



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
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## COMMISSIONERS' MEETING MINUTES

July 19, 2018

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on July 19, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Clerk of Courts Yolanda Van de Krol to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, July 18, 2018 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Commissioner Farrell made a motion to approve the minutes from the last meeting on June 21, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the June 21, 2018 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Award**

Commissioner Cozzone made a motion to approve the bid for the interior painting of the Hankin Library. Commissioner Farrell seconded the motion. Motion carried to approve the following bid:

**Interior Painting for Hankin Library, Bid #124806-1315E**

**Tital Industrial Services, Inc.**

**\$28,900.00**

**OLD BUSINESS**

**7. NEW BUSINESS**

**a. Memorandum of Understanding**

Commissioner Farrell made a motion to approve a Memorandum of Understanding and Inter-County Mutual Aid and Assistance Agreement expressing the intent to cooperate with and assist each other in times of emergency. The motion was seconded by Commissioner Cozzone. Motion carried to ratify the agreement.

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**b. Authorization to Bid**

Commissioner Cozzone made a motion to approve the authorization to solicit bids for improvements to the Chester County and Schuylkill River trails and to replace the sidewalk at the Exton Library. Commissioner Farrell seconded the motion. Motion carried to approve the authorization for the following bids:

**Authorization to Bid**

- **Chester Valley Trail – Route 100 Crossing Improvements**
- **Sidewalk Replacement – Exton Library**
- **Schuylkill River Trail – Gay Street Trailhead and Trail Paving**

c. **Contracts** **Contracts**  
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

d. **Grants** **Grants**  
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS** **PERSONNEL**

a. **Human Resources Agenda**  
Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS** **FINANCE**

a. **Finance Agenda**  
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following item:  
➤ Budget Change 12-18

10. **PUBLIC COMMENT** **PUBLIC**  
There were no comments from the public.

11. **ADJOURNMENT** **ADJOURNMENT**  
The Meeting was adjourned following a motion made by Chairman Kichline which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned.

  
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**Taken by Paige Fenimore**  
**On behalf of Acting Chief Clerk Mark Rupsis**