



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

September 12, 2019

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:06 AM on September 12, 2019 in the Commissioners' Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

### 2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Prothonotary Matt Holliday to lead the Pledge of Allegiance.

### 3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, September 11, 2019 to discuss personnel and legal matters.

### 4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on August 29, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 29, 2019 Commissioners' Meeting.

### 5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

### 6. OLD BUSINESS

#### a. Bid Awards:

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following bids:

**Window Washing, Bid #075908-1340A:**

VIP Special Services, LLC \$42,910.00

**Security Camera Equipment, Bid #301908-1343A:**

Inter-Pacific, Inc. \$68,322.00

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ANNOUNCEMENTS

### MINUTES APPROVED

### PUBLIC COMMENT

### OLD BUSINESS

### Bid Awards

## 7. NEW BUSINESS

### a. Authorities, Boards and Commissions

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointment.

#### Chester County Agricultural Land Preservation Board

Appoint Nelson Beam for a term ending 06/30/2022

### b. Authorization to Bid

Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board unanimously approved the following Authorization to Bid:

- Superstructure Replacement at Chester County Bridge #255

### c. Resolution 33-19

Commissioner Cozzone made a motion to approve Resolution 33-19 authorizing the Director of Facilities and Solicitor to electronically execute and add Supplement #2 to the Consultant Contract for County Bridge #175. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 33-19.

### d. Resolution 34-19

Commissioner Farrell made a motion to approve Resolution 34-19 establish a Census 2020 Complete Count Committee for Chester County. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 34-19.

### e. Resolution 35-19

Commissioner Cozzone made a motion to approve Resolution 35-19 establishing the Chester County Environmental and Energy Advisory Board. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 35-19.

### f. Intergovernmental Transfer Agreement

Commissioner Farrell made a motion to approve the Agreement between Pennsylvania Department of Human Services, Office of Long-Term Living (“DHS”), and the County of Chester providing for intergovernmental transfers of funds. Commissioner Cozzone seconded the motion. Motion carried to approve Intergovernmental Transfer Agreement.

## NEW BUSINESS

### **Authorities, Boards and Commissions**

### **Authorization to Bid**

### **Resolution 33-19**

### **Resolution 34-19**

### **Resolution 35-19**

### **Intergovernmental Transfer Agreement**

**g. Human Resources Policies**

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board unanimously approved the following Human Resources Policies:

- Paid Parental Leave
- Volunteer Time Off
- Personal Relationships

**Human Resources Policies**

**h. Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

**i. Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 15-19
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

**PUBLIC COMMENT**

Gerald McMullen, Sarah Caspar, Rebecca Britton, Melissa DiBernardino, and Nancy Harkins spoke about concerns regarding the Mariner East 1 and Mariner East 2 pipeline projects and general pipeline safety. Concerns and confusion about the PUC Public Hearings taking place in October 2019 were also addressed.

Margaret Morris, special counsel for the County, addressed the current status of the County's intervening in the Safety 7 case before the PUC, as well as procedural aspects of the hearings in October.

There was no further public comment.

## **11. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:09 AM.

A handwritten signature in black ink, appearing to read 'T. Pettit', with a stylized flourish at the end.

**Taken by Taylor Pettit**

**On behalf of Chief Clerk Kara C. Rahn**

**ADJOURNMENT**