

SHORT CERTIFICATE REQUEST

Short Certificates, for Decedent Estates on file in Chester County, are **\$10.00** each. The fee is payable by credit card, check or money order, payable to Register of Wills. **Do Not Mail Cash.**
Please send a self-addressed stamped envelope.

To request Short Certificates, please provide the following information:

PRINT OR TYPE CAREFULLY

Full Name of Decedent: _____

Chester County File Number: _____
If not available, contact the office at 610-344-6335 (Press 3) to obtain the file number.

Date of Death: _____ Date this request sent: _____

Number of Short Certificates: _____ Amount Enclosed: _____
(\$10.00 each)

Name and Mailing Address: _____

Please provide a contact Phone Number: _____

Mail this request with a self-addressed stamped envelope to the address below with a check or money order payable to Register of Wills. If paying with a credit card fill out all of the information below.

Register of Wills
Chester County Justice Center
201 W. Market Street, Suite 2200
P.O. Box 2746
West Chester, PA 19380-0989

Credit Card Information



**Please note this office will ONLY accept payments from MasterCard, Discover, American Express and Visa. In addition to the cost of the office fee the payment processing company will charge a separate convenience fee of 2.25% of the total amount paid or a \$1.50 minimum. Provide email for a receipt.*

Name on Card: _____

Credit Card Holder's Address: _____

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Signature: _____

E-mail Address: _____