



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

November 2, 2017

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Presentation by the Delaware Riverkeeper Network
- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, October 31, 2017 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

a. **Bid Rejection**

The Department of Procurement & General Services recommends that the Board of Commissioners reject the attached bid.

7. **NEW BUSINESS**

a. **Resolution 44-17**

Resolution of the Chester County Commissioners authorizing the Borough of Downingtown's LERTA Boundary Designation

b. **Contracts**

c. **Grants**

8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

October 18, 2017

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:03 a.m. on October 18, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Prothonotary Matthew Holliday to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

The Agricultural Development Council 2017 Awards were presented by Hillary Krummrich, Director of the Chester County Agricultural Development Council. The award for Farmer of the Year went to Donald Cairns, and the Distinguished Service award went to Deb Ellis.

ANNOUNCEMENTS

Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 17, 2017 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the October 3, 2017 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

Paving at Hibernia County Park, Bid #357707-1290E:

United Tectonics Corporation, Inc. \$ 219,814.40
d/b/a Unitex

Coffee Products for Pocopson Home, Bid #501710-1297A:

Interstate Gourmet Coffee Roasters, Inc. \$ 39,422.04

Ice Cream Products for Pocopson Home, Bid #501710-1298A:

Simco Logistics, Inc. DBA Jack & Jill Ice Cream \$ 36,878.70

OLD BUSINESS
Bid Award

7. NEW BUSINESS

a. Agreement

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners unanimously ratified an agreement to establish a "Sister" Municipalities Relationship between Funan County, Anhui Province, PRC and Chester County, Commonwealth of Pennsylvania, USA.

NEW BUSINESS
Agreement

b. Resolution #42-17

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously approved Resolution #42-17 authorizing the donation of Department of Emergency Services' Fire Truck to Schuylkill Historical Fire Society.

Resolution #42-17

c. Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

d. Grants

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

Human Resources Agenda

Commissioner Kichline made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

PERSONNEL

9. FINANCIAL MATTERS

Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:

- Budget Change 14-17
- New private room rates for Pocopson Home
- Vouchers as submitted by the Controller

FINANCE

10. PUBLIC COMMENT

There were no comments from the public

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 11:21 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

ADJOURNMENT



Chief Clerk

Commissioners Agenda 11/02/2017

Bid Rejection:

The Department of Procurement and General Services recommends to the Board of Commissioners the following Bid for GSC Entrance Security Upgrade, Bid #301710-1295E be rejected.

GSC Entrance Security Upgrade, Bid #301710-1295E:

Donald E. Reisinger, Inc.	\$ 189,924.00
F.W. Houder, Inc.	\$ 197,612.00

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 44-17**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING THE BOROUGH
OF DOWNINGTOWN'S LERTA BOUNDARY DESIGNATION**

WHEREAS, on December 1, 1977, as Act No. 76 of 1977, the Pennsylvania Legislature adopted the Local Economic Revitalization Tax Assistance Act ("LERTA"), which authorizes local taxing authorities to exempt improvements to certain deteriorated industrial, commercial and other business property;

WHEREAS, Borough Council of the Borough of Downingtown ("Borough"), in accordance with LERTA, held a public hearing on October 4, 2017 to determine the boundaries of said areas which shall be identified as "Deteriorated Areas"; and

WHEREAS, Borough Council, at the conclusion of the public hearing, enacted Resolution 2017-10, which identified the Deteriorated Areas within the Borough that are eligible for tax exemption pursuant to Borough Ordinance 2017-8, also enacted on October 4, 2017; and

WHEREAS, the Downingtown Area School District, by Resolution executed on September 13, 2017, approved the same LERTA program boundaries as designated by the Borough and has likewise agreed to participate in the LERTA program as set forth in the Borough's Ordinance.

NOW THEREFORE, by this Resolution, the Chester County Commissioners hereby agree to the Borough's designation of the LERTA program boundaries and hereby concur with the provisions of the aforesaid Borough Ordinance and Resolution, within and consistent to the terms, conditions and limitations provided in the Act. Specifically, the Exemption Amount for Chester County shall be \$69,810 and commence effective the 2019 tax year. The real property taxes associated with the assessment attributable to the improvements shall be exempted until such time when the total amount exempted is equal to the above indicated Exemption Amount but shall not be exempted for greater than ten years from the Borough Ordinance's effective date.

This Resolution is adopted this _____ day of _____ 2017.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Vice-Chair

Terence Farrell, Commissioner

ATTEST:

Janelle Swab, Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Harborcreek Youth Services, Inc. Contract ID: 0018121	Contract	0.00	07-01-2017 06-30-2019	This contract provides Residential Placement Services. CO: 40% ST: 55% FED: 5%
Vendor: Drug & Alcohol Rehabilitation Services Contract ID: 0018127	Contract	0.00	07-01-2017 06-30-2019	This contract provides Residential Placement Services. CO: 20% ST: 75% FED: 5%
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0018128	Contract	0.00	07-01-2017 06-30-2019	This contract provides for a Spanish-Speaking Life Skills and Diversion Services for English and Spanish speaking families. CO: 20% ST: 75% FED: 5%
Vendor: Preventative Aftercare, Inc. Contract ID: 0018130	Contract	0.00	07-01-2017 06-30-2018	This contract provides In-Home Services Preventative Aftercare Programs.. CO: 20% ST: 75% FED: 5%
Vendor: Edison Court, Inc. Contract ID: 0018132	Contract	0.00	07-01-2017 06-30-2019	This contract provides Residential Placement Services. CO: 20% ST: 75% FED: 5%
Vendor: Lamb McErlane, PC Contract ID: 0018134	Contract	0.00	07-01-2017 06-30-2019	This contract renews Legal Services to provide legal representation in dependency matters. CO: 40% ST: 55% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Safe Harbor of Greater West Chester Contract ID: 0017730	Amendment	10,000.00	01-01-2017 12-31-2017	Amendment #2: This amendment provides funding to supports the Service Prioritization Decision Making Tool when providing Case Management and Emergency Shelter Services to low income individuals. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant, Pennsylvania Housing Affordability and Rehabilitation Enhancement Program (PHARE), Emergency Solutions Grant (ESG) and Community Service Block Grant (CSBG). This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 6% FED: 94%
Vendor: Phoenixville Borough Contract ID: 0018126	Contract	521,500.00	10-01-2017 12-31-2019	This contract provides funding for Water Main Improvements in the Borough of Phoenixville. The cost associated with this contract is funded by the Chester County Community Revitalization Program (CRP). This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018131	Contract	21,000.00	07-01-2017 06-30-2018	This contract provides funding for Administration fees for the Continuum of Care Safe Haven Program. The cost associated with this contract is funded by the Pennsylvania Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Gaudenzia, Inc. Contract ID: 0017174	Amendment	0.00	07-01-2017 06-30-2018	Amendment #3: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. CO: 2% ST: 44% FED: 54%
Vendor: Creative Health Services, Inc. Contract ID: 0017175	Amendment	0.00	07-01-2017 06-30-2018	Amendment #2: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. CO: 7% ST: 79% FED: 14%
Vendor: Daystar Center for Spiritual Recovery Contract ID: 0017806	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Good Friends, Inc. Contract ID: 0017824	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Catholic Charities of the Diocese Contract ID: 0017869	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Treatment Trends, Inc. Contract ID: 0017892	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Clem-Mar House, Inc. Contract ID: 0017901	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Colonial House Inc Contract ID: 0017902	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Gateway Rehabilitation Center Contract ID: 0017909	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Interim House, Inc. Contract ID: 0017913	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Harwood House Contract ID: 0017921	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: UHS Recovery Foundation, Inc. Contract ID: 0017934	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Bowling Green Brandywine Contract ID: 0017947	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Spanish American Civic Association Contract ID: 0017983	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Pyramid Healthcare, Inc. Contract ID: 0017984	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Eagleville Hospital Contract ID: 0017996	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: HEAR Inc. Contract ID: 0018024	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides an additional fee for service funding code associated with implementation of the new state data system. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Profit Systems Inc. Contract ID: 0016863	Amendment	3,448.97	10-01-2017 11-30-2018	Amendment #1: This amendment provides three (3) additional users to the Scheduling Software to streamline management elements events held at the Public Safety Training Campus. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: East Whiteland Township Contract ID: 0011713	Amendment	0.00	11-02-2017 OPEN	Amendment #1: This amendment allows for upgrades to the flashing signal light Chester Valley Trail's mid-block crossing at Route 401 in East Whiteland Township. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Devereux Foundation Contract ID: 0018056	Contract	0.00	07-01-2017 06-30-2018	This contract renews Residential, Home and Community Habilitation Services to individuals with intellectual disabilities. CO: 21% ST: 40% FED: 39%
<u>Managed Behavioral Healthcare</u>				
Vendor: Elwyn, Inc. Contract ID: 0018106	Contract	318,663.00	09-27-2017 06-30-2018	This contract provides a Southeast Regional Initiative with Chester, Bucks, Delaware and Montgomery Counties funding a start-up Residential Treatment Facility for adults transferring out of Norristown State Hospital. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Stoltzfus, Christian S. & Katie K. Contract ID: 0018137	Contract	289,831.00	11-02-2017 UNTIL COMPLETE	53.18 acres of farmland owned by Christian S. and Katie K. Stoltzfus in Honey Brook Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$289,831.00. The County will pay \$289,831.00 (100%) and be reimbursed by Honey Brook Township \$65,211.98 (22.5%) and Brandywine Conservancy \$65,211.97 (22.5%) per the Funding Agreement. The actual cost to the County is \$159,407.05 (55%). CO: 55% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: ChesPenn Health Services, Inc. Contract ID: 0018139	Contract	31,800.00	09-01-2017 06-15-2018	This contract provides a School Based Dental Sealant Program for low income children. CO: 0% ST: 0% FED: 100%
Vendor: Chester Co. Solid Waste Authority Contract ID: 0018145	Contract	0.00	11-02-2017 11-01-2027	This disposal capacity agreement designates Chester County Solid Waste Authority (CCSWA) Landfill in Narvon as the disposal facility under the Chester County Municipal Waste Management Plan. CO: 0% ST: 0% FED: 0%
Vendor: Southeastern Chester Co Refuse Authority Contract ID: 0018146	Contract	0.00	11-02-2017 11-01-2027	This disposal capacity agreement designates Southeastern Chester County Refuse Authority (SECCRA) Landfill in West Grove as the disposal facility under the Chester County Municipal Waste Management Plan. CO: 0% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-NOV-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
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Number of Contracts: **34**

AGENDA ITEMS - GRANTS
November 2, 2017

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Emergency Services</u> Pennsylvania Department of Health Contract/Award/ Amendment 001-251500-332207-14300000-2510005-FY2017	\$11,615 <i>Increase</i>	07/01/2017 06/30/2018	FY2017-2018 Regional EMS Council Grant No New Positions - No County Match State Funding = \$258,122

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017Hires and Rehires

1. Employee : Agnello,Kaitlin R
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 13.36(H)
Effective Date : 11/06/2017
2. Employee : Conway,Kelly A
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 20,829.90(A)
Effective Date : 10/30/2017
3. Employee : DeOliveira-McCabe,Vera
Department : 124101 - Dist Court15-1-01 West Chester
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 27,423.76(A)
Effective Date : 11/06/2017
4. Employee : Fuentes-Montesino,Beatriz
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 35,757.54(A)
Effective Date : 10/23/2017
5. Employee : Islam,Dilara
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,055.90(A)
Effective Date : 11/06/2017
6. Employee : Moore,Brandon T
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 11/13/2017
7. Employee : Morris,Manuel J
Department : 133000 - Sheriff
Job : 041380 - Security Operator
Salary Grade : N03
Compensation : \$ 33,706.40(A)
Effective Date : 11/13/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017

Hires and Rehires

- 8. Employee : Scura, Meghan Faith
Department : 478210 - Nursing
Job : 604300 - Nutritionist
Salary Grade :
Compensation : \$ 18.66(H)
Effective Date : 11/13/2017

- 9. Employee : Smith, Elizabeth N
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 11/27/2017

- 10. Employee : Williams, Janyae F
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,055.90(A)
Effective Date : 10/30/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017

Promotions

11.	Employee	:	Brogan, Amanda		
			<u>Proposed</u>		<u>Current</u>
	Department	:	251200 - Public Safety Communications		251200
	Job	:	040330 - Telecommunicator II		040730
	Salary Grade	:	N05		N04
	Compensation	:	\$ 37,342.07(A)		\$ 36,254.44(A)
	Effective Date	:	11/11/2017		07/25/2017
12.	Employee	:	Dennis, Shannon A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	048570 - Casework Specialist - Shift 1		048560
	Salary Grade	:	T06		T04
	Compensation	:	\$ 39,491.00(A)		\$ 38,340.79(A)
	Effective Date	:	11/11/2017		11/02/2017
13.	Employee	:	Henry, Sharon L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451141 - Mental Hlth/Intel & Dev Disabl		451141
	Job	:	020570 - Co Casework Supervisor		048461
	Salary Grade	:	E03		T04
	Compensation	:	\$ 45,142.50(A)		\$ 36,041.05(A)
	Effective Date	:	11/11/2017		04/01/2017
14.	Employee	:	Koons, Karyn		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020030 - Casework Manager II		020223
	Salary Grade	:	E06		E05
	Compensation	:	\$ 72,428.25(A)		\$ 70,318.69(A)
	Effective Date	:	11/11/2017		04/01/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017

Promotions

15.	Employee	:	Lichtner, Jacqueline N	
			<u>Proposed</u>	<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care	461210
	Job	:	030671 - Registered Nurse	041421
	Salary Grade	:	E05	N02
	Compensation	:	\$ 55,751.02(A)	\$ 30,671.32(A)
	Effective Date	:	10/28/2017	04/01/2017
16.	Employee	:	Miller, Tanina B	
			<u>Proposed</u>	<u>Current</u>
	Department	:	451145 - Children, Youth and Families	451145
	Job	:	020223 - Child Abuse Investigations Mgr	020582
	Salary Grade	:	E05	E04
	Compensation	:	\$ 55,389.90(A)	\$ 53,776.60(A)
	Effective Date	:	11/11/2017	04/01/2017
17.	Employee	:	Richards, Jalyynn	
			<u>Proposed</u>	<u>Current</u>
	Department	:	222000 - Juvenile Probation	222000
	Job	:	040991 - QA Data Management Coordinator	040585
	Salary Grade	:	N06	N04
	Compensation	:	\$ 38,935.65(A)	\$ 35,777.41(A)
	Effective Date	:	11/11/2017	04/01/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017End of Employment

18. Employee : Brown, Marcus R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/19/2017
19. Employee : Clark, Renate L
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 11/02/2017
20. Employee : Clary, Kim E
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 10/14/2017
21. Employee : Cruz, Marcela E
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 10/30/2017
22. Employee : Elks IV, Jake C
Department : 251400 - Emerg Svcs - HAZMAT Admin
Job : 241345 - Hazmat Responder
Effective Date : 10/09/2017
23. Employee : Folks, Shaniece M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/26/2017
24. Employee : Jordan, Patricio E
Department : 451143 - Office of Aging Services
Job : 030916 - Community Service Assessor
Effective Date : 11/10/2017
25. Employee : Laguna, Keyla Mirella
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 10/28/2017
26. Employee : Moss, Lorenzo F
Department : 465100 - Pocopson Food & Dietary
Job : 041671 - Dietary Aide
Effective Date : 10/23/2017
27. Employee : Pringle, Carol Lynn
Department : 124101 - Dist Court15-1-01 West Chester
Job : 041150 - D J Clerk I
Effective Date : 10/24/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017

End of Employment

- 28. Employee : Snyder, Joanne E
Department : 075100 - Facilities Management - Admin
Job : 040655 - Facilities Systems Assistant
Effective Date : 10/17/2017

- 29. Employee : Songer, Stacey P
Department : 251300 - ES Emergency Management
Job : 020959 - Health & Human Svcs Plng Crd
Effective Date : 10/27/2017

- 30. Employee : Speck, Kethlyn E
Department : 478310 - Environmental Health Protection
Job : 240222 - Mosquito-borne Disease Ctrl Tech
Effective Date : 09/29/2017

- 31. Employee : Szewczykowski, Julia C
Department : 055000 - Controller
Job : 801060 - General Clerk
Effective Date : 10/27/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 11/02/2017

Retirements

32. Employee : Swab,Janelle L
Department : 011000 - Commissioners
Job : 020156 - Chief Clerk / Office Manager
Effective Date : 02/03/2018

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, November 2, 2017

1. Budget Change 15-17
2. Vouchers as submitted by the Controller

Amendment Budget Changes
BC-15
November 2, 2017

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
02-Nov-2017	Emergency Services	001	251500	442000	14300000	2510005	FY2017	11,615.00	To Organizations	To adjust Emergency Services	Net Change +11,615
		001	251500	332207	14300000	2510005	FY2017	11,615.00	State -Health	EMS grant to current funding level	
To adjust Emergency Services Emergency Medical Services to current funding level											
02-Nov-2017	Public Health	001	478210	411120	15300000	4780003	FY2016	-209,674.00	Regular Salaries	To align budgets with	Net Change -34,062
		001	478210	411200	15300000	4780003	FY2016	-42,914.00	Wages	anticipated expenditures.	
		001	478210	412001	15300000	4780003	FY2016	-19,127.00	FICA		
		001	478210	412100	15300000	4780003	FY2016	-54,210.00	Standard Fringe		
		001	478210	412200	15300000	4780003	FY2016	-12,736.00	County Retirement		
		001	478210	420000	15300000	4780003	FY2016	-908.00	Materials & Services		
		001	478000	331207	15300000	4780003	FY2016	-306,803.00	Federal - Health		
		001	478210	411120	00000000	4780003		81,727.00	Regular Salaries		
		001	478210	411200	00000000	4780003		23,282.00	Wages		
		001	478210	412001	00000000	4780003		7,837.00	FICA		
		001	478210	412100	00000000	4780003		28,582.00	Standard Fringe		
		001	478210	412200	00000000	4780003		-3,028.00	County Retirement		
		001	902100	499999	00000000	9021001		-105,634.00	Unappropriated		
		001	478210	411120	15300000	4780003	FY2017	127,947.00	Regular Salaries		
		001	478210	411200	15300000	4780003	FY2017	19,632.00	Wages		
		001	478210	412001	15300000	4780003	FY2017	11,290.00	FICA		
		001	478210	412100	15300000	4780003	FY2017	25,628.00	Standard Fringe		
		001	478210	412200	15300000	4780003	FY2017	15,764.00	County Retirement		
		001	478210	420000	15300000	4780003	FY2017	72,480.00	Materials & Services		
		001	478000	331207	15300000	4780003	FY2017	272,741.00	Federal-Health		

To align budgets with anticipated expenditures.