COMMISSIONERS’ MEETING MINUTES

November 1, 2018

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 10:05 AM on November 1, 2018 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Director of Human Resources, Michelle Achenbach, to lead the Pledge.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 30, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Commissioner Farrell made a motion to approve the minutes from the last meeting on October 17, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the October 17, 2018 Commissioners’ meeting.

5. PUBLIC COMMENT ON AGENDA
There were no comments from the public.

6. OLD BUSINESS
   a. Bid Award
      Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:
         Schuylkill River Trail – Gay Street Trailhead and Trail Paving, Bid #357808-1320E
         Floyd G. Hersh, Inc. $ 169,087.50

7. NEW BUSINESS
   a. Resolution 39-18
      Commissioner Farrell made a motion to approve the Resolution of the Chester County Commissioners authorizing certain Department of Emergency Services Grant document execution. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 39-18.
b. **Memorandum of Understanding**

Commissioner Cozzone made a motion to approve a Memorandum of Understanding to document collaboration between the CCEDC and the County of Chester to advance shared objectives. Commissioner Farrell seconded the motion. Motion carried to approve the Memorandum of Understanding between the County of Chester and the CCEDC.

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b. **Intergovernmental Agreement**

Commissioner Farrell made a motion to approve the renewal of the Intergovernmental Agreement providing for intergovernmental transfers of funds to the Pennsylvania Department of Human Services. Commissioner Cozzone seconded the motion. Motion carried to approve the Intergovernmental Agreement between the County of Chester and the Pennsylvania Department of Human Services.

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d. **Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

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e. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

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8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

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9. **FINANCIAL MATTERS**

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 18-18
- Vouchers as submitted by the Controller

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10. **PUBLIC COMMENT**

There was no public comment.

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11. **ADJOURNMENT**

The Meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 10:09 AM.

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Taken by Paige Fenimore
On behalf of Acting Chief Clerk Robert J. Kagel