COMMISSIONERS’ MEETING MINUTES

February 1, 2018

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on February 1, 2018 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Controller Margaret Reif to lead the Pledge.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Monday, January 29, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board voted to accept the minutes from the January 10, 2018 Commissioners’ meeting.

5. PUBLIC COMMENT ON AGENDA
There were no comments from the public.

6. OLD BUSINESS
a. Bid Awards
   Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

   Offices Supplies for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid #015710-1296A:
   W.B. Mason Company, Inc. $ 67,685.90

   Drug Unit Expansion for District Attorney, General Contractor,
   Bid #129712-1301E:
   BSS Contractors, LLC $ 47,800.00

   Drug Unit Expansion for District Attorney, Electrical Contractor,
   Bid #129712-1302E:
   Cook’s Service Company, Inc. $ 28,697.00

   Drug Unit Expansion for District Attorney, Mechanical (HVAC) Contractor,
   Bid #129712-1303E:
   Clipper Pipe & Service, Inc. $ 43,700.00

   Drug Unit Expansion for District Attorney, Plumbing/Fire Protection Contractor, Bid #129712-1304E:
   F.W. Houder, Inc. $ 5,772.00
7. **NEW BUSINESS**

a. **Resolution 06-18**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution 06-18 regarding a certain Chester County Industrial Development Authority application/project.

b. **Authorities, Boards and Commissions**

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments.

- **Chester County Office of Aging Citizens’ Advisory Council**
  - Appoint Steven Trubey for a term ending 12/31/2020

- **Chester County Agricultural Land Preservation Board**
  - Reappoint Mark Dunphy for a term ending 3/31/2021

- **Chester County Children, Youth and Families Citizens’ Advisory Committee**
  - Appoint Donna Pyne for a term ending 12/31/2020

- **Chester County Industrial Development Authority**
  - Appoint Roger Huggins for a term ending 12/31/2022

- **Chester County Library Board**
  - Reappoint James Norton for a term ending 12/31/2020

- **Chester County Mental Health/Intellectual and Developmental Disabilities**
  - Appoint Rabbi Sue Greenberg for a term ending 1/31/2021

- **Chester County Parks and Recreation Board**
  - Appoint Eric Schott for a term ending 12/31/2020
  - Reappoint Edward Auble for a term ending 12/31/2020
  - Reappoint Ben LaGarde for a term ending 12/31/2020
  - Reappoint Robert Morrison for a term ending 12/31/2020

- **Chester County Water Resources Authority**
  - Reappoint Sidney Brooks for a term ending 12/31/2022
  - Reappoint Barbara D’Angelo for a term ending 12/31/2022
  - Reappoint Rick Smith for a term ending 12/31/2022

- **Chester County Workforce Development Board**
  - Appoint Erik Gudmundson for a term ending 12/31/2020
  - Appoint Maria O’Connell for a term ending 12/31/2020
  - Appoint Janet Moran for a term ending 12/31/2020
  - Appoint Frances Pierce for a term ending 12/31/2020

- **Chester County Women’s Commission**
  - Appoint LeeAnn Riloff for a term ending 12/31/2020
  - Appoint Jackie Hickey Rothera for a term ending 12/31/2020
  - Appoint Marrea Walker-Smith for a term ending 12/31/2020
  - Appoint Jennifer Lopez for a term ending 12/31/2020

c. **Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

- **Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors**

d. **Contracts**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.

e. **Grants**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.
8. PERSONNEL MATTERS

Human Resources Agenda
Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

Finance Agenda
Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:
- Budget Change 19-17
- Budget Change 02-18
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

There were no comments from the public

11. ADJOURNMENT

The Meeting was adjourned at 10:15 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.

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[Signature]