

Appendix A

Chester County Vision Partnership Program Cash Grant Application Format

Access the cash grant application at www.chesco.org/planning/vpp or through the Municipal Corner of www.chescoplanning.org. Format of the application follows.

Steps	Municipality Information
1. Municipality Information	Applicant <input type="radio"/> Single Municipality <input type="radio"/> Multi-Municipal
2. Contact Information	Municipality or Multi-Municipal Group Name <input type="text"/>
3. Project Type	For Multi-Municipal Applications:
4. Funding	Lead Municipality <input type="text"/>
5. Project Evaluation Criteria #1	Other Municipal Participants <input type="text"/>
6. Project Evaluation Criteria #2	<input type="button" value="Continue"/>
7. Project Evaluation Criteria #3	
8. Project Evaluation Criteria #4	
9. Project Evaluation Criteria #5	
10. Project Evaluation Criteria #6	
11. Project Evaluation Criteria #7	
12. Project Evaluation Criteria #8	
13. File Uploads	
14. Signature	

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Contact Information

Municipal Contact

Contact person must be from lead municipality for multi-municipal grants.

Contact Person

Title

Address

Email

Phone Number

Fax Number

Consultant Contact

(if applicable)

Consulting Firm(s)

Lead Planner

Address

Email

Phone Number

Fax Number

Municipal Financial Contact

Title

Email

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Project Type

Please check the appropriate box.

- Plan adopted under the Pennsylvania Municipalities Planning Code
- Ordinance adopted under the Pennsylvania Municipalities Planning Code
- Planning Study

Project Name

Description

Consistency with the Pennsylvania Municipalities Planning Code:
Projects adopted under the Pennsylvania Municipalities Planning Code must comply with the requirements of the Pennsylvania Municipalities Planning Code.

- I agree N/A

Funding

Grant Amount Requested from County:

Percent of Total Project Cost:

Total Municipal Funds for Project:

Percent of Total Project Cost:

(shall equal no less than 10% of total eligible project cost)

Total Non-municipal Funds for Project:

Percent of Total Project Cost:

(other grants or funding sources)

Identify other source(s):

Total Project Cost:

100%

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Project Evaluation Criteria #1

Consistency and Advancement of Landscapes3

Address the proposed project's consistency with and/or advancement of each of the following Landscapes3 elements: 1 - goals (Preserve, Protect, Appreciate, Live, Proper, Connect); 2 - map designations (such as Urban Center, Suburban Center, etc.); 3 - recommendations; focusing on the specific goals, map designation/s, and recommendation/s that are most appropriate to the proposed project

Weight: 20

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Project Evaluation Criteria #2

What achievements and impacts

Address what the project will achieve, including the degree and extent of positive impact the project will accomplish for the community, noting the populations served, community goals advanced (such as those identified in a comprehensive plan or other plan/study), and anticipated future conditions

Weight: 20

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Project Evaluation Criteria #3

Why needed now

Address why the project is needed now, including the reasons that create urgency in undertaking a planning project at this point in time

Weight: 10

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Project Evaluation Criteria #4

How implemented

Address how the project will be implemented after completion, including timing and specific methods to advance implementation

Weight: 10

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Project Evaluation Criteria #5

Multi-municipal

Address whether the project is being proposed by a multi-municipal group, the geographic extent that the project will serve and/or benefit, and coordination with any non-applicant municipality

Weight: 10

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Project Evaluation Criteria #6

Outreach and engagement process

Describe the outreach and engagement process for municipal officials (elected and appointed), the public, and partners for development of the plan/ordinance/study

Weight: 10

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Project Evaluation Criteria #7

Tasks, deliverables, and schedule

Describe the primary project tasks to achieve the project, the key deliverables to be developed, reviewed, and finalized, and the overall schedule, including key milestones (tasks and deliverables shall be described below; schedule only may be uploaded as a separate document after criteria responses)

Weight: 10

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Project Evaluation Criteria #8

Cost-effectiveness and economic factors

Describe the cost-effectiveness and economic factors of the project, including a comparison of the impact/return of the project relative to the overall cost, the impact/return relative to the county funding sought (including information on any municipal match contribution above the required minimum and any funding other than county or municipal contributions), and the economic need of the municipality

Weight: 10

Total points
available: 100

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File Uploads

Upload Letter(s) of Commitment

No file chosen

Upload Consultant Qualifications (if applicable)

No file chosen

Upload Schedule (if not included within Criteria 7 response)

No file chosen

Signature

Legal Understanding

As the authorized municipal representative, I hereby submit the preceding data and information in support of our application. I understand the rules and procedures as written in the Vision Partnership Program Cash Grant Manual, as revised, and agree to be bound thereby.

Signature

Date

Name

Title: Designated Official or Similar

Receive an email copy of this form.

Email address

This field is not part of the form submission.