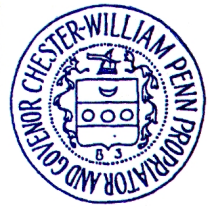




# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
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(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

January 26, 2022

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:30 AM on January 26, 2022 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Conor Hepp, President of the Chester County Historical Society, to lead the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Brian O'Leary, Executive Director of the Chester County Planning Commission, gave a short presentation on the County's efforts to celebrate the United States Semiquincentennial and issued a call for volunteers to serve on Chester County's America250 Committee to help guide the County's celebration.

### ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, January 6, 2022 to discuss personnel and legal matters.

There were no further announcements.

### 4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

### PUBLIC COMMENT

### 5. ADOPTION OF AGENDA

Commissioner Kichline made a motion to adopt the agenda. Commissioner Maxwell seconded the motion. Motion carried to adopt the January 26, 2022 Commissioners' Meeting agenda.

### ADOPTION OF AGENDA

**6. CONSENT AGENDA** – Commissioner Kichline made a motion to approve the following routine items of business without discussion. Commissioner Maxwell seconded the motion. Motion carried to approve the following items:

### CONSENT AGENDA

**a. Minutes of the January 6, 2022 meeting**

**Approval of Minutes**

**b. Authorities, Boards, and Commissions**

**Board Appointments**

Chester County Veterans Affairs Advisory Board  
Appoint Eric Diamond for a term ending 03/31/2024

Delaware Valley Regional Planning Commission  
Appoint Josh Maxwell for an unexpired term ending  
12/31/2024

Southeastern Pennsylvania Transportation Authority  
Appoint Marian Moskowitz for a term ending 03/31/2027  
Reappoint Kevin Johnson for a term ending 03/31/2027

**c. Resolution 01-22**

**Resolution 01-22**

Resolution of the Chester County Commissioners authorizing  
the exoneration of certain county taxes in Kennett Township.

**d. Resolution 02-22**

**Resolution 02-22**

Resolution of the Chester County Commissioners approving  
the Chester County Industrial Development Next Generation  
Farmer Loan application/ project on behalf of Leon K. and  
Linda S. King.

**e. Contracts**

**Contracts**

Clerk of Courts

Contract Amendment

With: Scantek Inc.

Amount: \$230,600.00

Purpose: Digital Imaging Services

Term: 01/26/2022-12/31/2022

Facilities

Contract

With: Pennoni Associates, Inc.

Amount: \$20,000.00

Purpose: Engineering Consultant Services

Term: 01/26/2022-Until complete

Public Health Admin

Contract

With: Matchup, LLC

Amount: \$6,625.00

Purpose: Activity and Wellness Challenge

Software

Term: 02/01/2022-06/30/2022

**f. Grants**

**Grants**

District Attorney

Grant Award

With: Pennsylvania Commission on Crime and  
Delinquency

Amount: \$47,000.00

Description: Child Advocacy Center Assistant  
2022

Term: 01/01/2022-12/31/2022

Grant Amendment  
With: Liberty Mid-Atlantic High Intensity Drug  
Trafficking Area  
Amount: \$6,866.00  
Description: Deputy Director of the Liberty Mid-  
Atlantic High Intensity Drug Trafficking Area  
Term: 01/01/2022-12/31/2022

Pocopson Home

Grant Award  
With: U.S. Department of Health and Human  
Services  
Amount: \$402,850.64  
Description: CARES Provider Relief Fund –  
Phase IV Distribution  
Term: 12/01/2021-12/31/2022

**g. HR Agenda**

Hires and rehires  
Transfers  
Promotions  
Ends of employment  
Retirements

**HR Agenda**

**h. Budget Change 20-21**

Department: Coroner  
No Net Change  
To align budget with anticipated expenditures

Department: Voter Services  
No Net Change  
To align budget with anticipated expenditures

**Budget Change 20-21**

**i. Budget Change 01-22**

Non-departmental  
No Net Change  
To align budget with anticipated expenditures

Department: Public Health  
No Net Change  
To align budget with anticipated expenditures for  
Workers' Compensation Premiums

Department: Public Health  
Amount: \$45,022  
To align budget with anticipated revenue and  
expenditures for the Mosquito Borne Disease  
Control Grant

**Budget Change 01-22**

Department: Public Health  
Amount: \$1,086,707  
To align budget with anticipated revenue and expenditures for the Public Health Emergency Preparedness Grant

Capital Reserve Fund  
No Net Change  
To carry forward budget for Assessment software upgrade project

Capital Improvement Fund  
No Net Change  
To carry forward budget for Municipal Grant to East Brandywine, Bondsville Mill

Capital Improvement Fund  
No Net Change  
To carry forward budget for Municipal Grant to East Whiteland, Bacton Hill Park

Capital Improvement Fund  
No Net Change  
To carry forward budget for Municipal Grant to West Pikeland, Walnut Lane Park

- |   |                               |
|---|-------------------------------|
| <b>j. Vouchers as submitted by Controller</b>   | <b>Vouchers</b>               |
| <b>7. OLD BUSINESS</b><br>There were no items of old business.  | <b>OLD BUSINESS</b>           |
| <b>8. NEW BUSINESS</b>  | <b>NEW BUSINESS</b>           |
| <b>a. <u>2022 Certification of County Funds</u></b><br>Commissioner Maxwell made a motion to approve the certification of County funds appropriating \$2,194,609.61 for the purchase of agricultural conservation easements in 2022. Commissioner Kichline seconded the motion. Motion carried to approve the 2022 Certification of County Funds.                   | <b>Certification of Funds</b> |
| <b>b. <u>Resolution 03-22</u></b><br>Commissioner Kichline made a motion to approve Resolution 03-22 delegating signatory authority to the Director of Emergency Services to enter into certain agreements on behalf of the county for public safety system interoperability. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 03-22. | <b>Resolution 03-22</b>       |
| <b>c. <u>Resolution 04-22</u></b><br>Commissioner Maxwell made a motion to approve Resolution 04-22 authorizing the printing and mailing of property tax bills in February 2022. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 04-22.   | <b>Resolution 04-22</b>       |

**d. Contracts**

Commissioner Kichline made a motion to approve the Contracts Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Contracts Agenda.

**Contracts**

**e. Grants**

Commissioner Maxwell made a motion to approve the Grants Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

**9. COMMISSOINER REPORTS**

Chair Moskowitz informed those in attendance that the Board is working diligently on the Brandywine and Jennersville Hospitals situation.

**COMMISSIOINER REPORTS**

Commissioner Maxwell shared that the Department of Emergency Services would be holding a meeting regarding updates surrounding recovery efforts related to Hurricane Ida.

Commissioner Kichline noted her excitement surrounding the America250 Committee and associated efforts.

County Administrator Bobby Kagel explained that the Board is actively working with Voter Services to improve election procedures and educate the community, as well as maintain transparency through all steps of the processes.

**10. PUBLIC COMMENT**

Roger Howard, Sandra Bowman, Monica Feely, Ada Nester, Mike Taylor, Gary Heasley, Phil Borton, Andrew McLellan, and John Fitch spoke about election concerns.

**PUBLIC COMMENT**

Fred Burns, and Alberta Trafficante spoke about COVID-19 and masking concerns related to schools.

Laurie Shannon-Bailey asked the Commissioners to pass a resolution about school funding.

Commissioner Kichline noted the attendance of Treasurer Patricia Maisano, Recorder of Deeds Chris Pielli, Clerk of Courts Yolanda van de Krol, and Controller Margaret Reif.

There was no further public comment.

**11. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. Motion carried to adjourn the meeting. Meeting adjourned at 11:57 AM.

**ADJOURNMENT**



**Taken by Taylor Pettit**  
**On behalf of Chief Clerk Robert J. Kagel**