



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
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**COMMISSIONERS' MEETING  
&  
PUBLIC HEARING ON MODEL STORMWATER ORDINANCE/  
ACT 167 PLAN AMENDMENT MINUTES**

**August 17, 2022**

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on August 17, 2022 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chair Moskowitz asked Linda Cox, Director for the Chester County Mental Health/ Intellectual and Developmental Disabilities department, to lead the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Commissioner Kichline read a proclamation recognizing National Nonprofit Day, which was accepted by Chris Saello, of United Way of Chester County, and Karen Simmons, of the Chester County Community Foundation.

**ANNOUNCEMENTS**

Commissioner Maxwell read a proclamation recognizing National Preparedness Month, and introduced a recognition video for the 9-1-1 Telecommunicators' who responded during Hurricane Ida. Mike Groover and Keith Simpkins of the Chester County Department of Emergency Services accepted the proclamation, and Telecommunicators Lawanna Smith, Barb Friel, Cory Drangel, John Tuohy, and Jordan Montalvo each accepted a citation for their service.

Chair Moskowitz read a proclamation recognizing National Black Business Month, which was accepted by Shakira Davis of Skin Deep Yoga and Wellness Spa, Ashley Monae and her mentees from Sugga Slayz Beauty Salon, and Clayton Kellum of Built Fitness.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, July 14, 2022 and Monday, August 15, 2022 to discuss personnel and legal matters.

**4. PUBLIC COMMENT ON AGENDA**

There was no public comment on agenda items.

**PUBLIC COMMENT**

**5. ADOPTION OF AGENDA**

Commissioner Maxwell made a motion to adopt the agenda.  
Commissioner Kichline seconded the motion. Motion carried to adopt the August 17, 2022 Commissioners' Meeting agenda.

**ADOPTION OF AGENDA**

- 6. CONSENT AGENDA** – Commissioner Kichline made a motion to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:

**CONSENT AGENDA**

**a. Minutes of the July 14 meeting**

**Approval of Minutes**

**b. Bid Awards for:**

**Bid Awards**

- **Processing and Marketing Services for Recyclable Materials in the amount of (\$43.95)**
- **Guide Rail Replacement for County Bridges in the amount of \$73,793.75**
- **Purchase of Mobile Data Computers in the amount of \$274,900.00**

**c. Authorities, Boards, and Commissions**

**Board Appointments**

**Chester County Aging Citizens Advisory Council**

Appoint Diane Maldonado for a term ending 9/30/2025

**Chester County Airport Authority**

Appoint Greg Cary for a term ending 12/31/2027

**Chester County Drug & Alcohol Advisory Board**

Appoint Leslie Holt for a term ending 9/30/2025

Appoint Rebecca Showers for a term ending 9/30/2025

**Chester County Parks & Recreation Board**

Appoint Stephen Schurr for a term ending 9/30/2027

Appoint Tim Phelps for a term ending 9/30/2027

**Chester County Women's Commission**

Appoint Kim Andrews for a term ending 9/30/2025

**d. Resolution 53-22**

**Resolution 53-22**

Resolution of the Chester County Commissioners authorizing the exoneration and refund of certain county taxes in the Borough of Kennett Square.

**e. Resolution 54-22**

**Resolution 54-22**

Resolution of the Chester County Commissioners authorizing the exoneration and refund of certain county taxes in the Borough of Phoenixville.

**f. Designation of Agent**

**Designation of Agent**

Designation of Agent Resolution of the Chester County Commissioners authorizing the Fiscal Analyst of the Department of Emergency Services to execute, for and on behalf of the County, all required forms to obtain financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act relating to the COVID-19 emergency.

**g. Intergovernmental Agreement**

**Intergovernmental Agreement**

Intergovernmental Agreement by and between the County of Chester, the Chester County Court Reporter Office, and the Domestic Relations Section of the Court of Common Pleas.

**h. Contracts**

**Contracts**

Community Development

Contract

With: Open Hearth, Inc.

Amount: \$121,557.00

Purpose: Permanent Supportive Housing for forensic-involved individuals

Term: 09/01/2022-08/31/2023

Contract

With: Open Hearth, Inc.

Amount: \$98,764.00

Purpose: Permanent Supportive Housing for homeless individuals

Term: 09/01/2022-08/31/2023

Contract

With: Pathways to Housing PA

Amount: \$10,836.27

Purpose: Housing First trainings

Term: 09/01/2022-12/31/2022

DCIS

Contract Amendment

With: Carahsoft Technology Corporation

Amount: \$5,526.30

Purpose: Additional hours for work on digital signatures and web-forms

Term: 08/17/2022-01/28/2023

Domestic Relations

Contract

With: Buchanan, Lauren G.

Amount: \$18,000.00

Purpose: Conflict Counsel Legal Services

Term: 10/01/2022-09/30/2025

**(Consent Agenda)**

Emergency Services

Contract Amendment  
With: Arraya Solutions  
Amount: \$126,683.19  
Purpose: Cisco SmartNet coverage  
Term: 08/17/2022-07/22/2025

Facilities

Contract Amendment  
With: CDM Smith, Inc.  
Amount: \$16,440.68  
Purpose: Additional funding for replacement of Bridge #21  
Term: 08/17/2022-Until Complete  
*Embedded Resolution 50-22*

Contract Amendment  
With: West Chester Borough  
Amount: \$64,800.00  
Purpose: Parking spaces  
Term: 09/01/2022-08/31/2023

Contract Amendment  
With: McCormick Taylor, Inc.  
Amount: \$30,474.66  
Purpose: Changes to the Final Design for reconstruction of Bridge #205  
Term: 08/17/2022-Until Complete  
*Embedded Resolution 51-22*

Contract Amendment  
With: Bureau Veritas Technical Assessments LLC  
Amount: \$3,500.00  
Purpose: Additional funding for Property Condition Assessments  
Term: 08/17/2022-Until Complete

Contract  
With: TRC Engineering Services, LLC  
Amount: \$233,510.96  
Purpose: Construction Inspection for replacement of Bridge #244  
Term: 08/17/2022-Until Complete  
*Embedded Resolution 52-22*

Human Resources

Contract Amendment  
With: Social Work p.r.n., Inc.  
Amount: In accordance with fee schedule  
Purpose: Temporary Social Worker staffing  
Term: 08/17/2022-12/31/2022

**(Consent Agenda)**

Parks and Preservation

Contract

With: Allen, Luke A.

Amount: \$213,916.50

Purpose: Preservation of 67.91 acres of farmland

Term: 08/17/2022-Until Complete

Contract

With: Mastrangelo, Vincent J. & Linda G.

Amount: \$217,931.48

Purpose: Preservation of 24.44 acres of farmland

Term: 08/17/2022-Until Complete

Pocopson Home

Contract Amendment

With: Integrated Medical Transport

Amount: In accordance with fee schedule

Purpose: Non-Emergency Resident Transport Services

Term: 09/17/2022-09/16/2023

Prison

Contract Amendment

With: PrimeCare Medical, Inc

Amount: \$6,557,952.70

Purpose: Health Care Services at the Prison and Youth Center

Term: 10/01/2022-09/30/2023

Public Health Admin

Contract

With: Chester County Food Bank

Amount: \$40,000.00

Purpose: Healthy Food expansion and education

Term: 08/17/2022-06/30/2023

Youth Center

Contract

With: Bedford County

Amount: Revenue Contract

Purpose: Bed space rental

Term: 10/01/2022-06/30/2023

**i. Grants**

Adult Probation, Parole, and Pretrial Services

Grant Application

With: Pennsylvania Commission on Crime and Delinquency

Amount: \$15,000.00

Description: County Reentry Strategic Planning

Term: 10/01/2022-06/30/2023

**Grants**

**(Consent Agenda)**

Emergency Services

Grant Application

With: Pennsylvania Department of Transportation

Amount: \$189,605.00

Description: Police Traffic Services Enforcement Grant

Term: 10/01/2022-09/30/2023

Liquid Fuels

Grant Application

With: US Department of Transportation – Federal

Highway Administration

Amount: \$495,100.00

Description: Bridge Investment Program – Planning, Bridge Projects and Large Bridge Projects

Term: 01/01/2023-12/31/2024

**HR Agenda**

**j. HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

**Budget Change 11-22**

**k. Budget Change 11-22**

Department: Coroner

Amount: \$5,000.00

To budget for increase in Opioid-Involved Drug Overdose Grant

Department: Detectives

Amount: \$37,200.00

To budget for initial vehicle lease

Department: Detectives

Amount: \$37,200.00

To budget for initial vehicle lease

Department: Emergency Services

Amount: \$34,320.00

To budget for initial vehicle lease

Department: Planning

Amount: \$18,850.00

To budget for Public Transportation Plan Phase Two Grant

Department: Prison

Amount: \$22,088.00

To budget for initial vehicle lease

**(Consent Agenda)**

Department: Workforce Development  
Amount: \$150,000.00  
To budget for Clean Energy Grant (Re-Employment Services)

Department: Workforce Development  
Amount: \$52,000.00  
To budget for WIOA Dislocated Worker Formula Grant

Capital Improvement Fund  
Amount: No Net Change  
Purpose: Increased cost for Exton Library Front Parking Lot Project

Capital Improvement Fund  
Amount: No Net Change  
Purpose: To budget for Nesspor Easement

Capital Improvement Fund  
Amount: No Net Change  
Purpose: To budget for Allen Farm Preservation

Capital Improvement Fund  
Amount: No Net Change  
Purpose: To budget for Mastrangelo Farm Preservation

**I. Vouchers as submitted by Controller**

**Vouchers**

**7. PUBLIC HEARING ON MODEL STORMWATER ORDINANCE/ ACT 167 PLAN AMENDMENT**

**PUBLIC HEARING**

Commissioner Maxwell made a motion to open the public hearing for the Model Stormwater Ordinance/ Act 167 Plan Amendment. Commissioner Kichline seconded the motion. Motion carried to open the public hearing.

Chester County Water Resources Director, SeungAh Byun, gave a presentation outlining the amendment, and opportunity for public comment on the ordinance and amendment was allowed. There were no comments.

Commissioner Kichline made a motion to close the hearing, which was seconded by Commissioner Maxwell. Motion carried to close the public hearing on the Model Stormwater Ordinance/ Act 167 Plan Amendment.

**8. OLD BUSINESS**

**OLD BUSINESS**

**a. Resolution 55-22**

**Resolution 55-22**

Commissioner Maxwell made a motion to approve Resolution 55-22 amending the “County-Wide Act 167 Stormwater Management Plan Addendum to Watersheds, an Integrated Water Resources Plan for Chester County, PA and its Watersheds” to incorporate an updated “County-Wide Act 167 Stormwater Management Model Ordinance” in accordance with Act 167. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 55-22.

**b. Resolution 56-22**

**Resolution 56-22**

Commissioner Maxwell made a motion to approve Resolution 56-22 adopting and approving an amendment to the Articles of Incorporation of the Chester County Solid Waste Authority extending its term of existence for fifty years. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 56-22.

**c. Resolution 57-22**

**Resolution 57-22**

Commissioner Kichline made a motion to approve Resolution 57-22 establishing certain requirements for public works contractors. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 57-22.

**d. Resolution 58-22 & Certificate of Termination**

**Resolution 58-22 & Cert. of Termination**

Commissioner Kichline made a motion to approve Resolution 58-22, terminating the Chester County Redevelopment Authority and issuing a Certificate of Termination. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 58-22 and the associated Certificate of Termination.

**9. NEW BUSINESS**

**NEW BUSINESS**

**a. Authorization to Bid**

**Authorization to Bid**

Commissioner Kichline made a motion to approve the following authorizations to bid:

- **Rehabilitation of County Bridge # 195**
- **Sinkhole Remediation at Exton Library and Chester Valley Trail**

Commissioner Maxwell seconded the motion. Motion carried to approve the noted authorizations to bid.

**b. Cooperation Agreement**

**Cooperation Agreement**

Commissioner Maxwell made a motion to approve a Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority, and Fame Fire Company of West Chester. Commissioner Kichline seconded the motion. Motion carried to approve the Cooperation Agreement.



**(Consent Agenda)**

c. **Solid Waste Management Plan Presentation**  
Jeanne Franklin, Director of the Chester County Health Department, gave a presentation on the new 10-year Solid Waste Management Plan.

**Solid Waste Management Plan Presentation**

d. **Contracts**  
Commissioner Kichline made a motion to approve the Contracts Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

e. **Grants**  
Commissioner Maxwell made a motion to approve the Grants Agenda. Commissioner Kichline seconded the motion. Commissioner Kichline abstained from voting on the Voter Services Grant because she wanted to better understand the requirements of the grant. Motion carried to approve the Grants Agenda.

**Grants**

f. **Presentation of the 2<sup>nd</sup> Quarter Financial Performance Report**  
Chief Financial Officer, Julie Bookheimer, presented the County's 2<sup>nd</sup> Quarter Financial Performance of Operating Funds report.

**Financial Performance Report**

**10. COMMISSIONER REPORTS**

**COMMISSIONER REPORTS**

Commissioner Maxwell congratulated Chair Moskowitz on their work with SEPTA to restore service to Coatesville. He also noted that on August 24, 2022 at 3PM, there will be a Housing Experience in Chester County event at West Chester University.

Commissioner Kichline reported the Board's attendance at the Annual Conference held by the County Commissioners Association of Pennsylvania in the beginning of August.

Chair Moskowitz reported her attendance to the Naturalization Ceremony and mentioned there were 26 Countries represented.

**11. PUBLIC COMMENT**

**PUBLIC COMMENT**

Amanda Prince, Sandra Bowman, Bill Borton, Deb Swavely, Bruce Lane, Mary Bellemy, Karen Lampe, Sues S., and Barbara (no last name given) expressed their concerns over current election procedures.

Daryl Campbell commended the Open Records office for being so efficient in answering Right-to-Know Requests, and expressed his concern over current election procedures.

Dave Schumaker expressed his concerns about the County administering COVID-19 vaccinations.

Jeff Huckabee, Eda Schwartz, Susan Miner, and Catherine Miller expressed their confidence in current election procedures.

There was no further public comment.

**12. ADJOURNMENT**

**ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 12:18 PM.



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**