

How to access the CLEAN Regulations in the CJIS Launchpad via JNET:

- 1) Using **Internet Explorer**, log into JNET (<https://www.jnet.pa.gov>)
- 2) On the home screen, click the PSP CLEAN PortalXL button
- 3) You should receive a pop-up window to receive a one-time passcode
 - a) click submit
- 4) Once you receive the email, enter the 6-digit code
 - a) click submit
- 5) A "Statement of Liability" page will appear once you've successfully connected to Portal.
 - a) Click "I accept" at the bottom of the page.
- 6) In the Portal screen, on the right in the list of folders you will see one titled "Links"
- 7) Open the folder (one click) if it's not already open
- 8) Click the first option "CJIS Launch Pad"
- 9) Read and agree to the Statement of Liability
- 10) This will bring up another menu
- 11) Click "CJIS Documents"
- 12) Locate CLEAN Regulations