

REMOTE APPEARANCE REQUEST FORM

Custody Orphans' Court Divorce

Consistent with recent Pennsylvania Supreme Court Administrative Orders and Pa.R.C.P. 1930.3, individual Judges and Hearing Officers may agree to hold non-record conferences or allow record hearing testimony to be conducted remotely, using telephone and/or video conferencing. A request for remote participation should be made at least one week prior to the scheduled proceeding to permit the presiding judge or Hearing Officer to consider the request. **The opposing side, if any, must be copied into any such request.**

Please complete this Remote Appearance Request Form, and email it to:

fcconferences@chesco.org (Family Court cases only)

occonferences@chesco.org (Orphans' Court cases only)

CAPTION AND CASE NUMBER: _____

ID: _____
Attorney for Plaintiff /self-represented Plaintiff

ID: _____
Attorney for Plaintiff

Phone Number(s) and Email Address(es)

Phone Number(s) and Email Address(es)

ID: _____
Attorney for Defendant/Self-represented Defendant

ID: _____
Attorney for Defendant

Phone Number(s) and Email Address(es)

Phone Number(s) and Email Address(es)

This request pertains to:

___ Hearing scheduled for (date) _____ before Judge _____.

Party/attorney/witness (specify) for whom remote participation is requested:

- (1) _____
- (2) _____
- (3) _____

___ Pretrial or Administrative conference scheduled (date) _____ before Judge _____.

Party/attorney/witness (specify) for whom remote participation is requested:

- (1) _____
- (2) _____
- (3) _____

___ Conciliation conference scheduled (date) _____, before Hearing Officer _____.

Party/attorney/witness (specify) for whom remote participation is requested:

- (1) _____
- (2) _____

___ Pretrial or settlement conference scheduled (date) _____ before Hearing Officer _____.

Party/attorney/witness (specify) for whom remote participation is requested:

- (1) _____
- (2) _____
- (3) _____

___ Other: (State date of scheduled matter and judge/Hearing Officer , and name and status of person whose remote testimony is requested) _____.

PROVIDE A FULL EXPLANATION AS TO THE REASON FOR THE REQUEST:

Submitted by:

Signature

Date submitted:_____

Printed name

Counsel for _____ or self-represented party

I certify that I have copied the opposing counsel or self-represented party with this submission at the following email address: _____ on (date)_____.

The request is: _____ Opposed _____ Unopposed

Type of remote appearance requested: telephone video

DISPOSITION OF REQUEST

The application for remote appearance is: _____ **GRANTED** or **DENIED** _____

If your request is granted, you will be contacted by the court with instructions.

Date: _____

Judge or Hearing Officer