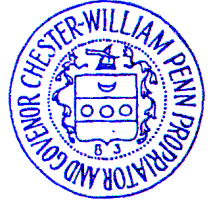




THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **SALARY BOARD**

July 14, 2022

- 1. CALL MEETING TO ORDER**
- 2. ANNOUNCEMENTS**
- 3. MINUTES OF PREVIOUS MEETING**
 - June 8, 2022
- 4. PUBLIC COMMENT ON THE AGENDA**
- 5. ADOPTION OF AGENDA**
- 6. OLD BUSINESS**
 - a. Compensation Study**

It is recommended that the Salary Board approve the attached job reclassifications (addendum 1).
- 7. NEW BUSINESS**
 - a. New Positions**

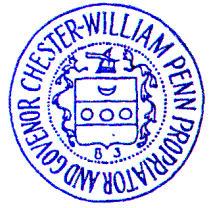
It is recommended that the Salary Board approve the attached new positions.
 - b. Position Changes**

It is recommended that the Salary Board approve the attached position changes.
 - c. Position Inactivations**

It is recommended that the Salary Board approve the attached position inactivations.
- 8. PUBLIC COMMENT**
- 9. ADJOURNMENT**



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SALARY BOARD MINUTES

June 8, 2022

1. CALL MEETING TO ORDER

Chair Marian D. Moskowitz of the Chester County Board of Commissioners called the Salary Board Meeting to order on Wednesday, June 8, 2022 at 1:32 PM in the Commissioners' Boardroom. Commissioner Josh Maxwell, and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

There were no announcements.

ANNOUNCEMENTS

3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the Salary Board minutes from the last meeting on May 11, 2022. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the May 11, 2022 Salary Board Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. ADOPTION OF AGENDA

Commissioner Kichline made a motion to adopt the agenda. Commissioner Maxwell seconded the motion. Motion carried to adopt the June 8, 2022 Salary Board Agenda.

ADOPTION OF AGENDA

6. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. New Positions

Commissioner Maxwell made a motion to approve the new positions listed on the Salary Board agenda, which was seconded by Commissioner Kichline. Motion carried to approve the new positions on the Salary Board Agenda.

New Positions

b. Position Changes

Commissioner Kichline made a motion to approve the position changes listed on the Salary Board agenda, which was seconded by Commissioner Maxwell. Motion carried to approve the position changes on the Salary Board agenda.

Position Changes

c. Position Inactivations

There were no position inactivations.

Position Inactivations

8. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

9. ADJOURNMENT

Commissioner Maxwell made a motion to adjourn, which was seconded by Commissioner Kichline. Meeting adjourned at 1:37 PM.

ADJOURNMENT



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

ADDENDUM 1

Position ID	Job Title	Current Grade	New Grade
4309	Hearing Officer	M05	L05
2580	Hearing Officer	M05	L05
2583	Hearing Officer	M05	L05
2582	Hearing Officer	M05	L05
3974	Hearing Officer	M05	L05
3236	Hearing Officer	M05	L05
2581	Hearing Officer	M05	L05
2579	Hearing Officer	M05	L05
0372	Fiscal Manager	E05	E06
2846	Fiscal Manager	E05	E06
3610	Chief Deputy Coroner	E05	E06
4286	Director of Training and Dev	E07	E08
2266	Director of Operations	E07	E08
2110	Director of Planning & Logistics	E07	E08
2595	Deputy Director for 911 Operations	E06	E07
0566	Deputy AAA Admnstr III	E06	E07
1436	Deputy Director D/A	E06	E07
0232	Youth Center Deputy Director	E06	E07
2424	Deputy Director of Procurement	E07	E08
3756	Deputy Director Dom Rel	E07	E08
0245	Deputy Director Dom Rel	E07	E08
4047	Deputy Director - AP	E07	E08
2789	Deputy Director - AP	E07	E08
2038	Deputy Director - AP	E07	E08
2779	Dpty Chf Juv Prb Ofcr-Svcs	E07	E08
0036	Dpty Chf Juv Prb Ofcr-Svcs	E07	E08
1367	Human Services Admin Deputy	E07	E08
2260	MH/IDD Deputy Administrator I	E07	E08
2336	MH/IDD Deputy Administrator I	E07	E08
0148	Deputy Director of CYF	E07	E08
1362	Deputy Director of CYF	E07	E08
1729	Deputy PH Administrator	E07	E08
4340	Dir Bureau Population Health	E07	E08
0195	Dir Bureau Personal Hlth	E07	E08
0016	Dir Bureau Environ Hlth	E07	E08
2142	Deputy Dir Hsing/Comm Dev	E07	E08
0713	Deputy Sheriff II	N07	N08
3760	Deputy Sheriff II	N07	N08
1919	Deputy Sheriff II	N07	N08
321	Deputy Sheriff II	N07	N08
1064	Deputy Sheriff II	N07	N08
3241	Deputy Sheriff II	N07	N08
3750	Deputy Sheriff II	N07	N08

0562	Deputy Sheriff II	N07	N08
3759	Deputy Sheriff II	N07	N08
2036	Deputy Sheriff II	N07	N08
0025	Deputy Sheriff II	N07	N08
2018	Court Clerk	N03	N06
3337	Court Clerk	N03	N06
3506	Court Clerk	N03	N06
1256	Court Clerk	N03	N06
3687	Court Clerk	N03	N06
4046	Court Clerk	N03	N06
1206	Court Clerk II	N04	N07
3701	Court Clerk Supervisor	N06	N08
1725	D J Clerk I	N03	N04
2399	D J Clerk I	N03	N04
1242	D J Clerk I	N03	N04
1866	D J Clerk I	N03	N04
2904	D J Clerk I	N03	N04
0735	D J Clerk I	N03	N04
1190	D J Clerk I	N03	N04
1466	D J Clerk I	N03	N04
1528	D J Clerk I	N03	N04
1328	D J Clerk I	N03	N04
1043	D J Clerk I	N03	N04
1683	D J Clerk I	N03	N04
1123	D J Clerk I	N03	N04
1722	D J Clerk I	N03	N04
1691	D J Clerk I	N03	N04
2398	D J Clerk I	N03	N04
1514	D J Clerk I	N03	N04
1086	D J Clerk I	N03	N04
2457	D J Clerk I	N03	N04
3496	D J Clerk I	N03	N04
2468	D J Clerk I	N03	N04
3427	D J Clerk I	N03	N04
2538	D J Clerk I	N03	N04
1776	D J Clerk I	N03	N04
1815	D J Clerk I	N03	N04
2034	D J Clerk I	N03	N04
1511	D J Clerk I	N03	N04
1777	D J Clerk I	N03	N04

COUNTY OF CHESTER
Salary Board
Meeting Date - 07/14/2022

New Positions

1. Position Number: 00004374 Population Health Supervisor F/T Reg
 Department : 478120 - Population Health
 Job/Title : 020443 - Population Health Supervisor
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

2. Position Number: 00004384 Env Health Specialist F/T Reg
 Department : 478310 - EnvironmentalHealth Protection
 Job/Title : 040061 - Env Health Specialist
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

3. Position Number: 00004394 SSS V F/T Reg
 Department : 030000 - Voter Services
 Job/Title : 040510 - SSS V
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

4. Position Number: 00004395 SSS V F/T Reg
 Department : 030000 - Voter Services
 Job/Title : 040510 - SSS V
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

5. Position Number: 00004396 SSS V F/T Reg
 Department : 030000 - Voter Services
 Job/Title : 040510 - SSS V
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

6. Position Number: 00004397 Voter Outreach Coordinatord F/T Reg
 Department : 030000 - Voter Services
 Job/Title : 040508 - Voter Outreach Coordinator
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

7. Position Number: 00004398 Mail Ballots Central Scan Sup F/T Reg
 Department : 030000 - Voter Services
 Job/Title : 030214 - Mail Ballots Central Scan Sup
 Prior Job/TITLE: -
 Effective Date : 07/16/2022
 Through Date : New Position

COUNTY OF CHESTER
Salary Board
Meeting Date - 07/14/2022

New Positions

- 8. Position Number: 00004399 Voter Services Project Manager F/T Reg
Department : 030000 - Voter Services
Job/Title : 020949 - Voter Services Project Manager
Prior Job/TITLE: -
Effective Date : 07/16/2022
Through Date : New Position

- 9. Position Number: 00004400 Elections Technology Admin F/T Reg
Department : 030000 - Voter Services
Job/Title : 020948 - Elections Technology Admin
Prior Job/TITLE: -
Effective Date : 07/16/2022
Through Date : New Position

COUNTY OF CHESTER
Salary Board
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Position Change

-
- 10. Position Number: 00000182 Document Recording Specialist F/T Reg
 Department : 070000 - Recorder of Deeds
 JOB/TITLE : 040149 - Document Recording Specialist
 Prior Job/TITLE: 040149 - Document Recording Specialist
 Effective Date : 07/16/2022 Job Re-Classification

 - 11. Position Number: 00000920 Maintenance Technician III F/T Reg
 Department : 075400 - Facilities Mgt-Justice Center
 JOB/TITLE : 040578 - Maintenance Technician III
 Prior Job/TITLE: 040577 - Maintenance Technician II
 Effective Date : 07/16/2022 Job Re-Classification

 - 12. Position Number: 00001076 Maintenance Technician III F/T Reg
 Department : 075150 - Facilities Park Maintenance
 JOB/TITLE : 040578 - Maintenance Technician III
 Prior Job/TITLE: 040577 - Maintenance Technician II
 Effective Date : 07/16/2022 Job Re-Classification

 - 13. Position Number: 00001090 SSS III F/T Reg
 Department : 126000 - Clerk of Courts
 JOB/TITLE : 041120 - SSS III
 Prior Job/TITLE: 801060 - General Clerk
 Effective Date : 07/16/2022 Job Re-Classification

 - 14. Position Number: 00001206 Court Clerk F/T Reg
 Department : 126000 - Clerk of Courts
 JOB/TITLE : 040135 - Court Clerk
 Prior Job/TITLE: 040136 - Court Clerk II
 Effective Date : 07/16/2022 Job Re-Classification

 - 15. Position Number: 00001470 D J Clerk I F/T Reg
 Department : 124104 - Dist Court 15-1-04 WC W Market
 JOB/TITLE : 041150 - D J Clerk I
 Prior Job/TITLE: 040590 - D J Clerk II
 Effective Date : 07/16/2022 Job Re-Classification

 - 16. Position Number: 00001860 Maintenance Technician III F/T Reg
 Department : 310000 - Liquid Fuels
 JOB/TITLE : 040578 - Maintenance Technician III
 Prior Job/TITLE: 040577 - Maintenance Technician II
 Effective Date : 07/16/2022 Job Re-Classification

COUNTY OF CHESTER
Salary Board
Meeting Date - 07/14/2022

Position Change

-
- 17. Position Number: 00002044 Voting Machine Asst Tech F/T Reg
 Department : 030000 - Voter Services
 JOB/TITLE : 041109 - Voting Machine Asst Tech
 Prior Job/TITLE: 041109 - Voting Machine Asst Tech
 Effective Date : 07/16/2022 Job Re-Classification

 - 18. Position Number: 00002135 Attorney II F/T Reg
 Department : 065000 - Public Defender
 JOB/TITLE : 030081 - Attorney II
 Prior Job/TITLE: 020261 - Attorney III
 Effective Date : 07/16/2022 Job Re-Classification

 - 19. Position Number: 00002264 SSS IV F/T Reg
 Department : 065000 - Public Defender
 JOB/TITLE : 040780 - SSS IV
 Prior Job/TITLE: 040360 - SSS VI
 Effective Date : 07/16/2022 Job Re-Classification

 - 20. Position Number: 00002485 Chief Registrar F/T Reg
 Department : 030000 - Voter Services
 JOB/TITLE : 020097 - Chief Registrar
 Prior Job/TITLE: 040097 - Clerical Supervisor I
 Effective Date : 07/16/2022 Job Re-Classification

 - 21. Position Number: 00003238 Maintenance Technician III F/T Reg
 Department : 075150 - Facilities Park Maintenance
 JOB/TITLE : 040578 - Maintenance Technician III
 Prior Job/TITLE: 040577 - Maintenance Technician II
 Effective Date : 07/16/2022 Job Re-Classification

 - 22. Position Number: 00003649 Deputy Director Voter Services F/T Reg
 Department : 030000 - Voter Services
 JOB/TITLE : 020619 - Deputy Director Voter Services
 Prior Job/TITLE: 020619 - Asst Director Voter Services
 Effective Date : 07/16/2022 Job Re-Classification

 - 23. Position Number: 00003693 Voting Machine Polling Plce Cd F/T Reg
 Department : 030000 - Voter Services
 JOB/TITLE : 040336 - Voting Machine Polling Plce Cd
 Prior Job/TITLE: 040336 - Voting Machine Polling Plce Cd
 Effective Date : 07/16/2022 Job Re-Classification

COUNTY OF CHESTER
Salary Board
Meeting Date - 07/14/2022

Position Change

- 24. Position Number: 00004349 Deputy County Solicitor F/T Reg
 Department : 060000 - Solicitor
 JOB/TITLE : 020069 - Deputy County Solicitor
 Prior Job/TITLE: 020261 - Attorney III
 Effective Date : 07/16/2022 Job Re-Classification

- 25. Position Number: 00004358 Voting Machine Asst Tech F/T Reg
 Department : 030000 - Voter Services
 JOB/TITLE : 041109 - Voting Machine Asst Tech
 Prior Job/TITLE: 041109 - Voting Machine Asst Tech
 Effective Date : 07/16/2022 Job Re-Classification

- 26. Position Number: 00004390 Telecommunicator II P/T Reg
 Department : 251200 - Public Safety Communications
 JOB/TITLE : 240730 - Telecommunicator II
 Prior Job/TITLE: 240731 - Telecommunicator III
 Effective Date : 07/16/2022 Job Re-Classification

COUNTY OF CHESTER
Salary Board
Meeting Date - 07/14/2022

Position Inactivations

27.	Position Number:	00001730	Court Clerk	P/T	Reg
	Department :	126000	- Clerk of Courts		
	JOB/TITLE :	803760	- Court Clerk		
	Prior Job/TITLE:	803760	- Court Clerk		
	Effective Date :	07/16/2022			Position Inactivated
28.	Position Number:	00004048	General Clerk	P/T	Reg
	Department :	095000	- Archives & Record Services		
	JOB/TITLE :	801060	- General Clerk		
	Prior Job/TITLE:	801060	- General Clerk		
	Effective Date :	07/16/2022			Position Inactivated