



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
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## COMMISSIONERS' MEETING MINUTES

October 4, 2018

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 AM on October 4, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Chief Deputy Sheriff Jason Suydam to lead the Pledge.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 2, 2018 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on September 13, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the September 13, 2018 Commissioners' meeting.

### MINUTES APPROVED

### 5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

### PUBLIC COMMENT

### 6. OLD BUSINESS

### OLD BUSINESS

#### a. Bid Award

#### Bid Award

Commissioner Cozzone made a motion to approve the bid awards on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bids for the following:

**Exton Library Sidewalk Replacement, Bid #124808-1319E**

G&B Construction Group, Inc.

\$69,800.00

**Bread Products, Bid #501809-1321A**

Bimbo Bakeries USA, Inc.

\$66,364.00

**b. Bid Rejection**

Commissioner Farrell made a motion to reject the bid for security services per the request of the Department of Procurement & General Services due to a shift in priorities. Commissioner Cozzone seconded the motion. Motion carried to reject the following bids:

**Bid Rejection**

**Security Services, Bid #075709-1292A**

Kelly Security Services, Inc.	\$ 832,932.68
Allied Universal Security Services	\$ 880,009.20
Scotlandyard Security Services, Inc.	\$ 932,710.00
NMS Security Services, LLC	\$ 962,483.00
OPS Security Group	\$1,609,901.92

**7. NEW BUSINESS**

**NEW BUSINESS**

**a. Authorities, Boards & Commissions**

Following a motion made by Chairman Kichline which was seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments and reappointments to the corresponding Authorities, Boards and Commissions:

**Authorities, Boards & Commissions**

**Chester County Office of Aging Citizens' Advisory Council**

Appoint M. Diane Berquist for a term ending September 30, 2021

**Chester County Agricultural Development Council**

Appoint Barbara D. Schaer for a term ending December 31, 2021

**Chester County Area Airport Authority**

Reappoint Richard G. Saylor for a term ending December 31, 2023

**Chester County Drug and Alcohol Advisory Board**

Appoint Kevin B. Kelly for a term ending September 30, 2021

Appoint Catherine E. O'Donnell for a term ending September 30, 2021

**Chester County Health and Education Facilities Authority**

Reappoint Robert W. Thomas for a term ending December 31, 2023

**Chester County Mental Health/Intellectual and Developmental Disabilities Board**

Appoint Philip A. Lawson, Ph.D. for a term ending June 30, 2021

**b. Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

**Authorization to Bid**

- **Replace Telecommunicator Consoles**

**c. Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

**d. Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following item:

- Budget Change 16-18

**10. PUBLIC COMMENT**

There was no public comment.

**PUBLIC  
COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:08AM.

**ADJOURNMENT**



A handwritten signature in black ink, reading "Paige Fenimore", is written over a horizontal line.

**Taken by Paige Fenimore  
On behalf of Acting Chief Clerk Robert J. Kagel**