



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

August 16, 2018

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, August 14, 2018 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

a. **Bid Award**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. **NEW BUSINESS**

a. **Resolution #32-18**

Resolution of the Chester County Commissioners authorizing the filing of an application for funds with the office of the budget, Commonwealth of Pennsylvania

b. **Agreement**

Cooperation agreement among the County of Chester, the Chester County Industrial Development Authority and River Station Land, L.P. for the Downingtown River Station Project – Phase 2

c. **Resolution #35-18**

Resolution of the Chester County Commissioners appointing Robert J. Kagel as the Acting Chief Clerk authorized to act in the absence or unavailability of the Chief Clerk.

d. Authorization to Bid

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Government Services Center Cafeteria Modifications**

e. Contracts

f. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

August 2, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on August 2, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Administrative Analyst Rob Malone to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, July 31, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on July 19, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the July 19, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Award

Commissioner Cozzone made a motion to approve the bid for the roof replacement of the Hankin Library. Commissioner Farrell seconded the motion. Motion carried to approve the following bid:

Roof Replacement for Hankin Library, Bid #357806-1313E:

Munn Roofing Company

\$644,000.00

OLD BUSINESS

7. NEW BUSINESS

a. Resolution 26-18

Commissioner Farrell made a motion to approve Resolution 26-18 accepting the Brandywine Valley Wayfinding Program Phase 2 Work and closing out the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative Grant Project. The motion was seconded by Commissioner Cozzone. Motion carried to approve Resolution 26-18.

Resolution

b. Resolution 27-18

Commissioner Cozzone made a motion to approve Resolution 27-18 accepting the Phoenixville Region Multimodal Transportation Study and closing out the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative Grant Project. The motion was seconded by Commissioner Farrell. Motion carried to approve Resolution 27-18.

Resolution

c. **Resolution 28-18** **Resolution**
Chairman Kichline made a motion to approve Resolution 28-18 authorizing the exoneration of certain county taxes in East Bradford. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 28-18.

d. **Ordinance 2018-02** **Ordinance**
Commissioner Cozzone made a motion to approve Ordinance 2018-02 establishing maximum weight limits for all motor vehicles, commercial vehicles and other tractors, trailers, and tractor-trailer combinations upon various bridges owned and maintained by Chester County and establishing penalties for violation of said weight limits. The motion was seconded by Commissioner Farrell. Motion carried to approve Ordinance 2018-02.

e. **Contracts** **Contracts**
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

f. **Grants** **Grants**
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS** **PERSONNEL**

a. **Human Resources Agenda**
Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS** **FINANCE**

a. **Finance Agenda**
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following item:
➤ Budget Change 13-18

10. **PUBLIC COMMENT** **PUBLIC**
There were no comments from the public.

11. **ADJOURNMENT** **ADJOURNMENT**
The Meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned.



Taken by Paige Fenimore
On behalf of Acting Chief Clerk Mark Rupsis

Commissioners Agenda 08/16/2018

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Pocopson Home Fire Alarm Replacement, Bid #357808-1317E:

Electri-Tech Inc. \$ 401,000.00

Other Bids Submitted:

Cooks Service Company Inc.	\$ 559,886.00
Shannon A. Smith, Inc.	\$ 658,000.00
A.N. Lynch Co. Inc.	\$ 999,500.00

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 32-18**

**RESOLUTION OF THE COUNTY OF CHESTER AUTHORIZING THE FILING OF
AN APPLICATION FOR FUNDS WITH THE OFFICE OF THE BUDGET,
COMMONWEALTH OF PENNSYLVANIA**

WHEREAS, the Commonwealth of Pennsylvania through the Office of the Budget administers the Redevelopment Assistance Capital Program and is making these funds available for economic development projects with cultural, historic, or civic significance; and

WHEREAS, the Chester County Industrial Development Authority, in partnership with the County of Chester, desires to submit an application to the Office of the Budget for Redevelopment Assistance Capital Program funds on behalf of River Station X, LLC and the Brandywine Station, LP and its General Partner, Brandywine Station GP, Inc. (“Co-Sub-Grantees”), to fund site demolition and preparation costs to Phase 2 of the Downingtown River Station Project, in Chester County, Pennsylvania, such enhancement and renovation of the property hereinafter referred to as the “Project (Phase 2).”

NOW THEREFORE, BE IT RESOLVED by the County of Chester that:

1. The Project (Phase 2) to be funded by a grant from the Pennsylvania Governor’s Office of the Budget’s Redevelopment Assistance Capital Program is hereby eligible and approved.
2. The original Project (Phase 1 and Phase 2) and the Grant, in total application amount of \$6,000,000, were approved by the Pennsylvania Governor’s Office of the Budget to be administered in two phases; Phase I of the Grant is in the amount of \$3,549,576 (“Phase 1”), and Phase 2 of the Grant is in the amount of \$2,450,424 (“Phase 2”).
3. The Chester County Industrial Development Authority, on behalf of the County of Chester, was authorized and directed to and did execute a Redevelopment Assistance Capital Program application for Phase 1 and Phase 2 of the Grant to the Pennsylvania Governor’s Office of the Budget for the Project.
4. The Chester County Industrial Development Authority, on behalf of the County of Chester, assumed the responsibility for establishing that River Station Land LP obtained the required matching amount of project funds for Phase 1.
5. The amount of \$3,549,576 of the total Grant was distributed to River Station Land LP as reimbursement of costs associated with Phase 1 of the Project.

6. The Chester County Industrial Development Authority, on behalf of the County of Chester, will assume the responsibility for establishing that the Co-Sub-Grantees have obtained the required matching amount of Project (Phase 2) funds.
7. The County of Chester will reimburse the Commonwealth for any expenditure(s) found to be ineligible, subject to, conditioned upon and as limited by the indemnification provisions set forth herein and in the Cooperation Agreement among the County, the Chester County Industrial Development Authority, and River Station Land LP executed in connection with Phase 1 of the Grant and in the Cooperation Agreement among the County, the Chester County Industrial Development Authority and the Co-Sub-Grantees executed in connection with Phase 2 of the Grant .
8. The County of Chester is authorized to provide such assurances, certificates, and supplemental data or revised data that the Commonwealth may request in connection with the application.
9. For Phase 1, the River Station Land LP remains responsible for all of the covenants and conditions contained in the Grant Agreement and assurances made in the Application, together with all other requirements of the RACP, and is likewise required to defend, indemnify, exonerate and hold harmless the Chester County Industrial Development Authority and the County of Chester against any claims arising out of the River Station Land LP's failure to comply with such covenants and conditions pursuant to a cooperation agreement entered into in connection with Phase 1. River Station Land LP shall defend, indemnify, exonerate and hold harmless the Chester County Industrial Development Authority and the County of Chester against any request, requirement, or demand by the Pennsylvania Governor's Office of the Budget for return or repayment of Grant funds as a result of the River Station Land LP's failure or inability to make and carry out such assurances.
10. For Phase 2, the Co-Sub-Grantees shall pay directly or remain responsible for all of the covenants and conditions contained in the Grant Agreement and assurances made in the Application, together with all other requirements of the RACP, and shall likewise defend, indemnify, exonerate and hold harmless the Chester County Industrial Development Authority and the County of Chester against any claims arising out of the Co-Sub-Grantees' failure to comply with such covenants and conditions. The Co-Sub-Grantees shall defend, indemnify, exonerate and hold harmless the Chester County Industrial Development Authority and the County of Chester against any request, requirement, or demand by the Pennsylvania Governor's Office of the Budget for return or repayment of Grant funds as a result of the Co-Sub-Grantees' failure or inability to make and carry out such assurances.

11. The Co-Sub-Grantees agree to defend, indemnify, exonerate, and hold harmless the Chester County Industrial Development Authority and the County of Chester against any claim, any loss, or cost which the Chester County Industrial Development Authority and/or the County of Chester's participation in the Application, Grant, or Project, or out of any circumstances or condition existing or event occurring on or about the Project or the Project site during the term of this Agreement, or for any loss which the Chester County Industrial Development Authority and/or the County of Chester may suffer due to any default of Co-Sub-Grantees under any agreement concerning Phase 2 of the Project.

Adopted this ____ day of _____, 2018.

**BOARD OF COMMISSIONERS
COUNTY OF CHESTER**

Michelle Kichline, Chair
Chairman, County of Chester Commissioners

Kathi Cozzone, Vice-Chair
Commissioner, County of Chester

Terence Farrell
Commissioner, County of Chester

WITNESS/ATTEST:

Mark Rupsis, Acting Chief Clerk

**TAB 13. COOPERATION AGREEMENT AMONG THE COUNTY OF CHESTER, THE
CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
AND RIVER STATION LAND L.P. FOR THE DOWNINGTOWN RIVER STATION
PROJECT – Phase 2**

THIS AGREEMENT is made this ____ day of _____, 2018, by and among the CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (“CCIDA”), a body politic and corporate, organized and existing under the laws of the Commonwealth of Pennsylvania, the COUNTY OF CHESTER (the “COUNTY”), a Class – 3 County, organized and existing under the laws of the Commonwealth of Pennsylvania and RIVER STATION X, LLC, a Delaware limited liability company (“River Station X”), BRANDYWINE STATION, L.P., a Pennsylvania limited partnership (“BRANDYWINE STATION”) and Brandywine Station’s general partner, BRANDYWINE STATION GP, INC., a Pennsylvania corporation (together with River Station X and Brandywine Station, the “Co-Sub-Grantees”).

BACKGROUND

The CCIDA has agreed to make application to the Pennsylvania Governor’s Office of the Budget, (“PGOB”) Commonwealth of Pennsylvania (the “Application”) for a grant in the amount of Six Million (\$6,000,000) Dollars under the Redevelopment Assistance Capital Program (the “Grant”), and to accept grant money, the proceeds of which will be used to partially fund site preparation, infrastructure improvements and construction costs for the Downingtown River Station Project located in the Borough of Downingtown and East Caln Township in Chester County, Pennsylvania, such enhancement and renovation of the property, hereinafter referred to as the “Project”.

The Project will benefit site redevelopment on the said property for the benefit of the River Station Project.

The parcels of the property comprising the Project located in the Borough of Downingtown are owned by River Station X, LLC; the parcels located in East Caln Township are owned by Brandywine Station.

The Grant has been approved by the PGOB, to be administered in Phases 1 and 2; this Agreement solely addresses the administration of Phase 2 of the Grant, in the amount of \$2,450,424 for the benefit of the Co-Sub-Grantees for work on the Project (Phase 2). The Grant proceeds for the Project (Phase 2) will be used to partially fund site demolition and site preparation.

All activities of the Project (Phase 2) are being undertaken by Brandywine Station, by and through its general partner, Brandywine Station GP, Inc.

The COUNTY, as host municipality, has authorized the filing of the Grant application for the Project (Phase 2), and has agreed to enter into this Cooperation Agreement in support of the Project (Phase 2).

The parties intend by this Agreement to confirm the terms and conditions pursuant to which CCIDA will accept the Grant for the benefit of the Co-Sub-Grantees and the COUNTY will support the Project (Phase 2).

NOW THEREFORE, in consideration of the mutual promises contained herein and intending to be legally bound, the parties agree as follows:

1. All of the recitals above are incorporated herein as if fully set forth at length, and are intended to be part of the rights, obligations and promises of the parties.

2. CCIDA shall submit Phase 2 of the Grant Application in accordance with the terms and conditions required by the PGOB in its grant agreement issued with respect to the Project (the "Grant Agreement"). BRANDYWINE STATION shall, independent of any assurances made by the CCIDA in the Application, certify and make and carry out and fulfill all assurances required, including but not limited to, the obligation to supply matching funds for the Project (Phase 2). The COUNTY agrees to reimburse the Commonwealth of Pennsylvania for any expenditure of Grant funds found by the PGOB to be ineligible, subject, however, to the following: the Co-Sub-Grantees shall defend, indemnify, exonerate and hold harmless the COUNTY and CCIDA against any request, requirement or demand by the PGOB for return or repayment of Project (Phase 2) Grant funds as a result of BRANDYWINE STATION's failure or inability to make and carry out or fulfill such assurances. Further, as an incentive to CCIDA to serve as Applicant for and to administer the Grant, the Co-Sub-Grantees shall bear all responsibility for all conditions, covenants, duties and obligations required under the Grant Agreement and under all RACP requirements and shall likewise defend, indemnify, exonerate and hold harmless the COUNTY and CCIDA against any claims arising out of BRANDYWINE STATION's failure to comply with such conditions, covenants, duties and obligations under the Grant Agreement and assurances contained in the Application and under the RACP. A copy of the Grant Agreement is attached as Exhibit "A" hereto and incorporated herein by reference, together with all RACP requirements, as though fully set forth herein at length. The obligations set forth in this section shall survive termination of this Agreement.

3. BRANDYWINE STATION shall cause the Project (Phase 2) to be completed. BRANDYWINE STATION shall be responsible for design of the Project (Phase 2), the preparation of bidding and contract materials and the selection of design professionals and contractors in accordance with the Grant requirements. BRANDYWINE STATION acknowledges and agrees that, *inter alia*, the Grant requirements include the requirement to comply with the Pennsylvania prevailing wage rates, competitive bidding requirements applicable to RACP projects, insurance and bonding requirements and other statutory requirements applicable to projects utilizing public funds, and agrees to comply with all such requirements. To the extent feasible, BRANDYWINE STATION will execute and administer design and construction contracts with respect to the Project (Phase 2) on behalf of CCIDA, it being understood that in all events CCIDA shall have the right to approve or reject all work performed and applications for payment submitted by contractors with respect to the Project (Phase 2). Those items of expense incurred in constructing the Project (Phase 2) which are eligible for inclusion in the Project (Phase 2) costs under the provisions of the Grant shall be paid directly by CCIDA out of the proceeds of the Grant, subject to prior approval of such costs by

BRANDYWINE STATION. CCIDA agrees to monitor the progress of the Project (Phase 2) construction, but shall rely exclusively on the reports of BRANDYWINE STATION in doing so.

4. CCIDA agrees not to enter upon the Project (Phase 2) site except for reasonable inspections by any of its employees, agents or contractors as may be required by the covenants and conditions of the Grant. BRANDYWINE STATION agrees to hold harmless the COUNTY and CCIDA against any conditions or defects, whether or not latent, in, of or on the Project (Phase 2) site. In addition, BRANDYWINE STATION confirms that it has or will, in a timely manner, obtain all approvals necessary to perform the Project (Phase 2) work and has not relied on any COUNTY or CCIDA representation as to whether the Project (Phase 2) is in conformity with any laws, rules, ordinances, statutes or regulations. BRANDYWINE STATION shall obtain all necessary approvals prior to performing the work of the Project (Phase 2); CCIDA will not submit requests for reimbursement of Project (Phase 2) costs until CCIDA is satisfied that all approvals have been obtained and requirements met.

5. It is the intention of the parties hereto that BRANDYWINE STATION shall be responsible for all costs and expenses in connection with the development of the Project (Phase 2) site during the term of this Agreement, and that any reasonable costs and expenses incurred by the COUNTY or CCIDA in connection with this Agreement, or adherence to its terms, which are not paid by Grant funds, shall be paid or reimbursed by BRANDYWINE STATION, as requested by CCIDA. Without limiting the generality of the foregoing, BRANDYWINE STATION agrees:

a. To pay all real estate taxes, water and sewer rents, and any other governmental charges assessed against the Project (Phase 2) site during the term of this Agreement, and BRANDYWINE STATION agrees not to contest any such taxes, rents or assessments by reason of the COUNTY's or CCIDA's involvement in the Project (Phase 2); and

b. To comply with all notices from governmental authorities as to improvements or alterations to be made on or about the Project (Phase 2) site during the term of this Agreement and maintain the entire Project (Phase 2) site in a safe condition in compliance with all applicable laws, ordinances and regulations affecting the Project (Phase 2) site.

c. To pay or reimburse CCIDA for all reasonable costs and fees, including professional fees (to include but not be limited to attorneys' fees), incurred in connection with CCIDA's participation in the Project (Phase 2) and not otherwise paid by Grant funds. Grant funds shall be applied directly to payment of such costs and fees which are eligible to be paid from Grant funds.

d. To pay the Chester County Economic Development Council ("CCEDC") service fees for all services provided on behalf of CCIDA in connection with the RACP Grant Project (Phase 2) administration. To this end, the Co-Sub-Grantees acknowledge that a separate services agreement has been entered into by and between CCEDC and one or more of the Co-Sub-Grantees which provides for the payment for services performed by CCEDC in connection with the Project (Phase 2).

6. The County of Chester will reimburse the Commonwealth for any expenditure(s) of Grant funds found to be ineligible, subject to, conditioned upon and as limited by the indemnification provisions set forth in this Cooperation Agreement.

7. The Co-Sub-Grantees, jointly and severally, agree to defend, indemnify, exonerate and hold harmless CCIDA and the COUNTY against any loss or cost which CCIDA or the COUNTY may suffer, including reasonable attorneys fees, or any claim arising out of, or related to, CCIDA's or the COUNTY's participation in the Application, Grant or Project (Phase 2), or out of any circumstances or condition existing or event occurring on or about the Project (Phase 2) or Project (Phase 2) site during the term of this Agreement, or for any loss which CCIDA or the COUNTY may suffer due to any default of BRANDYWINE STATION or any other Co-Sub-Grantee under any agreement concerning this Project (Phase 2), excluding, however, any losses CCIDA or the COUNTY may suffer as a result of breach of this Agreement by CCIDA or the COUNTY or acts of CCIDA or the COUNTY outside the scope of this Agreement. It is understood that BRANDYWINE STATION's standard liability insurance policies shall protect, or shall be endorsed to protect, CCIDA and the COUNTY from claims of bodily injury and/or property damage arising out of any activities performed by BRANDYWINE STATION or its employees, contractors or agents relative to the Project (Phase 2) or this Agreement. BRANDYWINE STATION shall furnish to CCIDA proof of insurance as required by this Paragraph at the time of execution of this Agreement and at least one time annually during the term of this Agreement, and at other reasonable times upon request by CCIDA.

8. Any Project (Phase 2) cost which exceeds the amount of the Grant shall be the responsibility of BRANDYWINE STATION except as may be otherwise required by the Grant agreement. Grant proceeds shall be expended before BRANDYWINE STATION is required to fund the remaining costs of the Project (Phase 2), except however, that BRANDYWINE STATION shall pay any costs clearly excepted out of the Grant when due. Under no circumstances shall CCIDA or the COUNTY be liable for any expenditure or cost arising out of or in connection with the Project (Phase 2).

9. It is expressly agreed by all parties that any and all obligations of the Co-Sub-Grantees to pay fees, costs or charges and to defend, indemnify, exonerate or hold harmless CCIDA and the COUNTY for any and all claims arising out of, or related to, CCIDA's or the COUNTY's participation in the Application, Grant and Project (Phase 2) shall survive termination of this Agreement.

10. All notices provided for in this Agreement shall be in writing. Notices shall be sent by registered or certified mail. Subject to change by notice from the party to be charged with such notice, notices to the COUNTY, CCIDA, and BRANDYWINE STATION shall be addressed as follows:

If to the COUNTY:

The County of Chester
2 N. High Street
Box 27468
West Chester, Pa 19380-0991
Attn: Tom Whiteman, Solicitor

If to CCIDA:

Chester County Industrial Development Authority
737 Constitution Drive
Exton, Pennsylvania 19341
Attn: Michael L. Grigalonis

If to BRANDYWINE STATION:

Brandywine Station, L.P.
707 Eagleview Boulevard
Exton, PA 19341
Attn: Mike Malloy, Esq.

11. This Agreement shall inure to the benefit of and shall be binding upon the COUNTY, CCIDA and the Co-Sub-Grantees and their respective successors and assigns, provided, however, that no Co-Sub-Grantee may transfer or assign this Agreement or any of its rights, duties or obligations hereunder without the express written consent of CCIDA.

12. In the event of default by the COUNTY or CCIDA under this Agreement, BRANDYWINE STATION shall be entitled to specific performance of this Agreement. The COUNTY and CCIDA shall not be liable for any punitive or consequential damages.

13. In the event of default by BRANDYWINE STATION under this Agreement, CCIDA and the COUNTY shall be entitled to all rights and remedies under this Agreement in addition to any and all legal remedies available under statutory or common law.

14. BRANDYWINE STATION agrees to erect a sign at the Project (Phase 2) site acknowledging financial assistance from the Commonwealth of Pennsylvania, using the phraseology "This project was financed in part by a grant from the Commonwealth of Pennsylvania, Redevelopment Assistance Capital Program".

15. The COUNTY, CCIDA and each of the Co-Sub-Grantees agree to comply with the nondiscrimination terms required by the Commonwealth of Pennsylvania as a condition of the Grant and the Grant Agreement, substantially as follows:

a. Contractor (as defined by the Commonwealth of Pennsylvania) shall not discriminate against any employee, applicant for employment, independent contractor or any other person because of race, color, religious creed, handicap, ancestry, national origin, age or sex. Contractor shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment without regard to their race, color, religious creed, handicap, ancestry, national origin, age or sex. Such affirmative action shall include, but is not limited to: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Contractor shall post in conspicuous places, available to employees, agents, applicants for employment and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

b. Contractor shall, in advertisements or requests for employment placed by it or on its behalf, state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age or sex.

c. Contractor shall send each labor union or workers' representative with which it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by contractor.

d. It shall be no defense to a finding of noncompliance with this nondiscrimination clause that Contractor had delegated some of its employment practices to any union, training program or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that Contractor was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.

e. Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so that Contractor will be unable to meet its obligations under this nondiscrimination clause, Contractor shall then employ and fill vacancies through other nondiscriminatory employment procedures.

f. Contractor shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of Contractor's noncompliance with the nondiscrimination clause of this contract or with any such laws, Contractor may be declared temporarily ineligible for further Commonwealth contracts, and other sanctions may be imposed and remedies invoked.

g. Contractor shall furnish all necessary employment documents and records to, and permit access to its books, records and accounts by the contracting agency for purposes of investigation to ascertain compliance with the provisions of this clause. If Contractor does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the contracting agency.

h. Contractor shall actively recruit minority subcontractors and women subcontractors or subcontractors with minority or women representation among their employees.

i. Contractor shall include the provisions of this nondiscrimination clause in every subcontract, so that such provisions will be binding upon each subcontractor.

j. Contractor's obligations under this clause are limited Contractor's facilities within Pennsylvania or, where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

16. Each party agrees to conform to and abide by all applicable laws, rules, regulations and codes, including, but without limitation of the generality of the foregoing, the Pennsylvania Prevailing Wage Act, the Steel Products Procurement Act, the State Contractor Responsibility Program, the Americans with Disabilities Act, Illegal Alien Labor on Assisted Projects Act and all applicable anti-pollution laws.

17. The parties acknowledge that the payment of the Grant under this Agreement and the Grant Agreement is subject to the effect of any federal or state deficit reduction legislation and generally upon the availability of funds awarded by the Grant or this Agreement. CCIDA and the COUNTY shall have no liability under this Agreement or responsibility to perform any of their duties or obligations under this Agreement in the event the Grant is not funded.

18. BRANDYWINE STATION shall maintain at each of its principal places of business complete and accurate records and accounts including documents, correspondence and other records pertaining to costs and expenses of this Agreement and reflecting all matters and activities covered by this Agreement. At any time during normal business hours and as often as CCIDA deems necessary, BRANDYWINE STATION shall make available for inspection by CCIDA or its duly authorized representative all of its records with respect to all matters covered by this Agreement and permit the CCIDA to audit, examine and make copies of such records. All required records shall be maintained by BRANDYWINE STATION for a period of three (3) years from the dates of final audit or close out of this Agreement by CCIDA, except in those cases where unresolved audit requests may require maintaining some or all records for a longer period. In such event, records shall be maintained until all pending matters are resolved.

19. BRANDYWINE STATION shall furnish CCIDA with progress reports relating directly to the Grant in such form and quantity as CCIDA may from time to time require, including, but not limited to, status reports of the Project (Phase 2), Project (Phase 2) account statements, certificates, approvals, proposed budgets, invoices, copies of all contracts executed and proposed, employment placements, follow up reports and any and all other information relative to the Agreement as may be requested. CCIDA or its representative shall have the right to make reasonable inspections to monitor BRANDYWINE STATION's performance under this Agreement.

20. A final audit of the entire Project ("Project Audit") is required within 120 days after the termination of the Project activities, but no later than 120 days after the termination of the Grant Agreement. This audit is the responsibility of the Commonwealth and will be performed by a State auditor. CCIDA reserves the right for state agencies or their authorized representatives to perform additional audits of a financial or performance nature if deemed necessary. Any such additional audit will rely on work already performed by the Commonwealth's auditor and the costs for any additional work performed by state or federal agencies will be borne by those agencies at no additional expense to BRANDYWINE STATION.

21. The COUNTY, CCIDA and all Co-Sub-Grantees warrant that they have the right and authority to enter into this Agreement, to make the covenants herein, and to perform the duties set out above.

IN WITNESS WHEREOF, the parties hereto have executed and sealed this Agreement the day and year first above written.

COUNTY OF CHESTER

BY:

Michelle Kichline, Chair
Chester County Commissioner

WITNESS/
ATTEST: _____
Mark Rupsis, Acting Chief Clerk

Kathi Cozzone, Vice Chair
Chester County Commissioner

Terence Farrell
Chester County Commissioner

CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY (CCIDA)

BY: _____ WITNESS/ATTEST: _____
(Name) (Name)

(Title) (Title)

**BRANDYWINE STATION, LP, a Pennsylvania limited partnership, by its general partner,
Brandywine Station GP, Inc.**

BY: _____ WITNESS: _____
(Name) (Name)

(Title) (Title)

BRANDYWINE STATION, GP, INC.

BY: _____ WITNESS: _____
(Name) (Name)

(Title) (Title)

RIVER STATION X, LLC

BY: _____ WITNESS: _____
(Name) (Name)

(Title) (Title)

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION 35-18**

RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS APPOINTING ROBERT J. KAGEL AS THE ACTING CHIEF CLERK AUTHORIZED TO ACT IN THE ABSENCE OR UNAVAILABILITY OF THE CHIEF CLERK

WHEREAS, it is necessary pursuant to the County Code to have a Chief Clerk fulfill certain duties and responsibilities on behalf of the Chester County Commissioners; and

WHEREAS, Robert J. Kagel will be the County Administrator of Chester County and will be available to fulfill the duties and responsibilities during the absence or unavailability of the Chief Clerk; and

NOW THEREFORE, BE IT RESOLVED that effective September 1, 2018, Robert J. Kagel will hereby be appointed as the Acting Chief Clerk authorized to act in the absence or unavailability of the Chief Clerk and will be authorized to perform such duties and have all powers, duties and obligations of the Chief Clerk until such time as this appointment is revoked, rescinded or otherwise terminated.

This Resolution adopted by the Chester County Commissioners this 16th day of August, 2018.

COMMISSIONERS

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Acting Chief Clerk, Mark J. Rupsis

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 16-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Chester County Library</u>				
Vendor: Kelly/Maiello Inc. Contract ID: 0018560	Contract	52,140.00	08-16-2018 UNTIL COMPLETE	This contract provides for Architectural Services for the Design Plan for the first floor public areas at the Chester County Library. This contract is a result of Request for Proposal #1804-01. CO: 100% ST: 0% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Deaf-Hearing Communication Centre, Inc. Contract ID: 0017284	Amendment	0.00	07-01-2018 06-30-2020	Amendment #2: This amendment for Sign Language and Interpretation Services updates the work statement and extends the contract term for an additional two (2) year period. CO: 20% ST: 75% FED: 5%
Vendor: KidsPeace National Centers, Inc. Contract ID: 0018051	Amendment	0.00	01-01-2018 06-30-2019	Amendment #2: This amendment for Foster Care Services adds Residential Clinical and Residential Services to the agreement. CO: 20% ST: 75% FED: 5%
Vendor: Gransee, Jonathan M., Psy.D. and Assoc. Contract ID: 0018155	Amendment	0.00	07-01-2018 06-30-2020	Amendment #1: This amendment for Psychological Assessment and Therapy Services for Court Testimony adds the service of Bonding Assessment to the agreement and extends the contract term for an additional two (2) year period. CO: 20% ST: 75% FED: 5%
Vendor: Human Services, Inc. Contract ID: 0018549	Contract	0.00	07-01-2018 06-30-2020	This contract provides funding for the Supportive Housing Program. CO: 15% ST: 85% FED: 0%
Vendor: Valley Youth House Committee Inc. Contract ID: 0018551	Contract	140,877.00	01-01-2018 06-30-2019	This contract provides funding for the Mentoring Program. CO: 11% ST: 63% FED: 26%
<u>Community Development</u>				
Vendor: Oxford Area Sewer Authority Contract ID: 0018273	Amendment	101,605.00	01-01-2018 12-31-2019	Amendment #1: This amendment provides additional funding for the sewer pump renovations within the Borough of Oxford. The cost associated with this amendment is funded by the Department of Housing and Urban Development Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 16-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Good Samaritan Shelter, Inc. Contract ID: 0018533	Contract	28,000.00	07-01-2018 06-30-2019	This contract provides funding for the Emergency Shelter Program for seven (7) emergency shelter beds to men experiencing homelessness in Phoenixville. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: PA Home of the Sparrow Contract ID: 0018545	Contract	17,879.00	07-01-2018 06-30-2019	This contract provides funding for the Transition in Place Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: PA Home of the Sparrow Contract ID: 0018546	Contract	15,000.00	07-01-2018 06-30-2019	This contract provides funding for the Pre-Senior Bridge Transitional Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018548	Contract	97,531.00	04-01-2018 03-31-2019	This contract renews funding for Permanent Supportive Housing homeless persons with disabilities. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018552	Contract	246,000.00	04-01-2018 06-30-2019	This contract provides funding for the Strategic Initiatives High Priority Tech Targets Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Chester County Intermediate Unit Contract ID: 0018554	Contract	45,000.00	07-01-2018 06-30-2019	This contract provides funding for the Science, Technology, Engineering and Math (STEM) Leadership Academy Teacher in the Workplace Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 16-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Advanced Treatment Systems Contract ID: 0017172	Amendment	6,500.00	07-01-2017 06-30-2018	Amendment #4: This amendment provides additional funding for Outpatient Methadone Maintenance, Case Management Screening/Assessment and Intervention Services. CO: 10% ST: 90% FED: 0%
Vendor: Advanced Treatment Systems Contract ID: 0018544	Contract	100,000.00	07-01-2018 06-30-2020	This contract renews Outpatient Methadone Maintenance, Case Management Screening/Assessment and Intervention Services. CO: 10% ST: 90% FED: 0%
Vendor: The Council of Southeast PA, Inc. Contract ID: 0018410	Amendment	4,661.79	04-01-2018 06-30-2019	Amendment #1: This amendment provides additional funding for Certified Recovery Specialist Support Services to individuals with substance use disorders. CO: 0% ST: 100% FED: 0%
Vendor: The Council of Southeast PA, Inc. Contract ID: 0018536	Contract	8,100.00	07-01-2018 06-30-2019	This contract renews funding to support the Family Education Program. CO: 8% ST: 92% FED: 0%
Vendor: Creative Health Services, Inc. Contract ID: 0018538	Contract	480,000.00	07-01-2018 06-30-2020	This contract renews funding for Outpatient, Intensive Outpatient, Case Management Screening/Assessments and Intervention Services. Other Funding: DUI/Act 198 = 8% CO: 1% ST: 48% FED: 43%
<u>Facilities Management</u>				
Vendor: URS Corporation Contract ID: 0016044	Amendment	20,000.00	08-10-2018 UNTIL COMPLETE	Amendment #2: This amendment provides for additional work as defined in the Professional Services Proposal for Engineering Services required for compliance with the National Pollutant Discharge Elimination System (NPDES) MS-4 Permit and the Wastewater Treatment Plant at the Prison. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Elwyn, Inc. Contract ID: 0018471	Contract	0.00	07-01-2018 06-30-2019	This contract renews Supported Employment, Community Participation Supports and Residential Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Salisbury Behavioral Health, Inc. Contract ID: 0018483	Contract	0.00	07-01-2018 06-30-2019	This contract renews Enhanced Residential and Clinical Services utilizing the Long Term Structured Residence Model and Assertive Community Treatment Team Services for individuals with mental illness. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 16-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0018498	Contract	0.00	07-01-2018 06-30-2019	This contract renews maximum level Community Residential Rehabilitation Services to adults who are former state hospital residents or are being diverted from that level of care, renews Outreach and Housing Support Services to individuals with mental illness living independently and renews short term Emergency Shelter to individuals with mental illness who are homeless. CO: 0% ST: 69% FED: 31%
<u>Managed Behavioral Healthcare</u>				
Vendor: Voice and Vision, Inc. Contract ID: 0018506	Contract	117,171.00	05-01-2018 04-30-2019	This contract provides funding for Behavioral Health Outreach and Education Services. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Stoltzfus Jr., Samuel M. Contract ID: 0018557	Contract	490,700.00	08-16-2018 UNTIL COMPLETE	98.14 acres of farmland owned by Samuel M. Stoltzfus, and John S. Stoltzfus in Franklin Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The County will pay the total project cost of \$490,700.00 and be reimbursed by the Township \$220,815.00 (45%) per the attached Funding Agreement. The actual cost to the County is \$269,885.00 (55%). CO: 55% ST: 0% FED: 0%
Vendor: Helfferich III, William U. Contract ID: 0018558	Contract	286,065.00	08-16-2018 UNTIL COMPLETE	48.90 acres of farmland owned by William U. Helfferich III, Wendy H. White and The Mackenzie Family Trust in Warwick Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$317,850.00. The County will pay \$286,065.00 and be reimbursed by the Township \$128,729.25 (40.5%) per the attached Funding Agreement. The actual cost to the County is \$157,335.75 (49.5%). Landowner donation is \$31,785.00 (10%). CO: 49.5% ST: 0% FED: 0%
<u>Planning Commission</u>				
Vendor: Uwchlan Township Contract ID: 0018547	Contract	36,000.00	08-01-2018 07-31-2020	This contract provides funding for the Vision Partnership Program – Comprehensive Plan Update – Official Map Update. The total project cost is \$60,000.00. County funding is \$36,000.00 (60%). Other funding: Municipality \$24,000.00 (40%). CO: 60% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 16-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Prison</u>				
Vendor: Commonwealth of PA Contract ID: 0014965	Amendment	0.00	12-15-2018 12-14-2020	Amendment #2: This amendment to the revenue contract allowing for the Pennsylvania Department of Corrections to house Technical Parole Violators at Chester County Prison extends the contract term an additional two (2) year period. CO: 0% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: PA Chap. of the American Academy of Ped. Contract ID: 0018553	Contract	100,000.00	07-01-2018 06-30-2019	This contract provides funding for the Pennsylvania Immunization Coalition to provide communication support, education and awareness campaigns in support of ensuring the vision that no Pennsylvanians suffer from vaccine-preventable diseases. CO: 0% ST: 0% FED: 100%
<u>Youth Center</u>				
Vendor: Human Services, Inc. Contract ID: 0018550	Contract	42,750.00	07-01-2018 06-30-2019	This contract provides Psychiatric Consultation Services to individuals admitted to the Youth Center who are experiencing behavioral health difficulties and are recommended for Mental Health Services. CO: 45% ST: 50% FED: 5%

Number of Contracts: **29**

AGENDA ITEMS - GRANTS
August 16, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole, and Pretrial Services</u> Pennsylvania Commission on Crime and Delinquency Application - Amendment 001-221000-332225-13100100-2210002-FY2018	\$58,482 <i>decrease</i>	07/01/2018 06/30/2020	Intermediate Punishment Treatment Programs (State Intermediate Punishment / Drug & Alcohol Restrictive Intermediate Punishment No New Positions - No County Match State Funding = \$937,314
PA Board of Probation and Parole Application Renewal 001-221000-332225-12900000-2210002	\$545,602	07/01/2018 06/30/2019	Grant-In-Aid Program No New Positions - No County Match State Funding = \$545,602
<u>Community Development</u>			
PA Department of Labor & Industry Contract / Award - New 116-490000-331212-46310001-4900006-FY2017	\$50,000	06/01/2018 06/30/2019	PY-17 Teacher in the Workplace No New Positions - No County Match Federal Funding = \$50,000
<u>District Attorney</u>			
Pennsylvania Department of Transportation Application - Renewal 001-129000-331208-11800000-1290001	\$382,964	10/01/2018 09/30/2020	Police Traffic Services Enforcement Grant Program No New Positions - No County Match Federal Funding = \$382,964 Resolution - 33-18
Application - Renewal 001-129000-331208-11900000-1290001	\$210,775	10/1/2018 09/30/2020	Chester County Highway Safety Project No New Positions - No County Match Federal Funding = \$210,775 Resolution - 34-18
<u>Liquid Fuels</u>			
Pennsylvania Department of Transportation Contract / Award - Amendment 301-310000-332108-39000248-3010001	\$90,009 <i>Increase</i>	09/06/2007 Completion	Bridge #248 Non-Federal Bridge Project Agreement -Valley Road over White Clay Creek No New Positions State Funding = \$2,401,484 County Match = \$600,371 Total Funding = \$2,401,484 Resolution - 31-18

AGENDA ITEMS - GRANTS
August 16, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Liquid Fuels</u>			
Pennsylvania Department of Transportation Contract / Award - Amendment 301-310000-332108-39000026-3010001	\$24,100 <i>Decrease</i>	04/21/2011 Completion	Federal-Aid Bridge Project Reimbursement Agreement for Bridge # 26 in Elk & New London Townships No New Positions - No County Match Federal Funding = \$570,320 State Funding = \$106,935 Other Funding = \$35,645 Total Funding = \$712,900 Resolution - 29-18
Pennsylvania Department of Transportation Contract / Award - Amendment 301-310000-332108-00000000-301001	\$27,550 <i>Increase</i>	03/13/2009 Completion	Federal-Aid Bridge Project Reimbursement Agreement for Bridge # 244 Hatfield Road over Beaver Creek E. Brandywine Township No New Positions Federal Funding = \$673,600 State Funding = \$126,300 County Match = \$42,100 Total Funding = \$799,900 Resolution - 30-18

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018

Hires and Rehires

1. Employee : Adams, Arthur B
 Department : 133000 - Sheriff
 Job : 040950 - Deputy Sheriff I
 Salary Grade : N05
 Compensation : \$ 39,580.32(A)
 Effective Date : 08/06/2018

2. Employee : Baker, Lauren
 Department : 491100 - Dept of Community Development
 Job : 220492 - Homeless Coordinator
 Salary Grade :
 Compensation : \$ 23.61(H)
 Effective Date : 08/20/2018

3. Employee : Carter, Lapaige F
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 08/27/2018

4. Employee : Clay, Chilson A
 Department : 589100 - Chester County Library
 Job : 041740 - Bldg Maintenance Wrkr
 Salary Grade : N01
 Compensation : \$ 28,350.40(A)
 Effective Date : 09/04/2018

5. Employee : Cummings, Sean
 Department : 221000 - Adult Probation
 Job : 048784 - Probation Officer I-AP
 Salary Grade : U04
 Compensation : \$ 41,804.00(A)
 Effective Date : 08/20/2018

6. Employee : Davis, Jamie Lee
 Department : 453205 - Chester County Youth Center
 Job : 806210 - Youth Center Officer
 Salary Grade :
 Compensation : \$ 16.00(H)
 Effective Date : 08/20/2018

7. Employee : Donnelly, Mary Ann
 Department : 131000 - Prothonotary
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 11.00(H)
 Effective Date : 09/04/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018Hires and Rehires

8. Employee : Dove, James R
Department : 045000 - Treasurer
Job : 030126 - Accountant III
Salary Grade : E04
Compensation : \$ 46,857.72(A)
Effective Date : 08/20/2018
9. Employee : Durnell, Kristen V
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 08/27/2018
10. Employee : Ely, Kathleen
Department : 135000 - Domestic Relations
Job : 040870 - Account Clerk II
Salary Grade : N03
Compensation : \$ 30,082.78(A)
Effective Date : 08/20/2018
11. Employee : Fabian, Charlotte S
Department : 129000 - District Attorney
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 30,082.78(A)
Effective Date : 08/27/2018
12. Employee : Fields, Renoir A
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 08/20/2018
13. Employee : Fink, Rachel A
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 08/27/2018
14. Employee : Fischer, Donna J
Department : 045000 - Treasurer
Job : 040235 - Accounts&Special Project Coord
Salary Grade : N06
Compensation : \$ 37,066.12(A)
Effective Date : 08/20/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018Hires and Rehires

15. Employee : Jackson, Takeria L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 08/27/2018
16. Employee : John, Asim
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Salary Grade : N05
Compensation : \$ 39,580.32(A)
Effective Date : 08/06/2018
17. Employee : Jones, Jamirah M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 08/27/2018
18. Employee : Kern, Melissa P
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 08/27/2018
19. Employee : Knauer, Amy
Department : 045000 - Treasurer
Job : 040870 - Account Clerk II
Salary Grade : N03
Compensation : \$ 30,082.78(A)
Effective Date : 08/20/2018
20. Employee : Korenkiewicz Jr, Robert J
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 09/04/2018
21. Employee : Lombardo, Christine M
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 08/27/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018Hires and Rehires

22. Employee : Lucas,Lorraine C
Department : 131000 - Prothonotary
Job : 803760 - Court Clerk
Salary Grade :
Compensation : \$ 11.00(H)
Effective Date : 08/20/2018
23. Employee : Mancinelli,Paul
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 08/20/2018
24. Employee : Maniscalco,Stephen
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 08/20/2018
25. Employee : Marasco,Sean
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Salary Grade : N05
Compensation : \$ 39,580.32(A)
Effective Date : 08/06/2018
26. Employee : McKee IV,James F
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 08/20/2018
27. Employee : Moore,Errol J
Department : 128000 - Coroner
Job : 220347 - Coroner's Transporter-PT
Salary Grade :
Compensation : \$ 15.00(H)
Effective Date : 08/20/2018
28. Employee : Norris,Darnisha A
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 08/27/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018Hires and Rehires

29. Employee : Pantoja Garcia, Maribel
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 08/20/2018
30. Employee : Pryor, Maya Nicole
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 08/20/2018
31. Employee : Revere, Heather
Department : 451144 - Drug and Alcohol
Job : 030490 - Fiscal Officer II
Salary Grade : E03
Compensation : \$ 46,045.35(A)
Effective Date : 09/24/2018
32. Employee : Richards, Nicole M
Department : 589100 - Chester County Library
Job : 030342 - Development Coordinator
Salary Grade : E06
Compensation : \$ 55,375.32(A)
Effective Date : 09/04/2018
33. Employee : Scott, Joan S
Department : 478210 - Nursing
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 25.75(H)
Effective Date : 09/17/2018
34. Employee : Scotto, Sarah A
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 08/13/2018
35. Employee : Tavoni, Alexandria M
Department : 478210 - Nursing
Job : 030582 - Communicable Disease Specialist
Salary Grade : N08
Compensation : \$ 42,194.88(A)
Effective Date : 08/20/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018Hires and Rehires

36. Employee : Tedesco, Andrew
Department : 221000 - Adult Probation
Job : 040784 - Drug & Alcohol Testing Tech
Salary Grade : N03
Compensation : \$ 34,380.32(A)
Effective Date : 08/20/2018
37. Employee : Villicana, Lizbeth
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 08/27/2018
38. Employee : Willis, Natalie G
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 08/27/2018
39. Employee : Zelewicz, Lee F
Department : 251300 - ES Emergency Management
Job : 020481 - Operations Coordinator
Salary Grade : E02
Compensation : \$ 55,000.00(A)
Effective Date : 09/04/2018
40. Employee : dePersia, Deavila
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 08/20/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018

Transfers

41. Employee	: Zimmerman, Patricia L		
	<u>Proposed</u>		<u>Current</u>
Department	: 461210 - Pocopson Nursing Care		461212
Job	: 030061 - Shift Supervising Nrse		396970
Salary Grade	: E06		249
Compensation	: \$ 67,000.00(A)		\$ 38.00(H)
Effective Date	: 08/18/2018		01/11/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018

Promotions

42.	Employee	: Bookheimer, Julie	
		Proposed	Current
		-----	-----
	Department	: 012000 - Finance	012000
	Job	: 010125 - Chief Financial Officer	010125
	Salary Grade	: D02	D02
	Compensation	: \$121,000.00(A)	\$115,648.33(A)
	Effective Date	: 09/01/2018	09/01/2018
43.	Employee	: Claxton, Jamie L	
		Proposed	Current
		-----	-----
	Department	: 589000 - Libraries P/T	589000
	Job	: 605190 - Librarian	805100
	Salary Grade	:	
	Compensation	: \$ 18.00(H)	\$ 10.61(H)
	Effective Date	: 08/18/2018	03/31/2018
44.	Employee	: Harniman-Crangle, Jennifer E	
		Proposed	Current
		-----	-----
	Department	: 451141 - Mental Hlth/Intel & Dev Disabl	451141
	Job	: 030198 - Director of Quality Management	030137
	Salary Grade	: E06	E03
	Compensation	: \$ 59,330.70(A)	\$ 53,222.64(A)
	Effective Date	: 08/18/2018	03/31/2018
45.	Employee	: Kagel, Robert J	
		Proposed	Current
		-----	-----
	Department	: 011000 - Commissioners	251100
	Job	: 010015 - County Administrator	010170
	Salary Grade	: D03	D01
	Compensation	: \$128,000.00(A)	\$ 98,388.43(A)
	Effective Date	: 09/01/2018	06/01/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018

Promotions

46.	Employee	:	Leach,Deborah L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	011000 - Commissioners		015000
	Job	:	040360 - SSS VI		040145
	Salary Grade	:	N06		N06
	Compensation	:	\$ 40,006.75(A)		\$ 38,841.50(A)
	Effective Date	:	08/13/2018		03/31/2018
47.	Employee	:	Marker,Suzie A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	120000 - Court Administration		120000
	Job	:	020344 - Family Court Administrator		040053
	Salary Grade	:	E04		N07
	Compensation	:	\$ 52,612.54(A)		\$ 50,107.18(A)
	Effective Date	:	08/18/2018		03/31/2018
48.	Employee	:	Smith,Danielle E		
			<u>Proposed</u>		<u>Current</u>
	Department	:	015000 - Procurement & General Services		015000
	Job	:	040145 - Contracts & Purchsng Tech II		040780
	Salary Grade	:	N06		N03
	Compensation	:	\$ 37,066.12(A)		\$ 31,141.74(A)
	Effective Date	:	08/18/2018		06/09/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018End of Employment

49. Employee : Anderson,Candace C
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 08/11/2018
50. Employee : Bricker,Suzanne
Department : 120000 - Court Administration
Job : 040780 - SSS IV
Effective Date : 08/04/2018
51. Employee : Brown,Nataya Q
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 08/22/2018
52. Employee : Eversmeyer,Josh
Department : 588500 - Parks Springton Manor
Job : 808102 - PT Ranger
Effective Date : 08/30/2018
53. Employee : Giltinan,Karly
Department : 222000 - Juvenile Probation
Job : 040585 - SSS V
Effective Date : 08/11/2018
54. Employee : Gonzalez,Selena
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 08/10/2018
55. Employee : Klemmer,Erika R
Department : 461210 - Pocopson Nursing Care
Job : 030671 - Registered Nurse
Effective Date : 08/09/2018
56. Employee : Martin,Heather A
Department : 085100 - Planning
Job : 030480 - Planner II
Effective Date : 08/16/2018
57. Employee : Mast,Kara
Department : 588200 - Parks Hibernia
Job : 240783 - SSS III (PT)
Effective Date : 08/20/2018
58. Employee : Miller,Teresa L
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 08/11/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018

End of Employment

- 59. Employee : Sekkes, Stacey L
Department : 090100 - Dept of Computing Info Service
Job : 020284 - GIS Services Lead
Effective Date : 09/01/2018

- 60. Employee : Steinhofer, Timothy M
Department : 603000 - Chester Cty Conservation Dist
Job : 030447 - Conservation Program Representv
Effective Date : 09/08/2018

- 61. Employee : Wantoch, Jennifer L
Department : 461210 - Pocopson Nursing Care
Job : 030671 - Registered Nurse
Effective Date : 08/17/2018

- 62. Employee : White, Ryan
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 08/25/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/16/2018

Retirements

- 63. Employee : Parry, Michael H
Department : 588200 - Parks Hibernia
Job : 040577 - Maintenance Technician II
Effective Date : 09/01/2018

- 64. Employee : Rupsis, Mark J
Department : 011000 - Commissioners
Job : 010010 - Chief Operating Officer
Effective Date : 09/01/2018

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, August 16, 2018

1. Budget Change 14-18
2. Vouchers as submitted by the Controller

Amendment Budget Change
BC-14
August 16, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
16-Aug-2018	DCD	116	490000	331212	46310001	4900006	FY2017	50,000.00	Federal-Labor & Industry	To budget for the PY 2017	Net Change +50,000
		116	492200	420000	46310001	4900006	FY2017	50,000.00	Materials & Services	Teacher in the Workplace Grant	
To budget for the PY 2017 Teacher in the Workplace Grant.											
16-Aug-2018	Capital Reserve Fund	301	085100	441000	80950075	3010001		30,000.00	To Municipalities	To align budget with	No Net Change
		301	000000	499999	00000000	3010001		-30,000.00	Unappropriated	anticipated expenditures	
To budget the Vision Partnership Program, New Garden Township Comprehensive Plan Update.											
16-Aug-2018	Capital Reserve Fund	301	085100	441000	80950083	3010001		20,000.00	To Municipalities	To align budget with	No Net Change
		301	000000	499999	00000000	3010001		-20,000.00	Unappropriated	anticipated expenditures	
To budget the Vision Partnership Program, Coatesville City Palmer Park Revitalization Study.											
16-Aug-2018	Capital Improv Fund	357	085300	445000	80340084	3570001		269,885.00	To Individuals	To align budget with	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-269,885.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Samuel M. Stoltzfus & Barbara S. Stoltzfus, Samuel M. Stoltzfus Jr. & Sallie E. Stoltzfus, and John S. Stoltzfus & Rebecca S. Stoltzfus, installment one of six.											
16-Aug-2018	Capital Improv Fund	357	085300	445000	80340081	3570001		286,065.00	To Individuals	To align budget with	No Net Change
		357	085300	475110	80300200	3570001	FY2017	-286,065.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for William U. Helfferich III, Wendy H. White, and Graham C. Mackenzie & Ann H. Mackenzie Trustees under The Mackenzie Family Trust.											