



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

**June 26, 2019**

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on June 26, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked her Administrative Analyst Daniel Arbucias to lead the pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, June 25, 2019 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Commissioner Farrell made a motion to approve the minutes from the last meeting on June 4, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the June 4, 2019 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There was no public comment on the Agenda.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Awards**

Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:

**OLD BUSINESS**

**Bid Award**

**Trash Collection, Bid #075905-1337A:**

**Waste Management of Pennsylvania, Inc.**

**\$ 160,755.66**

**7. NEW BUSINESS**

**a. Resolution 25-19**

Commissioner Farrell made a motion to approve Resolution 25-19 authorizing grant of easement and declaration of restrictive covenants as well as the exoneration of certain county taxes. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 25-19.

**NEW BUSINESS**

**Resolution**

**b. Resolution 27-19**

Commissioner Farrell made a motion to approve Resolution 27-19 authorizing certain signatory authority to electronically execute and award county bridge reimbursement agreements, construction contracts and related engineering and construction management system (ECMS) documents. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 27-19.

**Resolution**

c. **Authorities, Boards and Commissions**

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointment and reappointments.

**Authorities, Boards and Commissions**

**Chester County Conference and Visitors Bureau**

Appoint Tyler Misko for a term ending 6/30/2022

**Chester County Human Services Administration Review Panel**

Reappoint Ian Strachan for a term ending 6/30/2020

**Chester County Mental Health/Intellectual and Developmental Disabilities**

Reappoint Dr. Jaelyn Crawford for a term ending 6/30/2022

Reappoint Blake Emmanuel for a term ending 6/30/2022

Reappoint Ashley Doyle for a term ending 6/30/2022

Reappoint Cynthia Barimani for a term ending 6/30/2022

d. **Authorization to Bid**

Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved the following Authorization to Bid:

**Bid Authorization**

- Replacement of the Hot Water Heater System at the Chester County Prison
- Guide Rail Replacement for County Bridges

e. **Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

f. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

8. **PERSONNEL MATTERS**

**PERSONNEL**

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

**FINANCE**

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 11-19
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

**PUBLIC COMMENT**

Chairman Kichline spoke about the passing of Henrietta Hankin and her legacy in Chester County. Justin Radbill spoke about the Veterans Affairs Office budget and personnel. Mr. Radbill asked the Commissioners to meet with him in the coming weeks.

There was no further public comment.

**11. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:19AM.

**ADJOURNMENT**



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**Taken by Deborah Leach  
On behalf of Chief Clerk Kara C. Rahn**