COMMISSIONERS’ MEETING MINUTES
August 29, 2019

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on August 29, 2019 in the Commissioners’ Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked State Representative Carolyn Comitta to lead the Pledge of Allegiance.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, August 27, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Commissioner Farrell made a motion to approve the minutes from the last meeting on August 14, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 14, 2019 Commissioners’ Meeting.

5. PUBLIC COMMENT ON AGENDA
There was no public comment on the Agenda.

6. OLD BUSINESS
   a. Bid Awards:
      Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following bids:
      Guide Rail Replacement for County Bridges, Bid #310908-1341A
         Long Fence Company, Inc. $57,725.00
      Office Printers, Bid #001907-1338A
         Edwards Business Systems $71,557.00
b. **Bid Rejection:**
Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board of Commissioners unanimously rejected the following bid:

**Pocopson Home Exterior Painting, Bid #357905-1335E**

Jones Masonry Restoration Corporation    $87,500.00

Reason for rejection:
- Over budget

7. **NEW BUSINESS**
a. **Authorization to Bid**
Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board unanimously approved the following Authorization to Bid:

- Outdoor Digital Sign Replacement for Chester County Library
- Large Format Overhead Scanner for Archives

b. **Resolution 31-19**
Commissioner Farrell made a motion to approve Resolution 31-19 establishing the Chester County Pipeline Safety Advisory Board. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 31-19.

c. **Resolution 32-19**
Commissioner Cozzone made a motion to approve Resolution 32-19 authorizing land development plan recording, reimbursement and bid advertisement for Schuylkill River Trail Phase II Construction. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 32-19.

d. **Geospatial Data-Sharing Agreement**
Commissioner Farrell made a motion to approve Geospatial Data-Sharing Agreement among the County of Chester, the Pennsylvania Geospatial Coordinating Board, and the Pennsylvania Emergency Management Agency. Commissioner Cozzone seconded the motion. Motion carried to approve Geospatial Data-Sharing Agreement.

e. **Intermunicipal Agreement**
Commissioner Cozzone made a motion to approve Intermunicipal Agreement between the County of Chester and participating municipalities to provide processing and marketing services for recyclable materials generated by recycling programs. Commissioner Farrell seconded the motion. Motion carried to approve Intermunicipal Agreement.
f. **Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

g. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 14-19
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

Nancy Harkins, State Representative Carolyn Comitta, George Alexander, Edward Kaybee, Chris DiJulio, Annette Murray, Rebecca Britton, Melissa DiBernardino, and Laura Obenski, spoke about concerns regarding the Mariner East 2 pipeline project and general pipeline safety.

There was no further public comment.

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Chairman Kichline, which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:11 AM.

Signed by Taylor Pettit

On behalf of Chief Clerk Kara C. Rahn