



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

January 10, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:05 a.m. on January 10, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Terence Farrell and Commissioner Kathi Cozzone were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Clerk of Courts Terri Clark to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, January 9, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board voted to accept the minutes from the December 13, 2017 and January 3, 2018 Commissioners' meetings.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

West Goshen township resident Margie Swart made comments regarding the 2018 Certification of Agricultural Conservation Easement Funding.

PUBLIC COMMENT

6. OLD BUSINESS – There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 02-18

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners approved Resolution 02-18 delegating signatory authority concerning the execution of certain Pennsylvania Department of Environmental Protection Grants to the Director of the Chester County Health Department.

Resolution 02-18

b. Resolution 03-18

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution 03-18 delegating signatory authority concerning the execution of certain contracts and motor vehicle leases to the Director of Financial Services.

Resolution 03-18

c. Resolution 04-18

Following a Motion made by Commissioner Kichline which was Seconded by Commissioner Farrell, the Board of Commissioners approved Resolution 04-18 delegating signature authority to the Chairman for certain PennDOT ECMS projects.

Resolution 04-18

d. Resolution 05-18

Following a Motion made by Commissioner Cozzone which was Seconded by Commissioner Farrell, the Board of Commissioners authorized Resolution 05-18 approving supplement C of Engineering Agreement and authorizing signature authority.

Resolution 05-18

- e. **2018 Certification of Agricultural Conservation Easement Funding** **2018 Certification of Funding**
Following a Motion made by Commissioner Farrell which was Seconded by Commissioner Cozzone, the Board of Commissioners approved the 2018 Certification of Agricultural Conservation Easement Funding.
- f. **Contracts** **Contracts**
Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.
- g. **Grants** **Grants**
Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.
8. **PERSONNEL MATTERS** **PERSONNEL**
Human Resources Agenda
Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.
9. **FINANCIAL MATTERS** **FINANCE**
Finance Agenda
Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:
- Budget Change 18-17
 - Budget Change 01-18
 - Vouchers as submitted by the Controller
10. **PUBLIC COMMENT** **PUBLIC COMMENT**
There were no comments from the public
11. **ADJOURNMENT** **ADJOURNMENT**
The Meeting was adjourned at 10:25 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.



Chief Clerk