



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

March 20, 2019

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 11:02 AM on March 20, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Assistant Solicitor Michelle Bernardo-Rudy to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, March 19, 2019 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Commissioner Farrell made a motion to approve the minutes from the last meeting on February 28, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the February 28, 2019 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There was no public comment on the Agenda.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

There were no items of old business.

**OLD BUSINESS**

**7. NEW BUSINESS**

**NEW BUSINESS**

**a. Resolution 11-19**

Commissioner Cozzone made a motion to approve Resolution 11-19 declaring that it is desirable for the health, safety and welfare of the residents of the County of Chester for the Chester County Health and Education Facilities Authority to undertake a project involving the issuance of revenue bonds in an amount not to exceed \$28,500,000; approving the project under Section 147(f) of the Internal Revenue Code of 1986, as amended; and repealing all prior inconsistent ordinances and resolutions. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 11-19.

**Resolution 11-19**

**b. Resolution 12-19**

Commissioner Farrell made a motion to approve Resolution 12-19 delegating signatory authority concerning the execution of certain Pennsylvania Department of Environmental protection Grants to the Chester County Health Department. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 12-19.

**Resolution 12-19**

**c. Resolution 13-19**

Commissioner Cozzone made a motion to approve Resolution 13-19 authorizing certain Chester County Health Department fees. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 13-19.

**Resolution 13-19**

d. **Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

e. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

8. **PERSONNEL MATTERS**

**PERSONNEL**

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioners Farrell and Cozzone both seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

**FINANCE**

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Changes 26-18 and 05-19
- Letter of Engagement for Legal Services
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

There was no public comment.

**PUBLIC  
COMMENT**

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:07 AM.

**ADJOURNMENT**



---

**Taken by Paige Fenimore  
On behalf of Chief Clerk Kara C. Rahn**