

# Download Nomination Petitions – IMPORTANT NOTICE

THESE FORMS ARE FOR CANDIDATES OF THE DEMOCRATIC PARTY AND THE REPUBLICAN PARTY **ONLY**.  
**CANDIDATES OF MINOR POLITICAL PARTIES BODIES MAY NOT UTILIZE THESE FORMS.**

BEFORE DOWNLOADING OR PRINTING ANY OF THE NOMINATION PETITIONS ON THIS PAGE, PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY. FAILURE TO REPRODUCE THE NOMINATION PETITIONS CORRECTLY MAY RESULT IN THE REJECTION OF THOSE FORMS.

1. All highlighted fields must be completed – type on-screen and print as noted in section 2.
2. **Nomination petitions must be printed as duplex (two-sided, front and back) on plain white 8 ½" x 11" (letter size) paper. This requirement cannot be satisfied by printing each side of the duplex nomination petition on a separate sheet of 8 ½" x 11" paper affixing the two sheets together.**
3. Please read all instructions provided with the nomination petition prior to circulation.

IF YOU HAVE ANY QUESTIONS OR ARE UNSURE WHETHER YOU HAVE CORRECTLY REPRODUCED ANY OF THE FORMS ON THIS PAGE, PLEASE CONTACT CHESTER COUNTY VOTER SERVICES AT (610) 344-6410.

**The forms below cannot be altered. Any alteration to the forms may invalidate them.**

**IF YOU WOULD LIKE A RECEIPT FOR YOUR NOMINATION PETITIONS, PLEASE BRING THS COMPLETED FORM WITH YOU WHEN YOU FILE. THANK YOU.**

**Name:** \_\_\_\_\_

**Office:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Filing fee (if applicable):** \_\_\_\_\_

***PLEASE BE SURE TO PRINT THE PETITION  
DOUBLE-SIDED ON LETTER-SIZE PAPER***

***YOUR NOMINATION PETITIONS WILL NOT  
BE ACCEPTED IF PRINTED SINGLE-SIDED***

***PLEASE CALL OUR OFFICE IF YOU HAVE ANY  
QUESTIONS***

Signatures must be procured within the legal period for securing same; and this Petition must be filed in the office of the County Board of Elections on or before the last day prescribed by law. EACH SIGNER MAY SIGN PETITIONS FOR AS MANY CANDIDATES FOR EACH OFFICE AS THEY CAN VOTE FOR, AND NO MORE.

COMMONWEALTH OF PENNSYLVANIA

**PETITION**

**To have name of Candidate printed upon the Official Ballot for the Primary Election**

We, the undersigned, all of whom are qualified electors of Chester County and of \_\_\_\_\_, and are registered  
(ELECTORAL DISTRICT IN WHICH THE NOMINATION OR ELECTION IS TO BE MADE)

and enrolled members of the \_\_\_\_\_ Party or Policy, hereby petition the County Board of Elections of Chester County to have the name of

\_\_\_\_\_, whose  
(TYPEWRITE, PRINT OR WRITE PLAINLY THE ABOVE NAME AS YOU WISH IT TO APPEAR ON THE OFFICIAL BALLOT)

Profession, Business or Occupation is \_\_\_\_\_, Place of Residence is \_\_\_\_\_,  
(WITH STREET NUMBER (WHERE POSSIBLE), NAME AND ZIP CODE)

printed upon the Official Ballot of the Aforesaid Party in the said District, for the Municipal Primary for the year \_\_\_\_\_, as a candidate for the Office of:

\_\_\_\_\_, Length of Term: \_\_\_\_\_  
(TITLE OF OFFICE)

**SIGNERS ARE CAUTIONED TO AVOID THE USE OF DITTO MARKS**

SIGNATURE OF ELECTOR	PRINTED NAME OF ELECTOR	PLACE OF RESIDENCE			DATE OF SIGNING
		House No.	Street or Road	City, Borough or Township	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

**AFFIDAVIT OF CIRCULATOR**  
COUNTY OF Chester

COMMONWEALTH OF PENNSYLVANIA

Before me, the undersigned authority in and for said State and County, personally appeared the undersigned, who, being duly sworn according to law, did depose and say that he or she is a qualified elector duly registered and enrolled as a member of the political party referred to in this petition; that his or her residence is as set forth below; that the signers to the foregoing petition signed the same with full knowledge of the contents thereof; that their respective residences are correctly stated therein; that they all reside in the said political district; that each signed on the date set opposite his or her name; and that, to the best of deponent's knowledge and belief, the signers are qualified, registered and enrolled electors of the designated party of the aforesaid political district. (Underlined portion not applicable to Circulator for the office of Magisterial District Judge.)

Sworn to and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

NOTARY STAMP	
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\_\_\_\_\_  
(SIGNATURE of CIRCULATOR)

\_\_\_\_\_  
(PRINTED NAME of CIRCULATOR)

\_\_\_\_\_  
(STREET ADDRESS, POST OFFICE and ZIP CODE of CIRCULATOR)

\_\_\_\_\_  
(CITY, BOROUGH OR TOWNSHIP)

\_\_\_\_\_  
(SIGNATURE of NOTARY or OTHER NOTORIAL OFFICER)

**CANDIDATE'S AFFIDAVIT**

COUNTY OF Chester

COMMONWEALTH OF PENNSYLVANIA

Before me, the undersigned authority in and for said State and County, personally appeared the undersigned, who, being duly sworn according to law, did depose and say that his or her residence is as set forth below; that he or she is a qualified elector duly registered and enrolled as a member of the political party and of the political district referred to in this petition; that the name of the office for which he or she consents to be a candidate is:

\_\_\_\_\_  
(TITLE OF OFFICE and LENGTH OF TERM)

that he or she is eligible for said office; that he or she will not knowingly violate any election law, or any law regulating and limiting nomination and election expenses, and prohibiting corrupt practices in connection therewith; that he or she is aware of the provisions of Section 1626 of The Pennsylvania Election Code requiring pre-election and post-election reporting of campaign contributions and expenditures; and that he or she is not a candidate for an office which he or she already holds, the term of which is not set to expire in the same year as the office subject to the affidavit. Also that he or she is not a candidate for nomination for the same office of any political party other than the one designated in this petition. (Underlined portion not applicable to Candidates for the offices of School Director or Magisterial District Judge.) **Any candidate for local office shall file a statement of financial interests for the preceding calendar year with the governing authority of the political subdivision in which he or she is a candidate on or before the last day for filing a petition to appear on the ballot for election. A COPY OF STATEMENT OF FINANCIAL INTERESTS SHALL ALSO BE APPENDED TO THIS PETITION.**

Sworn to and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

NOTARY STAMP	
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\_\_\_\_\_  
(SIGNATURE of CANDIDATE)

\_\_\_\_\_  
(PRINTED NAME of CANDIDATE)

\_\_\_\_\_  
(STREET ADDRESS, POST OFFICE and ZIP CODE of CANDIDATE)

\_\_\_\_\_  
(CITY, BOROUGH OR TOWNSHIP)

\_\_\_\_\_  
(SIGNATURE of NOTARY or OTHER NOTORIAL OFFICER)

\_\_\_\_\_  
(TELEPHONE NUMBER and E-MAIL ADDRESS of CANDIDATE)

Election District of Candidate  \_\_\_\_\_ Ward \_\_\_\_\_ District \_\_\_\_\_

**WAIVER OF EXPENSE ACCOUNT REPORTING AFFIDAVIT**

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF Chester

Before me, the undersigned authority in and for said State and County, personally appeared the undersigned, who, being duly sworn according to law, did depose and say that as a candidate, he or she does not intend to form a political committee or to receive contributions or make expenditures in excess of Two Hundred Fifty Dollars (\$250) during any reporting period, that as a candidate, he or she will keep records of contributions and expenditures as required by law; that, as a candidate, he or she will file reports as required by law if contributions or expenditures exceed Two Hundred Fifty Dollars (\$250). (Act No 1980-127)

Sworn to and subscribed before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

NOTARY STAMP	
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\_\_\_\_\_  
(SIGNATURE of CANDIDATE)

\_\_\_\_\_  
(PRINTED NAME of CANDIDATE)

\_\_\_\_\_  
(STREET ADDRESS, POST OFFICE and ZIP CODE of CANDIDATE)

\_\_\_\_\_  
(CITY, BOROUGH OR TOWNSHIP)

\_\_\_\_\_  
(SIGNATURE of NOTARY or OTHER NOTORIAL OFFICER)

Election District of Candidate  \_\_\_\_\_ Ward \_\_\_\_\_ District \_\_\_\_\_

# CHESTER COUNTY VOTER SERVICES

## INFORMATION FOR CIRCULATING NOMINATION PETITIONS FOR DEMOCRATIC AND REPUBLICAN PARTY CANDIDATES

FIRST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----13<sup>th</sup> Tuesday before Primary  
LAST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----10<sup>th</sup> Tuesday before Primary

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### PRIOR TO CIRCULATION

- Top of the Petition must be completed before obtaining signatures
- Candidate must be a qualified Elector (voter) of the district
- Candidate's name written or typed **exactly** as it is to appear on the ballot
- No nickname unless it is a derivative of legal given name - no titles such as Dr., Mr., Mrs., etc.

### SIGNERS

- More than the minimum is recommended
- Signer must be a qualified Elector registered and enrolled in the Republican Party in the election district noted on the Republican petition and enrolled in the Democratic Party in the election district noted on the Democratic Petition
- Each signer must personally insert all of their own information - given names must be used; no nicknames or titles
- Ditto marks and white out not permitted

### AFFIDAVITS ON REVERSE SIDE OF PETITION

- Affidavit of Circulator - must be signed and notarized AFTER obtaining all signatures
- Candidate's Affidavit - may be signed and notarized within the petition circulation period
- All notarizations MUST include the Notary's signature and official inked stamp indicating municipality and expiration date of commission

### FILING

Petition must be filed with Voter Services.

### ADDITIONAL INFORMATION

**This information is strictly introductory in scope and should not be construed as legal advice.** Filers are responsible for ensuring the correctness and completeness of all documents; Chester Count Voter Services is not responsible for errors and omissions. A packet of more detailed instructions is available at our office or at Republican or Democratic headquarters.

**If you have any questions, please contact our office at:**

**Chester County Voter Services  
601 Westtown Road, Suite 150  
West Chester, Pennsylvania 19380  
(610) 344-6410**

*See next page after you have finished circulating your petition  
for a quick check-off list before submitting to Voter Services*

## CHECK-OFF LIST BEFORE FILING YOUR PETITION

### NOMINATION PETITION

- \_\_\_\_\_ Minimum number of signatures obtained
- \_\_\_\_\_ First date of signing not earlier than the 13<sup>th</sup> Tuesday before Primary
- \_\_\_\_\_ Last date of signing no later than the 10<sup>th</sup> Tuesday before Primary

### FRONT OF PETITION

- \_\_\_\_\_ Candidate's descriptive information all completed
- \_\_\_\_\_ Name of Candidate EXACTLY as it will appear on ballot

### BACK OF PETITION

- \_\_\_\_\_ Affidavit of Circulator signed (including address and municipality), signed and notarized **AFTER** obtaining the last signature
- \_\_\_\_\_ Candidate's Affidavit signed (including Title of Office, Length of Term, address, municipality and election district where indicated) and notarized within the time frame of circulation period

### NOTARIZATIONS

- \_\_\_\_\_ All affidavits **MUST** include the Notary's signature **and** the notary's official inked stamp indicating the municipality and expiration date of commission - **Notary's embossed seal is not the official inked stamp**

It is the candidate's responsibility to insure that:

- Candidate is of the district and party named on petition (School Directors and MDJ can cross file)
- All signers are of the district and party of the candidate (School Directors and MDJ can cross file)

**FILE EARLY**  
**DO NOT WAIT UNTIL THE LAST DAY TO FILE WHEN IT**  
**WILL BE TOO LATE TO MAKE ANY NECESSARY CHANGES**