



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
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## COMMISSIONERS' MEETING MINUTES

May 15, 2017

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on May 15, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked David Ward, Deputy Director of the Planning Commission, to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

- Matthew Hammond, Chairman of the Chester County Planning Commission announced the Launch of the Landscapes3 public survey. Executive Director Brian O'Leary gave a Landscapes3 presentation.
- Chairman Michelle Kichline announced that he Board of Commissioners met in Executive Session on Thursday, May 11, 2017 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the May 4, 2017 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS – There were no items of old business.**

**OLD BUSINESS**

**7. NEW BUSINESS**

**NEW BUSINESS**

**a. Resolution #15-17**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously approved Resolution #15-17 authorizing the refund of certain county taxes.

**Resolution #15-17**

**b. Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**c. Grants**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**Human Resources Agenda**

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**Finance Agenda**

Human Resources director Michelle Achenbach sunshined an Agreement between the County and Teamsters Local Union 384.

Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Approve an Agreement between the County and Teamsters Local Union 384
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

**PUBLIC COMMENT**

There were no comments from the public.

**11. ADJOURNMENT**

**ADJOURNMENT**

The Meeting was adjourned at 10:17 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell. The Motion passed unanimously.

  
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Chief Clerk