



Chester County Health Dept.  
601 Westtown Rd., Ste. 288  
West Chester, PA 19380  
610-344-6689

# Chester County Health Department

## Application for Food Manager Certification

The Chester County Health Department (CCHD) requires Retail Food Facilities to have at least one employee who has a CCHD Certified Food Manager (CFM) Certificate.

In order to apply for this certification, complete all of the application information below. The Certificate cannot be processed without the last four digits of the Social Security Number and the Date of Birth.

Mail the completed Application to the address shown above these instructions with the application fee of \$60.00 (check or money order).

**PAYABLE TO: "TREASURER OF CHESTER COUNTY"**

Along with this application and fee (\$60), applicants **must submit proof of passing a current exam** administered by a food safety course approved by this Department.

Approved courses

- ServSafe - Manager Certificate
- Thomson Prometrics
- National Registry of Food Safety Professionals
- 360training.com - Food Safety Manager Course

Please be wary of online courses, especially those with a minimal fee. If the course does not result in an ANSI-CFP 5-year Food Manager certificate, it is not acceptable.

### Applicant

Last Name	First Name	M.I.
Address		
City	State	Zip
Phone #	Email	
XXX - XX -		
Last 4 Digits of SS #	Date of Birth (mo/day/yr)	
Signature		

### Food Facility

Food Facility Name	Phone #
Food Facility Street Address	
City	State
Zip	

**CERTIFICATION MUST BE RENEWED EVERY FIVE YEARS.**

All documentation submitted by the applicant will be reviewed by the Department to determine compliance with the requirements for a Certified Food Manager Certificate in Chester County. The Department will notify the applicant in writing if the attached documentation is not applicable towards obtaining a certificate.

For Official Use		
Date	Payment	
Date Course	CFM Expiration	Training/Reciprocity
CFM ID	Receipt #	