



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
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## COMMISSIONERS' MEETING MINUTES

March 1, 2018

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:08 a.m. on March 1, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Coroner Dr. Christina VandePol to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, February 28, 2018 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Following a motion by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board voted to accept the minutes from the February 14, 2018 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Rejection**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously rejected the following bid:

**Bid for Bunk Replacement for Chester County Prison, Bid #3578020-1305E**

**OLD BUSINESS  
Bid Rejection**

**7. NEW BUSINESS**

**a. Resolution #07-18**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve Resolution #07-18 regarding authorizing the exoneration of certain county taxes.

**NEW BUSINESS**

**Resolution #07-18**

**b. Resolution #08-18**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve Resolution #08-18 regarding authorizing the exoneration of certain county taxes.

**Resolution #08-18**

**c. Resolution #09-18**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve Resolution #09-18 regarding authorizing the exoneration of certain county taxes.

**Resolution #09-18**

- d. Resolution #10-18** **Resolution #10-18**  
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve Resolution #10-18 regarding authorizing the exoneration of certain county taxes.
- e. Resolution #11-18** **Resolution #11-18**  
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve Resolution #11-18 regarding authorizing the exoneration of certain county taxes.
- f. Resolution #12-18** **Resolution #12-18**  
 Chairman Kichline made a Motion, which was Seconded by Commissioner Cozzone, to approve Resolution #12-18 authorizing signature authority and approving supplemental reimbursement agreement.
- g. Authorization to Bid**  
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Authorization to Bid the following:  
**Full Body Scanning Security System for Chester County Prison**
- h. Contracts**  
 Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.
- i. Grants**  
 Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.
- 8. PERSONNEL MATTERS** **PERSONNEL**  
**Human Resources Agenda**  
 Chairman Kichline made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the Human Resources Agenda.
- 9. FINANCIAL MATTERS** **FINANCE**  
**Finance Agenda**  
 Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:
- Budget Change 21-17
  - Budget Change 04-18
- 10. PUBLIC COMMENT** **PUBLIC COMMENT**  
 There were no comments from the public.
- 11. ADJOURNMENT** **ADJOURNMENT**  
 The Meeting was adjourned at 10:14 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.



**Taken by Paige Fenimore  
 On behalf of Acting Chief Clerk Mark Rupsis**