1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on August 16, 2018 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Chief Operating Officer Mark Rupsis to lead the Pledge.

3. ANNOUNCEMENTS
Chairman Kichline announced that Commissioner Cozzone was elected the President for CCAP for 2019, that Tom Whiteman was given the CCAP honor of Solicitor of the Year and that the County received the CCAP 2018 Excellence in Website Award.
Chairman Kichline also announced that the Board of Commissioners met in Executive Session on Tuesday, August 14, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Commissioner Farrell made a motion to approve the minutes from the last meeting on August 2, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 2, 2018 Commissioners’ meeting.

5. PUBLIC COMMENT ON AGENDA
There were no comments from the public.

6. OLD BUSINESS
a. Bid Award
Commissioner Cozzone made a motion to approve the bid for the replacement of the Pocopson Home fire alarm. Commissioner Farrell seconded the motion. Motion carried to approve the following bid:

   Pocopson Home Fire Alarm Replacement, Bid #357808-1317E:
   Electri-Tech Inc. $401,000.00

7. NEW BUSINESS
a. Resolution 32-18
Commissioner Farrell made a motion to approve Resolution 32-18 authorizing the filing of an application for funds with the office of the budget, Commonwealth of Pennsylvania. The motion was seconded by Commissioner Cozzone. Motion carried to approve Resolution 32-18.

b. Agreement
Chairman Kichline made a motion to approve a Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority and River Station Land, L.P. for the Downingtown River Station Project – Phase 2. The motion was seconded by Commissioner Farrell. Motion carried to approve the Cooperation Agreement.
c. **Resolution 35-18**  
Commissioner Cozzone made a motion to approve Resolution 35-18 appointing Robert J. Kagel as the Acting Chief Clerk. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 35-18 and Robert J. Kagel was appointed as the Acting Chief Clerk.

d. **Authorization to Bid**  
Chairman Kichline made a motion to approve the authorization to solicit bids for modifications to the Government Services Center Cafeteria. Commissioner Cozzone seconded the motion. Motion carried to approved the following authorization to bid:  
- **Government Services Center Cafeteria Modifications**

e. **Contracts**  
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

f. **Grants**  
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**  
Commissioner Farrell made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

a. **Finance Agenda**  
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following item:  
- **Budget Change 14-18**

10. **PUBLIC COMMENT**  
Chester County citizen Mindy Rhodes asked about what could be done to preserve the CrebillyFarms property. County Solicitor Thomas Whiteman provided Ms. Rhodes with ideas on how to proceed.

There were no further comments from the public.

11. **ADJOURNMENT**  
The Meeting was adjourned following a motion made by Chairman Kichline which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned.

Taken by Paige Fenimore  
On behalf of Acting Chief Clerk Mark Rupsis