COMMISSIONERS’ MEETING MINUTES

October 2, 2019

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 10:05 AM on October 2, 2019 in the Commissioners’ Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Controller Margaret Reif to lead the Pledge of Allegiance.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 1, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Commissioner Farrell made a motion to approve the minutes from the last meeting on September 12, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the September 12, 2019 Commissioners’ Meeting.

5. PUBLIC COMMENT ON AGENDA
There was no public comment on the Agenda.

6. OLD BUSINESS
   a. Bid Awards:
      Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following bids:

      **Replacement of Hot Water Heater System at the Chester County Prison, Bid #357908-1339E:**
      - 3B Services, Inc. $138,620.00

      **Water Coolers & Drinking Water, Bid #015909-1342A**
      - WG America Co. d/b/a “The Water Guy” $30,298.80
7. NEW BUSINESS

a. Resolution 37-19
Commissioner Farrell made a motion to approve Resolution 37-19 authorizing and directing issuance of one or more series of Authority’s revenue bonds for the benefit of Longwood Gardens, Inc. in an aggregate principle amount not to exceed $75,000,000. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 37-19.

b. Contracts
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

c. Grants
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS

a. Human Resources Agenda
Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

a. Finance Agenda
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 16-19
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT
There was no public comment.

11. ADJOURNMENT
The meeting was adjourned following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 10:08 AM.

Taken by Taylor Pettit
On behalf of Chief Clerk Kara C. Rahn