

vs.

: IN THE COURT OF COMMON PLEAS
: CHESTER COUNTY, PENNSYLVANIA
: CIVIL ACTION
: NO.

PRE-ARBITRATION MEMORANDUM

(1) Brief Statement of the Facts:

(2) Legal Basis of the Claim or Defense:

(3) Special Damages:

| | |
|-----------------------|----|
| Property Damage | \$ |
| Medical Expenses | \$ |
| Lost Earning Capacity | \$ |
| Lost Earnings | \$ |
| Other: | \$ |

(4) Name and Address of Witnesses:

(5) List of Exhibits:

(6) Estimate of Amount of Time to Present Your Claim or Defense:

(7) Special Comments Regarding Legal Issues:

I certify on behalf of my client that I have made a reasonable effort to stipulate or agree to all undisputed issues of fact or law which would expedite the arbitration of this matter.

Attorney for Plaintiff/Defendant

C.C.R.C.P. 1303.2 Pre-Arbitration Memorandum. At least Seven (7) days before the date of arbitration hearing, all parties shall file in triplicate (3) with the Prothonotary a memorandum in the form provided and shall immediately serve a copy on each party.