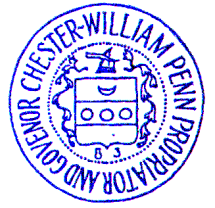




# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

(Consent Agenda)

## COMMISSIONERS' MEETING MINUTES

March 3, 2022

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on March 3, 2022 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Aprille Kronmuller, Girl Scout Troop #4466 Leader and employee of the Department of Emergency Services, to lead the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Chair Moskowitz read a Citation presented to the Girl Scouts of Eastern Pennsylvania to recognize the Girl Scouts 110<sup>th</sup> Anniversary. The Citation was accepted by Carla Hickey, Tiffany Stockton, Aprille Kronmuller, and Girl Scouts from Troop #4466.

### ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, February 10, 2022 and Tuesday, March 1, 2022 to discuss personnel and legal matters.

### 4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

### PUBLIC COMMENT

### 5. ADOPTION OF AGENDA

Commissioner Maxwell made a motion to adopt the agenda. Commissioner Kichline seconded the motion. Motion carried to adopt the March 3, 2022 Commissioners' Meeting agenda.

### ADOPTION OF AGENDA

**6. CONSENT AGENDA** – Commissioner Kichline made a vote to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:

### CONSENT AGENDA

**a. Minutes of the February 10, 2022 meeting**

**Approval of Minutes**

**b. Bid Awards for Janitorial Services in the amount of \$1,189,888.56, Senior Center Food Service Program in the amount of \$158,987.50, and Pocopson Home Electrical Gear Replacement in the amount of \$244,847.00**

**Bid Awards**

**a. Contracts**

**Contracts**

Community Development

Contract Amendment

With: Crecelius, Annetta

Amount: \$27,000.00

Purpose: Website Re-Development, Graphic Design, and Style Guide Development for the Partnership to End Homelessness Program

Term: 04/01/2022-12/31/2022

Court Administration

Contract

With: Hyde, Ryan L.

Amount: \$33,255.92

Purpose: Conflict Counsel Legal Services for Criminal Cases

Term: 03/03/2022-12/31/2022

Facilities

Contract Amendment

With: Remington & Vernick Engineers II, Inc.

Amount: \$22,540.00

Purpose: Chester Valley Trail Bridge

Inspection Services

Term: 03/03/2022-03/03/2023

Contract Amendment

With: AECOM Technical Services, Inc.

Amount: \$38,500.00

Purpose: Professional Engineering Services for the Waste Water Treatment and Spray Irrigation Plant

Term: 03/03/2022-Until complete

Contract Amendment

With: Valley Environmental Services, Inc.

Amount: \$950.00

Purpose: Waste Water Treatment Plant permit renewal

Term: 03/03/2022-Until complete

Contract Amendment

With: Proac Corporation

Amount: \$22,514.00

Purpose: Mold remediation and cleaning of affected areas at District Court 15-4-02

Term: 03/03/2022-Until complete

(Consent Agenda)

Contract

With: S&S Realty Associates, Inc.

Amount: \$22,500.00

Purpose: Property appraisals on certain County properties

Term: 03/03/2022-Until complete

Contract

With: Burisch Associates, Inc.

Amount: \$45,700.00

Purpose: Engineering Design and Construction Services

Term: 03/03/2022-Until complete

Contract

With: Bernardon LLC

Amount: \$30,000.00

Purpose: Professional Design Services

Term: 03/03/2022-Until complete

Human Resources

Contract

With: Chadds Ford Alternacare, Inc.

Amount: \$0.00

Purpose: Temporary Staffing Services

Term: 03/03/2022-01/10/2023

Contract

With: General Healthcare Resources LLC

Amount: \$0.00

Purpose: Temporary Staffing Services

Term: 03/03/2022-03/02/2023

Human Services

Contract Amendment

With: Capacity For Change, LLC

Amount: \$30,600.00

Purpose: Technical assistance to implement the Information and Referral Plan

Term: 03/03/2022-12/31/2022

Parks and Preservation

Contract

With: Neilson, Arthur

Amount: \$442,575.00 (\$243,416.25 Cost to County)

Purpose: Preservation of 39.34 acres of farmland in Pennsbury Township

Term: 03/03/2022-Until complete

(Consent Agenda)

Planning Commission

Contract

With: ACDS, LLC

Amount: \$10,364.00

Purpose: Time extension to complete an Agricultural Economic Development Strategic Plan

Term: 03/03/2022-05/31/2022

Contract

With: East Vincent Township

Amount: \$38,400.00

Purpose: Vision Partnership Program: Cash Grant Manual – East Vincent Township Zoning Ordinance Update

Term: 04/01/2022-03/31/2024

Pocopson Home

Contract Amendment

With: BMH, LLC

Amount: \$0.00

Purpose: Increases Medicaid HMO Plan rates

Term: 04/01/2022-Open ended

**b. Grants**

Facilities

Grant Application

With: Pennsylvania Department of Community and Economic Development

Amount: \$962,884.00

Description: Chester Valley Trail West – Enola Low Grade Segment

Term: 01/01/2023-06/30/2025

**Grants**

**c. HR Agenda**

Hires and rehires

Transfers

Promotions

Ends of employment

Retirements

**HR Agenda**

**d. Budget Change 22-21**

Department: Liquid Fuels

Amount: \$200,000

To setup transfer budget from General Fund to Liquid Fuels to cover emergency expenses due to flood damages

**Budget Change 22-21**

**e. Budget Change 03-22**

Department: District Courts

Amount: \$10,000

To budget for Administrative Office of Pennsylvania Courts Grant

**Budget Change 03-22**

(Consent Agenda)

Department: Emergency Services  
Amount: \$27,073  
To adjust budget to reflect additional funds received for the Pennsylvania Department of Health Grant

Department: Voter Services  
Amount: \$114,453  
To roll forward the Election Security Grant from prior year 2021

Department: Library  
Amount: \$7,160  
To rollover remaining budget from 2021 for first floor redesign plan costs

Department: Workforce Development  
Amount: \$72,000  
To establish budget for the Workforce Innovation & Opportunity Act Dislocated Worker Grant

Department: Workforce Development  
Amount: \$135,000  
To establish budget for the Workforce Innovation & Opportunity Act Minority Worker Grant

Department: Workforce Development  
Amount: \$243,957  
To establish budget for the Workforce Innovation & Opportunity Act Youth Grant

Capital Improvement Fund  
No Net Change  
To budget for an Agricultural Conservation Easement purchase, Commonwealth Program, for the property of Arthur Neilson

**f. Vouchers as submitted by Controller**

**Vouchers**

**7. OLD BUSINESS**

**OLD BUSINESS**

**a. Bid Rejection**

**Bid Rejection**

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners unanimously rejected the following bid.

**I. Uninterruptible Power Supply (UPS) Equipment Maintenance and Repair, Bid #015101-1396A**

**8. NEW BUSINESS**

**a. Ordinance 2022-01**

Commissioner Kichline made a motion to approve Ordinance 2022-01 authorizing the issuance and securing of a general obligation note of this county in the principal amount of \$6,980,000 pursuant to the Pennsylvania Local Government Unit Debt Act. Commissioner Maxwell seconded the motion. Motion carried to approve Ordinance 2022-01.

**b. Resolution 09-22**

Commissioner Maxwell made a motion to approve Resolution 09-22 authorizing the increase of fees for services, examinations, and reports from the County Coroner's Office. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 09-22.

**c. Resolution 10-22**

Commissioner Kichline made a motion to approve Resolution 10-22 authorizing the advertisement of Public Hearing to consider a multi-county Joint Transportation Authority. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 10-22.

**d. Resolution 11-22**

Commissioner Kichline made a motion to approve Resolution 11-22 supporting a Montgomery County request for a Statewide Local Share Assessment Grant from the Commonwealth Financing Authority. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 11-22.

**e. Contracts**

Commissioner Kichline made a motion to approve the Contracts Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Contracts Agenda.

**f. Grants**

Commissioner Maxwell made a motion to approve the Grants Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Grants Agenda.

**9. COMMISSIONER REPORTS**

Chair Moskowitz announced that Voter Services will hold a Public Information Session on March 18, 2022 at 1PM in the Commissioner's Board Room to provide educational information about the election process.

Commissioner Kichline asked the room to participate in a moment of silence for Ukraine.

**NEW BUSINESS**

**Ordinance 2022-01**

**Resolution 09-22**

**Resolution 10-22**

**Resolution 11-22**

**Contracts**

**Grants**

**COMMISSIONER REPORTS**

**10. PUBLIC COMMENT**

Sandra Bowman, Dave Shoemaker, Bobbie Cerick, Betty Dunkel-Hernon, Sues S., Lorraine Battista, Mary Bellemy, Monica Feely, Tom Feely, Daryl Campbell, and Gary Heasley expressed concern over current election processes and expressed their support for an audit of previous elections.

Laurie Shannon-Bailey asked the Board to support a resolution related to education funding recently passed by the Coatesville Area School District.

There was no further public comment.

**11. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. Motion carried to adjourn the meeting. Meeting adjourned at 11:21 AM.



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**

**PUBLIC COMMENT**

**ADJOURNMENT**