



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

February 1, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on February 1, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Controller Margaret Reif to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Monday, January 29, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board voted to accept the minutes from the January 10, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

OLD BUSINESS
Bid Awards

Offices Supplies for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid #015710-1296A:

W.B. Mason Company, Inc. \$ 67,685.90

Drug Unit Expansion for District Attorney, General Contractor, Bid #129712-1301E:

BSS Contractors, LLC \$ 47,800.00

Drug Unit Expansion for District Attorney, Electrical Contractor, Bid #129712-1302E:

Cook's Service Company, Inc. \$ 28,697.00

Drug Unit Expansion for District Attorney, Mechanical (HVAC) Contractor, Bid #129712-1303E:

Clipper Pipe & Service, Inc. \$ 43,700.00

Drug Unit Expansion for District Attorney, Plumbing/Fire Protection Contractor, Bid #129712-1304E:

F.W. Houder, Inc. \$ 5,772.00

7. **NEW BUSINESS**

NEW BUSINESS

a. **Resolution 06-18**

Resolution 06-18

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution 06-18 regarding a certain Chester County Industrial Development Authority application/project.

b. **Authorities, Boards and Commissions**

Authorities, Boards and Commissions

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments.

Chester County Office of Aging Citizens' Advisory Council

Appoint Steven Trubey for a term ending 12/31/2020

Chester County Agricultural Land Preservation Board

Reappoint Mark Dunphy for a term ending 3/31/2021

Chester County Children, Youth and Families Citizens' Advisory Committee

Appoint Donna Pyne for a term ending 12/31/2020

Chester County Industrial Development Authority

Appoint Roger Huggins for a term ending 12/31/2022

Chester County Library Board

Reappoint James Norton for a term ending 12/31/2020

Chester County Mental Health/Intellectual and Developmental Disabilities

Appoint Rabbi Sue Greenberg for a term ending 1/31/2021

Chester County Parks and Recreation Board

Appoint Eric Schott for a term ending 12/31/2020

Reappoint Edward Auble for a term ending 12/31/2020

Reappoint Ben LaGarde for a term ending 12/31/2020

Reappoint Robert Morrison for a term ending 12/31/2020

Chester County Water Resources Authority

Reappoint Sidney Brooks for a term ending 12/31/2022

Reappoint Barbara D'Angelo for a term ending 12/31/2022

Reappoint Rick Smith for a term ending 12/31/2022

Chester County Workforce Development Board

Appoint Erik Gudmundson for a term ending 12/31/2020

Appoint Maria O'Connell for a term ending 12/31/2020

Appoint Janet Moran for a term ending 12/31/2020

Appoint Frances Pierce for a term ending 12/31/2020

Chester County Women's Commission

Appoint LeeAnn Riloff for a term ending 12/31/2020

Appoint Jackie Hickey Rothera for a term ending 12/31/2020

Appoint Marrea Walker-Smith for a term ending 12/31/2020

Appoint Jennifer Lopez for a term ending 12/31/2020

c. **Authorization to Bid**

Authorization to Bid

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

- **Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors**

d. **Contracts**

Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.

e. **Grants**

Grants

Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:

- Budget Change 19-17
- Budget Change 02-18
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There were no comments from the public

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 10:15 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.


