1. **Call to Order** –
Chairman Melba Matthews called the May 26, 2015 meeting of the Agricultural Land Preservation Board (ALPB) to order at 2:01 p.m. in Room 170, GSC.

The following Board Members were in attendance: Melba Matthews, Chairperson; Richard Abbott; Donald Cairns; John Diament; and Amy McKenna.
Staff: William Gladden, Director; Tom Abrahamsen, Solicitor; Geoffrey Shellington; Veronica Protesto; Annette Bethke; and Kimberly Gordon.
Absent: Mark Dunphy, Duane Hershey, and Eli Silberman.
Visitors: None

2. **Public Comment** -
No public comment.

3. **Approval of Minutes – April 28, 2015**
The Board meeting minutes were approved as sent. Motion made by Richard Abbott, seconded by Amy McKenna. Motion carried.

4. **Subdivision Request – Dunwoody Zook farm**
Veronica Protesto presented the proposal and noted that the Zook Family is requesting that the Board approve a subdivision of their 101.528 acre state easement into 2 lots of 65.465 acres with the right of one residential structure with no more than two acres curtilage subject to agricultural easement, and 41.599 acres including 36.063 acres of eased land and 5.536 acres of the existing exception area. There will be 10.046 acres of the existing exception area remaining.

After a discussion, the Board accepted the Zook Family’s request to subdivide the East Nantmeal Township 101.528 easement into two lots consisting of a 65.465 acre portion with a house right and a 41.599 acre portion including 36.063 acres of eased land and 5.536 acres of exception area, and to submit the subdivision to the State Board for their approval.

Motion by Richard Abbott, second by Don Cairns. Motion carried.

5. **State Agricultural Conservation Easement Program – Status Report**

**2012 Round – 50% Donation**

#1 Pannell, Bootsie  
#4 Pannell Revocable Trust  

----- Offer Accepted – Londonderry Township

**2013 Round**

#55 King, Levi and Emma  
#58 Shantz Family  

----- Offer Accepted – West Sadsbury Township

**2014 Round**

#1 Tigue Family  
#2 Stoltzfus, Chester and Rebecca  
#3 Umble, Kenneth and Marilyn  
#4 Martin, Noah and Rachel  

----- Offer Accepted – East Nottingham Township

----- Offer Accepted – Honey Brook Township

----- Offer Extended – W Sadsbury/W Fallowfield

----- Offer Accepted – Honey Brook Township
#5 Kolle, John  -----  Offer Accepted – Warwick Township
#7 Beam, Nelson and Marilyn  -----  Offer Accepted – West Nantmeal Township
#9 Subach, Beth  -----  Offer Accepted – West Nottingham Township
#10 Herr Foods, Inc.  -----  Offer Accepted – West Nottingham Township
#11 Brown Partnership #1  -----  Offer Extended – New London Township
#14 Lapp, Samuel and Barbara  -----  Offer Accepted – Honey Brook Township
#23 Stoltzfus, Steven and Sylvia  -----  Offer Accepted – East Nottingham Township
#24 Brown Partnership #3  -----  Offer Accepted – Lower Oxford Township
#25 Mower, Cory and Megan  -----  Offer Accepted – North/South Coventry Twps
#36 Brown Partnership #2  -----  Offer Accepted – Upper Oxford Township
#38 Elvin, Roger  -----  Board Review – Newlin & East Marlborough Townships

6. **Challenge Grant Program – Status Report**

**2014 Round**

#33 Klotzbach, Frederick and Elizabeth  -----  Offer Accepted – London Grove Township
#41 Elliot, Ronald  -----  Board Review – East Coventry Township

7. **Updates and Other Business** –
   - Bill Gladden announced the resignation of staff member Kim Gordon effective June 5, 2015 and thanked her for her service. Approval has been given to fill the position and it has been posted on the County website as well as other sites. There has already been interest in the position.
   - Bill Gladden reported that an article submitted by Veronica Protesto about the Ag Easement Program appeared in the Back 40 newsletter published by the Chester County Conservation District. The Department will continue its outreach efforts through contact with landowners and cooperative efforts with other organizations.
   - Bill Gladden congratulated Chairman Melba Matthews on the induction of her husband Sam Matthews in the Downingtown High School Alumni Hall of Fame and the featuring of their farm in the Pennsylvania Farm Bureau’s Keystone Country newsletter.

8. **Executive Session** –
   - Appraisals (2)

9. **Adjournment** – Meeting adjourned at 2:46 p.m. Motion to adjourn made by Richard Abbott, seconded by John Diament. Motion carried.

10. **Next Meeting** – June 23, 2015 at 2:00 PM, room 170, GSC.