



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

October 29, 2020

1. CALL MEETING TO ORDER

2. ANNOUNCEMENTS

- Community Development Block Grants Presentation
- Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, October 27, 2020, to discuss personnel and legal matters.

3. MINUTES OF THE PREVIOUS MEETING

4. PUBLIC COMMENT ON AGENDA

5. OLD BUSINESS

a. Bid Award

It is recommended by the Department of Procurement and General Services that the Board of Commissioners approve the attached bid award.

6. NEW BUSINESS

a. Authorization to Bid

It is recommended by the Department of Procurement and General Services that the Board of Commissioners approved the attached authorization to bid.

b. Authorities, Boards and Commissions

It is recommended that the Board of Commissioners approve the attached appointment.

c. Resolution 52-20

Resolution of the Chester County Commissioners authorizing the implementation of the Chester County COVID-19 Emergency Responder Support Program.

d. Resolution 53-20

Resolution of the Chester County Commissioners updating Resolution 44-20 previously authorizing the implementation of the Chester County COVID-19 Public School Grant Program to include additional potential recipients.

e. Intergovernmental Cooperating Agreement

Amended Agreement between Chester County, PA and Delaware County, PA relating to emergency public health matters.

f. Contracts

g. Grants

7. PERSONNEL MATTERS

a. Human Resources Agenda

8. FINANCIAL MATTERS

a. Finance Agenda

9. PUBLIC COMMENT

10. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

October 8, 2020

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:07 AM on October 8, 2020 via webinar by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, October 6, 2020 to discuss personnel and legal matters.

ANNOUNCEMENTS

3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on September 17, 2020. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the September 17, 2020 Commissioners' Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on the agenda.

PUBLIC COMMENT

5. OLD BUSINESS

OLD BUSINESS

a. Bid Award

Bid Award

Commissioner Kichline made a motion to approve the following Bid Award, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners approved the following Bid Award:

Guide Rail Replacement for County Bridges, Bid #301009-1367A

William Orr and Sons, Inc. \$92,616.00

Data Center Cleaning Services, Bid #015004-1357A (REBID)

FirstTech Corporation \$33,074.00

Coffee Products for Pocopson Home, Bid #501010-1362A

Interstate Gourmet Coffee

\$50,478.80

Ice Cream Products for Pocopson Home, Bid #501010-1363A

Jack and Jill Ice Cream

\$32,176.50

6. NEW BUSINESS

NEW BUSINESS

a. Resolution 40-20

Resolution 40-20

Commissioner Maxwell made a motion to approve Resolution 40-20 approving Chester County Industrial Development Authority Application/ Project. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 40-20.

b. Resolution 41-20

Resolution 41-20

Commissioner Kichline made a motion to approve Resolution 41-20 adopting and approving an amendment and restatement of the Articles of Incorporation of the Chester County Health and Education Facilities Authority to revise the purpose of the authority and extend its term of existence. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 41-20.

c. Resolution 42-20

Resolution 42-20

Commissioner Maxwell made a motion to approve Resolution 42-20 declaring that it is desirable for the health, safety, and welfare of the residents of the County of Chester for the Chester County Health and Education Facilities Authority to undertake a project involving the issuance of revenue bonds in an amount not to exceed \$251,000,000. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 42-20.

d. Resolution 43-20

Resolution 43-20

Commissioner Kichline made a motion to approve Resolution 43-20 establishing the Chester County Veterans Affairs Advisory Council. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 43-20.

e. Resolution 44-20

Resolution 44-20

Commissioner Maxwell made a motion to approve Resolution 44-20 authorizing the implementation of the Chester County COVID-19 Public School Grant Program. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 44-20.

f. Resolution 45-20

Commissioner Kichline made a motion to approve Resolution 45-20 authorizing implementation of the Chester County COVID-19 Child Care Subsidy Program and Child Care Provider Support Program. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 45-20.

Resolution 45-20

g. Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

Contracts

h. Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Chair Moskowitz seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

Grants

7. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

8. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- Budget Change 14-20
- Vouchers as submitted by the Controller

9. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

10. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:16 AM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

Commissioners Agenda 10/29/2020

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Repave and Sealcoat Roadways and Parking Areas at the Prison Bid #357009-1366E

Allan Myers, L.P.	\$ 155,863.85
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Other Bids Submitted:

Di Rocco Bros, Inc.	\$ 189,658.03
Gessler Construction Co, Inc.	\$ 218,979.00
Road-Con, Inc.	\$ 225,461.35

Inmate and Work Clothing Bid #210009-1368A

Charm-Tex	\$ 7,798.40
Section VII	

Bob Barker	\$ 22,389.12
Sections I, VIII	

Victory Supply	\$ 84,232.21
Sections II, III, IV, V, VI	

Other Bids Submitted:

Uniforms Manufacturing	\$ 126,640.29
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Commissioners Agenda 10/29/2020

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to bid the following:

- **Personal Protective Equipment and Disinfecting Supplies**

COUNTY OF CHESTER

Authorities, Boards and Commissions

October 29, 2020

Chester County Board of Health

Appoint Raffi V. Terzian for a term ending 12/31/2024

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 52-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
THE IMPLEMENTATION OF THE CHESTER COUNTY COVID-19 EMERGENCY
RESPONDER SUPPORT PROGRAM**

WHEREAS, the County of Chester, Commonwealth of Pennsylvania, (the “County”) is a Third Class County and a political subdivision organized and existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, the County Board of Commissioners recognizes that, as a result of the current world-wide health pandemic, emergency responder organizations throughout the county have been negatively affected whether through equipment needs or decreased fundraising activities; and

WHEREAS, the Chester County Commissioners, in their continuing efforts to provide financial support to those emergency responder organizations suffering the impacts of the pandemic; and

WHEREAS, through its Department of Emergency Services, the County intends to create a \$2.5M program to provide grants and/or equipment to emergency responder organizations in accordance with the provisions detailed below.

NOW, THEREFORE, BE IT RESOLVED, that the Chester County Commissioners hereby authorize the creation and implementation of the Chester County COVID-19 Emergency Responder Organization Support Program as specified herein; and

FURTHER RESOLVED, that the Director of Emergency Services is authorized to execute grant agreements with emergency responder organizations to ensure the program is implemented without delay.

Section 1: Fire/EMS Grant Program

Eligibility

1. Applicants must be a Fire and/or EMS organization registered as a 501(c)3; and,
2. Fire and/or EMS organization must have primary 9-1-1 response territory in Chester County and their main station must be physically located in Chester County; and,
3. Fire and/or EMS organization must have been formed and in operation no later than December 31, 2019.

Grant Award

For organizations that provide Fire OR EMS Services: Awards are limited to 25% of the applicant’s annual operating expenses, not to exceed \$25,000

For organizations that provide Fire AND EMS Services: Awards are limited to 25% of the applicant’s annual operating expenses, not to exceed \$50,000. *Note: Quick Response Services (QRS) does not qualify as EMS Services for the purpose of this grant.*

Eligible Use of Funds

Grant funds may be used to cover unreimbursed working capital costs necessary to maintain the organization during COVID-19 disruption, including payroll, rent, mortgage, supplies, other operating expenses, lost fundraising revenues, and expenses related to the response to COVID-19 such as hazard pay, PPE, and other necessary equipment. Expenses must have been incurred during the period of March 27, 2020 and December 30, 2020. Services purchased must have been provided during the period of March 27, 2020 and December 30, 2020.

Section 2: Law Enforcement Grant Program

Eligibility

1. Applicants must be a Police Department as defined by 53 Pa. C.S. §2162 or the Pennsylvania State Police; and,
2. Law Enforcement organization must have primary 9-1-1 response territory in Chester County and have a station or barracks physically located in Chester County; and,
3. Law Enforcement organization must have been formed prior and in operation no later than December 31, 2019.

Grant Award

The County will provide each eligible police department and each State Police Barrack located in Chester County with the following:

- Aeroclave Decontamination System (1)
- Aeroclave Portable Applicator (1)
- Aeroclave Disinfectant Solution (10 cases)
- Seek Scan Kit (2)

THIS RESOLUTION, adopted this ____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 53-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS UPDATING
RESOLUTION 44-20 PREVIOUSLY AUTHORIZING THE IMPLEMENTATION OF
THE CHESTER COUNTY COVID-19 PUBLIC SCHOOL GRANT PROGRAM TO
INCLUDE ADDITIONAL POTENTIAL RECIPIENTS**

WHEREAS, the County of Chester, Commonwealth of Pennsylvania, (the “County”) is a Third Class County and a political subdivision organized and existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

WHEREAS, the Chester County Commissioners have previously applied to the Federal Government under the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”) and received funding for specified uses including, but not limited to, expenditures related to facilitating compliance with COVID-19-related public health measures; and

WHEREAS, in Resolution No. 44-20, the Chester County Board of Commissioners previously authorized a partnership with the Chester County Intermediate Unit (CCIU), to provide up to \$10M from CARES Act funding to certain local educational agencies (LEAs) which have been faced with uncertainty and economic challenge during the COVID-19 pandemic emergency for the purpose of facilitating compliance with COVID-19-related public health measures in schools; and

WHEREAS, the Chester County Board of Commissioners has identified three additional LEA’s that also may qualify for said CARES Act funding with the maximum amounts to also be based on Title I allocations provided by the CCIU; and

WHEREAS, all of the LEAs that may qualify for said funding are now identified on Attachment 1 of this Resolution. Accordingly, the Chester County Board of Commissioners through its partnership with the CCIU may provide a total of up to \$10,766,510.00 of CARES Act funding to the LEA’s identified on Attachment 1; and

WHEREAS, the Chester County Board of Commissioners authorizes the CCIU, as well as any County employees, to assist with the creation of application guidelines, forms and related administrative processes/procedures to implement a grant program for each of the LEAs identified in Attachment 1; and

NOW, THEREFORE, BE IT RESOLVED, that the Chester County Commissioners hereby authorize the changes to Resolution 44-20 and the implementation of the Chester County COVID-19 Public School Grant Program and administrative process consistent with the terms and conditions as outlined in this Resolution; and

FURTHER BE IT RESOLVED, that the Director of Human Services and County Administrator are authorized to execute contracts with the CCIU for the administration of this program to ensure the program is implemented without delay.

THIS RESOLUTION, adopted this ____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

Attachment 1

Local Education Agency	Maximum Allocated Amount
AVON GROVE SCHOOL DISTRICT	\$333,985.56
CHESTER COUNTY INTERMEDIATE UNIT	\$1,258,063.89
COATESVILLE AREA SCHOOL DISTRICT	\$2,443,003.67
DOWNINGTOWN AREA SCHOOL DISTRICT	\$449,950.25
GREAT VALLEY SCHOOL DISTRICT	\$436,678.12
KENNETT CONSOLIDATED SCHOOL DISTRICT	\$865,087.65
OCTORARA AREA SCHOOL DISTRICT	\$882,476.24
OWEN J ROBERTS SCHOOL DISTRICT	\$353,910.83
OXFORD AREA SCHOOL DISTRICT	\$1,104,411.07
PHOENIXVILLE AREA SCHOOL DISTRICT	\$510,552.68
TREDYFFRIN-EASTTOWN SCHOOL DISTRICT	\$343,514.18
UNIONVILLE-CHADDS FORD SCHOOL DISTRICT	\$150,447.51
WEST CHESTER AREA SCHOOL DISTRICT	\$867,918.36
AVON GROVE CHARTER SCHOOL	\$190,980.00
COLLEGIUM CHARTER SCHOOL	\$428,553.00
RENAISSANCE CHARTER SCHOOL	\$146,977.00
TOTAL	\$10,766,510.00

**AMENDED INTERGOVERNMENTAL COOPERATION
AGREEMENT RELATING TO EMERGENCY PUBLIC
HEALTH MATTERS**

THIS AMENDED AGREEMENT entered into by and between **CHESTER COUNTY, PENNSYLVANIA** and **DELAWARE COUNTY, PENNSYLVANIA** as of October 21, 2020

BACKGROUND

A. The Chester County Health Department is responsible to the County Commissioners for health matters relating to all Chester County residents. Services are available to residents regardless of race, color, religious creed, ancestry, national origin, age, handicap or sex. The Pennsylvania Local Health Administration Law (*16 P.S. §12001 et seq.*) directs the Health Department to prevent or remove conditions which constitute a menace to public health; to make and enforce rules and regulations, and institute such programs as may be necessary for the promotion and prevention of the public health; to execute the powers and duties vested in it by the laws of the Commonwealth, and the rules and regulations of the Commonwealth of Pennsylvania's Department of Health ("PA DOH") and other departments, boards, or commissions of the state government.

B. Delaware County Council decides the best means of providing services which are required by law, or are necessary for the well-being of the residents or visitors of Delaware County, and determines the participation of Delaware County in intergovernmental programs involving federal, state, and local government, as well as distributing federal and state grants for social services. Delaware County Council is also responsible for all legislative and administrative functions of the county government. Although Delaware County Council has overall responsibility for all actions of county departments, the Executive Director, a County Council appointee is directly responsible for the operations of certain departments as outlined in the home rule charter and as assigned by Delaware County Council. The primary administrative level staff assistance is provided to Council by the Executive Director and the County Clerk. Legal guidance and representation is provided by the County Solicitor.

C. The Delaware County Department of Inter-Community Health serves residents as a resource and referral center on public health issues. The mission is to promote wellness, protect safety and prevent disease, thereby advancing the public health and safety of all Delaware County residents. The Delaware County Department of Intercommunity Health partners with local boards of health, emergency personnel, public health providers and residents to coordinate services, disseminate information and facilitate local response to public

health issues.

D. The purpose of this Amended Agreement is to memorialize the understanding between Chester County and Delaware County during the COVID-19 public health emergency. Currently Delaware County is reliant on the Pennsylvania Department of Health for the provision of public health programs and emergency response including disease investigation. The COVID-19 public health emergency requires a large public health response for which the Chester County Department of Health can assist Delaware County in continued cooperation with PA DOH.

E. Chester County and Delaware County have the authority pursuant to 53 Pa.C.S.A 2301 *et seq.*, to enter into agreements with other counties in accordance with existing laws, in performing governmental powers and duties and functions and in carrying into effect provisions of law relating to subjects with are common to such political subdivisions.

NOW THEREFORE, in consideration of the covenants and conditions contained in this Amended Agreement, the parties hereto agree as follows;

AMENDED AGREEMENT

1. **RESPONSIBILITIES OF CHESTER COUNTY.** The County of Chester, acting through the Chester County Health Department, will continue to provide the following public health COVID-19 responses to Delaware County:
 - A. **COVID-19 Public Health Decision Making.** The Chester County Health Department Director is responsible for making all public health-related decisions relating to, but not limited to, investigation, quarantine, preparedness/prevention, contact tracing, prioritization.
 - B. **COVID-19 expanded testing.** Coordination of increased testing as it becomes available. Coordination and communication will include public and private labs, healthcare systems, primary care physicians and other medical professional as warranted. Prior to any public announcement of a positive case in Delaware County, the Chester County Health Department will provide the following information to the Delaware County Policy Specialist: Age, Sex, Municipality, Source, and current status. The Chester County Health Department will provide a time in which the public announcement will be made, and suggested notice language. Additionally, Chester County will provide a public-facing dashboard with relevant information.

- C. **COVID-19 case investigation and surveillance.** Investigation of positive tests and close contact testing, by a public health nurse or disease intervention specialist.
 - D. **COVID-19 quarantine designations.** Quarantines will occur as directed by PA DOH and Chester County policy.
 - E. **COVID-19 epidemiology assistance.** Coordinate with PA DOH, Delaware County Medical Examiner and other health systems entities as required to monitor outbreak.
 - F. **COVID-19 public health communication.** Development and coordination of public health communication concerning COVID-19. Strictly public health messaging, including but not limited to announcement of cases, investigations, quarantines, and preparedness/prevention messaging will be issued by the Chester County Health Department and shared with Delaware County's Communication Department for their posting on Delaware County websites, social media pages, and other communication sources. Messaging that requires County Council input including policy messaging will be developed and coordinated with cooperation and assistance from the Delaware County communication department.

Communication between healthcare systems, healthcare professionals, the media, businesses and general public is intended to be part of the communication plan. Chester County will provide a web link and phone number for Delaware County to distribute for questions and information concerning COVID-19.
 - G. **Daily monitoring of Emergency Room volume in hospitals in Delaware County.** Coded infectious syndromes, influenza like illness or other designations as required by the PA DOH for COVID-19 will be tracked and response activated where needed.
 - H. **Public Call Center.** Provide access to a public health call center to respond to large volumes of calls from the public, healthcare professionals, and other impacted groups.
 - I. **COVID-19 Public Safety Support.** Chester County Department of Emergency Services, in coordination with Delaware County Emergency Services, will coordinate and support the public safety response, planning, and messaging concerning COVID-19, as needed.
2. **RESPONSIBILITIES OF DELAWARE COUNTY.** In accepting the cooperation and assistance of Chester County, Delaware County agrees to do the following in support of Chester's County Public Health Activities in Delaware County:

- A. **COVID-19 Policy Specialist will Provide Coordination Between Two Counties.** Delaware County will assign a fulltime Policy Specialist that will be the point of coordination between Delaware and Chester Counties during the COVID-19 public health emergency. The Policy Specialist will have direct coordination with Delaware County Council, the Delaware County Executive Director, Delaware County Emergency Services, the Delaware County Intercommunity Health and other county agencies as designated.

 - B. **Delaware County Communication.** The Delaware County communication department will provide needed resources to assist in the timely and efficient distribution of public health information in conjunction with Chester County and PADOH.

 - C. **Delaware County Call Center.** Delaware County will provide the needed additional staff for call center in coordination with Chester County, as required.
3. **TERM OF AGREEMENT.** This Amended Agreement is terminable by either Chester County or Delaware County upon written notice to the other party. Delaware County specifically acknowledges that Chester County may be required to terminate the Amended Agreement if its public health capacity is required to be devoted exclusively to the citizens of Chester County, as a result of the intensification of the current public health emergency.
4. **FUNDING.** Delaware County acknowledges the obligation to reimburse Chester County on a timely basis for all amounts expended in providing services to Delaware County as specifically articulated in this Intergovernmental Cooperation Agreement.

Chester County will invoice Delaware County every ninety (90) days until the Amended Agreement has been terminated by either party and Delaware County has reimbursed Chester County.

Reimbursement by Delaware County to Chester County should be through funding sources which Delaware County determines to be appropriate, including but not limited to CARES funding it has been awarded.

Delaware County agrees to pay 30% of all COVID-related payroll expenses for Chester County's Health Department and Department of Emergency Services. Delaware County also agrees that it will reimburse Chester County for 100% of the commodities provided to Delaware County for their use. Examples of said commodities include but are not limited to personal protective equipment and testing supplies.

Chester County will keep accurate and complete accounting records of all costs incurred

and subsequently invoiced. Chester County will provide copies of such accounting records to Delaware County upon written request by Delaware County.

5. **COMPLIANCE WITH LAWS.** Each party shall comply with all applicable Federal, State and local laws, statues, ordinances, regulations and rules as such may be modified by all pending or forthcoming proclamations of emergencies.

ADOPTED AND EXECUTED this _____ day of October, 2020 by the Board of Commissioners of Chester County, Pennsylvania in lawful session duly assembled.

CHESTER COUNTY BOARD OF COMMISSIONERS

ATTEST:

By: _____
Marian Moskowitz
On Behalf of the Board of Commissioners

ADOPTED AND EXECUTED this 21 day of October, 2020 by the County Council of Delaware County, Pennsylvania in lawful session duly assembled.

DELAWARE COUNTY COUNCIL

ATTEST:

Anne M. Crogen

By:

Brian Zidek
Brian Zidek
On Behalf of the Delaware County Council



County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Meals On Wheels of Chester County Contract ID: 0018451	Amendment	20,000.00	07-01-2020 06-30-2021	Amendment #4: This amendment provides additional funding for COVID-19 Supportive Services for the provision of meals and other supportive services. CO: 0% ST: 0% FED: 100%
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0018920	Amendment	14,330.00	07-01-2020 06-30-2021	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Health and Wellness Program Coordinator Services and provides Health and Wellness programs to eligible individuals. CO: 0% ST: 100% FED: 0%
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0019416	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
Vendor: Coatesville Area Senior Center, Inc. Contract ID: 0018921	Amendment	31,850.00	07-01-2020 06-30-2021	Amendment #3: This amendment provides additional funding for COVID-19 Supportive Services for the provision of meals, senior community center services and other supportive services at the senior center. CO: 0% ST: 0% FED: 100%
Vendor: Coatesville Area Senior Center, Inc. Contract ID: 0019911	Contract	100,344.00	11-01-2020 06-30-2021	This contract provides additional funding for the preparation of congregate meals for senior center participants. CO: 0% ST: 100% FED: 0%
Vendor: Kennett Area Senior Center Contract ID: 0018923	Amendment	9,200.00	07-01-2020 06-30-2021	Amendment #3: This amendment provides additional funding for COVID-19 Supportive Services for the provision of meals, senior community center services and other supportive services at the senior center. CO: 0% ST: 0% FED: 100%
Vendor: Oxford Senior Center Contract ID: 0018924	Amendment	9,200.00	07-01-2020 06-30-2021	Amendment #3: This amendment provides additional funding for COVID-19 Supportive Services for the provision of meals, senior community center services and other supportive services at the senior center. CO: 0% ST: 0% FED: 100%
Vendor: Phoenixville Area Senior Center Contract ID: 0018925	Amendment	31,850.00	07-01-2020 06-30-2021	Amendment #3: This amendment provides additional funding for COVID-19 Supportive Services for the provision of meals, senior community center services and other supportive services at the senior center. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: West Chester Area Senior Center Contract ID: 0018926	Amendment	31,850.00	07-01-2020 06-30-2021	Amendment #3: This amendment provides additional funding for COVID-19 Supportive Services for the provision of meals, senior community center services and other supportive services at the senior center. CO: 0% ST: 0% FED: 100%
Vendor: Elder Care Alternatives, Inc. Contract ID: 0019381	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
Vendor: RPR Solutions, LLC Contract ID: 0019385	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
Vendor: Relative Care LLC Contract ID: 0019409	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
Vendor: Tel Hai Adult Day Services Contract ID: 0019417	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Home Care Assoc., LLC Contract ID: 0019422	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
Vendor: MOG International LLC Contract ID: 0019855	Amendment	0.00	11-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for a COVID-19 Unit Rate Supplement for the period of November 1, 2020 to June 30, 2021. CO: 0% ST: 0% FED: 100%
<u>Children Youth and Families</u>				
Vendor: Families United Network, Inc. Contract ID: 0017596	Amendment	0.00	07-01-2020 06-30-2021	Amendment #2: This amendment extends the contract term for an additional one (1) year period and revises the payment schedule for Community Based Residential Services. CO: 20% ST: 75% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Bair Foundation of Pennsylvania, The Contract ID: 0017793	Amendment	0.00	07-01-2020 06-30-2021	Amendment #2: This amendment extends the contract term for an additional one (1) year period and updates the payment schedule for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Bethany Christian Services Contract ID: 0017979	Amendment	0.00	07-01-2020 06-30-2021	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Community Service Foundation, Inc. Contract ID: 0018143	Amendment	0.00	07-01-2020 06-30-2022	Amendment #3: This amendment extends the contract term for an additional two (2) year period and updates the payment schedule for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Community Service Foundation, Inc. Contract ID: 0018144	Amendment	0.00	07-01-2020 06-30-2022	Amendment #4: This amendment extends the contract term for an additional two (2) year period and updates the payment schedule for the Home and Community Supervision Program and Intensive Supervision Program for youth ages 12-20 years with previous drug and alcohol issues that are involved with the Juvenile Probation Office. CO: 20% ST: 75% FED: 5%
Vendor: Preventative Aftercare, Inc. Contract ID: 0018562	Amendment	0.00	07-01-2020 06-30-2021	Amendment #3: This amendment extends the contract term for an additional one (1) year period and revises the Statement of Work for In-Home Services Preventative Aftercare Programs. CO: 20% ST: 75% FED: 5%
Vendor: Justice Works Youthcare, Inc. Contract ID: 0019116	Amendment	0.00	10-01-2020 06-30-2021	Amendment #3: This amendment adds the Mentoring Program to the Family Group Decision Making, Violation Initiative, Thinking for a Change, Visit Coaching and Strengths Based Family Workers Training Programs for families involved with the Department of Children, Youth and Families and the Juvenile Probation Office. CO: 11% ST: 63% FED: 26%
Vendor: Scantek Inc. Contract ID: 0019924	Contract	112,675.00	10-30-2020 10-30-2022	This contract provides Electronic Document Management Services per the Request for Proposal #2007-01. CO: 40% ST: 60% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0019210	Amendment	102,750.00	10-01-2020 09-30-2021	Amendment #2: This amendment extends the contract term for an additional nine (9) month period and provides additional funding for Recovery Support Services for Rapid Re-Housing and a Housing Case Manager position for opiate substance abuse disorder individuals and families experiencing homelessness or near homelessness who are involved in treatment/recovery services. The cost associated with this amendment is funded by the Department of Drug and Alcohol State Opioid Response (SOR) Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: United Way of Chester County Contract ID: 0019224	Amendment	55,525.00	12-12-2019 12-31-2020	Amendment #2: This amendment provides additional funding for the Coordinated Entry: 211 Call Center. The cost associated with this amendment is funded by the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Valley Township Contract ID: 0019809	Amendment	71,991.55	06-01-2020 12-31-2022	Amendment #1: This amendment provides additional funding for infrastructure improvements on Concord Street between West 9th Avenue and West 11th Avenue. The cost associated with this amendment is funded by the Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Legal Aid of Southeastern PA Contract ID: 0019928	Contract	67,500.00	04-01-2020 12-31-2020	This contract provides funding for the Eviction and Foreclosure Assistance/Counseling Program. The cost associated with this contract is funded by the Community Development Block Grant and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This activity supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0019930	Contract	100,000.00	08-01-2020 07-31-2021	This contract provides funding for the Eviction Prevention Program. The cost associated with this contract is provided by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Community Development Block Grant and the Pennsylvania Housing Finance Agency Home4Good Grant Program. This activity supports Strategic Business Plan Housing and Community Support services activity. CO: 0% ST: 58% FED: 42%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Coroners Office</u>				
Vendor: Quincy Technology Solutions, Inc. Contract ID: 0019935	Contract	14,717.00	01-01-2020 12-31-2020	This contract renews Software Licensing and Support Services for the Forensic Information Management System. CO: 100% ST: 0% FED: 0%
<u>Court Administration</u>				
Vendor: Grace, Ryan Contract ID: 0019940	Contract	47,013.26	10-28-2020 12-31-2021	This contract provides funding for Conflict Counsel Legal Services for Criminal Cases. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: Hyland LLC Contract ID: 0008119	Amendment	118,903.89	11-01-2020 10-31-2021	Amendment #16: This amendment extends the contract term for an additional one (1) year period for Maintenance and Support Services for the ImageNow/Perceptive Content System. CO: 100% ST: 0% FED: 0%
Vendor: DVL Group, Inc. Contract ID: 0018076	Amendment	73,910.00	10-01-2020 OPEN ENDED	Amendment #3: This amendment updates pricing for Preventive Maintenance Services for the Uninterruptible Power Systems and Emergency Generator Equipment at the Data Center. CO: 100% ST: 0% FED: 0%
Vendor: Diversified LLC Contract ID: 0019944	Contract	3,425,039.30	10-29-2020 UNTIL COMPLETE	This contract provides for Courtroom/Hearing Room Audiovisual Design/Installation per the Request for Proposal #2009-02. CO: 0% ST: 0% FED: 100%
<u>District Attorney</u>				
Vendor: Jackson, Van A. Contract ID: 0018625	Amendment	73,102.00	10-02-2020 10-01-2021	Amendment #3: This amendment extends the contract term for an additional one (1) year period for a Heroin Response Strategy Drug Intelligence Officer for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area. CO: 0% ST: 0% FED: 100%
<u>Emergency Services</u>				
Vendor: American National Red Cross Contract ID: 0019937	Contract	0.00	11-01-2020 10-31-2023	This Space License Agreement provides for The American Red Cross to lease space at the Government Services Center for the purpose of establishing a regional office to conduct daily operations. This is a revenue contract. CO: 0% ST: 0% FED: 0%

County of Chester
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DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities</u>				
Vendor: Michael Baker International, Inc. Contract ID: 0012121	Amendment	15,951.64	10-16-2020 UNTIL COMPLETE	Supplemental Engineering Agreement #069210-G: This agreement provides additional funding for increased costs for Part II - Final Design and Part III - Construction Services for the replacement of County Bridge #244 on Hadfield Road over Beaver Creek in East Brandywine Township. This increases the total contract amount to \$819,943.96. Embedded is Resolution No. 51-20 authorizing signature authority and approving this supplemental agreement. CO: 5% ST: 10% FED: 85%
Vendor: Johnson Controls Security Solutions LLC Contract ID: 0017499	Amendment	48,960.00	01-20-2021 01-19-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Annual Maintenance Services for Security Access Systems at the Government Services Center, Justice Center, 313 West Market, Historic Courthouse, Public Safety Training Center and the Data Center at the existing rate. CO: 100% ST: 0% FED: 0%
Vendor: Draper, Kristen Alexandra Contract ID: 0019941	Contract	0.00	10-29-2020 UNTIL COMPLETE	This contract provides for the donation of an American Quarter horse to Springton Manor Farm. CO: 0% ST: 0% FED: 0%
Vendor: Dankanich, Courtney Ann Contract ID: 0019942	Contract	0.00	10-29-2020 UNTIL COMPLETE	This contract provides for the donation of a Thoroughbred horse to Springton Manor Farm. CO: 0% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: Independence Blue Cross Contract ID: 0019934	Contract	2,431,804.00	01-01-2021 12-31-2023	This contract renews Administration Services for County employee Personal Choice benefits. The contract amount is an estimate based on current employee enrollment. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Human Services, Inc. Contract ID: 0019458	Amendment	0.00	07-01-2020 06-30-2021	Amendment #1: This amendment increases the funding allocation for Homeless Acute Management and Critical Time Intervention for individuals with Mental Health. This does not change the original contract amount. CO: 0% ST: 100% FED: 0%
Vendor: Horizon House, Inc. Contract ID: 0019512	Amendment	0.00	07-01-2020 06-30-2021	Amendment #1: This amendment reduces the funding allocation for the Peer Center Program. This does not change the original contract amount. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Kutest Kids Early Intervention Co. Contract ID: 0019899	Contract	0.00	09-08-2020 06-30-2021	This contract provides Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Natural Lands Trust Contract ID: 0019932	Contract	20,520.00	10-29-2020 08-28-2021	Northern Conservation Initiative: Jordan Conservation Easement. This contract is for the purchase of a 10.26 acre conservation easement in West Pikeland Township including a public access trail corridor. The total project cost is \$192,700.00. Other funding: 72% Township, 17% Private. CO: 11% ST: 0% FED: 0%
Vendor: Cole, Mark A Contract ID: 0019938	Contract	152,682.57	10-29-2020 UNTIL COMPLETE	41.94 acres of farmland in Penn Township owned by Mark and Claudia Cole is recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$152,682.57, which is being funded 100% with County funds. CO: 100% ST: 0% FED: 0%
Vendor: Stoltzfus Jr., Jonas B Contract ID: 0019939	Contract	134,545.71	10-29-2020 UNTIL COMPLETE	30.53 acres of farmland in Honey Brook township owned by Jonas B. Stoltzfus Jr. and Deborah Ann Stoltzfus is recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$134,545.71. The County will pay \$134,545.71 (100%) and be reimbursed \$30,272.78 (22.5%) by Honey Brook Township and \$30,272.78 (22.5%) by private funding. The actual cost to the County is \$74,000.15 (55%). CO: 55% ST: 0% FED: 0%
<u>Planning Commission</u>				
Vendor: 4ward Planning, Inc Contract ID: 0019864	Amendment	2,000.00	08-18-2020 UNTIL COMPLETE	Amendment #1: This amendment provides additional funding for Consulting Services for development of the "Restore Chester County Economic Recovery Plan". The cost of this project is being funded by a grant award from the Delaware Valley Regional Economic Fund. CO: 100% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: Salina Support Services, LLC Contract ID: 0019936	Contract	27,823.87	10-29-2020 OPEN ENDED	This contract provides Software Support Processing and View Only Licenses for access to electronic health records and resident information. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 29-OCT-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Public Health Admin</u>				
Vendor: American Academy of Pediatrics Contract ID: 0019922	Contract	73,000.00	07-01-2020 06-30-2021	This contract provides communication support, education and awareness campaigns focusing on Flu Immunizations. CO: 0% ST: 0% FED: 100%
Vendor: United Healthcare Insurance Company Contract ID: 0019925	Contract	0.00	10-08-2020 UNTIL COMPLETE	This contract provides Support Services for the Maternal and Child Health Program. This is a revenue contract. CO: 0% ST: 0% FED: 0%
Vendor: County of Delaware Contract ID: 0019926	Contract	80,000.00	09-01-2020 06-30-2021	This contract provides for the administration and development of a flu vaccination strategy for residents of Delaware County. CO: 0% ST: 0% FED: 100%
<u>Recorder of Deeds</u>				
Vendor: Info Quick Solutions, Inc. Contract ID: 0004403	Amendment	14,440.00	10-29-2020 OPEN ENDED	Amendment #7: This amendment extends the contract term for an additional two (2) year period for Image to Microfilm Services and adds Online E-Film Reader Software and Hosting Services. Other Funding - Act 8: 100%. CO: 0% ST: 0% FED: 0%
<u>Solicitors</u>				
Vendor: Hangley, Aronchick, Segal, Pudlin & Contract ID: 0019921	Contract	0.00	06-01-2020 OPEN ENDED	This contract provides additional Legal Services as required by the County Solicitor's Office. CO: 100% ST: 0% FED: 0%
Vendor: Lamb McErlane, PC Contract ID: 0019923	Contract	0.00	10-29-2020 OPEN ENDED	This contract provides additional Legal Services as required by the County Solicitor's Office. CO: 100% ST: 0% FED: 0%
<u>Treasurer's Office</u>				
Vendor: S & T Bank Contract ID: 0019933	Contract	144,672.00	10-29-2020 10-28-2023	This contract provides Lockbox Services for the County of Chester per the Request for Proposal #2007-02. CO: 100% ST: 0% FED: 0%

Number of Contracts: **55**

**GRANTS AGENDA
October 29, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole, and Pretrial Services</u>			
Pennsylvania Commission on Crime and Delinquency Contract / Award - Renewal 001-221000-332225-13100100-2210002-FY2020	\$ 500,000.00	07/01/2020 06/30/2021	Intermediate Punishment Program (State Intermediate Punishment / Drug and Alcohol Restrictive Intermediate Punishment) No New Positions - No County Match State Funding = \$500,000.00
<u>Community Development</u>			
Pennsylvania Department of Labor and Industry Application - Renewal	TBD	07/01/2020 06/30/2024	Workforce Innovation and Opportunity Act (WIOA) No New Positions - No County Match Federal Funding = TBD
Pennsylvania Housing Finance Agency Application - Renewal 116-4900000-332294-41400000-49000001-FY2020	\$ 500,000.00	10/01/2021 03/31/2023	Pennsylvania Housing Affordability & Rehabilitation Enhancement Fund (PHARE) No New Positions - No County Match State Funding = \$500,000.00
U.S. Department of Housing and Urban Development Contract / Amendment 116-490000-331200-41900401-4900001-FY2020	\$ 2,624,037.00 <i>Increase</i>	09/02/2020 09/01/2026	2020 Community Development Block Grant - CARES Act No New Positions - No County Match Federal Funding = \$2,624,037.00
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-331212-47210000-4900005-FY2020	\$ 117,787.30	10/01/2019 06/30/2022	Rapid Response Additional Assistance (RRAA) No New Positions - No County Match Federal Funding = \$117,787.30
<u>District Attorney</u>			
Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHITDTA) Contract / Award - Amendment 001-129000-331208-12600650-1290002	\$ 73,102.00 <i>Increase</i>	10/02/2020 10/01/2021	Liberty Mid-Atlantic High Intensity Drug Trafficking Area No New Positions - No County Match Federal Funding = \$73,102.00
<u>Planning</u>			
Pennsylvania Department of Conservation and Natural Resources Application	\$ 5,000.00	11/01/2020 09/30/2021	Walk Works - Development of a county-wide Complete Streets Policy No New Positions County Match = \$500.00 State Funding = \$5,000.00
<u>Public Health</u>			
Pennsylvania Department of Health Contract / Award - Renewal 001-478000-331207-15601000-4780006	\$ 33,745.53	07/01/2020 06/30/2021	Childhood Lead Poisoning Prevention No New Positions - No County Match Federal Funding = \$33,745.53

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Hires and Rehires

1. Employee : Cavanaugh,Brigitte
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048461 - ID Support Coordinator
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 11/02/2020

2. Employee : Daniels,Innessa
 Department : 120000 - Court Administration
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 24.00(H)
 Effective Date : 10/19/2020

3. Employee : Glasco I,Kellie
 Department : 461210 - Pocopson Nursing Care
 Job : 351420 - Nurse Aide
 Salary Grade :
 Compensation : \$ 16.05(H)
 Effective Date : 10/26/2020

4. Employee : Henry,Andrew
 Department : 251300 - ES Emergency Management
 Job : 020481 - Operations Coordinator
 Salary Grade : E02
 Compensation : \$ 50,000.00(A)
 Effective Date : 11/16/2020

5. Employee : High,Glynnis Kate
 Department : 251315 - Safety and Security
 Job : 841381 - Safety & Security Operator-PT
 Salary Grade :
 Compensation : \$ 17.26(H)
 Effective Date : 10/28/2020

6. Employee : Igneczi,Tony
 Department : 075100 - Facilities Management - Admin
 Job : 030005 - Deputy Director Facilities
 Salary Grade : E07
 Compensation : \$ 76,500.00(A)
 Effective Date : 11/02/2020

7. Employee : Kolb,Monique J
 Department : 589100 - Chester County Library
 Job : 030270 - Public Relations/Graphics Spec
 Salary Grade : E03
 Compensation : \$ 44,886.66(A)
 Effective Date : 11/02/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Hires and Rehires

- 8. Employee : Mossman,Damien
 Department : 251200 - Public Safety Communications
 Job : 040035 - Operations Communication Spec
 Salary Grade : N08
 Compensation : \$ 47,848.84(A)
 Effective Date : 11/02/2020

- 9. Employee : Perdick,Penny L
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048460 - EI Service Coordinator
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 10/26/2020

- 10. Employee : Russell,Shane T
 Department : 251315 - Safety and Security
 Job : 841381 - Safety & Security Operator-PT
 Salary Grade :
 Compensation : \$ 17.26(H)
 Effective Date : 11/02/2020

- 11. Employee : Sanchez,Juan P
 Department : 060000 - Solicitor
 Job : 020080 - Attorney IV
 Salary Grade : L04
 Compensation : \$ 82,000.00(A)
 Effective Date : 11/02/2020

- 12. Employee : Serfass,Benjamin R
 Department : 251320 - ES Fire Services
 Job : 240202 - E S Instructor
 Salary Grade :
 Compensation : \$ 18.00(H)
 Effective Date : 11/16/2020

- 13. Employee : Sharpless,Richard F
 Department : 055000 - Controller
 Job : 020395 - Accounts Payable Manager
 Salary Grade : E06
 Compensation : \$ 65,000.00(A)
 Effective Date : 11/09/2020

- 14. Employee : Sode,Abimbola Aminat
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048460 - EI Service Coordinator
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 10/26/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Hires and Rehires

- 15. Employee : Walker, Michael W
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Salary Grade :
Compensation : \$ 10.73(H)
Effective Date : 11/02/2020

- 16. Employee : Wheeler, Tara Law
Department : 135000 - Domestic Relations
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 31,420.48(A)
Effective Date : 11/16/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Transfers

17. Employee : Dirks, Megan M

	<u>Proposed</u>	<u>Current</u>
Department	: 589300 - Henrietta Hankin Library	589300
Job	: 040830 - Library Assistant III	805100
Salary Grade	: N03	
Compensation	: \$ 31,420.48(A)	\$ 11.84(H)
Effective Date	: 11/07/2020	07/04/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Promotions

18.	Employee	: Boyd, Kenneth L	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040110 - Correctional Officer IV	040240
	Salary Grade	: C04	C03
	Compensation	: \$ 69,526.36(A)	\$ 65,590.92(A)
	Effective Date	: 11/07/2020	01/04/2020
19.	Employee	: Friedman, Stefanie Danielle	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 030081 - Attorney II	030423
	Salary Grade	: L02	L01
	Compensation	: \$ 60,326.24(A)	\$ 50,213.57(A)
	Effective Date	: 11/07/2020	08/29/2020
20.	Employee	: Haake, Hilary	
		<u>Proposed</u>	<u>Current</u>
	Department	: 491100 - Dept of Community Development	491100
	Job	: 020399 - Street Outreach Team Manager	020493
	Salary Grade	: E05	E03
	Compensation	: \$ 53,649.96(A)	\$ 45,149.74(A)
	Effective Date	: 11/07/2020	07/04/2020
21.	Employee	: Ham Jr, David M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 023330 - Correctional Officer V	040110
	Salary Grade	: C06	C04
	Compensation	: \$ 73,584.12(A)	\$ 70,080.12(A)
	Effective Date	: 11/07/2020	07/04/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Promotions

22.	Employee	:	Hurst, Ina B		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020430 - Administrative Officer I		030012
	Salary Grade	:	E03		N08
	Compensation	:	\$ 56,962.42(A)		\$ 55,303.32(A)
	Effective Date	:	11/07/2020		07/04/2020
23.	Employee	:	Judge Jr, William J		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	020261 - Attorney III		030081
	Salary Grade	:	L03		L02
	Compensation	:	\$ 68,194.88(A)		\$ 60,326.24(A)
	Effective Date	:	11/07/2020		01/13/2020
24.	Employee	:	Lynch Jr, Arnold M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	210000 - Chester County Prison		210000
	Job	:	040110 - Correctional Officer IV		040240
	Salary Grade	:	C04		C03
	Compensation	:	\$ 67,107.56(A)		\$ 65,152.98(A)
	Effective Date	:	11/07/2020		01/04/2020
25.	Employee	:	Macaulay, Kaitlyn R		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	030081 - Attorney II		030423
	Salary Grade	:	L02		L01
	Compensation	:	\$ 60,326.24(A)		\$ 50,213.57(A)
	Effective Date	:	11/07/2020		08/29/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Promotions

26.	Employee	: Ndzelen,Solii L	
		<u>Proposed</u>	<u>Current</u>
	Department	: 451145 - Children, Youth and Families	451145
	Job	: 030510 - Accountant II	030860
	Salary Grade	: E03	N05
	Compensation	: \$ 48,092.85(A)	\$ 38,756.25(A)
	Effective Date	: 11/07/2020	01/04/2020
27.	Employee	: Provencher,Emily R	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 020081 - Attorney IV	020261
	Salary Grade	: L04	L03
	Compensation	: \$ 77,180.48(A)	\$ 68,194.88(A)
	Effective Date	: 11/07/2020	08/29/2020
28.	Employee	: Shaw,Alexis J	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 020261 - Attorney III	030081
	Salary Grade	: L03	L02
	Compensation	: \$ 68,194.88(A)	\$ 60,326.24(A)
	Effective Date	: 11/07/2020	08/29/2020
29.	Employee	: Vernamonti,Ashlee A	
		<u>Proposed</u>	<u>Current</u>
	Department	: 222000 - Juvenile Probation	222000
	Job	: 048250 - Probation Officer Spclst	048780
	Salary Grade	: U07	U04
	Compensation	: \$ 43,892.00(A)	\$ 41,896.00(A)
	Effective Date	: 11/07/2020	07/04/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Promotions

30. Employee : Winchester, Kara A

	<u>Proposed</u>	<u>Current</u>
Department	: 222000 - Juvenile Probation	222000
Job	: 020150 - Probation Supervisor II	030007
Salary Grade	: E06	E05
Compensation	: \$ 63,002.00(A)	\$ 61,167.27(A)
Effective Date	: 11/07/2020	07/04/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020End of Employment

31. Employee : Barnes,Avery Tyler
Department : 222000 - Juvenile Probation
Job : 048780 - Probation Officer I - JP
Effective Date : 11/06/2020
32. Employee : Davidge,Sara M
Department : 460100 - Pocopson Home Admin
Job : 351540 - Swtchbd/Mailrm Clk
Effective Date : 10/04/2020
33. Employee : Davis,Justin McHugh
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 10/24/2020
34. Employee : Doyle,Mackenzie A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/30/2020
35. Employee : Dungey,Madaline M
Department : 035100 - Assessment
Job : 040780 - SSS IV
Effective Date : 10/31/2020
36. Employee : Harper,Deitra Ayanna
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 10/13/2020
37. Employee : Harper,Najiia T
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/12/2020
38. Employee : Hochhaus I,Michael Paul
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Effective Date : 10/12/2020
39. Employee : Koller,Kaitlyn J
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 11/05/2020
40. Employee : Kratzer,Nicole Aileen
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Effective Date : 11/07/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

End of Employment

- 41. Employee : Lemus Zavala, Estefania G
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/24/2020

- 42. Employee : Mattox-Baldini, Faith
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Effective Date : 11/07/2020

- 43. Employee : Perez, Maxine M
Department : 589100 - Chester County Library
Job : 041290 - Account Clerk I
Effective Date : 10/16/2020

- 44. Employee : Powell, Ernest S
Department : 251500 - Emergency Medical Services
Job : 020892 - EMS Training Coordinator
Effective Date : 11/07/2020

- 45. Employee : Reihl, Cecelia A
Department : 085100 - Planning
Job : 040510 - SSS V
Effective Date : 10/16/2020

- 46. Employee : Vaughn, Neil D
Department : 251320 - ES Fire Services
Job : 607150 - Assistant Fire Marshal
Effective Date : 10/16/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/29/2020

Retirements

- 47. Employee : Convery,Joan M
Department : 122000 - Court Reporters
Job : 030980 - Court Reporter I
Effective Date : 11/07/2020

- 48. Employee : Eustace,Linda J
Department : 090100 - Dept of Computing Info Service
Job : 020171 - Telecommunication Administratr
Effective Date : 12/05/2020

- 49. Employee : Griffin,Stephen C
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 10/24/2020

- 50. Employee : McGinnis,Michael P
Department : 129100 - County Detectives
Job : 010360 - Detective Lieutenant
Effective Date : 01/05/2021

- 51. Employee : Miller,Diane L
Department : 210000 - Chester County Prison
Job : 040410 - Counselor I
Effective Date : 12/05/2020

- 52. Employee : Mulhearn,Diane P
Department : 120000 - Court Administration
Job : 020580 - Orphans Court Admnstrtr
Effective Date : 12/05/2020

- 53. Employee : Osborne,Patricia A
Department : 065000 - Public Defender
Job : 040510 - SSS V
Effective Date : 10/17/2020

COUNTY OF CHESTER

Finance Agenda

Commissioners' Meeting, October 29, 2020

1. Budget Change 15-20
2. Vouchers as submitted by the Controller
3. Approve attached 2021 Official County Government Holiday Schedule

**2020
Budget Amendment
BC-15
October 29, 2020**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
29-Oct-2020	DCIS	001	090600	331231	00000019	0900010		\$ 3,425,040	Fed-Penn Emerg Mgmt Agency	Net Increase \$3,425,040
	DCIS	001	090600	420000	00000019	0900010		\$ 3,425,040	Materials & Services	
To align budget with anticipated revenue and expenditures related to COVID-19.										
29-Oct-2020	Non-Departmental	001	902100	442000	00000019	9021001		\$ 3,250,000	To Organizations	Net Increase \$3,250,000
	Non-Departmental	001	000000	331231	00000019	0000001		\$ 3,250,000	Fed-Penn Emerg Mgmt Agency	
To fund COVID-19 Appropriations.										
29-Oct-2020	Prison	001	210000	331200	92000008	2100003	FY2020	\$ 1,590	Federal - Executive Offices	Net increase \$1,590
	Prison	001	210000	420000	92000008	2100003	FY2020	\$ 1,590	Material and Services	
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.										
29-Oct-2020	Procurement	001	015000	331231	00000019	0150001		\$ 7,797	Fed-Penn Emerg Management Agency	Net Increase \$7,797
	Procurement	001	015000	420000	00000019	0150001		\$ 7,797	Materials and Services	
To align budget with anticipated revenue and expenditures related to COVID-19.										
29-Oct-2020	Community Development	116	490000	331231	00000019	4900001		\$ 55,525	Fed-Penn Emerg. Management Agency	Net Increase \$55,525
	Community Development	116	491100	420000	00000019	4900001		\$ 55,525	Materials & Services	
To align budget with anticipate revenue and expenditures for the United Way of Chester County to provide 2-1-1 emergency services to families and individuals facing homelessness due to the impacts of Coronavirus.										
29-Oct-2020	Community Development	116	490000	331212	47210000	4900005	FY2020	\$ 117,788	Federal-Labor & Industry	Net Increase \$117,788
	Community Development	116	492200	420000	47210000	4900005	FY2020	\$ 117,788	Materials and Services	
To align budget with anticipated revenue and expenditures for Rapid Response Grant.										
29-Oct-2020	Youth Center	145	454240	331200	92000008	4517002	FY2020	\$ (1,590)	Federal - Executive Offices	Net Decrease (\$1,590)
	Youth Center	145	454240	425000	92000008	4517002	FY2020	\$ (1,590)	Equipment Non Capital	
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.										
29-Oct-2020	Capital Improvement Fund	357	030000	331219	92000005	3570001		\$ (211,938)	Federal-Dept of State	No Net Change
	Capital Improvement Fund	357	030000	331219	00000019	3570001		\$ 211,938	Federal-Dept of State	
To align budget with anticipated revenue and expenditures related COVID-19.										
29-Oct-2020	Capital Improvement Fund	357	085300	445000	80340090	3570001		\$ 22,196	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (22,196)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Jonas S. Stoltzfus Jr. and Lizzie S. Stoltzfus, installment three of five.										

**2020
Budget Amendment
BC-15
October 29, 2020**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
29-Oct-2020	Capital Improvement Fund	357	085300	445000	80340088	3570001		\$ 28,431	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (28,431)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Gerald E. and Cynthia L. Rohrer, installment three of five.										
29-Oct-2020	Capital Improvement Fund	357	085300	445000	80340092	3570001		\$ 58,073	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (58,073)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Sadie S. Stoltzfus, installment three of five.										
29-Oct-2020	Capital Improvement Fund	357	085300	445000	80340123	3570001		\$ 152,683	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (152,683)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Mark and Claudia Cole.										
29-Oct-2020	Capital Improvement Fund	357	085300	445000	80340123	3570001		\$ 134,546	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (134,546)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Jonas B. Stoltzfus Jr. and Deborah Ann Stoltzfus.										
THE FOLLOWING ITEM WAS SUNSHINED ON OCTOBER 29, 2020:										
29-Oct-2020	Non-Departmental	001	902100	442000	00000019	9021001		\$ 766,510	To Organizations	Net Increase \$766,510
	Non-Departmental	001	000000	331231	00000019	0000001		\$ 766,510	Fed-Penn Emerg Mgmt Agency	
To fund COVID-19 Appropriations.										



THE COUNTY OF CHESTER



COMMISSIONERS
Marian Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6026

ROBERT J. KAGEL
County Administrator

2021 OFFICIAL HOLIDAY SCHEDULE

The County offices will be closed on the official holidays listed below in 2021:

NEW YEAR'S DAY	January 1	Friday
MARTIN LUTHER KING, JR DAY	January 18	Monday
PRESIDENT'S DAY	February 15	Monday
MEMORIAL DAY	May 31	Monday
JUNETEENTH (Observed)	June 18	Friday
INDEPENDENCE DAY (Observed)	July 5	Monday
LABOR DAY	September 6	Monday
ELECTION DAY	November 2	Tuesday
VETERANS DAY	November 11	Thursday
THANKSGIVING DAY	November 25	Thursday
DAY AFTER THANKSGIVING	November 26	Friday
CHRISTMAS (Observed)	December 24	Friday
NEW YEARS DAY 2022 (Observed)	December 31	Friday

** Per the Attendance Policy, Good Friday, Flag Day and Columbus Day are floating holidays and County Offices will remain open.*

**Good Friday
*Flag Day
Columbus Day

*April 2
June 14
October 11*

*Friday
Monday
Monday*