



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

September 13, 2018

1. **CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:05 a.m. on September 13, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

**CALL TO
ORDER**

2. **PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Prothonotary Matt Holliday to lead the Pledge.

**PLEDGE OF
ALLEGIANCE**

3. **ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, September 12, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. **MINUTES OF PREVIOUS MEETING**

Commissioner Farrell made a motion to approve the minutes from the last meeting on August 16, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 16, 2018 Commissioners' meeting.

**MINUTES
APPROVED**

5. **PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC
COMMENT**

6. **OLD BUSINESS**

OLD BUSINESS

a. **Bid Award**

The Director of Procurement & General Services, Peter Navarro, presented the recommended bid award to the Commissioners for Solid Waste Services, Inc. d/b/a J.P. Mascaro & Sons for \$29.13 per ton. Commissioner Cozzone made a motion to approve the bid award. Commissioner Farrell seconded the motion. Motion carried to approve the bid for processing and marketing service for recyclable materials to Solid Waste Services, Inc. d/b/a J.P. Mascaro & Sons.

Bid Award

7. **NEW BUSINESS**

NEW BUSINESS

a. **Resolution 37-18**

Commissioner Farrell made a motion to approve Resolution 37-18 authorizing the Director of Facilities and Parks and Solicitor to electronically execute and add Supplement #1 to the consultant contract for County Bridge #175. The motion was seconded by Commissioner Cozzone. Motion carried to approve Resolution 37-18.

Resolution

b. **Resolution 38-18**

Commissioner Cozzone made a motion to approve Resolution 38-18 authorizing Pennsylvania Emergency Management Agency (PEMA) Radiation Emergency Response Fund and Hazardous Materials Response Fund Grant Program document execution by the Director of Emergency Services or designee. The motion was seconded by Commissioner Farrell. Motion carried to approve Resolution 38-18.

Resolution

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| <p>c. <u>Authorities, Boards & Commissions</u> Commissioner Cozzone made a motion to approve the reappointment of Melba Matthews as Chairman of the Agricultural Land Preservation Board for a term ending June 30, 2019. Commissioner Farrell seconded the motion. Motion carried to reappoint Melba Matthews as Chairman of the Agricultural Land Preservation Board.</p> | <p>Authorities, Boards and Commissions</p> |
| <p>d. <u>Authorization to Bid</u> Commissioner Cozzone made a motion to approve the authorization for the Department of Procurement and General Services to solicit bids for: security camera installation. Commissioner Farrell seconded the motion. Motion carried to allow the Department of Procurement and General Services to request bids for the security camera installation.</p> | <p>Authorization to Bid</p> |
| <p>e. <u>Agreement</u> Commissioner Farrell made a motion to approve a Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority and Parsons Coatesville, LLC. The motion was seconded by Commissioner Cozzone. Motion carried to approve the Cooperation Agreement.</p> | <p>Agreement</p> |
| <p>f. <u>Agreement</u> Chairman Kichline made a motion to approve the amended Cooperation Agreement between the County of Chester, the Chester County Industrial Development Authority and Brandywine Station, L.P., Brandywine Station GP, Inc. and Hankin Ventures, LLC for the Downingtown River Station Project. Commissioner Cozzone seconded the motion. Motion carried to approve the Cooperation Agreement.</p> | <p>Agreement</p> |
| <p>g. <u>Contracts</u> Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.</p> | <p>Contracts</p> |
| <p>h. <u>Grants</u> Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.</p> | <p>Grants</p> |
| <p>8. PERSONNEL MATTERS</p> | <p>PERSONNEL</p> |
| <p>a. <u>Human Resources Agenda</u> Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.</p> | |
| <p>9. FINANCIAL MATTERS</p> | <p>FINANCE</p> |
| <p>a. <u>Finance Agenda</u> Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following item:</p> <ul style="list-style-type: none"> ➤ Budget Change 15-18 | |
| <p>10. PUBLIC COMMENT There was no public comment.</p> | <p>PUBLIC COMMENT</p> |
| <p>11. ADJOURNMENT The Meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned.</p> | <p>ADJOURNMENT</p> |



Taken by Paige Fenimore
 On behalf of Acting Chief Clerk Robert J. Kagel