



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

January 16, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:08 AM on January 16, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Chief Shane Clark of West Pikeland Police to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, January 15, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Cozzone made a motion to approve the minutes from the last two meetings on December 12, 2018 and January 7, 2019. Commissioner Farrell seconded the Motion. Motion carried to approve the minutes from the December 12, 2018 and the January 7, 2019 Commissioners' meetings.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public on the agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Award

Following a Motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board of Commissioners unanimously awarded the following bid:

Bid Award

Replacement Filters for the Firing Range, Bid #251812-1330A:
American Air Filter dba AAF International \$ 30,593.55

7. NEW BUSINESS

a. Resolution 02-19

Commissioner Cozzone made a Motion to approve Resolution 02-19 approving a certain Chester County Industrial Development Authority Application/Project. Commissioner Farrell seconded the Motion. Motion carried to approve the Chester County Industrial Development Authority Application/Project.

Resolution

b. 2019 Certification of Agricultural Conservation Easement Funding

Commissioner Farrell made a Motion to approve the 2019 Certification of Agricultural Conservation Easement Funding and Commissioner Cozzone seconded the Motion. Motion carried to approve the 2019 Certification of Agricultural Conservation Easement Funding.

Certification

c. Authorities, Boards and Commissions

**Authorities, Boards
and Commissions**

Commissioner Cozzone made a Motion to approve the following appointment:

Delaware Valley Regional Finance Authority

Michelle Kichline for an unexpired term ending 12/31/2019

Commissioner Farrell seconded the Motion. Chairman Kichline abstained from voting.

Roll call was taken. Motion carried to approve the appointment of Michelle Kichline to the Delaware Valley Regional Finance Authority for an unexpired term ending 12/31/2019. During the Sunshine meeting on January 15, 2019, Chairman Kichline announced that she would be donating all funds received from serving on the Delaware Valley Regional Finance Authority to the Chester County Charitable Fund's 501c3 to help fund the fight against the Opioid Overdose Crisis.

j. Contracts

Contracts

Commissioner Cozzone made a Motion to approve the Contracts Agenda. Commissioner Farrell seconded the Motion. Motion carried to approve the Contracts Agenda.

k. Grants

Grants

Commissioner Farrell made a Motion to approve the Grants Agenda. Commissioner Cozzone seconded the Motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline announced that Michael Murphy, Jr. had just been appointed as the new Director of Emergency Services. Mr. Murphy said a few words of thanks. Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Commissioner Farrell seconded the Motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a Motion to approve the Finance Agenda. Commissioner Cozzone seconded the Motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Changes 22-18 and 01-19
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There was no public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a Motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:15 AM.



**Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn**