



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

July 14, 2022

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on July 14, 2022 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Treasurer Patricia Maisano to lead the Pledge of Allegiance.

3. ANNOUNCEMENTS

County Solicitor Nicole Forzato made an announcement regarding the content of Public Comment, reminding the audience that in accordance with Sunshine Law, only matters that the Board of Commissioners have authority over should be discussed.

Chair Moskowitz read a proclamation recognizing Pretrial, Probation, and Parole Supervision Week, which was accepted by Chris Murphy, Director of the County's Adult Probation department.

Brian O'Leary, Executive Director, and Brian Styche of the Chester County Planning Department introduced Tim Phelps, Executive Director of the Transportation Management Association of Chester County. Mr. Phelps presented an award from TMACC for Chester County's Complete Streets Program.

Commissioner Kichline read a proclamation recognizing Child Support Awareness Day, which was accepted by Robin Kelly, Director of the County's Domestic Relations department.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Wednesday, May 25, 2022 to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

PUBLIC COMMENT

(Consent Agenda)

5. ADOPTION OF AGENDA

Commissioner Maxwell made a motion to adopt the agenda.
Commissioner Kichline seconded the motion. Motion carried to adopt the July 14, 2022 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

6. CONSENT AGENDA – Commissioner Kichline made a motion to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:

CONSENT AGENDA

a. Minutes of the June 8, 2022 meeting

Approval of Minutes

b. Bid Award for Trash Collection Services in the amount of \$302,482.52

Bid Award

c. Authorizations to Bid:

Authorizations to Bid

- I. Fire Pump & Controller Replacement at the GSC**
- II. Gas Props Maintenance**
- III. Mailroom Equipment**
- IV. Programmable Logic Controller Unit Replacement at the Prison**
- V. Public Safety Answering Equipment**

d. Resolution 47-22

Resolution 47-22

Resolution of the Chester County Commissioners authorizing exoneration of certain county taxes in London Grove Township.

e. Memorandum of Understanding

MOU

Amendment to the Memorandum of Understanding by and between the County of Chester and East Coventry Township related to the construction of a Schuylkill River Trail trailhead at Frick's Lock Village.

f. Contracts

Contracts

Aging Services

Contract

With: Senior Care of PA

Amount: \$450,000.00

Purpose: Guardianship and Power of Attorney Services

Term: 08/01/2022-06/30/2025

DCIS

Contract Amendment

With: BTB Group LLC

Amount: \$411,000.00

Purpose: RADAR Licensing

Term: 07/14/2022-07/13/2023

(Consent Agenda)

Emergency Services

Contract Amendment

With: Cellco Partnership

Amount: Revenue Contract

Purpose: Modification of existing equipment to the Tower and Space Lease Agreement for the Pocopson Tower site

Term: 07/14/2022-07/01/2026

Facilities

Contract Amendment

With: S&S Realty Associates, Inc.

Amount: \$16,500.00

Purpose: Appraisal Services

Term: 07/14/2022-Until complete

Human Resources

Contract Amendment

With: Saba Software (Canada) Inc.

Amount: \$83,183.76

Purpose: Halogen Performance and Halogen Single Sign-on Connectivity Package Subscriptions

Term: 08/01/2022-07/31/2023

Parks and Preservation

Contract Amendment

With: Balentine, James A.

Amount: Revenue Contract

Purpose: Month-to-month Residential Lease Agreement amendment

Term: 07/14/2022-08/13/2022

Contract

With: Martin, Craig E.

Amount: \$258,034.16

Purpose: Preservation of 57.26 acres of farmland in Lower Oxford and East Nottingham

Townships

Term: 07/14/2022-Until complete

Contract

With: DeBonaventura, Neal J. and Alice E.

Amount: \$159,075.00

Purpose: Preservation of 40.40 acres of farmland in West Fallowfield Township

Term: 07/14/2022-Until complete

(Consent Agenda)

Contract

With: Emerson, Gail A.

Amount: \$76,083.66

Purpose: Preservation of 13.15 acres of farmland
in West Fallowfield Township

Term: 07/14/2022-Until complete

Planning Commission

Contract

With: East Bradford Township

Amount: \$42,000.00

Purpose: Vision Partnership Program: County
Consulting Manual – East Bradford Township
Zoning Ordinance Update

Term: 08/01/2022-07/31/2024

Pocopson Home

Contract

With: CHR Consulting Services, Inc.

Amount: \$150,000.00

Purpose: Financial Fiscal Director and Financial
Consulting Services

Term: 07/18/2022-07/17/2023

Prison

Contract

With: American LE Training & Consulting LLC

Amount: \$8,490.00

Purpose: Consulting Services

Term: 07/14/2022-09/30/2022

Public Health

Contract

With: Matchup, LLC

Amount: \$8,100.00

Purpose: Activity and Wellness Software

Term: 07/14/2022-06/30/2023

Contract

With: Chester County Suicide Prevention Task
Force

Amount: \$6,000.00

Purpose: Community and school-based training
programs

Term: 07/14/2022-06/30/2023

Treasurer's Office

Contract

With: Baker Tilly US, LLP

Amount: \$467,500.00

Purpose: Professional Auditing Services for
Hotel Taxes

Term: 07/14/2022-07/13/2025

(Consent Agenda)

g. Grants

Archives

Grant Application

With: Pennsylvania Historical and Museum

Commission (PHMC)

Amount: \$5,000.00

Description: Historical and Archival Records

Care Grant

Term: 05/01/2023-05/30/2025

Coroner

Grant Award

With: Pennsylvania Department of Health

Amount: \$10,000.00

Description: Pennsylvania Violent Death

Reporting System Grant

Term: 07/14/2022-08/05/2022

Mental Health/ Intellectual and Developmental

Disabilities

Grant Application

With: Pennsylvania Commission on Crime and

Delinquency

Amount: \$20,000.00

Description: Crisis Intervention Team Training

Initiative

Term: 10/02/2022-09/30/2023

h. HR Agenda

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

HR Agenda

i. Budget Change 10-22

Department: Coroner

Amount: \$10,000

To budget for the Pennsylvania Violent Death

Reporting System Grant

Budget Change 10-22

Department: Public Health

Amount: \$7,223,170

To align budget with anticipated revenue and

expenditures for the Epidemiology and

Laboratory Capacity (ELC) Grant

Department: Public Health

Amount: \$270,764

To align budget with anticipated revenue and

expenditures for the Nurse Family Partnership

Grant

(Consent Agenda)

Non-Departmental
No Net Change
To budget Schuylkill River Passenger Rail
Authority

Department: Treasurer
Amount: \$155,833
To budget one third of the three-year contract
with Baker Tilly for Professional Auditing
Services – Hotel Taxes

Department: Voter Services
Amount: \$47,003
To budget for the 2022 Election Security Grant

Department: Human Services
Amount: \$1,357,500
To budget the Community Public Transportation
grant for Senior Shared Ride and Persons with
Disabilities programs

Department: Youth Center
Amount: \$102,150
To budget the Elementary and Secondary School
Emergency Relief (ESSER) grant to the Youth
Center

Capital Improvement Fund
No Net Change
To align budgets for Agricultural Conservation
Easements with expenses based on Funding
Agreements

Capital Improvement Fund
No Net Change
To align budgets for Agricultural Conservation
Easement purchases, Commonwealth Program,
for the property of Craig E. Martin and Crystal
M. Martin

Capital Improvement Fund
No Net Change
To align budgets for Agricultural Conservation
Easement purchase, Commonwealth Program, for
the property of Gail A. Emerson

Capital Improvement Fund
No Net Change
To align budgets for Agricultural Conservation
Easement purchase, Commonwealth Program, for
the property of Neal J. and Alice E.
DeBonaventura

(Consent Agenda)

Capital Improvement Fund
No Net Change
To reallocate capital budget spending between
bridge 157 and bridge 311 for emergency repairs

j. Vouchers as submitted by Controller

Vouchers

7. OLD BUSINESS

OLD BUSINESS

There were no items of old business.

8. NEW BUSINESS

NEW BUSINESS

a. Resolution 48-22

Resolution 48-22

Commissioner Maxwell made a motion to approve Resolution 48-22 authorizing the addition of fees for services, examinations, and reports from the County Coroner's office. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 48-22.

b. Contracts

Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

c. Grants

Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

d. Financial Matters

Financial Matters

Commissioner Maxwell made a motion to approve the proposed settlement agreements as noted by Chief Financial Julie Bookheimer. Commissioner Kichline seconded the motion. Motion carried to approve the settlement agreements.

9. COMMISSIONER REPORTS

COMMISSIONER REPORTS

Commissioner Maxwell introduced the new intern for his office, Yaduraj Choudhary.

Commissioner Kichline announced her support and excitement for the rollout of 988, the suicide prevention hotline, on the upcoming Saturday

Chair Moskowitz announced that County Solicitor Nicole Forzato had been chosen for an appointment as Judge for the Court of Common Pleas, and thanked her for her service as the County Solicitor.

There were no additional Commissioner reports.

10. PUBLIC COMMENT

Gordon Woodroe expressed concern about and a desire to help clean up some of the landscaping in front of the Historic Courthouse.

Amanda Prince, Bobbie Surrick, Bill Borton, Dee Miller, Karen Lampe, Wendy Batondyke, Marianne Essell, Malpico Cetine, Laura Lewis, Mary Bellemy, Gary Heasley, Daryl Campbell, Stephanie Laret, and Bruce Lane expressed their concern over current elections procedures.

Jeff Huckabee, Susan Miner, and Molly Wood expressed their confidence in current election procedures.

Dave Schumaker expressed his concerns about the County administering COVID-19 vaccinations.

There was no further public comment.

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. Motion carried to adjourn the meeting. Meeting adjourned at 11:53 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

PUBLIC COMMENT

ADJOURNMENT