



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

COMMISSIONERS' MEETING MINUTES

November 1, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:05 AM on November 1, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Director of Human Resources, Michelle Achenbach, to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 30, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on October 17, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the October 17, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Award

Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:

Schuylkill River Trail – Gay Street Trailhead and Trail Paving, Bid #357808-1320E
Floyd G. Hersh, Inc. \$ 169,087.50

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 39-18

Commissioner Farrell made a motion to approve the Resolution of the Chester County Commissioners authorizing certain Department of Emergency Services Grant document execution. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 39-18.

Resolution

b. Memorandum of Understanding

MOU

Commissioner Cozzone made a motion to approve a Memorandum of Understanding to document collaboration between the CCEDC and the County of Chester to advance shared objectives. Commissioner Farrell seconded the motion. Motion carried to approve the Memorandum of Understanding between the County of Chester and the CCEDC.

c. Intergovernmental Agreement

Intergovernmental Agreement

Commissioner Farrell made a motion to approve the renewal of the Intergovernmental Agreement providing for intergovernmental transfers of funds to the Pennsylvania Department of Human Services. Commissioner Cozzone seconded the motion. Motion carried to approve the Intergovernmental Agreement between the County of Chester and the Pennsylvania Department of Human Services.

d. Contracts

Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

e. Grants

Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 18-18
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment.

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 10:09 AM.



**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Robert J. Kagel**