

CONSERVANCY ACQUISITION GRANT APPLICATION CHECKLIST

This sheet must be completed and returned with the Grant Application.

Grant Application Forms

- Grant Application Checklist (this form)
- Application Summary and Certification
- Financial Summary
- Responses to Grant Application Questions
- Landowner Letter of Understanding

Supporting Documentation

- Signed and attested grant contract signature page
- Executed resolution from the Board of the nonprofit agreeing to apply for the grant and to accept the terms of the grant contract and the Preservation Partnership Grant Program
- One appraisal that complies with the grant program Appraisal Requirements
- Copy of any deed or other restrictions currently on the land, if applicable, and a project approval letter from any entity named in that document
- Agreement of Sale, if available at time of application
- For conservation easement projects, draft easement language or summary of easement restrictions
- Current photographs of the site
- Map(s) showing proposed project location, size of parcel(s), public access, the land use and protection status of adjacent parcels, and any other pertinent information
- Letters of funding commitment from all sources contributing to the project
- Copy of a letter to the municipality in which the project is located, notifying them about the project and giving them an opportunity to comment on it
- Other:
- Other: