

2017 Continuum of Care Project Applications Project Rating, Review and Ranking Procedures

August 28, 2017

The Project Rating, Review and Ranking Procedures for the 2017 CoC Project Applications will ensure that all renewal, expansion and new project applications meet the Continuum of Care Threshold Requirements as follows:

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project is financially feasible
- Project has reasonable costs per permanent housing exit, as defined locally
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%

The scoring process is intended to rate the program applications by the amount of success they demonstrate according to HUD standards.

This year HUD’s Homeless Policy and Program Priorities focus on four (4) Policy Priorities as outlined in the 2017 Continuum of Care NOFA, Section II.A. (See this section of the NOFA for more detail). They are:

1. Ending homelessness for all persons
2. Creating a systemic response to homelessness
3. Strategically allocating and using resources
4. Use a Housing First approach

Renewal/Expansion Project Application Rating Factors (RRH, PSH, TH)

	Rating Factors
Criteria 1: Performance Measures	Length of Stay; Exits to PH; Returns to Homelessness; New/Increase Income
Criteria 2: Serve High Need Populations	APR data ≥50% disability/zero income/unsheltered
Criteria 3: Project Effectiveness	Reasonable cost per PH exit; Coordinated Entry Participation; Housing First and/or Low Barrier Implementation
Criteria 4: Other and Local Criteria	HMIS Data Quality at/above 90%; Bed/unit utilization rate at /above 90%; Application is complete and data consistent; Applicant is an active CoC participant

Total Maximum Score:

**PSH Projects = 130 points
TH Projects = 150 points
RRH Projects = 150 points**

New Project Application Rating Factors (Permanent Housing Bonus)

	Rating Factors
Criteria 1: Experience	With proposed population and in providing housing; utilizes Housing First approach; experience administering federal funds including HUD grants and other public funding, etc.
Criteria 2: Design of Housing & Supportive Services	Demonstrates understanding of needs for population served, i.e type/cost of housing, delivery of supportive services despite resources, etc.
Criteria 3: Timeliness	Describes a plan for rapid implementation of the program
Criteria 4: Financial	Project is cost effective; Org's audit has no findings and identifies as "low risk"; match amount meets HUD requirements; budgeted costs are reasonable, allocable, and allowable
Criteria 5: Project Effectiveness	Coordinated Entry Participation
Criteria 6: Other and Local Criteria	

Total Maximum Score:

All Projects = 100 Points

Note: Please reference the attached Customized Rating Criteria for specifics on Factor/Goal/Max Point Value

Please reference the attached HUD Final Scoring Tool. Click on the tab, "About the Tool" to review detailed information on how the Continuum of Care Program Rating and Ranking Process will be implemented using the HUD Rating and Ranking Tool

NAVIGATION

- GO [Customize Threshold Requirements](#)
- GO [Customize Renewal/Expansion Rating Tool](#)
- GO [Customize New Rating Tool](#)

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%

(Uncheck any requirements you do not wish to include.)

(The first five requirements are processed either as Threshold Requirements or as Rating Factors.)

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Uncheck any rating factor you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay

- RRH - On average, participants spend XX days from project entry to residential move-in
- TH - On average, participants stay in project XX days

Factor/Goal	Max Point Value
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15 days	20 points
180 days	20 points

Exits to Permanent Housing

- RRH - Minimum percent move to permanent housing
- PSH - Minimum percent remain in or move to permanent housing
- TH - Minimum percent move to permanent housing

90 %	25 points
90 %	25 points
90 %	25 points

Returns to Homelessness (if data is available for project)

- Maximum percent of participants return to homelessness within 12 months of exit to

15 %	15 points
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New or Increased Income and Earned Income

- Minimum new or increased earned income for project stayers
- Minimum new or increased non-employment income for project stayers
- Minimum new or increased earned income for project leavers
- Minimum new or increased non-employment income for project leavers

8 %	2.5 points
10 %	2.5 points
8 %	2.5 points
10 %	2.5 points

Serve High Need Populations

- APR data on ≥ 50% disability/zero income/unsheltered ▼
- RRH - Minimum percent of participants with zero income at entry
- RRH - Minimum percent of participants with more than one disability type
- RRH - Minimum percent of participants entering project from place not meant for human habitation
- PSH - Minimum percent of participants with zero income at entry
- PSH - Minimum percent of participants with more than one disability type
- PSH - Minimum percent of participants entering project from place not meant for human habitation
- TH - Minimum percent of participants with zero income at entry
- TH - Minimum percent of participants with more than one disability type
- TH - Minimum percent of participants entering project from place not meant for human habitation

50 %	10 points
50 %	10 points
50 %	10 points
80 %	10 points
75 %	10 points
75 %	10 points
50 %	10 points
50 %	10 points
50 %	10 points

CUSTOMIZE RATING CRITERIA

Project Effectiveness

<input checked="" type="checkbox"/> Project has reasonable costs per permanent housing exit as defined locally	5 %	20 points
<input checked="" type="checkbox"/> Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/> Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project		10 points

Other and Local Criteria

<input checked="" type="checkbox"/> Applicant Narrative that CoC Scores - Project is operating in conformance with CoC Standard		10 points
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Total Maximum Score

PSH projects:	130	points
TH projects:	150	points
RRH projects:	150	points

CUSTOMIZE NEW PROJECT RATING TOOL

Experience

Factor/Goal Max Point Value

<input checked="" type="checkbox"/> A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing	15 points
<input type="checkbox"/> B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	10 points
<input checked="" type="checkbox"/> C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely	5 points

Design of Housing & Supportive Services

<input checked="" type="checkbox"/> A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any	15 points
<input checked="" type="checkbox"/> B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable	5 points
<input checked="" type="checkbox"/> C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	5 points

Timeliness

<input checked="" type="checkbox"/> A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program	10 points
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Financial

<input checked="" type="checkbox"/> A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.	5 points
B. Organization's most recent audit:	
<input checked="" type="checkbox"/> 1. Found no exceptions to standard practicciss	3 points
<input checked="" type="checkbox"/> 2. Identified agency as 'low risk'	3 points
<input checked="" type="checkbox"/> 3. Indicates no findings	4 points
<input checked="" type="checkbox"/> C. Documented match amount meets HUD requirements.	5 points
<input checked="" type="checkbox"/> D. Budgeted costs are reasonable, allocable, and allowable.	20 points

Project Effectiveness

Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals

95 %

5 points

Other and Local Criteria

Total Maximum Score

All projects: **100** points

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: Safe Haven
 Organization Name: Human Services, Inc.
 Project Type: PSH
 Project Identifier: 29

Renewal/Expansion Projects
 Rating Complete

Threshold rating not started

[Instructions on Awarding Points](#)

RATING FACTOR	PERFORMANCE GOAL		MAX POINT VALUE
PERFORMANCE MEASURES			
Length of Stay			
Exits to Permanent Housing			
Permanent Supportive Housing	≥ 90% remain in or move to PH	<input type="text"/>	out of 25
Returns to Homelessness			
Within 12 months of exit to permanent housing	≤ 15% of participants return to homelessness	<input type="text"/>	out of 15
New or Increased Income and Earned Income			
Earned income for project stayers	8%+ increase	<input type="text"/>	out of 2.5
Non-employment income for project stayers	10%+ increase	<input type="text"/>	out of 2.5
Earned income for project leavers	8%+ increase	<input type="text"/>	out of 2.5
Non-employment income for project leavers	10%+ increase	<input type="text"/>	out of 2.5
Performance Measures Subtotal		0	out of 50
SERVE HIGH NEED POPULATIONS			
Permanent Supportive Housing	≥ 50% of participants with zero income at entry	<input type="text"/>	out of 10
Permanent Supportive Housing	≥ 50% of participants with more than one disability type	<input type="text"/>	out of 10
Permanent Supportive Housing	≥ 50% of participants entering project from place not meant for human habitation	<input type="text"/>	out of 10
Serve High Need Populations Subtotal		0	out of 30
PROJECT EFFECTIVENESS			
Project has reasonable costs	Costs are within 5% of average cost per positive housing exit for project type (total project cost/number of exits to permanent housing)	<input type="text"/>	out of 20
Coordinated Entry Participation	≥ 95% of entries to project from CE referrals	<input type="text"/>	out of 10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	<input type="text"/>	out of 10
Project Effectiveness Subtotal		0	out of 40
OTHER AND LOCAL CRITERIA			
Applicant Narrative	Project is operating in conformance to CoC standards	<input type="text"/>	out of 10
Other and Local Criteria Subtotal		0	out of 10
TOTAL SCORE			
TOTAL SCORE		0	out of 130
Weighted Rating Score			
Weighted Rating Score		0	out of 100

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: Safe Haven
 Organization Name: Human Services, Inc.
 Project Type: PSH
 Project Identifier: 29

Renewal/Expansion Projects
 Rating Complete

0%

[Instructions on Awarding Points](#)

Threshold rating not started

RATING FACTOR	PERFORMANCE GOAL	MAX POINT VALUE
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PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 97,531
Amount of other public funding (federal, state, county, city)		
Amount of private funding		
TOTAL PROJECT COST		\$ 97,531
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 97,531
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 97,323
Percent of CoC funding expended last operating year		100%