



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

July 25, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on July 25, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Terence Farrell was also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked her Administrative Analyst Eric Roe to lead the pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, July 23, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on June 26, 2019. Chairman Kichline seconded the motion. Motion carried to approve the minutes from the June 26, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS – There are no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Ordinance 2019-02

Chairman Kichline made a motion to approve Ordinance 2019-02 authorizing the reimplementation of the Chester County Hotel Tax consistent with Act 109 of 2018. Commissioner Farrell seconded the motion. Motion carried to approve Ordinance 2019-02.

Ordinance

b. Cooperation Agreement

Chairman Kichline made a motion to approve Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority and Arcadia Tredyffrin, LLC. Commissioner Farrell seconded the motion. Motion carried to approve the Cooperation Agreement.

Cooperation Agreement

c. **Authorities, Boards and Commissions**

Following a motion made by Commissioner Farrell, which was seconded by Chairman Kichline, the Board of Commissioners unanimously approved the following appointment.

Chester County Women's Commission

Appoint Megan McVety for a term ending 6/30/2022

**Authorities, Boards
and Commissions**

d. **Authorization to Bid**

Following a motion made by Chairman Kichline, which was seconded by Commissioner Farrell, the Board unanimously approved the following Authorization to Bid:

- Purchase of Mobile Data Computers
- Attorney / Client Area Redesign at the Justice Center
- Elevator Repair at the Government Services Center
- Refrigeration Unit for the Coroner's Office

Authorization to Bid

e. **2019 Community Revitalization Program Awards**

Following a motion made by Chairman Kichline, which was seconded by Commissioner Farrell, the Board unanimously approved the following 2019 Community Revitalization Program Awards.

CRP Awards

f. **Contracts**

Commissioner Farrell made a motion to approve the Contracts Agenda. Chairman Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

g. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Chairman Kichline seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. **PERSONNEL MATTERS**

PERSONNEL

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

FINANCE

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 12-19
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

PUBLIC COMMENT

There was no public comment.

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Chairman Kichline which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:08AM.



Taken by Deborah L. Leach
On behalf of Chief Clerk Kara C. Rahn

ADJOURNMENT