
</tr>
<tr>
<td>Healthcare</td>
<td>8.1%</td>
<td></td>
</tr>
<tr>
<td>Mental Health &amp; Addictions</td>
<td>4.5%</td>
<td></td>
</tr>
<tr>
<td>Employment &amp; Income</td>
<td>4.5%</td>
<td></td>
</tr>
<tr>
<td>Clothing &amp; Household</td>
<td>1.4%</td>
<td></td>
</tr>
<tr>
<td>Child Care &amp; Parenting</td>
<td>&lt;1%</td>
<td></td>
</tr>
<tr>
<td>Government &amp; Legal</td>
<td>&lt;1%</td>
<td></td>
</tr>
<tr>
<td>Transportation Assistance</td>
<td>&lt;1%</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td>&lt;1%</td>
<td></td>
</tr>
<tr>
<td>Disaster</td>
<td>&lt;1%</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>6.5%</td>
<td></td>
</tr>
<tr>
<td>Total for top requests</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>

#### Top Housing & Shelter Requests

<table>
<thead>
<tr>
<th>Category</th>
<th>Percent</th>
<th>Unmet</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelters</td>
<td>55.9%</td>
<td>3%</td>
</tr>
<tr>
<td>Low-cost housing</td>
<td>17.6%</td>
<td>&lt;1%</td>
</tr>
<tr>
<td>Home repair/maintenance</td>
<td>&lt;1%</td>
<td>0%</td>
</tr>
<tr>
<td>Rent assistance</td>
<td>21.3%</td>
<td>&lt;1%</td>
</tr>
<tr>
<td>Mortgage assistance</td>
<td>&lt;1%</td>
<td>0%</td>
</tr>
<tr>
<td>Landlord/tenant issues</td>
<td>3.0%</td>
<td>&lt;1%</td>
</tr>
<tr>
<td>Contacts</td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>Other housing &amp; shelter</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

*Requests >100 AND >50%*

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*Note: Requests are only computed at the category level when available.*
Activities

- Acquisition of suitable location or scattered site locations
- Rehabilitation of location(s)
- Outfitting of location(s)
- Annual operations
Infrastructure Requirements

• Housing for between 4 and 50 individuals at one time
• Non-barracks style; individual rooms
• Consider scattered site throughout county
• 24/7 access hours
• Reasonable accommodation for service and assistance animals, as required by Fair Housing
Staffing and Operations

• Clinical Services
  – Mental health
  – Substance abuse recovery
  – Harm reduction
  – Trauma-informed care

• Housing Services
  – Document readiness
  – Connection to job training, legal, and other human services
  – Connection to SOAR, health insurance, and other mainstream resources
  – Tenant rights & responsibilities
Target Populations

Populations for consideration include (but are not limited to):

• Single women
• Chronically homeless
• Justice-involved
• Those with high vulnerability
• Mental health disabilities
• Opioid use disorder (OUD)
• Physical disabilities
Narrative Components & Evaluation Criteria

Statement of Need
10 Points

• Describe characteristics of target population and community
  – Why is this population traditionally difficult to serve?
• Identify any current gaps in service that would be filled
Narrative Components & Evaluation Criteria

Program Management & Organizational Capacity
15 Points

- Organizational experience
  - Professional emergency housing services
  - Trauma-informed care
  - Working with people in crisis
- Fiscal controls and protection of Personal Identifying Information (PII)
- Staff qualifications and certifications
- References
Narrative Components & Evaluation Criteria

Program Design & Service Strategy
50 Points

• Location(s) proposed and anticipated rehab needs
• Detailed description of services and activities
• Service delivery strategy
  – Nontraditional work schedules
  – Day time hours
  – Continuous on-site presence
• Databases and technology
• Collaboration with other organizations
• Food resources
Program Design & Service Strategy

• Safety precautions and protocols
  – COVID-19
  – Other emergency situations
• Funding sustainability plan
• Additional funding sources to be leveraged
• Three detailed budgets
  – Acquisition and rehab
  – Initial set-up
  – Operational
• Timeline
Performance Management
25 Points

• Qualitative and quantitative outcomes
  – Permanent housing placements
  – Return to homelessness
  – Length of stay

• Record of success

• Use of Homeless Management Information System

• Capabilities regarding data collection
Required Attachments

- Budget for acquisition and rehab
- Budget for initial start-up
- Operational budget
- Evidence of Public Notification
- Fair Housing Certification Form
- Identification of Other Funds
- List of Board/Council Members
- List of Experience with Similar Programs
- Organizational Chart
- Property Tax Certification Form
Optional Attachments

• Detailed Implementation Timeline
• Support letters
• Job descriptions and resumes
• Audit or Financial Statement (if most recent is not on file w/ DCD)
• Evidence of Insurance (if most recent is not on file w/ DCD)
• Proof of Nonprofit status (if applicable)
• Miscellaneous
Application Timeline

- **August 18, 2020**
  - RFP available for Non-Congregate Emergency Housing
- **September 15, 2020, 3:00 p.m.**
  - Application workshop
  - Workshop materials to be posted at [www.chesco.org/ccdcd](http://www.chesco.org/ccdcd)
- **November 6, 2020, 3:00 p.m.**
  - Priority consideration deadline
- **December 17, 2020, 3:00 p.m.**
  - Final submission deadline
Application Questions

For GIFTS Application Questions:
Trish Hennessy, Planner II
(610) 344-5412 / email: phennessy@chesco.org

For Programmatic Questions:
Gene Suski, Community Services Manager
(610) 344-4707 / email: gsuski@chesco.org

Rob Henry, Decade to Doorways Administrator
(610) 344-4723 / email: rhenry@chesco.org