



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

December 12, 2018

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, December 11, 2018 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETINGS**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

a. **Approve 2019 Budget**

It is recommended that the Board of Commissioners approve the 2019 Budget of \$539,434,015.

7. **NEW BUSINESS**

a. **Resolution 42-18**

Resolution of the Board of Commissioners approving a financing by Central and Western Chester County Industrial Development Authority of a project for 21st Century Cyber Charter School

b. **Resolution 43-18**

Resolution of the Board of Commissioners approving the financing by the Cumberland County Municipal Authority of a Project for the Benefit of Diakon Lutheran Social Ministries and authorizing other necessary and appropriate action

c. **Resolution 44-18**

Resolution of the Board of Commissioners authorizing the exoneration of certain county taxes

d. **Resolution 45-18**

Resolution of the Chester County Commissioners authorizing procurement of voting system equipment and requisite components

e. **Resolution 46-18**

Resolution of the Chester County Commissioners authorizing collection of certain municipal taxes by the County Treasurer

f. **Resolution 47-18**

A Resolution of the Chester County Commissioners authorizing the 2019 real estate tax rate

g. **Resolution 48-18**

Resolution of the Board of Commissioners authorizing the acquisition of a certain parcel of real estate situate in the Township of West Nottingham

h. **Memorandum of Agreement**

Memorandum of Agreement between the Federal Highway Administration and the Pennsylvania Historical and Museum Commission through its State Historic Preservation Officer

i. **Authorities, Boards & Commissions**

It is recommended that the Board of Commissioners approve the attached appointment and reappointment

j. **Contracts**

k. **Grants**

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

10. **PUBLIC COMMENT**

11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

November 29, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 AM on November 29, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked intern Holly Schanck to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, November 27, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on November 14, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the November 14, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public on the agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Resolution 40-18

Resolution

Commissioner Cozzone made a motion to approve Resolution 40-18 authorizing the appointment of Kara C. Rahn as Chief Clerk and Robert J. Kagel as Acting Chief Clerk. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 40-18.

b-i. Intermunicipal Agreements

Intermunicipal Agreements

Commissioner Farrell made a motion to approve the Intermunicipal Agreements between the County of Chester and the Borough of Malvern, East Goshen Township, the Borough of Downingtown, the Borough of South Coatesville, Upper Uwchlan Township, West Brandywine Township, East Fallowfield Township and the Borough of Phoenixville to provide processing and marketing services for recyclable materials generated by municipal recycling programs. Commissioner Cozzone seconded the motion. Motion carried to approve all eight Intermunicipal Agreements.

j. Authorities, Boards and Commissions

**Authorities, Boards
and Commissions**

Commissioner Cozzone made a motion to approve the following appointment and reappointments:

Chester County Agricultural Development Council

Appoint Aimee Bowers for a term ending December 31, 2021

Chester County Conference and Visitors Bureau

Reappoint Scott Huston for a term ending December 31, 2021

Reappoint Mark Hamilton for a term ending December 31, 2021

Reappoint Rosie Silva for a term ending December 31, 2021

Chester County Conservation District

Reappoint John A. Arrell for a term ending December 31, 2022

Reappoint Thomas Brosius for a term ending December 31, 2022

Commissioner Farrell seconded the motion. Motion carried to approve the proposed appointment and reappointments.

k. Contracts

Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

l. Grants

Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 20-18
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There was no public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:08 AM.



**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Robert J. Kagel**



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COMMISSIONERS' LANDSCAPES3 PUBLIC HEARING MINUTES

November 29, 2018

1. CALL MEETING TO ORDER

The Landscapes3 Public Hearing of the Chester County Board of Commissioners was called to order at 7:00 pm on November 29, 2018 at the Uptown! Knauer Performing Arts Center at 226 N. High Street by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. WELCOME

Chairman Kichline welcomed the public and gave a brief summary of the agenda.

WELCOME

3. LANDSCAPES3 PRESENTATION

Brian O'Leary, Executive Director of the Planning Commission, presented the Landscapes3 plan.

LANDSCAPES3 PRESENTATION

4. PUBLIC COMMENT

Chairman Kichline opened up the public hearing to comments from the audience. The Commissioners and Brian O'Leary answered the public's questions and addressed their comments.

PUBLIC COMMENT

5. COMMISSIONERS' COMMENTS

Chairman Kichline thanked the audience for their comments. All three Commissioners briefly spoke about the value and content of the Plan, the process taken to produce the Plan, how it will be referenced by the County and can be used by municipalities as a guide for future planning and thanked everyone who contributed to the content of the Plan.

COMMISSIONERS

6. RESOLUTION 41-18

Chairman Kichline read through Resolution 41-18 then asked if there was a motion to pass the resolution adopting the updated Comprehensive Plan, Landscapes3, as recommended by the Chester County Planning Commission.

RESOLUTION

Commissioner Farrell made the motion to pass Resolution 41-18 after which Commissioner Cozzone seconded the motion. The motion passed unanimously to approve Resolution 41-18 adopting the updated comprehensive plan, Landscapes3 as presented.

6. ADJOURNMENT

The hearing was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned.

ADJOURNMENT



Taken by Paige Fenimore
On behalf of Chief Clerk, Kara C. Rahn

**COUNTY OF CHESTER,
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 42-18**

**APPROVING A FINANCING BY CENTRAL AND
WESTERN CHESTER COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY OF A PROJECT FOR 21ST
CENTURY CYBER CHARTER SCHOOL**

WHEREAS, the Central and Western Chester County Industrial Development Authority (the “Authority”) is a body corporate and politic organized by the County of Chester under the provisions of the Pennsylvania Economic Development Financing Law, 73 P.S. 371 *et seq.*, as amended (the “Act”) and has the power and authority to issue revenue obligations to pay costs of “educational facilities” as defined in the Act; and

WHEREAS, 21st Century Cyber Charter School (the “Borrower”) is a non-profit corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania that owns the property constituting the project facilities located at 1245 Wrights Lane, West Chester, Chester County, Pennsylvania; and

WHEREAS, the Authority, at the request of the Borrower, requests financing all or a portion of the costs of: (a) acquiring, renovating and equipping the land and improvements thereon located at the address above to serve as offices for Borrower’s school staff in conjunction with the Borrower’s educational activities, including reimbursing the Borrower for prior capital expenditures with respect to such acquisition and renovation; (b) funding working capital and any required reserves; and (c) paying the costs of issuance.

WHEREAS, the Borrower has requested the Authority, in order to undertake the Project, to issue an approximately \$7,000,000 Mortgage Revenue Note (the “Note”) to Fulton Bank (the “Bank”); and

WHEREAS, the proceeds of the sale of the Note by the Authority will be applied by the Bank to make a loan (the “Loan”) to the Borrower for application towards the costs of the Project; and

WHEREAS, on November 29, 2018, the Authority held a public hearing on the Project in accordance with the Tax Equity and Fiscal Responsibility Act of 1982; and

WHEREAS, the Authority has determined that the Project conforms to the public purpose, eligibility, and financial responsibility requirements of the Act and approved the above Project at a publicly advertised meeting, and;

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended, 26 U.S.C. §147(f) (the “Code”), requires that the applicable elected representatives of the governmental unit on behalf of which bonds are issued and of a governmental unit having jurisdiction over the area in which any facility is located approve bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code; and

WHEREAS, the Board of County Commissioners constitutes the appropriate elected representative for the purposes of giving Section 147(f) approvals; and

WHEREAS, pursuant to Section 147(f), the Borrower and the Authority have requested the Board of County Commissioners to approve the issuance of the Note for the purposes of Section 147(f) of the Code; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Commissioners of Chester County, Commonwealth of Pennsylvania, as follows:

SECTION 1. The Project as defined in the preambles hereto, is approved, it being understood that such approval shall not, directly or indirectly, obligate the taxing power of Chester County or otherwise obligate Chester County in any way whatsoever.

SECTION 2. The approval of the Project and the issuance of the Note are pursuant to the requirements of Section 147(f) of the Code.

SECTION 3. The foregoing determination, declaration and approval are for the purposes of the applicable provisions of the Code and do not constitute approval for any permit, license or zoning required for the construction or occupancy of any facilities to be financed or refinanced as part of the Project.

SECTION 4. All actions of this Board of Commissioners of Chester County taken in conformity with the intents and purposes of these Resolutions are ratified, confirmed and approved in all respects.

SECTION 5. These Resolutions shall take effect immediately. All prior resolutions or portions thereof inconsistent herewith are hereby repealed.

RESOLVED AND ADOPTED this _____ day of December 2018 at a regular meeting of the Board of Commissioners of Chester County, Pennsylvania.

COMMISSIONERS:

Michelle Kichline, Chair
Chester County Commissioner

Kathi Cozzone
Chester County Commissioner

Terence Farrell
Chester County Commissioner

(SEAL)

ATTEST:

By: _____
Kara Rahn, Chief Clerk

This is to certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Commissioners of the County of Chester at its meeting held the _____ day of December 2018.

Kara Rahn, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 43-18**

On motion of Commissioner _____, seconded by Commissioner _____:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHESTER, APPROVING THE FINANCING BY THE CUMBERLAND COUNTY MUNICIPAL AUTHORITY OF A PROJECT FOR THE BENEFIT OF DIAKON LUTHERAN SOCIAL MINISTRIES WHICH PROJECT CONSISTS OF, AMONG OTHER THINGS, THE REFUNDING OF CERTAIN OUTSTANDING DEBT OF THE AUTHORITY ISSUED FOR THE BENEFIT OF DIAKON LUTHERAN SOCIAL MINISTRIES; DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE PEOPLE IN THE AREAS SERVED BY DIAKON LUTHERAN SOCIAL MINISTRIES, TO HAVE THE PROJECT PROVIDED BY AND FINANCED THROUGH THE AUTHORITY; DESIGNATING THE CHAIR OF THE BOARD OF COMMISSIONERS OR, IN HER ABSENCE, ANY OTHER MEMBER OF THE BOARD OF COMMISSIONERS AS THE PERSON TO ACT ON BEHALF OF THE BOARD OF COMMISSIONERS AS THE “APPLICABLE ELECTED REPRESENTATIVE” WITHIN THE MEANING OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AUTHORIZING SUCH CHAIR OR ANY SUCH MEMBER OF THE BOARD OF COMMISSIONERS TO TAKE CERTAIN ACTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS AS SUCH “APPLICABLE REPRESENTATIVE;” AND AUTHORIZING OTHER NECESSARY AND APPROPRIATE ACTION.

WHEREAS, The Cumberland County Municipal Authority (the “Authority”) is a municipal authority incorporated pursuant to a resolution of the Board of Commissioners of the County of Cumberland, Pennsylvania, and is existing under and governed by the provisions of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S.A. § 5601 *et seq.*, as amended and supplemented (the “Authorities Act”); and

WHEREAS, The Authorities Act permits the Authority to assist in the financing of buildings and facilities for health centers; and

WHEREAS, Diakon Lutheran Social Ministries, a Pennsylvania nonprofit corporation (“DLSM”) has requested that the Authority finance a project (the “Project”) which consists of, among other things: (1) the current refunding of the Authority’s Revenue Note, Series A of 2014 (Diakon Lutheran Social Ministries Project) (the “2014 Note”); and (2) the payment of the costs and expenses incident to the issuance of the 2019 Bonds; and

WHEREAS, DLSM has represented to the Authority that (i) it owns the facilities comprising the Project, (ii) proceeds of the 2014 Note were used to finance or refinance the acquisition, construction, renovation, improvement and equipping of certain skilled nursing, personal care and independent living facilities owned and operated by DLSM; and (iii) such facilities comprise is a “health center” in that they constitute integrated facilities which provide substantial health care services on a nonsectarian basis and reasonably related services and which are operated by a nonprofit corporation existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, In order to finance the Project, DLSM has requested that the Authority issue its Revenue Bonds or Notes (Diakon Lutheran Social Ministries Project) Series A of 2019 (the “2019 Bonds”); and

WHEREAS, The County of Chester (the “County”) approves the financing of the Project for the benefit of DLSM, and has determined that it is in the best interests of the people in the County of Chester, and is desirable for the health, safety and welfare of the people in the area served by DLSM and the Project to have the Project provided, and undertaken, by the Authority; and

WHEREAS, Pursuant to the Internal Revenue Code of 1986, as amended (the “Code”), all bonds or notes to be executed by the Authority, such as the 2019 Bonds to be issued to finance the Project for the benefit of DLSM, must be approved by the “applicable elected representative” of the governmental units in which the Project is located after a public hearing following reasonable public notice; and

WHEREAS, Pursuant to the Code, the term “applicable elected representative” means, among other things, the elected legislative body of the governmental unit in which the Project is located; and

WHEREAS, A portion of the Project is located in the County; and

WHEREAS, The Board of Commissioners of the County (the “Board”) is the “applicable elected representative” of the County within the meaning of the Code; and

WHEREAS, The Board desires to authorize and direct any member of its Board to act on its behalf as such “applicable elected representative.”

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD, AS FOLLOWS:

1. In connection with the financing of the Project by the Authority, this Board of Commissioners hereby declares it to be desirable for the health, safety and welfare of the people in the area served by DLSM and the Project, to have the Project provided by, and financed through, the Authority.

2. The Board hereby empowers, authorizes and directs the Chair of the Board or, in her absence, any other member of the Board, to execute and deliver an “approval of applicable representative” in the form attached hereto; provided that, such approval shall be delivered only following a public hearing, held on behalf of the County, which has followed reasonable public notice, with respect to the Project (described on such approval). The Board intends that this resolution and the subsequent execution and delivery of the approval of “applicable elected representative” by any Commissioner of this County shall constitute the “approval by a government unit” required by Section 147 (f) of the Code.
3. The approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority.
4. The County acknowledges that the Authority is entitled to rely upon, and will rely upon, the findings and determinations of this County as set forth in Paragraph 1 above.

ADOPTED this ____ day of December, 2018 by the Board of Commissioners of the County of Chester, in lawful session duly assembled.

BOARD OF COMMISSIONERS OF CHESTER
COUNTY, PENNSYLVANIA

By: _____
Michelle Kichline, Chair

By: _____
Kathi Cozzone, Commissioner

By: _____
Terence Farrell, Commissioner

I, Kara C. Rahn, Chief Clerk to the County of Chester, Pennsylvania, do hereby affirm that the above resolution was passed unanimously by the Chester County Board of Commissioners on the ____ day of December, 2018.

ATTEST: _____

KARA C. RAHN, CHIEF CLERK
COUNTY OF CHESTER, PENNSYLVANIA

Date: December __, 2018

APPROVAL OF APPLICABLE ELECTED REPRESENTATIVE

I, Michelle H. Kichline, Chair of the Board of Commissioners of Chester County, Pennsylvania having been designated and empowered to approve the execution of tax-exempt obligations issued by the Cumberland County Municipal Authority (the “Authority”) to finance the cost of the Projects described below, hereby approve the following Projects for the applicant as described below.

NAME AND ADDRESS OF OWNER AND OPERATOR OF FACILITIES TO BE FINANCED: Diakon Lutheran Social Ministries (“Applicant”)
798 Hausman Road, Suite 300
Allentown, Pa. 18104-9108

ADDRESSES OF PROJECT:

Lutheran Home at Topton
One South Home Avenue
Topton (Berks County), PA 19562

Luther Crest
800 Hausman Road
Allentown (Lehigh County), PA 18104

Manatawny Manor
Rt. 724 at Old Schuylkill Road, Pottstown
(Chester County), PA 19465

Buffalo Valley Lutheran Village
189 E. Tressler Blvd.
Lewisburg (Union County), PA 17837

Ohesson
276 Green Avenue Extended
Lewistown (Mifflin County), PA 17044-1699

Frey Village
1020 N. Union Street
Middletown (Dauphin County), PA 17057-2199

Twining Village
280 Middle Holland Road
Holland (Bucks County), PA 18966

Cumberland Crossings Retirement Village
1 Longsdorff Way
Carlisle (Cumberland County), PA 17013

TOTAL COST OF PROJECT:

Not to exceed \$22,500,000.00.

MAXIMUM AGGREGATE PRINCIPAL
AMOUNT OF DEBT TO BE ISSUED:

Not to exceed \$22,500,000.00 at each Address of
Project listed above.

PROJECT DESCRIPTION:

Proceeds of the debt to be issued will be used to
finance: (1) the current refunding of the Authority's
Revenue Note, Series A of 2014 (Diakon Lutheran
Social Ministries Project) (the "2014 Note"); and
(2) the payment of the costs and expenses in
connection with the issuance of the debt.

Proceeds of the 2014 Note were used to finance or
refinance the acquisition, construction, renovation,
improvement and equipping of the skilled nursing,
personal care and independent living facilities
identified above.

COUNTY OF CHESTER

By: _____
Michelle Kichline, Chair, Board of County
Commissioners of the County of Chester

Dated: December __, 2018
Resolution 43-18

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 44-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in Caln Township, Chester County, Pennsylvania, is a property designated as tax parcel 39-4-91.16E0 which is subject to accrued County taxes; and

WHEREAS, the Coatesville Area School District acquired the subject property for use as administrative office space; and

WHEREAS, the Chester County Board of Assessment granted tax-exempt status effective for the 2015 tax year; and

WHEREAS, prior to the granting of tax-exempt status, 2014 County taxes were invoiced on this property in the total amount of \$9,574.90, for which the Coatesville Area School District is seeking exoneration.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of the Coatesville Area School District, does hereby exonerate the 2014 County taxes and fees, as currently accrued on the aforementioned tax parcel.

This Resolution adopted this _____ day of _____, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 45-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING PROCUREMENT OF VOTING SYSTEM EQUIPMENT AND
REQUISITE COMPONENTS**

WHEREAS, the Pennsylvania Department of State has informed all counties in Pennsylvania that it is requiring those counties to have voter-verifiable paper record voting systems selected no later than December 31, 2019 and preferably by the November, 2019, municipal election and

WHEREAS, it is anticipated that Chester County will be required to purchase a new voting system pursuant to the directive issued by the Department of State; and

WHEREAS, representatives of the Chester County Voter Services Office have analyzed and evaluated the current voting system, and desirable features of a new system, and established criteria which they believe should be considered in acquiring a new system and

WHEREAS, on November 29, 2018, the Chester County Board of Elections, acting under the authority of the Pennsylvania Election Code (25 P.S. Section 2642(c)), after public hearing and upon the recommendation of Voter Services, authorized Voter Services personnel to engage in the requisite procurement process for the purchase and updating of the County's voting system/equipment in conformance with the recommendations made and as otherwise consistent with Pennsylvania Department of State and HAVA Election Security Grant funding, security, voter accessibility standards/requirements; and

WHEREAS, the Board of Commissioners, pursuant to the Pennsylvania County Code, 16 P.S. Section 1801, are designated as the sole contractors for the County.

NOW, THEREFORE, BE IT RESOLVED BY THE CHESTER COUNTY BOARD OF COMMISSIONERS that the necessary County personnel engage in the procurement of voting system equipment and such required components consistent with Voter Services' recommendations and the Board of Election authorization as set forth above.

This Resolution adopted by the Chester County Commissioners this ____ day of December, 2018.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

Resolution 45-18 authorizing purchase of Voting System with voter-verifiable paper record.

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 46-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
COLLECTION OF CERTAIN MUNICIPAL TAXES BY THE COUNTY TREASURER**

WHEREAS, pursuant to the legal authority of 72 P.S. Section 5511.4d., the governing body of a Municipality within the County of Chester, a Third Class County, may enter into a Agreement with the County providing that the County Treasurer may assume the duties and responsibilities of billing and collecting all taxes levied by the Municipality; and

WHEREAS, as set forth in prior separate Resolutions executed by the Chester County Commissioners, Lower Oxford Township has authorized said tax collection which memorialized the terms and conditions of the powers and authority delegated in a separate Agreement.

WHEREAS, the Municipality has requested that the Chester County Commissioners authorize the County Treasurer's Office to continue billing and collecting taxes as designated for the Municipality effective January 1, 2019 and continuing forward unless terminated within thirty (30) days prior written notice by either the Municipality, the County, or as provided by 72 P.S. Section 5511.4d.(a)(b)(c).

NOW THEREFORE, IT IS HEREBY RESOLVED that the Chester County Commissioners hereby authorize the Chester County Treasurer to continue the collection of municipal taxes as requested and delegated in any current or subsequently executed Agreement.

This Resolution adopted this ____ day of _____, 2018, by the Board of Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Kara C. Rahn, Chief Clerk

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
Resolution 47-18**

BE IT RESOLVED, The Chester County real estate tax rate for 2019 is set as follows:

General Fund Expenditures	3.011 Mills
Library Expenditures	.184 Mills
Park Expenditures	.062 Mills
Debt Purposes	<u>1.112 Mills</u>
Total	4.369 Mills

COMMISSIONERS OF THE COUNTY OF CHESTER

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

ADOPTED THIS _____ DAY OF
_____, 2018

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 48-18**

**ACQUISITION OF A CERTAIN PARCEL OF REAL ESTATE
SITUATE IN THE TOWNSHIP OF WEST NOTTINGHAM
CHESTER COUNTY, PENNSYLVANIA**

WHEREAS, the Commissioners of Chester County believe it to be in the public interest to acquire a certain parcel of real estate designated as UPI# 68-6-213 situated in the Township of West Nottingham, Pennsylvania, hereinafter known as the “Premises”; and

WHEREAS, this 80.16 acre acquisition, which is located adjacent to the County’s Nottingham County Park, would add to the existing 651-acre park and would be used for open space and trail usage; and

WHEREAS, after due negotiation with the owners of the Premises, the parties have generally agreed on the terms of acquisition, in conformance with the provisions of 16 P.S. Section 2501(b) which have been memorialized in an Agreement of Sale which specifies those terms;

NOW, THEREFORE, BE IT RESOLVED, that the agents, servants, employees, representatives and Solicitor of Chester County are hereby directed to take all actions as may be required to acquire the Premises in accord with the negotiated terms of sale.

ADOPTED by the Board of Commissioners of Chester County this day of December, 2018.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathy Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

MEMORANDUM OF AGREEMENT
BETWEEN THE FEDERAL HIGHWAY ADMINISTRATION
AND
THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION
THROUGH ITS STATE HISTORIC PRESERVATION OFFICER,
PURSUANT TO 36 C.F.R. SECTION 800.6(b)(2)
REGARDING THE SCHUYLKILL RIVER TRAIL PROJECT,
STATE ROUTE 0000, SECTION SRT
IN NORTH COVENTRY, EAST COVENTRY, EAST VINCENT AND
EAST PIKELAND TOWNSHIPS, CHESTER COUNTY, PENNSYLVANIA

WHEREAS, the Federal Highway Administration (“FHWA”), through its Congestion Mitigation and Air Quality (“CMAQ”) program, committed funding to Chester County (“the County”) for the construction of a 9.62 mile long shared use trail for non-motorized modes of travel between Township Line Road in East Pikeland Township and the State Route (“S.R.”) 0422 Bridge over the Schuylkill River in North Coventry Township, Chester County, Pennsylvania (hereafter referred to as “the Project”);

WHEREAS, the FHWA, pursuant to 36 C.F.R. § 800.4(c), has determined, in consultation with the Pennsylvania State Historic Preservation Officer (“SHPO”), acting on behalf of the Pennsylvania Historical and Museum Commission (“PHMC”), that the portions of the Precontact sites SRT-3 (36CH1000) and SRT-4 (36CH1001) that fall within the Project’s Area of Potential Effect (“APE”) are eligible for inclusion in the National Register of Historic Places (“National Register”);

WHEREAS, the FHWA, pursuant to C.F.R. § 800.5(d)(2), has determined that the Project will have an Adverse Effect on those portions of Sites SRT-3 (36CH1000) and SRT-4 (36CH1001) that lie within the APE due to construction of the trail;

WHEREAS, the FHWA has consulted with the SHPO in accordance with Section 106 of the National Historic Preservation Act, 54 U.S.C. § 306108 (“NHPA”), and its implementing regulations (36 C.F.R. § 800) to resolve the effects of the Project on historic properties;

WHEREAS, the FHWA, pursuant to 36 C.F.R. § 800.3, has identified the County Commissioners of Chester County and Karen Marshall, Heritage Preservation Coordinator for the Chester County Planning Commission as consulting parties for the Project. FHWA will continue to involve the public and consulting parties as stipulated under the National Environmental Policy Act (“NEPA”) of 1969, as amended, the NHPA, and 36 C.F.R. § 800, in a manner consistent with FHWA and Pennsylvania Department of Transportation (“PennDOT”) Public Involvement Procedures;

WHEREAS, PennDOT participated in the consultation regarding this Project and has been invited to sign this Memorandum of Agreement (“MOA”), thus becoming a party upon execution of this MOA;

WHEREAS, the FHWA has consulted with federally recognized tribal organizations (“Tribes and Nations”) with ancestral ties to Pennsylvania who may attach religious or cultural significance to historic properties within the APE, namely the Absentee-Shawnee Tribe of Oklahoma, the Delaware Nation – Oklahoma, the Delaware Tribe, the Eastern Shawnee Tribe of Oklahoma, and the Onondaga Nation;

WHEREAS, the County, Karen Marshall, Heritage Preservation Coordinator for the Chester County Planning Commission, the Absentee-Shawnee Tribe of Oklahoma, the Delaware Nation – Oklahoma, the Delaware Tribe, the Eastern Shawnee Tribe of Oklahoma, and the Onondaga Nation participated in the consultation regarding this Project and have been invited to concur in this MOA. Only the County will sign the MOA.

NOW, THEREFORE, the FHWA and the SHPO agree that upon FHWA’s decision to proceed with the Project, FHWA shall ensure that PennDOT and the concurring parties implement the following stipulations in order to take into account the effects of the proposed action on historic properties.

1. Recitals

The recitals set forth above are incorporated by reference as a material part of the MOA.

2. Stipulations for Resolving Adverse Effects

- A. The County shall implement the Phase III Archaeological Workplan (“the Workplan”) for SRT-3 (36CH1000) and ST-4 (36CH1001), including research, fieldwork, analyses, report preparation, curation and public outreach (Attachment 1).

- B. The County will prepare public participation and public information materials. The results of the Phase III archaeological survey will be compiled into an electronic document in poster format that provides a document for the general public that will be accessible online. The text will be written for the general public and the e-document will be fully illustrated. The County will develop a proposal for the electronic document and will submit the proposal to the FHWA, SHPO, PennDOT, the Tribes and Nations, and other consulting parties, as appropriate. The review period will be thirty (30) days. There will also be presentations to professional organizations and/or the general public. The work will entail the preparation and presentation of a slide-illustrated or video-assisted lecture geared for a general or professional audience.
- C. If any human remains are encountered during the data recovery, the County will immediately notify the FHWA, the SHPO, PennDOT, the Tribes and Nations, as appropriate, and the appropriate authorities. No activities which might disturb or damage the remains will be conducted until FHWA, in consultation with the appropriate parties, has determined an appropriate treatment. All procedures will take into account guidance outlined in the National Park Service Publication, "National Register Bulletin 41 Guidelines for Evaluating and Registering Cemeteries and Burial Places" (Washington D.C. 1992), the Native American Graves Protection and Repatriation Act of 1990 (PL 101-601) and the Pennsylvania Historical and Museum Commission's "Policy for the Treatment of Burials and Human Remains" (1993).
- D. Within two (2) years of completion of any Phase III data recovery excavations, the County shall prepare a report for submission to the FHWA, SHPO, PennDOT, the Tribes and Nations, and other consulting parties, as appropriate. The review period will be thirty (30) days. Data Recovery reports will meet professional standards set forth by the Department of the Interior's "Format Standards for Final Reports of Data Recovery Program" (42 FR 537779) and will be prepared consistent with the SHPO's "Guidelines for Archaeological Investigations in Pennsylvania" (May 2016). All final archaeological reports will be completed and provided to the FHWA, SHPO, PennDOT, the Tribes and Nations, and consulting parties within three (3) years of the completion of archaeological fieldwork.
- E. All recovered materials and records will be curated in accordance with 36 C.F.R. Part 79 and the curation guidelines developed by the Pennsylvania Historical and Museum Commission (May 2006). The County will be responsible for the curation fee of \$350 per cubic foot.

3. Administrative Stipulations

A. Personnel Qualifications

The County shall ensure that all work carried out pursuant to this MOA is carried out by, or under the direct supervision of, a person or persons meeting, at a minimum, the *Secretary*

of the Interior's Professional Qualifications Standards for Archaeologists (see http://www.nps.gov/history/local-law/arch_stnds_9.htm).

B. Late Discoveries

If any unanticipated discoveries of historic properties or archaeological sites are encountered during the implementation of this undertaking, the County shall suspend work in the area of the discovery, and the County shall immediately notify the FHWA. In compliance with 36 C.F.R. § 800.13, FHWA shall notify, within 24 hours, the Advisory Council on Historic Preservation (“ACHP”), the SHPO, PennDOT, and, if applicable, federally recognized tribal organizations that may attach religious and/or cultural significance to the affected property. The SHPO, the FHWA, PennDOT, and Tribal representatives, as appropriate, may conduct a joint field view within 72 hours of the notification to the FHWA. The FHWA, in consultation with the appropriate parties, will determine an appropriate treatment of the discovery prior to the resumption of construction activities in the area of the discovery.

C. Amendments

Any party to this MOA may propose to the FHWA that the MOA be amended, whereupon FHWA shall consult with the other parties to this MOA to consider such an amendment. Section 36 C.F.R. § 800.6(c)(7) shall govern the execution of any such amendment.

D. Resolving Objections

- a. Should any party to this MOA object in writing to FHWA regarding any action carried out or proposed with respect to this Project or implementation of this MOA, FHWA shall consult with the objecting party to resolve the objection. If after initiating such consultation FHWA determines that the objection cannot be resolved through consultation, FHWA shall forward all documentation relevant to the objection to the ACHP, including FHWA’s proposed response to the objection. Within thirty (30) days after receipt of all pertinent documentation, the ACHP shall exercise one of the following options:
 - 1) Advise FHWA that the ACHP concurs in FHWA’s proposed response to the objection, whereupon FHWA shall respond to the objection accordingly;
 - 2) Provide FHWA with recommendations, which FHWA shall take into account in reaching a final decision regarding its response to the objection; or

- 3) Notify FHWA that the objection will be referred for comment pursuant to C.F.R. § 800.7, and proceed to refer the objection and comment. The resulting comment shall be taken into account by FHWA in accordance with C.F.R. § 800.7(c)(4) and Part 110(1) of NHPA.
- b. Should the ACHP not exercise one of the above options within thirty (30) days after receipt of all pertinent documentation, FHWA will assume the ACHP's concurrence in its proposed response to the objection.
- c. FHWA shall take into account any ACHP recommendation or comment provided in accordance with this stipulation with reference only to the subject of the objection; FHWA's responsibility to carry out all actions under this MOA that are not the subjects of the objection will remain unchanged.

E. Resolution of Objections by the Public

At any time during implementation of the measures stipulated in this MOA, should any objection pertaining to any such measure, or its manner of implementation, be raised by a member of the public, FHWA shall notify the parties of this MOA and take the objection into account, consulting with the objector and, should the objector so request, with any of the parties to this MOA to resolve the objection.

F. Duration

This MOA will expire if its terms are not carried out within five (5) years from the date of its execution. Prior to such time the FHWA may consult with the other signatories to reconsider the terms of the MOA and amend it in accordance with Administrative Stipulation C above.

G. Termination

- a. Any signatory may terminate this MOA by providing notice to the other parties, provided that the parties will consult during the period prior to termination to seek agreement on amendments or other actions that would avoid termination. Termination of this MOA will require compliance with 36 C.F.R. § 800.
- b. If at any time during the course of the Project, the County cancels the Project or withdraws its request for federal funding, the County will so notify the FHWA. The FHWA will notify the other signatories to the MOA and the ACHP that it is terminating the Agreement. The FHWA, in consultation with those parties, will consider the effects of any Project-related activities undertaken prior to Project cancellation or withdrawal of the funding request, and the FHWA will assess its responsibilities and obligations pursuant to 36 C.F.R. § 800 and determine steps to terminate the MOA.

H. Severability

The provisions of this MOA shall be severable. If any phrase, clause, sentence or provision of this MOA is declared to be contrary to the Constitution of Pennsylvania or of the United States or of the laws of the Commonwealth the applicability thereof to any government, agency, person or circumstance is held invalid, the validity of the remainder of this MOA and the applicability thereof to any government, agency, person or circumstance shall not be affected thereby.

I. Assignment

The responsibilities included in this MOA may not be assigned by any party to this MOA, either in whole or in part, without the written consent of the Signatories.

J. Notices

- a. The contact person for each of the signatories and concurring parties of the MOA shall be the following:
 - 1) For FHWA: Director of Program Development, 228 Walnut Street, 5th Floor, Harrisburg, PA 17101, Telephone Number: (717) 221-4545.
 - 2) For PennDOT: Deputy Secretary for Highway Administration, 400 North Street, 8th Floor, Harrisburg, PA 17112, Telephone Number: (717) 787-6875.
 - 3) For SHPO: Deputy SHPO, 400 North Street, 2nd Floor, Harrisburg, PA 17120, Telephone Number: (717) 787-4215.
 - 4) For Chester County: Chester County Commissioners, Commissioners' Office, 313 West Market Street, Suite 6202, West Chester, PA 19380, Telephone Number: (610) 344-6100.
- b. Any signatory may change its designated contact person by providing written notice to the other signatories.

4. Counterparts

This MOA may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Execution of this MOA by the FHWA and the SHPO, and implementation of its terms, is evidence that the FHWA has taken into account the effects of the undertaking on historic properties.

SIGNATORIES:

FEDERAL HIGHWAY ADMINISTRATION

By: _____ Date: _____

Name and Title _____

PENNSYLVANIA STATE HISTORIC PRESERVATION OFFICER

By: _____ Date: _____

Name and Title: _____

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION

By: _____ Date: _____

Name and Title: _____

CONCURRING PARTIES:

CHESTER COUNTY

ATTEST:

COUNTY OF CHESTER

Michelle H. Kichline, Chairperson

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

Approved as to Legality and Form

By: _____
For PennDOT Chief Counsel

Date: _____

By: _____
For PHMC Counsel

Date: _____

By: _____
Deputy General Counsel

Date: _____

By: _____
Deputy Attorney General

Date: _____

ATTACHMENT 1

PHASE III ARCHAEOLOGICAL WORK PLAN SCHUYLKILL RIVER TRAIL – CHESTER COUNTY PHASE III ARCHAEOLOGICAL INVESTIGATIONS SITE SRT-3 (36CH1000) and SRT-4 (36CH1001) (01/31/2018)

Introduction

Phase III Archaeological Survey work will be performed for the Schuylkill River Trail, Chester County, Pennsylvania. The cultural resources work will be undertaken in accordance with state and federal mandates which protect significant cultural resources such as historical and archaeological sites. Federal and State mandates for cultural resources protection include: the National Environmental Policy Act of 1969; the National Historic Preservation Act of 1966 (as amended); and the Commonwealth of Pennsylvania State Act No. 1978-273 (PA History Code). This work will be performed in accordance with Pennsylvania Historical and Museum Commission "Cultural Resource Management in Pennsylvania: Guidelines for Archaeological Survey and Mitigation" (Revised 2016).

Sites SRT-3 (36CH1000) and SRT-4 (36CH1001) meet the criteria for listing in the National Register of Historic Places under Criterion D, as both sites contain material likely to provide information important to our understanding of local and regional prehistory. The archaeological deposits are significant only for their informational value and do not warrant preservation in place. Data Recovery has been recommended for the portions of the sites which are situated within the APE for the project.

The portion of Site SRT-3 (36CH1000) that is within the project APE extends 91 meters in length by 5 meters in width (0.455 hectares). The site is situated within the Triassic Lowland Section of the Piedmont Physiographic Province and on an upland landscape close to the Schuylkill River. The presence of intact deposits and features at SRT-3 (36CH1000) suggests the potential for addressing research questions concerning prehistoric lifeways in eastern Pennsylvania (Table 1).

The portion of Site SRT-4 (36CH1001) that is within the project APE extends 45 meters in length by 5 meters in width (0.0225 hectares). The site is situated within the Triassic Lowland Section of the Piedmont Physiographic Province and on an upland landscape close to the Schuylkill River. The presence of intact deposits and features at SRT-4 (36CH1001) suggests the potential for addressing research questions concerning prehistoric lifeways in eastern Pennsylvania (Table 2).

Phase III Archaeological Survey

The Phase III Archaeological Survey work will begin with more intensive background research. Both sites SRT-3 (36CH1000) and SRT-4 (36CH1001) will be placed within a broader context of the Schuylkill River drainage. Comparisons to the Kingsley, Robertson and Roberts (1990) hypothesis will be made along with comparisons to sites discovered recently within the Schuylkill River drainage. Research will focus on data from sites such as the Rivercrest Site (36Mg0112) (Rinehart, Perazio and Boesch 2002; Harris 2002), the Barbadoes I Site (36Mg0286) (Lewis 1999), the Keystone II Site (36Mg0354) (Affleck, Moore and Abbott 2002), the Schuylkill Crossing 1 Site (36Mg0393)

(Trachtenberg, Ruth and Lewis 2003), the Schuylkill Crossing 2 Site (36Mg0395) (Trachtenberg, Ruth and Lewis 2003), and the Shelly Road 3 Site (36Mg0407).

TABLE 1

RESEARCH QUESTIONS - SRT-3 (36CH1000)

**Schuylkill River Trail (SRT) - Township Line Road to SR 0422
East Coventry and North Coventry Townships, Chester County, Pennsylvania**

Research Questions	Phase III Results
1) Is there the potential for finding stratified deposits and/or intact features?	The artifacts are concentrated in stacked plow zone. Two precontact features were found during the Phase II archaeological investigations. Additional archaeological excavation and the stripping of the area should reveal more precontact features.
2) Does the site represent multiple occupations?	The present data suggest that the site is single component, but a contaminated C-14 date could represent a later period component. Additional archaeological excavation is expected to identify additional features with charcoal and temporally diagnostic artifacts.
3) Is it possible to define horizontally discrete occupations and/or activity areas?	The Phase II archaeological data suggests the presence of distinct lithic workshop areas. Additionally, the presence of features may suggest living and or activity areas. Future investigations will elucidate the intrasite patterning to the site.
4) Is it possible to ascertain site function?	The current information provided by the combination of artifacts and features appears to be insufficient for a determination precise site function. Additional investigations should answer questions regarding site function.
5) Is it possible to infer statements about lithic procurement, tool manufacture, tool use, and discard?	Lithic procurement can be inferred based on the site's proximity to the Piedmont Quartz sources and the Hardyston jasper and quartzite sources. Lithic analysis in tandem with the distributional patterns of the artifacts will help to determine lithic procurement, tool manufacture, tool use, and discard. The presence of extra local lithic will provide data on precontact interaction during the Middle Woodland Period in the Lower Schuylkill River Valley.
6) Kingsley, Robertson and Roberts (1990) hypothesize that only hunting and gathering forays were undertaken in the Lower Schuylkill Valley. Is there sufficient data to indicate that this hypothesis is invalid?	Site SRT-3 (36CH1000) may represent multiple habitation occupations. Recent data from archaeological sites along the Schuylkill River has provided evidence for occupational residency. The data from Site SRT-3 (36CH1000) in conjunction with other recent work, will be applied to addressing this regional settlement question.
7) Is there a difference between sites located along the Schuylkill River and those are located away from the river along small tributaries?	The nature of the Schuylkill river based habitation and procurement type sites and their relationship to areas removed from the Schuylkill River are poorly understood. Site SRT-3 (36CH1000) will provide an important link into this regional comparison.

TABLE 2**RESEARCH QUESTIONS - SRT-4 (36CH1001)****Schuylkill River Trail (SRT) - Township Line Road to SR 0422
East Coventry and North Coventry Townships, Chester County, Pennsylvania**

Research Questions	Phase III Results
1) Is there the potential for finding stratified deposits and/or intact features?	The artifacts are concentrated in stacked plow zone. Two precontact features were found during the Phase II archaeological investigations. Additional archaeological excavation and the stripping of the area should reveal more precontact features.
2) Does the site represent multiple occupations?	The present data suggest that the site is multi-component, At present the Late Woodland and Late Archaic components cannot be spatially segregated. Additional archaeological excavation is expected to identify additional features with charcoal and temporally diagnostic artifacts to assist in the evaluation of the two components.
3) Is it possible to define horizontally discrete occupations and/or activity areas?	The Phase II archaeological data suggests the presence of lithic workshop areas. Future investigations will elucidate the intrasite patterning to the site.
4) Is it possible to ascertain site function?	The current information provided by the combination of artifacts and features appears to be insufficient for a determination precise site function. Additional investigations should answer questions regarding site function(s).
5) Is it possible to infer statements about lithic procurement, tool manufacture, tool use, and discard?	Lithic procurement can be inferred based on the site's proximity to the Piedmont Quartz sources and the Hardyston jasper and quartzite sources. Lithic analysis in tandem with the distributional patterns of the artifacts will help to determine lithic procurement, tool manufacture, tool use, and discard. The presence of extra local lithic will provide data on precontact interaction during the Late Archaic and Late Woodland Period in the Lower Schuylkill River Valley.
6) Kingsley, Robertson and Roberts (1990) hypothesize that only hunting and gathering forays were undertaken in the Lower Schuylkill Valley. Is there sufficient data to indicate that this hypothesis is invalid?	The function of Site SRT-4 (36CH1001) is unknown. Recent data from archaeological sites along the Schuylkill River has provided evidence for occupational residency. The data from Site SRT-4 (36CH1001) in conjunction with other recent work, will be applied to addressing this regional settlement question.
7) Is there a difference between sites located along the Schuylkill River and those are located away from the river along small tributaries?	The nature of the Schuylkill river based habitation and procurement type sites and their relationship to areas removed from the Schuylkill River are poorly understood. Site SRT-4 (36CH1001) will provide an important link into this regional comparison.

The Pennsylvania Archaeological Site Survey (PASS) files will also be researched for an up-to-date compilation of site data for the Schuylkill watershed. The information collected from these sources will provide a comparative framework for interpreting the settlement patterns of the Schuylkill watershed, and specifically, how sites SRT-3 (36CH1000) and SRT-4 (36CH1001) relate to these previously identified sites.

Site SRT-3 (36CH1000)

SRT-3 (36CH1000) measures approximately 91 meters in length by 5 meters in width (0.455 hectares) within the APE. Data Recovery field work will consist of a combination of 1-meter square test units and the mechanical stripping of the 91 x 5 meter site area. One-meter squares will be placed at a 2.5 meter interval between and flanking the previously dug test units along the linear extent of the APE. This procedure will produce a more detailed resolution of the archaeological remains and subsequently allow for the precise selection of block excavation areas to facilitate a more extensive spatial interpretation of the site. Fifty one-meter square test units will be excavated. In combination with the Phase II archaeological testing this will result in the excavation of approximately 15% of the portion of the site within the APE. The test units will be excavated by natural strata to a depth of approximately 50-60 centimeters below the surface. All hand excavated soils will be screened through quarter-inch hardware cloth and each unit will be carefully recorded, including stratigraphy and location.

Subsequent to the excavation of the 1-meter squares, the APE will be mechanically stripped of the upper soil horizon to search for cultural features. Cultural features have the greatest potential to provide significant data for the reconstruction and interpretation of the site. The additional information could potentially contribute to a more comprehensive and definitive interpretation of the site with the various cultural components. Features are likely to be mostly intact and contain component specific artifacts with datable C-14. At least 50% of the area within the APE will be mechanically stripped to the depth of the subsoil in order to more fully expose features. All features identified will be drawn, photographed, and mapped. Each cultural feature will be sectioned in an effort to identify the nature of the feature and the temporal period of the feature. Where appropriate, soil samples of feature fills will be taken for later laboratory analysis. A total of ten cultural features are anticipated.

All artifactual material recovered will be processed, inventoried, cataloged, and analyzed. Approximately 4000 artifacts are anticipated to be recovered. Artifactual material will be cleaned, labeled, and packaged in accordance with the curatorial guidelines established by the PHMC (2014). Artifacts will be analyzed to infer aspects of site age, cultural affiliation, and function. Details of artifact size, shape, and other morphological characteristics will be recorded. The specific analytical techniques to be used will include at a minimum, typological analysis of precontact projectile points and ceramics, identification of raw materials of lithic artifacts, and analysis of physical and morphological characteristics of lithic debitage. Tools and flakes will be examined with the aid of a stereo zoom microscope for evidence of use-wear. At a minimum, pottery recovered will be examined for evidence of manufacturing technique, temper, decoration, and cultural affiliation. Distributional and functional information will be plotted, compared, and contrasted. Flakes and debris will be examined for evidence of cortex, use-wear, thermal treatment, and other features. Soil samples will be floated in order to recover small artifacts and organic materials. Seed and other floral data will be identified as to type and analyzed with respect to seasonality and site interpretation. A total of ten soil samples are anticipated. C-14 dates will be obtained for carbon samples removed from significant features or deposits such as post holes, storage pits containing significant remains, etc. A total of ten C-14 samples are anticipated to be collected and submitted for analysis.

Site SRT-4 (36CH1001)

SRT-4 (36CH1001) measures approximately 45 meters in length by 5 meters in width (0.0225 hectares) within the APE. Data Recovery field work will consist of a combination of 1-meter square test units and the mechanical stripping of the 45 x 5 meter site area. One-meter squares will be placed at a 2.5 meter interval between and flanking the previously dug test units along the linear extent of the APE. This procedure will produce a more detailed resolution of the archaeological remains and subsequently allow for the precise selection of block excavation areas to facilitate a more extensive spatial interpretation of the site. Twenty-five one-meter square test units will be excavated. In combination with the Phase II archaeological testing this will result in the excavation of approximately 15% of the portion of the site within the APE. The test units will be excavated by natural strata to a depth of approximately 50-60 centimeters below the surface. All hand excavated soils will be screened through quarter-inch hardware cloth and each unit will be carefully recorded, including stratigraphy and location.

Subsequent to the excavation of the 1-meter squares, the APE will be mechanically stripped of the upper soil horizon to search for cultural features. Cultural features have the greatest potential to provide significant data for the reconstruction and interpretation of the site. The additional information could potentially contribute to a more comprehensive and definitive interpretation of the site with the various cultural components. Features are likely to be mostly intact and contain component specific artifacts with datable C-14. At least 50% of the area within the APE will be mechanically stripped to the depth of the subsoil in order to more fully expose features. All features identified will be drawn, photographed, and mapped. Each cultural feature will be sectioned in an effort to identify the nature of the feature and the temporal period of the feature. Where appropriate, soil samples of feature fills will be taken for later laboratory analysis. A total of ten cultural features are anticipated.

All artifactual material recovered will be processed, inventoried, cataloged, and analyzed. Approximately 1700 artifacts are anticipated to be recovered. Artifactual material will be cleaned, labeled, and packaged in accordance with the curatorial guidelines established by the PHMC (2014). Artifacts will be analyzed to infer aspects of site age, cultural affiliation, and function. Details of artifact size, shape, and other morphological characteristics will be recorded. The specific analytical techniques to be used will include at a minimum, typological analysis of precontact projectile points and ceramics, identification of raw materials of lithic artifacts, and analysis of physical and morphological characteristics of lithic debitage. Tools and flakes will be examined with the aid of a stereo zoom microscope for evidence of use-wear. At a minimum, pottery recovered will be examined for evidence of manufacturing technique, temper, decoration, and cultural affiliation. Distributional and functional information will be plotted, compared, and contrasted. Flakes and debris will be examined for evidence of cortex, use-wear, thermal treatment, and other features. Soil samples will be floated in order to recover small artifacts and organic materials. Seed and other floral data will be identified as to type and analyzed with respect to seasonality and site interpretation. A total of ten soil samples are anticipated. C-14 dates will be obtained for carbon samples removed from significant features or deposits such as post holes, storage pits containing significant remains, etc. A total of ten C-14 samples are anticipated to be collected and submitted for analysis.

Report

A Phase III Archaeological Survey report will be prepared that documents the methodologies used, fieldwork performed, analysis undertaken, and conclusions reached. The report will be prepared giving the details of the results of the archaeological testing. The report will be fully illustrated with maps, photographs, and drawings. The report will include a bibliography of references, and a catalog of the artifacts recovered. One draft electronic copy will be submitted for review by the client. Final archival submissions will include two hard copies and three electronic copies on CDs.

Public Dissemination

A public dissemination document will be prepared. The results of the Phase III archaeological survey will be compiled into an e-document in poster format that provides a document for the general public that will be accessible online. The e-document is anticipated to contain a brief outline of the work performed, the significance of the archaeological deposits at both sites. The text will be written for the general public, and the e-document will be fully illustrated. It is anticipated upon completion that the e-document will be loaded onto a PennDOT designated website accessible for public viewing. One predraft, one draft, and one final copy of the e-document are anticipated.

In addition to the public dissemination document it is anticipated that presentations will to professional organizations and/or the general public discussing the findings of the archaeological work performed. The work will entail the preparation and presentation of a slide-illustrated or video-assisted lecture geared for a general/or professional audience, which will expand on portions of the information presented in the Phase III archaeological work. A presentation is anticipated at the local chapter of the Society for Pennsylvania Archaeology, and one or more regional archaeological conferences.

Authorities, Boards and Commissions Appointments and Reappointments

December 12, 2018

Chester County Agricultural Development Council

Appoint William B. Shick for a term ending 12/31/2022

Delaware Valley Regional Finance Authority

Reappoint Joseph Brion as Chairman for a term ending 12/31/2024

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Wetzel Gagliardi & Fetter, LLC Contract ID: 0015675	Amendment	35,000.00	11-01-2018 OPEN ENDED	Amendment #1: This amendment for Attorney Consultant Services for the Older Adult Protective Services Program increases the hourly rate from \$85.00 to \$95.00. CO: 0% ST: 100% FED: 0%
<u>Assessment</u>				
Vendor: Tyler Technologies, Inc. Contract ID: 0018706	Contract	382,717.00	12-12-2018 UNTIL COMPLETE	This contract provides for the Integrated Assessment System (IAS) and Visual Landisc upgrade to the iasWorld. CO: 100% ST: 0% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Concern, Inc. Contract ID: 0017470	Amendment	0.00	07-01-2018 06-30-2020	Amendment #1: This amendment for Residential Foster Care Services extends the contract term for an additional two (2) year period and revises the Treatment Unit for Boys daily rate. CO: 20% ST: 75% FED: 5%
Vendor: Mattox, Robert Contract ID: 0018662	Contract	38,000.00	07-01-2018 06-30-2019	This contract provides for Foster Home Marketing and Recruitment Services for the Department of Children, Youth and Families.. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Rover Community Transportation, Inc. Contract ID: 0015417	Amendment	390,000.00	01-01-2019 12-31-2019	Amendment #7: This amendment extends the contract term for an additional one (1) year period for the County Paratransit System. The cost associated with this amendment is funded by the Medical Assistance Transportation Program (MATP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: Educational Data Systems, Inc. Contract ID: 0017675	Amendment	0.00	01-01-2017 09-30-2018	Amendment #1: This amendment extends the contract period for an additional three (3) month period for the Re-Entry Program to assist eligible job seekers find employment. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Educational Data Systems, Inc. Contract ID: 0018592	Amendment	250,000.00	07-01-2018 06-30-2019	Amendment #1: This amendment provides additional funding for Workforce Opportunity and Innovation Act Title I Services for eligible adult and dislocated worker job seekers. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Educational Data Systems, Inc. Contract ID: 0018698	Contract	50,000.00	10-01-2018 06-30-2019	This contract provides funding for the Workforce Innovation and Opportunity Act (WIOA) Trade eligible On-The-Job-Training Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Petra Community Housing Contract ID: 0018676	Contract	24,015.91	01-01-2018 12-31-2018	This contract provides funding for the 2018 Community Housing Development Organization Program (CHDO) to create affordable housing for low income individuals. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Home Investment Partnerships Program (HOME). This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Trellis for Tomorrow Contract ID: 0018685	Contract	25,000.00	11-01-2018 06-30-2019	This contract provides funding for the Green Career Pathways Program for eligible Temporary Assistance for Needy Families Youth (TANF). The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0018686	Contract	141,597.00	12-01-2018 11-30-2019	This contract provides funding for the Rapid Rehousing Program to assist individuals and families to prevent homelessness. The cost associated with this contract is funded by the United States Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018687	Contract	500,000.00	10-01-2018 12-31-2019	This contract provides funding to address and support the Reskilling Crisis for technology workers across industries. The cost associated with this contract is funded by the Pennsylvania Department of Labor. This supports Strategic Business Plan for Adult Career and Workforce activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018688	Contract	50,000.00	11-01-2018 06-30-2019	This contract provides funding for Career Awareness and Preparation Activities for eligible Temporary Assistance for Needy Families Youth (TANF). The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Sheehy-Cox, Ryan Contract ID: 0018693	Contract	20,000.00	01-01-2019 12-31-2019	This contract provides funding for Public Awareness and Marketing Communications Strategy in support of the Decade to Doorways Program. The cost associated with this contract is funded by the Pennsylvania Housing and Real Estate Transfer Fund (PHARE). This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Intermediate Unit Contract ID: 0018694	Contract	34,128.00	11-01-2018 06-30-2019	This contract provides funding for Career Awareness and Preparation Activities for eligible Temporary Assistance for Needy Families Youth (TANF). The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
Vendor: YMWIC Foundation, Inc. Contract ID: 0018695	Contract	25,000.00	11-01-2018 06-30-2019	This contract provides funding for academic and workforce development training for the Temporary Assistance for Needy Families Youth (TANF) Program. The cost associated with this contract is funded by the Department of Labor and Industry. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Garage Community and Youth Center, The Contract ID: 0018697	Contract	40,160.00	11-01-2018 06-30-2019	This contract provides funding for academic and workforce development training for Temporary Assistance for Needy Families Youth (TANF) eligible for the 2018 Summer Youth Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Community, Youth & Women's Alliance Contract ID: 0018699	Contract	39,500.00	09-01-2018 12-31-2019	This contract provides funding for Emergency Fire System Upgrades. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
<u>Coroners Office</u>				
Vendor: Moran, Jacqueline M. Contract ID: 0018690	Contract	0.00	12-01-2018 OPEN ENDED	This contract provides for Autopsy Technician Services as needed by the Coroner's Office. CO: 100% ST: 0% FED: 0%
<u>Court Administration</u>				
Vendor: Urdaneta, Andres E Contract ID: 0018669	Contract	0.00	01-01-2019 12-31-2019	This contract renews Spanish Interpreter and Translation Services in criminal cases for the Minor Judiciary and Court of Common Pleas. CO: 100% ST: 0% FED: 0%
Vendor: Binder, Ira D. Contract ID: 0018671	Contract	25,918.92	01-01-2019 12-31-2019	This contract renews Legal Counsel for Parents involved in Children and Youth court proceedings. CO: 100% ST: 0% FED: 0%
Vendor: Harmelin, Laurence, Esq. Contract ID: 0018672	Contract	39,898.08	01-01-2019 12-31-2019	This contract renews Conflict Counsel Legal Services for criminal cases. CO: 100% ST: 0% FED: 0%
Vendor: Bridge Interpreting Services LLC Contract ID: 0018673	Contract	0.00	01-01-2019 12-31-2019	This contract renews Spanish Interpreter and Translation Services in criminal cases for the Minor Judiciary and Court of Common Pleas. CO: 100% ST: 0% FED: 0%
Vendor: Steinen, Jenny Contract ID: 0018675	Contract	16,924.96	01-01-2019 12-31-2019	This contract renews Legal Counsel for Mental Health Hearings. CO: 100% ST: 0% FED: 0%
Vendor: Segal & Silow, LLC Contract ID: 0018696	Contract	39,898.08	01-01-2019 12-31-2019	This contract renews Conflict Counsel Legal Services for criminal cases. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: Hyland LLC Contract ID: 0008119	Amendment	106,572.28	11-01-2018 10-31-2019	Amendment #14: This amendment extends the contract term for an additional one (1) year period for Licensing, Maintenance and Support Services for ImageNow. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Domestic Relations</u>				
Vendor: Buchanan, Lauren G. Contract ID: 0018692	Contract	12,000.00	01-01-2019 12-31-2020	This contract renews Conflict Support Counsel Legal Services. CO: 34% ST: 0% FED: 66%
<u>Drug and Alcohol Services</u>				
Vendor: Good Friends, Inc. Contract ID: 0017824	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Halfway House Residential Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Treatment Trends, Inc. Contract ID: 0017892	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Halfway House and Residential Rehabilitation Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Gateway Rehabilitation Center Contract ID: 0017909	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Residential Detoxification and Rehabilitation Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Interim House, Inc. Contract ID: 0017913	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Halfway House and Residential Rehabilitation Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Harwood House Contract ID: 0017921	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Halfway House and Residential Rehabilitation Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: White Deer Run, Inc. Contract ID: 0017948	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Detoxification and Rehabilitation Residential Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Resources for Human Development, Inc. Contract ID: 0017995	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Residential Rehabilitation Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: HEAR Inc. Contract ID: 0018024	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment for Halfway House Residential Services updates contract language regarding new requirements for the Pennsylvania Web Infrastructure for Treatment Services Database and American Society of Addiction Medicine. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: The Council of Southeast PA, Inc. Contract ID: 0018410	Amendment	79,764.00	04-01-2018 06-30-2019	Amendment #2: This amendment adds Certified Recovery Support Services and Certified Recovery Specialist Services for individuals involved with the Department of Children, Youth and Families. CO: 0% ST: 100% FED: 0%
Vendor: Drug & Alcohol Rehabilitation Services Contract ID: 0018677	Contract	0.00	11-01-2018 06-30-2019	The contract provides long term non-hospital Residential Rehabilitation Services for adolescent males. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
<u>Emergency Services</u>				
Vendor: Nokia of America Corporation Contract ID: 0010898	Amendment	4,635,793.00	01-01-2019 12-31-2028	Amendment #4: This amendment extends the contract term for Maintenance Services for the Alcatel Microwave System for an additional ten (10) year period and includes additional spur sites previously supported by Harris Corporation. CO: 100% ST: 0% FED: 0%
Vendor: Harris Corporation Contract ID: 0014789	Amendment	-2,406,695.78	12-12-2018 UNTIL COMPLETE	Amendment #20: This amendment provides for the removal of various equipment and reduces maintenance work that will be taken over by another vendor for the Voice Radio Project Microwave System resulting in a decrease to the contract amount. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Johnson Controls Security Solutions LLC Contract ID: 0017499	Amendment	47,359.89	01-20-2019 01-19-2020	Amendment #2: This amendment renews the contract term for an additional one (1) year period for Annual Maintenance Services for security access systems at the Government Services Center, Justice Center, 313 West Market, Historic Courthouse, Public Safety Training Center and the Data Center. CO: 100% ST: 0% FED: 0%
Vendor: McCormick Taylor, Inc. Contract ID: 0017738	Amendment	783,714.78	12-12-2018 UNTIL COMPLETE	Amendment #1: This amendment provides additional funding to complete Part II Engineering and Construction Services for replacement of County Bridge #196 located on Bertolet School Road over French Creek in East and West Vincent Townships. CO: 20% ST: 80% FED: 0%
Vendor: Toll PA XV L.P. Contract ID: 0018689	Contract	1.00	11-13-2018 OPEN ENDED	This contract provides for the construction of a trail connection from Toll's Great Valley Crossing Development in East Whiteland Township to the Chester Valley Trail. CO: 100% ST: 0% FED: 0%
Vendor: 300 East Lincoln Highway Associates, LLC Contract ID: 0018704	Contract	0.00	11-26-2018 OPEN ENDED	This contract provides for construction of a trail connection from 300 East Lincoln Highway in West Whiteland Township to the Chester Valley Trail. CO: 100% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: Delta Dental Contract ID: 0009016	Amendment	3,420,000.00	01-01-2019 12-31-2021	Amendment #4: This amendment renews Dental Services for County employees for an additional three (3) year period. CO: 100% ST: 0% FED: 0%
Vendor: Life Insurance Company of North America Contract ID: 0018691	Contract	408,000.00	01-01-2019 12-31-2021	The contract provides Group Life and Accidental Death & Dismemberment insurance coverage for County employees replacing the current contracts with Reliance Standard Life Insurance Company. CO: 100% ST: 0% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Community Care Behavioral Health Org Contract ID: 0014000	Amendment	73,203,285.00	01-01-2019 12-31-2019	Amendment #6: Managed Care Organization - HealthChoices. This amendment extends the contract term for an additional one (1) year period, updates the ceiling on the medical savings incentive for Community Care Behavioral Health Organization and incorporates provisions of the contract between the Pennsylvania Department of Human Services and the County. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 12-DEC-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: East Whiteland Township Contract ID: 0018703	Contract	42,000.00	12-01-2018 11-30-2020	This contract provides for the Vision Partnership Program: Municipal Grant Manual for East Whiteland Township Open Space, Parks and Recreation Plan. The total project cost is \$69,500.00. County funding is \$42,000.00 (60.43%). Other funding: Municipality \$27,500.00 (399.57%). CO: 60.43% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: Guardian Elder Care, LLC Contract ID: 0018705	Contract	34,500.00	12-12-2018 12-11-2021	This contract provides Consulting Services for Pocopson Home per the Request for Proposal #1809-01. CO: 100% ST: 0% FED: 0%
<u>Treasurer's Office</u>				
Vendor: Lower Oxford Township Contract ID: 0018702	Contract	0.00	12-12-2018 OPEN	This contract provides for the collection of Municipal Taxes for Lower Oxford Township by the County Treasurer's Office. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%
<u>Youth Center</u>				
Vendor: Lackawanna County Contract ID: 0018684	Contract	0.00	10-01-2018 06-30-2019	This contract provides revenue from the County of Lackawanna to rent bed space at the Chester County Youth Center. CO: 0% ST: 0% FED: 0%

Number of Contracts: **50**

AGENDA ITEMS - GRANTS
December 12, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Department of Community & Economic Development Application - New	15,000	01/01/2019 09/30/2019	2018-2019 Community Services Block Grant Discretionary Application No New Positions - No County Match Federal Funding = \$15,000
<u>Facilities & Parks</u>			
Delaware Valley Regional Planning Commission Application - New	150,000	03/01/2019 03/01/2022	Delaware Valley Regional Planning Commission (DVRPC) Regional Trails Program-Phase VII: Chester Valley Trail Route 100 Crossing Improvement No New Positions Other = \$150,000
<u>Planning</u>			
Delaware Valley Regional Planning Commission Application - New	48,000	03/01/2019 02/28/2022	Delaware Valley Regional Planning Commission (DVRPC) Regional Trails Program-Phase VII: Southern Chester County Circuit Trail Feasibility Study Other- William Penn Foundation Funding = \$48,000
Department of the Interior/National Park Services Application - Other	90,000	08/01/2019 12/31/2022	Brandywine Battlefield Strategic Landscapes Plan Phase III No New Positions Federal Funding \$90,000
<u>Human Services - Managed Behavioral Health</u>			
PA Department of Human Services Contract/Award - Amendment	2,500,000 <i>increase</i>	01/01/2012 12/31/2019	PA Department of Human Services-HealthChoices - Behavioral Health Agreement No New Positions - No County Match State Funding = \$586,134,738

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018Hires and Rehires

1. Employee : Allen, Gregory
Department : 128000 - Coroner
Job : 220347 - Coroner's Transporter-PT
Salary Grade :
Compensation : \$ 15.00(H)
Effective Date : 12/17/2018
2. Employee : Baldwin, Jacqueline M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 12/17/2018
3. Employee : Boone-Jones, Harriet L
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 12/17/2018
4. Employee : Bowman, Markia D
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 12/17/2018
5. Employee : Boyer, Stephen T
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 12/03/2018
6. Employee : Castro, Alexi M
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 12/17/2018
7. Employee : Cranmer, Brittany
Department : 128000 - Coroner
Job : 220342 - Coroner's Investigator-PT
Salary Grade :
Compensation : \$ 18.64(H)
Effective Date : 12/21/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018Hires and Rehires

8. Employee : Dobson, Steven M
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 20.68(H)
Effective Date : 01/22/2019
9. Employee : Fletcher, Laura H
Department : 451143 - Office of Aging Services
Job : 048567 - Protective Service Care Managr
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 01/07/2019
10. Employee : Griffin, Charles D
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 01/02/2019
11. Employee : Jenner, Candace A
Department : 095000 - Archives & Record Services
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 11.41(H)
Effective Date : 01/07/2019
12. Employee : Kuhn, Nickii L
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 12/17/2018
13. Employee : Luna, Nancy L
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Salary Grade :
Compensation : \$ 23.18(H)
Effective Date : 12/17/2018
14. Employee : Malone, Catherine
Department : 075100 - Facilities Management - Admin
Job : 020953 - Financial Coordinator
Salary Grade : E05
Compensation : \$ 51,364.04(A)
Effective Date : 01/07/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018Hires and Rehires

15. Employee : Quinn, Eric O
Department : 085100 - Planning
Job : 030480 - Planner II
Salary Grade : E04
Compensation : \$ 46,857.72(A)
Effective Date : 12/17/2018
16. Employee : Robertson-Brown, Tiffany
Department : 589100 - Chester County Library
Job : 020310 - Manager, Finance & Admin Svcs
Salary Grade : E06
Compensation : \$ 60,000.00(A)
Effective Date : 01/14/2019
17. Employee : Sanderson, Brent
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 01/02/2019
18. Employee : Sanford, Latifah W
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 15.37(H)
Effective Date : 12/17/2018
19. Employee : Stasen, Karen
Department : 075100 - Facilities Management - Admin
Job : 240783 - SSS III (PT)
Salary Grade :
Compensation : \$ 15.00(H)
Effective Date : 01/07/2019
20. Employee : Stemple, Amanda M
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 01/07/2019
21. Employee : Whiteman, Tammy J
Department : 251500 - ES Field Services
Job : 030533 - Adv Life Support Coord
Salary Grade : N06
Compensation : \$ 51,000.00(A)
Effective Date : 01/22/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018

Transfers

22.	Employee	:	Brenner, Kelly A	
			<u>Proposed</u>	<u>Current</u>
	Department	:	065000 - Public Defender	065000
	Job	:	040780 - SSS IV	801060
	Salary Grade	:	N03	
	Compensation	:	\$ 30,082.78(A)	\$ 10.50(H)
	Effective Date	:	12/22/2018	04/30/2018
23.	Employee	:	Fox, Ashley M	
			<u>Proposed</u>	<u>Current</u>
	Department	:	011000 - Commissioners	011000
	Job	:	230543 - PT Administrative Analyst	030543
	Salary Grade	:		E03
	Compensation	:	\$ 24.18(H)	\$ 44,000.00(A)
	Effective Date	:	12/08/2018	01/06/2018
24.	Employee	:	Kofroth, Roy	
			<u>Proposed</u>	<u>Current</u>
	Department	:	133000 - Sheriff	588200
	Job	:	041380 - Security Operator	808102
	Salary Grade	:	N03	
	Compensation	:	\$ 34,380.32(A)	\$ 12.12(H)
	Effective Date	:	12/22/2018	10/22/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018

Promotions

25.	Employee	:	Gonzalez,Marjorie V	
			<u>Proposed</u>	<u>Current</u>
	Department	:	133000 - Sheriff	133000
	Job	:	040950 - Deputy Sheriff I	041380
	Salary Grade	:	N05	N03
	Compensation	:	\$ 41,357.59(A)	\$ 40,153.20(A)
	Effective Date	:	12/22/2018	12/22/2018
26.	Employee	:	Greeley,Terri E	
			<u>Proposed</u>	<u>Current</u>
	Department	:	222000 - Juvenile Probation	222000
	Job	:	030402 - Fiscal Supervisor	030403
	Salary Grade	:	E05	E02
	Compensation	:	\$ 55,032.90(A)	\$ 49,451.93(A)
	Effective Date	:	12/22/2018	12/22/2018
27.	Employee	:	Holmes,Deborah A	
			<u>Proposed</u>	<u>Current</u>
	Department	:	133000 - Sheriff	133000
	Job	:	040950 - Deputy Sheriff I	041380
	Salary Grade	:	N05	N03
	Compensation	:	\$ 39,580.32(A)	\$ 36,922.98(A)
	Effective Date	:	12/22/2018	12/22/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018End of Employment

28. Employee : Abrahamsen,Thomas C
Department : 478110 - Public Health Admin
Job : 603515 - Assistant County Solicitor
Effective Date : 11/28/2018
29. Employee : Boggs,Deianira R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/31/2018
30. Employee : Campbell,Carla E
Department : 453205 - Chester County Youth Center
Job : 240653 - Security Control Officer
Effective Date : 12/03/2018
31. Employee : Carter,Lapaige F
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/30/2018
32. Employee : Ciarmella,Kristin L
Department : 035100 - Assessment
Job : 966666 - Assessment Board
Effective Date : 12/08/2018
33. Employee : Cusanno,Charles
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 12/29/2018
34. Employee : Davis,Latroya L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/26/2018
35. Employee : DiMaio,Roxanne M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 12/04/2018
36. Employee : Dinapoli Marzano,Nikita L
Department : 128000 - Coroner
Job : 020345 - Autopsy Technician
Effective Date : 11/20/2018
37. Employee : Garcia Bryan,Susan
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 040910 - Fiscal Technician
Effective Date : 12/06/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018End of Employment

38. Employee : Keytanjian, Bryn
Department : 014200 - Human Resources/LTD
Job : 030150 - Librarian III
Effective Date : 05/22/2018
39. Employee : Majeski, Magen
Department : 588400 - Parks Warwick
Job : 808102 - PT Ranger
Effective Date : 11/19/2018
40. Employee : Mancinelli, Paul
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Effective Date : 11/13/2018
41. Employee : Martin, Michael I
Department : 131000 - Prothonotary
Job : 803760 - Court Clerk
Effective Date : 11/26/2018
42. Employee : Mathew, Marina M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/27/2018
43. Employee : Matuszewski, Ofa K
Department : 461210 - Pocopson Nursing Care
Job : 030678 - Charge Nurse
Effective Date : 11/27/2018
44. Employee : Miller, James P
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/08/2018
45. Employee : Muth, Nicholas C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/09/2018
46. Employee : Raker, Svetlana L
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 11/26/2018
47. Employee : Rapczynski, Joseph J
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 12/01/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018End of Employment

48. Employee : Russell, Delaine R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/30/2018
49. Employee : Satterfield, Anne
Department : 128000 - Coroner
Job : 020618 - First Deputy Coroner
Effective Date : 11/28/2018
50. Employee : Schaeffer-Patton, James T
Department : 128000 - Coroner
Job : 220342 - Coroner's Investigator-PT
Effective Date : 12/10/2018
51. Employee : Scott, Joan S
Department : 478210 - Nursing
Job : 801060 - General Clerk
Effective Date : 11/22/2018
52. Employee : Thompson, George O
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Effective Date : 12/04/2018
53. Employee : Tucker, Jaunta J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/08/2018
54. Employee : Willis, Natalie G
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Effective Date : 11/30/2018
55. Employee : Woulfe, Joseph E
Department : 133000 - Sheriff
Job : 040680 - Deputy Sheriff II
Effective Date : 12/21/2018
56. Employee : dePersia, Deavila
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Effective Date : 11/06/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 12/12/2018Retirements

57. Employee : Adams, Frances L
Department : 589100 - Chester County Library
Job : 030096 - Sr Network Administrtr-Library
Effective Date : 12/22/2018
58. Employee : Biondi, Robert J
Department : 070000 - Recorder of Deeds
Job : 040146 - Document Recording Tech I
Effective Date : 12/22/2018
59. Employee : Byrne, Mary Ann
Department : 589100 - Chester County Library
Job : 030687 - LAN Administrator - Library
Effective Date : 12/22/2018
60. Employee : Dobson, Steven M
Department : 251200 - Public Safety Communications
Job : 040192 - Asst Platoon Leader
Effective Date : 12/22/2018
61. Employee : Dobson, Steven M
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Effective Date : 12/21/2018
62. Employee : Freeland, John B
Department : 466100 - Pocopson Operations & Maint
Job : 041575 - Bldg Security Officer I
Effective Date : 12/08/2018
63. Employee : Jones, Sharon K
Department : 055000 - Controller
Job : 020364 - Audit Manager
Effective Date : 12/08/2018
64. Employee : Savarese, Arlene
Department : 221000 - Adult Probation
Job : 040875 - Account Clerk II
Effective Date : 12/22/2018

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, December 12, 2018

1. Budget Change 21-18
2. Transition Services Agreement renewal
3. Vouchers as submitted by the Controller

Amendment Budget Changes
BC - 21
December 12, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
12-Dec-2018	Treasurer	001 001	045000 902100	411120 499999	00000000 00000000	0450001 9021001		\$ 16,000.00 \$ (16,000.00)	Regular Salaries Unappropriated	To align budget with anticipated expenditures	Net Change +16,000
To cover anticipated operating expenses.											
12-Dec-2018	Recorder of Deeds	001 001	070000 070000	341800 420000	16900003 16900003	0700001 0700001		\$ 10,000.00 \$ 10,000.00	Departmental Earnings Materials and Services	To align budget with anticipated revenues and expenditures.	Net Change +10,000
To increase revenue and expenditure budget for the Records Improvement Fund.											
12-Dec-2018	District Justices	001 001	124100 124100	332251 420000	10000000 10000000	1240001 1240001		\$ 1,033.00 \$ 1,033.00	State-Supreme Court Materials and Services	To align budget with anticipated expenditures	Net Change +1,033.
To align budget with anticipated expenditures for AOPC (Administrative Office of Pennsylvania Courts) grant to enhance security of District Courts.											
12-Dec-2018	Managed Behavioral Health	142 142	454301 454301	332221 439991	44598000 44598000	4512001 4512001		\$ 2,500,000.00 \$ 2,500,000.00	State Public Welfare Other Financial Expenses	Grant Total Adjustment	Net Change +2,500,000
To recognize the additional capitation revenue realized due to the Department of Human Services increase in the Managed Care Organization Assessment Rate for Year 2018 for the HealthChoices program.											
12-Dec-2018	Capital Improv Fund	357 357	460100 460100	471500 471500	80101198 80101210	3570001 3570001		\$ (45,000.00) \$ 45,000.00	Building Improvements Building Improvements	To align budget with anticipated expenditures	No Net Change
To reallocate budget to fund Pocopson Home roof top HVAC units in the Kitchen/Laundry area.											
12-Dec-2018	Capital Improv Fund	357 357 357 357	085300 085300 085300 085300	445000 445000 445000 475110	80340048 80340087 80340041 80300200	3570001 3570001 3570001 3570001		\$ (24,968.00) \$ (10,722.00) \$ (20,918.00) \$ 56,608.00	To Individuals To Individuals To Individuals Land Development Rights	To align budget with actual expenditures.	No Net Change
To align budgets for Agricultural Conservation Easements with expenses based on Funding Agreements.											