



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
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## COMMISSIONERS' MEETING MINUTES

October 3, 2017

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 2:08 p.m. on October 3, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Prothonotary Matthew Holliday to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 3, 2017 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the September 21, 2017 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS** – There were no items of old business.

**OLD BUSINESS**

**7. NEW BUSINESS**

**NEW BUSINESS**

**a. Resolution #40-17**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously approved Resolution #40-17 authorizing the Chester County Department of Open Space Preservation to take certain action to secure Federal Grant Funds.

**Resolution #40-17**

**b. Authorities, Boards and Commissions**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners reaffirmed the current appointments of Chester Water Authority Board members: Paul Andriole, Thomas Chiomento and Leonard Rivera as ending November 27, 2017. Therefore the new appointments of: Paul Andriole, Thomas Chiomento and Christopher Burkett will be effective November 27, 2017 through November 27, 2022.

**Authorities, Boards and Commissions**

**c. Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

**Authorization to Bid**

- **Prison Furniture Replacement**

**d. Contracts**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**e. Grants**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

**PERSONNEL**

**9. FINANCIAL MATTERS**

**Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:

- Budget Change 13-17
- 2018 Official County Government Holiday Schedule
- Vouchers as submitted by the Controller

**FINANCE**

**10. PUBLIC COMMENT**

There were no comments from the public

**PUBLIC  
COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned at 2:14 p.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

**ADJOURNMENT**

  
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Chief Clerk