COMMISSIONERS’ MEETING MINUTES

January 16, 2019

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at
11:08 AM on January 16, 2019 in the Commissioners’ Boardroom by Chairman of the
Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence
Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked Chief Shane Clark of West Pikeland Police to lead the Pledge.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive
Session on Tuesday, January 15, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Commissioner Cozzone made a motion to approve the minutes from the last two meetings on
December 12, 2018 and January 7, 2019. Commissioner Farrell seconded the Motion. Motion
carried to approve the minutes from the December 12, 2018 and the January 7, 2019
Commissioners’ meetings.

5. PUBLIC COMMENT ON AGENDA
There were no comments from the public on the agenda.

6. OLD BUSINESS
a. Bid Award
   Following a Motion made by Commissioner Farrell, which was seconded by Commissioner
   Cozzone, the Board of Commissioners unanimously awarded the following bid:
   Replacement Filters for the Firing Range, Bid #251812-1330A:
   American Air Filter dba AAF International   $ 30,593.55

7. NEW BUSINESS
a. Resolution 02-19
   Commissioner Cozzone made a Motion to approve Resolution 02-19 approving a certain
   Chester County Industrial Development Authority Application/Project. Commissioner
   Farrell seconded the Motion. Motion carried to approve the Chester County Industrial
   Development Authority Application/Project.

b. 2019 Certification of Agricultural Conservation Easement Funding
   Commissioner Farrell made a Motion to approve the 2019 Certification of Agricultural
   Conservation Easement Funding and Commissioner Cozzone seconded the Motion.
   Motion carried to approve the 2019 Certification of Agricultural Conservation Easement Funding.
c. **Authorities, Boards and Commissions**

Commissioner Cozzone made a Motion to approve the following appointment:

**Delaware Valley Regional Finance Authority**

Michelle Kichline for an unexpired term ending 12/31/2019

Commissioner Farrell seconded the Motion. Chairman Kichline abstained from voting.

Roll call was taken. Motion carried to approve the appointment of Michelle Kichline to the Delaware Valley Regional Finance Authority for an unexpired term ending 12/31/2019. During the Sunshine meeting on January 15, 2019, Chairman Kichline announced that she would be donating all funds received from serving on the Delaware Valley Regional Finance Authority to the Chester County Charitable Fund’s 501c3 to help fund the fight against the Opioid Overdose Crisis.

j. **Contracts**

Commissioner Cozzone made a Motion to approve the Contracts Agenda. Commissioner Farrell seconded the Motion. Motion carried to approve the Contracts Agenda.

k. **Grants**

Commissioner Farrell made a Motion to approve the Grants Agenda. Commissioner Cozzone seconded the Motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

Chairman Kichline announced that Michael Murphy, Jr. had just been appointed as the new Director of Emergency Services. Mr. Murphy said a few words of thanks. Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Commissioner Farrell seconded the Motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

Chairman Kichline made a Motion to approve the Finance Agenda. Commissioner Cozzone seconded the Motion. Motion carried to approve the Finance Agenda with the following items:

- **Budget Changes 22-18 and 01-19**
- **Vouchers as submitted by the Controller**

10. **PUBLIC COMMENT**

There was no public comment.

11. **ADJOURNMENT**

The meeting was adjourned following a Motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:15 AM.

Taken by Paige Fenimore

On behalf of Chief Clerk Kara C. Rahn