



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

May 15, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on May 15, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked veteran Buddy Rhoades lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, May 14, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on May 2, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the May 2, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Awards

Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:

Bid Awards

Flooring Replacement for Prison Campus, Bid #357904-1333E:

Seamless Flooring Systems, Inc. \$ 494,900.00

b. Bid Rejection

Commissioner Farrell made a motion to approve the bid rejection on the agenda. Commissioner Cozzone seconded the motion. Motion carried to reject the bid for the following:

Bid Rejection

Tile Restoration – Government Services Center, Bid #001801-1331E:

Old Philadelphia Associates \$ 26,953.00

BSS Contractors, LLC \$ 64,000.00

Tri-State Carpet, Inc. \$ 99,045.00

Donald Reisinger \$ 107,100.00

Reason for rejection:

- First two vendors did not meet specifications.
- Second two vendors exceeded the budget.

7. **NEW BUSINESS**

NEW BUSINESS

a. **Agreement**

Agreement

Commissioner Cozzone made a motion to approve the cooperation agreement among the County of Chester, the Chester County Industrial Development Authority, Brandywine Station, L.P., Brandywine Station, GP, Inc., Hankin Ventures, LLC, and River Station X, LLC for the Downingtown River Station Project – Phase 2. Commissioner Farrell seconded the motion. Motion carried to approve the cooperation agreement.

b. **Resolution 20-19**

Resolution 20-19

Chairman Kichline made a motion to approve Resolution 20-19 delegating signatory authority concerning the execution of certain Commonwealth of Pennsylvania and Federal Grant documents to the Director of the Chester County Department of Emergency Services or authorized designee. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 20-19.

c. **Resolution 21-19**

Resolution 21-19

Commissioner Cozzone made a motion to approve Resolution 21-19 authorizing the establishment of a property assessed clean energy program in the County of Chester and further directing necessary county personnel to move forward to affect a county-wide C-PACE program. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 21-19.

d. **Resolution 22-19**

Resolution 22-19

Chairman Kichline made a motion to approve Resolution 22-19 authorizing designated officers and employees to open and close bank accounts and delegate authority to open and close accounts. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 22-19.

e. **Contracts**

Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

f. **Grants**

Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

PERSONNEL

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

FINANCE

a. **Finance Agenda**

Commissioner Cozzone made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 09-19
- 1Q 2019 Financial Report
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

Buddy Rhoades, Ralph D'Angelo, Dave Jackson, Kenneth Bond, Chester Radcliff, Kathryn DiBussolo, Bill Greer, Judith and Tony Bullotta spoke about support provided by the Veterans Affairs Office. They also asked the Commissioners to consider additional support for veterans in Chester County. The Commissioners addressed how veterans are supported in Chester County and have asked the new Director of Veterans Affairs to undertake a strategic review of services provided by the Veterans Affairs Office. The veterans thanked the Commissioners for their support.

There was no further public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 12:19PM.



**Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn**