



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

August 16, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on August 16, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Chief Operating Officer Mark Rupsis to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that Commissioner Cozzone was elected the President for CCAP for 2019, that Tom Whiteman was given the CCAP honor of Solicitor of the Year and that the County received the CCAP 2018 Excellence in Website Award. Chairman Kichline also announced that the Board of Commissioners met in Executive Session on Tuesday, August 14, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on August 2, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 2, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Award

Commissioner Cozzone made a motion to approve the bid for the replacement of the Pocopson Home fire alarm. Commissioner Farrell seconded the motion. Motion carried to approve the following bid:

Pocopson Home Fire Alarm Replacement, Bid #357808-1317E:
Electri-Tech Inc. \$401,000.00

OLD BUSINESS

7. NEW BUSINESS

a. Resolution 32-18

Commissioner Farrell made a motion to approve Resolution 32-18 authorizing the filing of an application for funds with the office of the budget, Commonwealth of Pennsylvania. The motion was seconded by Commissioner Cozzone. Motion carried to approve Resolution 32-18.

NEW BUSINESS

Resolution

b. Agreement

Chairman Kichline made a motion to approve a Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority and River Station Land, L.P. for the Downingtown River Station Project – Phase 2. The motion was seconded by Commissioner Farrell. Motion carried to approve the Cooperation Agreement.

Agreement

c. **Resolution 35-18** **Resolution**
Commissioner Cozzone made a motion to approve Resolution 35-18 appointing Robert J. Kagel as the Acting Chief Clerk. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 35-18 and Robert J. Kagel was appointed as the Acting Chief Clerk.

d. **Authorization to Bid** **Authorization to Bid**
Chairman Kichline made a motion to approve the authorization to solicit bids for modifications to the Government Services Center Cafeteria. Commissioner Cozzone seconded the motion. Motion carried to approved the following authorization to bid:

- **Government Services Center Cafeteria Modifications**

e. **Contracts** **Contracts**
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

f. **Grants** **Grants**
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS **PERSONNEL**

a. **Human Resources Agenda**
Commissioner Farrell made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS **FINANCE**

a. **Finance Agenda**
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following item:

- Budget Change 14-18

10. PUBLIC COMMENT **PUBLIC COMMENT**
Chester County citizen Mindy Rhodes asked about what could be done to preserve the CrebillyFarms property. County Solicitor Thomas Whiteman provided Ms. Rhodes with ideas on how to proceed.

There were no further comments from the public.

11. ADJOURNMENT **ADJOURNMENT**
The Meeting was adjourned following a motion made by Chairman Kichline which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned.



**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Mark Rupsis**