



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **SALARY BOARD**

August 14, 2019

- 1. CALL MEETING TO ORDER**
- 2. ANNOUNCEMENTS**
 - Executive Session - The Salary Board met in Executive Session on Tuesday, August 13, 2019 to discuss personnel and legal matters.
- 3. MINUTES OF PREVIOUS MEETING**
- 4. PUBLIC COMMENT ON AGENDA**
- 5. OLD BUSINESS** – There are no items of old business.
- 6. NEW BUSINESS**
 - a. Salary Board Agenda**
- 8. PUBLIC COMMENT**
- 9. ADJOURNMENT**



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COMMISSIONERS' SALARY BOARD MINUTES

July 25, 2019

1. CALL MEETING TO ORDER

Chairman Michelle Kichline of the Chester County Board of Commissioners called the Salary Board Meeting to order on Thursday, July 25, 2019 at 10:09 a.m. in the Commissioners' Boardroom. Commissioner Terence Farrell, Controller Margaret Reif, and Prothonotary Matthew Holliday were also present.

CALL TO ORDER

2. MINUTES OF PREVIOUS MEETING

Controller Margaret Reif made a motion to approve the salary board minutes from the last Meeting on June 4, 2019. Commissioner Farrell seconded the motion. Motion carried to approve the Salary Board Minutes.

MINUTES APPROVED

3. ANNOUNCEMENTS

Chairman Kichline announced that the Salary Board met in Executive Session on Tuesday, July 23, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. PUBLIC COMMENT ON SALARY BOARD AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

5. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

6. NEW BUSINESS

-Salary Board Agenda
-New Positions
-Position Changes
-Position Inactivations
Commissioner Farrell made a motion to approve the Salary Board Agenda. Controller Margaret Reif seconded the motion. Motion carried to approve the Salary Board Agenda.

NEW BUSINESS

7. PUBLIC COMMENT ON SALARY BOARD

There was no public comment on the Salary Board.

PUBLIC COMMENT

8. ADJOURNMENT

Controller Margaret Reif made a motion to adjourn, which was seconded by Commissioner Farrell.

ADJOURNMENT

Taken by Theresa Ryckman
On behalf of Chief Clerk, Kara C. Rahn

Mark J. Ruppini

COUNTY OF CHESTER
Salary Board
Meeting Date - 08/14/2019

New Positions

- 1. Position Number: 00004285 District Justice Clerk P/T Reg
 Department : 124403 - Dist Court 15-4-03 Exton
 Job/Title : 801310 - District Justice Clerk
 Prior Job/TITLE: -
 Effective Date : 08/17/2019
 Through Date : New Position

- 2. Position Number: 00004286 Director of Training and Dev F/T Reg
 Department : 251110 - ES PublicSafetyTrainingCampus
 Job/Title : 020236 - Director of Training and Dev
 Prior Job/TITLE: -
 Effective Date : 08/17/2019
 Through Date : New Position

- 3. Position Number: 00004287 SSS III F/T Reg
 Department : 129000 - District Attorney
 Job/Title : 041120 - SSS III
 Prior Job/TITLE: -
 Effective Date : 08/17/2019
 Through Date : New Position

- 4. Position Number: 00004288 SSS III F/T Reg
 Department : 126000 - Clerk of Courts
 Job/Title : 041120 - SSS III
 Prior Job/TITLE: -
 Effective Date : 08/17/2019
 Through Date : New Position

COUNTY OF CHESTER
Salary Board
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Position Change

5.	Position Number:	00000108	Protective Serv Sup Assistant	F/T	Reg
	Department :	451143 -	Office of Aging Services		
	JOB/TITLE :	048573 -	Protective Serv Sup Assistant		
	Prior Job/TITLE:	240784 -	Community Service Supervisor I		
	Effective Date :	08/17/2019	Job Re-Classification		
6.	Position Number:	00000109	GIS/Database Administrator	F/T	Reg
	Department :	251300 -	ES Emergency Management		
	JOB/TITLE :	030719 -	GIS/Database Administrator		
	Prior Job/TITLE:	030719 -	GIS/Database Administrator		
	Effective Date :	08/17/2019	Job Re-Classification		
7.	Position Number:	00000159	Deputy Director for Fire Svcs	F/T	Reg
	Department :	251320 -	ES Fire Services		
	JOB/TITLE :	030382 -	Deputy Director for Fire Svcs		
	Prior Job/TITLE:	030382 -	Deputy Director for Fire Svcs		
	Effective Date :	08/17/2019	Job Re-Classification		
8.	Position Number:	00000294	Dpty Dir for Emrgncy Planning	F/T	Reg
	Department :	251300 -	ES Emergency Management		
	JOB/TITLE :	020459 -	Dpty Dir for Emrg Management		
	Prior Job/TITLE:	020459 -	Dpty Dir for Emrgncy Planning		
	Effective Date :	08/17/2019	Job Re-Classification		
9.	Position Number:	00000391	Dpty Dir Emergency Med Svcs	F/T	Reg
	Department :	251500 -	Emergency Medical Services		
	JOB/TITLE :	020458 -	DptyDir Emergency Medical Svcs		
	Prior Job/TITLE:	020458 -	Dpty Dir Emergency Med Svcs		
	Effective Date :	08/17/2019	Job Re-Classification		
10.	Position Number:	00000735	D J Clerk II	F/T	Reg
	Department :	124101 -	Dist Court15-1-01 West Chester		
	JOB/TITLE :	040590 -	D J Clerk II		
	Prior Job/TITLE:	041150 -	D J Clerk I		
	Effective Date :	08/17/2019	Job Re-Classification		
11.	Position Number:	00001386	Administrative Offcr I	F/T	Reg
	Department :	451143 -	Office of Aging Services		
	JOB/TITLE :	020430 -	Administrative Offcr I		
	Prior Job/TITLE:	040788 -	Administrative Associate		
	Effective Date :	08/17/2019	Job Re-Classification		

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Position Change

12.	Position Number:	00001428	SSS VI	F/T	Reg
	Department :	065000	- Public Defender		
	JOB/TITLE :	040360	- SSS VI		
	Prior Job/TITLE:	040510	- SSS V		
	Effective Date :	08/17/2019			Job Re-Classification
13.	Position Number:	00001763	Quality Assurance Specialist	F/T	Reg
	Department :	251230	- Public Safety Comm - Support		
	JOB/TITLE :	030970	- Quality Assurance Specialist		
	Prior Job/TITLE:	030633	- Quality Analyst		
	Effective Date :	08/17/2019			Job Re-Classification
14.	Position Number:	00001791	Attorney II	F/T	Reg
	Department :	120000	- Court Administration		
	JOB/TITLE :	030080	- Attorney II		
	Prior Job/TITLE:	030240	- Attorney I		
	Effective Date :	08/17/2019			Job Re-Classification
15.	Position Number:	00002052	Hazardous Matrl Coord/Chief	F/T	Reg
	Department :	251400	- Emerg Svcs - HAZMAT Admin		
	JOB/TITLE :	030425	- Hazardous Matrl Coord/Chief		
	Prior Job/TITLE:	030425	- Hazardous Matrl Coord		
	Effective Date :	08/17/2019			Job Re-Classification
16.	Position Number:	00002110	Director of Plng and Logistics	F/T	Reg
	Department :	251100	- ES Admin/Director		
	JOB/TITLE :	020237	- Director of Plng and Logistics		
	Prior Job/TITLE:	020457	- Dpty Director Administration		
	Effective Date :	08/17/2019			Job Re-Classification
17.	Position Number:	00002266	Director of Operations	F/T	Reg
	Department :	251200	- Public Safety Communications		
	JOB/TITLE :	020235	- Director of Operations		
	Prior Job/TITLE:	020337	- Asst Dpty Dir for 911 Ctr		
	Effective Date :	08/17/2019			Job Re-Classification
18.	Position Number:	00002308	Chief Fire Marshal	F/T	Reg
	Department :	251320	- ES Fire Services		
	JOB/TITLE :	030380	- Chief Fire Marshal		
	Prior Job/TITLE:	030380	- Chief Fire Marshal		
	Effective Date :	08/17/2019			Job Re-Classification

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Position Change

- 19. Position Number: 00003181 Quality Assurance Specialist F/T Reg
 Department : 251230 - Public Safety Comm - Support
 JOB/TITLE : 030970 - Quality Assurance Specialist
 Prior Job/TITLE: 030970 - Quality Assurance Assistant
 Effective Date : 08/17/2019 Job Re-Classification

- 20. Position Number: 00003421 Attorney II F/T Reg
 Department : 120000 - Court Administration
 JOB/TITLE : 030080 - Attorney II
 Prior Job/TITLE: 030240 - Attorney I
 Effective Date : 08/17/2019 Job Re-Classification

- 21. Position Number: 00004117 Dep Dir for Technical Services F/T Reg
 Department : 251220 - Public Safety Comm - Technical
 JOB/TITLE : 020341 - Dep Dir for Technical Services
 Prior Job/TITLE: 020341 - Asst Dep Dir-911 Technology
 Effective Date : 08/17/2019 Job Re-Classification

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Position Inactivations

22.	Position Number:	00000739	General Clerk	P/T	Reg
	Department :	126000	- Clerk of Courts		
	JOB/TITLE :	801060	- General Clerk		
	Prior Job/TITLE:	801060	- General Clerk		
	Effective Date :	08/17/2019			Position Inactivated
23.	Position Number:	00001846	Court Clerk	P/T	Reg
	Department :	126000	- Clerk of Courts		
	JOB/TITLE :	803760	- Court Clerk		
	Prior Job/TITLE:	803760	- Court Clerk		
	Effective Date :	08/17/2019			Position Inactivated