



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

October 30, 2019

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, October, 29, 2019, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS

a. Bid Awards

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS

a. Authorities, Boards and Commissions

It is recommended that the Board of Commissioners approve the attached appointment.

b. Authorization to Bid

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Chester Valley Trail – Route 100 Crossing Improvements**

c. Resolution 43-19

Resolution of the Chester County Commissioners approving a Tax-Exempt Financing by Chester County Industrial Development Authority for University Student Housing, LLC.

d. Resolution 44-19

Resolution of the Chester County Commissioners authorizing the execution and recording of two deeds of correction for certain parcels of real estate located in the townships of Wallace and West Caln in the County of Chester and Commonwealth of Pennsylvania.

e. Resolution 45-19

Resolution of the Chester County Commissioners authorizing land development plan recording for Black Rock Sanctuary Trailhead Project.

f. Resolution 46-19

Resolution of the Chester County Commissioners authorizing certain financial support on behalf of West Bradford Township toward the acquisition of a proportionate part of the former Embreeville State Hospital.

g. Contracts

h. Grants

2. PERSONNEL MATTERS

a. Human Resources Agenda

3. FINANCIAL MATTERS

a. Finance Agenda

4. PUBLIC COMMENT

5. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

October 16, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on October 16, 2019 in the Commissioners' Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Clerk of Courts Yolanda Van De Krol to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 15, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on October 2, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the October 2, 2019 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Awards:

Bid Awards

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following bids:

Remove and Replace Hydraulic Cylinder in Elevator #4 at the GSC, Bid #075909-1345E

Kencor, Inc. \$46,120.00

Purchase of Mobile Data Computers, Bid #357909-1344E

CDW Government, LLC \$315,800.00

7. NEW BUSINESS

a. Cooperation Agreement

Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved a Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority, and Chester County Council, Boy Scouts of America.

b. Authorities, Boards and Commissions

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointment.

Chester County Housing Authority

Appoint Lou Beccaria for a term ending 6/30/2022

c. Resolution 39-19

Commissioner Farrell made a motion to approve Resolution 39-19 signifying the authorization of the County of Chester to amend Article II of the Articles of Incorporation of the Delaware Valley Regional Finance Authority. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 39-19.

d. Resolution 40-19

Commissioner Cozzone made a motion to approve Resolution 40-19 amending Resolution 31-19 of the Chester County Commissioners establishing the Chester County Pipeline Safety Advisory Board. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 40-19.

e. Resolution 41-19

Commissioner Farrell made a motion to approve Resolution 41-19 closing out the Community Conservation Partnerships Grant Project (BRC-TAG-22-71). Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 41-19.

f. Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

g. Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

NEW BUSINESS

Cooperation Agreement

Authorities, Boards and Commissions

Resolution 39-19

Resolution 40-19

Resolution 41-19

Contracts

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 17-19
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 11:09 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Kara C. Rahn

Commissioners Agenda 10/30/2019

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Redesign Attorney/Client Area in Justice Center Bid #357910-1346E:

F. W. Houder, Inc. \$ 32,812.00

Other Bids Submitted:

Donald E. Reisenger, Inc. \$ 39,000.00
BSS Contractors, LLC \$ 46,800.00

Authorities, Boards and Commissions

Appointment

October 30, 2019

Chester Water Authority

Appoint Leonard J. Rivera for an unexpired term ending 11/27/2022.

Commissioners Agenda 10/30/2019

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Chester Valley Trail – Route 100 Crossing Improvements**

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 43-19**

**RESOLUTION OF THE CHESTER COUNTY INDUSTRIAL DEVELOPMENT
AUTHORITY TAX-EXEMPT FINANCING ON BEHALF OF UNIVERSITY STUDENT
HOUSING, LLC**

Application/Project: Chester County Industrial Development Authority Tax-Exempt Financing on Behalf of University Student Housing, LLC

Amount: Up to \$9,000,000.00

WHEREAS: The Chester County Industrial Development Authority has held a public hearing on the above-referenced application/project in accordance with the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended; and

WHEREAS: The Chester County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility and financial responsibility requirements of the Pennsylvania Economic Development Financing Law, and approved the above application/project at a publicly advertised meeting; and

WHEREAS: The project details are set forth in the public notice announcement attached hereto.

NOW, THEREFORE, BE IT RESOLVED: We, the Commissioners of the County of Chester, hereby approve the tax-exempt issuance in the amount of up to \$9,000,000 by the Chester County Industrial Development Authority as referenced above.

This Resolution is effective upon adoption.

COMMISSIONERS:

Date: October 30, 2019

Michelle Kichline, Chair

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 44-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
THE EXECUTION AND RECORDING OF TWO DEEDS OF CORRECTION FOR
CERTAIN PARCELS OF REAL ESTATE LOCATED IN THE TOWNSHIPS OF
WALLACE AND WEST CALN IN THE COUNTY OF CHESTER AND
COMMONWEALTH OF PENNSYLVANIA**

WHEREAS, the County of Chester acquired certain parcels of real estate containing an aggregate of approximately 36.8 acres located in Wallace Township and more particularly identified as Chester County Tax Parcel Nos. 31-4-44.1, 31-4-61, 31-4-61.1, 31-4-69 and 31-4-88 (the “Wallace Premises”) by deed dated May 11, 2018 and recorded in the Chester County Recorder of Deeds on June 12, 2018 in Book 9757 Page 590; and

WHEREAS, the County of Chester acquired certain parcels of real estate containing an aggregate of approximately 211.45 acres located in West Caln Township and more particularly identified as Chester County Tax Parcel Nos. 28-6-73 and 28-6-72.3 (the “West Caln Premises”) by deed dated December 6, 2017 and recorded in the Chester County Recorder of Deeds on December 14, 2017 in Book 9667 Page 1457 (the Wallace Premises and the West Caln Premises shall be collectively referred to herein as the “Premises”); and

WHEREAS, the Wallace Premises will be used for a future trail extension of the County’s Struble Trail and the West Caln Premises will be incorporated into the County’s Hibernia Park; and

WHEREAS, the County received funding from the Pennsylvania Department of Conservation and Natural Resources (the “DCNR”) for use in connection with the Premises (the “DCNR Funding”); and

WHEREAS, as a condition of providing the DCNR Funding, the DCNR has required the County to execute and record a deed of correction for the Wallace Premises and a deed of correction for the West Caln Premises (collectively, the “Deeds of Correction”), incorporating the deed restriction set forth in the Deeds of Correction

NOW THEREFORE, IT IS HEREBY RESOLVED, by the authority of the Board of County Commissioners of Chester County, that the Board is authorized to execute and record in the Chester County Recorder of Deeds the attached Deeds of Correction wherein the County places the deed restriction required by the DCNR and set forth in the attached Deeds of Correction on the Premises.

THIS RESOLUTION, adopted this _____ day of _____, 2019, by the Board of Chester County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

(As Chief Clerk, I hereby attest that any copy of this document not bearing original signatures is a true and correct copy of the original.)

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 45-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
LAND DEVELOPMENT PLAN RECORDING FOR BLACK ROCK SANCTUARY
TRAILHEAD PROJECT**

WHEREAS, Phoenixville Borough has required a formal land development approval process for the Black Rock Sanctuary Trailhead Project; and

WHEREAS, the Phoenixville Borough Council has approved the County's Preliminary/Final Land Development Plans for the Black Rock Sanctuary Trailhead and requires final plan recording; and

WHEREAS, the County is responsible for the reimbursement of Borough incurred costs for the review of the County's land development plans

NOW THEREFORE, IT IS HEREBY RESOLVED, by the authority of the Board of County Commissioners of Chester County that the County Solicitor, Director, or Designee of the Department of Facilities, and Department of Facilities Capital Project Coordinator shall be authorized and directed to sign and record final land development plans for the Black Rock Sanctuary Trailhead Project and associated documents, and process payment for reimbursement of Phoenixville Borough expenses incurred to complete the land development review process.

THIS RESOLUTION, adopted this ____ day of _____, 2019, by the Board of Chester County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

(As Chief Clerk, I hereby attest that any copy of this document not bearing original signatures is a true and correct copy of the original.)

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 46-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
CERTAIN FINANCIAL SUPPORT ON BEHALF OF WEST BRADFORD TOWNSHIP
TOWARD THE ACQUISITION OF A PROPORTIONATE PART OF THE FORMER
EMBREEVILLE STATE HOSPITAL**

WHEREAS, the Chester County Commissioners, pursuant to the authority provided under the County Code (16 P.S. § 1701) are deemed to be the responsible managers and administrators of the fiscal affairs of the County which includes acquisition of real property interests; and

WHEREAS, the Chester County Commissioners are additionally authorized, pursuant to the Conservation and Land Development Act (32 P.S. § 5001, *et. seq.*), to acquire interests in real property to protect and conserve natural or scientific resources; to protect scenic areas; to preserve sites of historic, geologic or botanic interest; to promote sound, cohesive and efficient land development by preserving open spaces between communities; and

WHEREAS, the Commissioners of Chester County have adopted plans and policies which recommend permanent land preservation to retain the County's quality of life and sense of place, and for the ecological and economic benefits provided by preserved open spaces; and

WHEREAS, preservation of the Property would further the goals of the county's comprehensive plan, Landscapes3, and would preserve rural resource areas and significant natural landscapes identified in the Landscapes3 Landscapes map; and

WHEREAS, the Commissioners of Chester County have therefore designated County funds for municipal partners to promote the health, safety, and public welfare of the citizens of Chester County by providing grants to municipalities for the acquisition and preservation of significant natural, recreational, historic, cultural, scenic, and agricultural resources; and for the development of parks and trails; and

WHEREAS, West Bradford Township intends on purchasing 200 acres of the former Embreeville State Hospital property (Property) for use as open space and recreation; and

WHEREAS, the Property possesses natural, scenic, open space, historical, agricultural, educational, and/or recreational values (collectively "conservation values") of great importance to the Township, the people of Chester County, and the people of the Commonwealth of Pennsylvania; and

WHEREAS, West Bradford Township intends on submitting a grant application in accordance with the guidelines, criteria, and policies of the Chester County Municipal Grant Program, requesting certain financial assistance from the County with this acquisition; and

WHEREAS, as a specific condition of the aforesaid County grant program, the Township agrees to record a covenant running with the land requiring the continuous use of the Property for open space, natural areas, natural resource conservation, agriculture and/or public parks, trails and greenways, and to hold and manage the Property on behalf of the Public Trust including protections afforded under the Donated or Dedicated Property Act; and

WHEREAS, the Township further intends, as owner of the Property, to permit public access and/or agriculture, and further to preserve and protect the conservation values of the Property in perpetuity.

NOW, THEREFORE, upon submittal, review and approval of a completed grant application by the Township to the County, consistent with the guidelines, criteria, and policies of the Municipal Grant Program and or Open Space Program(s), the Commissioners of Chester County would be agreeable to authorize a certain amount of financial support for this acquisition, not to exceed 50% of the approved appraised fair market value of the property and in no event to exceed the amount of \$5,000,000(Five million dollars); and

FURTHERMORE, the level of financial support for the acquisition and terms of payment to the Township will be contingent upon, and as otherwise specified in, a contract and other requisite documentation to be subsequently executed by the West Bradford Township Board of Supervisors and Commissioners of Chester County.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Chester County Commissioners, are hereby authorized to take any and all actions consistent with the terms and conditions of this Resolution.

THIS RESOLUTION, adopted this ____ day of _____, 2019, by the Board of Chester County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

(As Chief Clerk, I hereby attest that any copy of this document not bearing original signatures is a true and correct copy of the original.)

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 30-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Refuse to Quit Academy Edu & Family Serv Contract ID: 0019149	Contract	376,222.00	07-01-2019 06-30-2020	This contract provides for Crisis/Rapid Response Meetings and Family Group Decision Making Services. CO: 5% ST: 95% FED: 0%
Vendor: Orr Training Services, LLC Contract ID: 0019150	Contract	12,000.00	10-01-2019 06-30-2020	This contract provides for Motivational Interviewing Workshops. CO: 20% ST: 75% FED: 5%
<u>Commissioners</u>				
Vendor: Hunden Strategic Partners Inc. Contract ID: 0019156	Contract	93,000.00	10-30-2019 UNTIL COMPLETE	This contract provides for a Market Research and Financial Feasibility Study for a Flex Events Facility per Request for Proposal #1909-04. Other funding: Chester County Conference & Visitors Bureau = 50%. CO: 50% ST: 0% FED: 0%
<u>Community Development</u>				
Vendor: PathStone Corporation Contract ID: 0019148	Contract	241,520.00	07-01-2019 06-30-2020	This contract provides funding for workforce development and academic enrichment activities for youth ages 16-24 years in need of job development and placement for the Program Year 2019-2020. The cost associated with this contract is funded by the Department of Labor and Industry Workforce Innovation Opportunities Act (WIOA) Title 1 Youth Program. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
<u>Court Administration</u>				
Vendor: McCarthy, Brian Lee Contract ID: 0019160	Contract	6,864.18	10-30-2019 12-31-2019	This contract provides Conflict Counsel Legal Services for criminal cases. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: Hyland LLC Contract ID: 0008119	Amendment	113,859.78	11-01-2019 10-31-2020	Amendment #15: This amendment extends the contract term for an additional one (1) year period for Maintenance and Support Services and adds an additional license for ImageNow/Perceptive Content. CO: 100% ST: 0% FED: 0%
Vendor: DVL Group, Inc. Contract ID: 0018076	Amendment	72,780.00	10-01-2019 OPEN ENDED	Amendment #2: This amendment updates pricing for Preventive Maintenance Services for the Uninterruptible Power Systems and Emergency Generator Equipment at the Data Center. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 30-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>DCIS</u>				
Vendor: ePlus Technology, Inc. Contract ID: 0019158	Contract	0.00	10-30-2019 04-30-2020	This contract provides for IT Services on a Time and Materials basis for on-site or remote engineering design and support. CO: 100% ST: 0% FED: 0%
<u>District Attorney</u>				
Vendor: Jackson, Van A. Contract ID: 0018625	Amendment	62,898.00	10-02-2019 10-01-2020	Amendment #1: This amendment extends the contract term for an additional one (1) year period for a Heroin Response Strategy Drug Intelligence Officer for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area. CO: 0% ST: 0% FED: 100%
<u>District Justice Admin</u>				
Vendor: Morris, Dauda Contract ID: 0019155	Contract	0.00	11-20-2019 12-31-2021	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Compass Mark Inc. Contract ID: 0019016	Amendment	15,000.00	09-30-2019 06-30-2020	Amendment #1: This amendment increases funding for Student Assistance and Prevention Services training. Other Funding: DUI/Act 198 = 18%. CO: 0% ST: 14% FED: 68%
<u>Facilities Management</u>				
Vendor: West Chester Borough Contract ID: 0014022	Amendment	56,880.00	11-01-2019 10-31-2020	Amendment #6: This amendment extends the Parking Lease Agreement for seventy-nine (79) parking spaces at Lot #6 (Spaz Lot) for an additional one (1) year period at the existing rate. CO: 100% ST: 0% FED: 0%
Vendor: Bursich Associates, Inc. Contract ID: 0016359	Amendment	15,830.00	10-30-2019 UNTIL COMPLETE	Amendment #4: This amendment for Chester Valley Trail Phase IVa Engineering Services provides funding for additional work required by PennDOT for the proposed trail bridge over South Whitford Road in West Whiteland Township. CO: 100% ST: 0% FED: 0%
Vendor: Bearinc LLC Contract ID: 0018226	Amendment	33,500.00	10-01-2019 12-31-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period at current pricing for Support Services for the Maximo Work Order System and adds additional Upgrade Implementation Support Services. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 30-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Remington, Vernick & Beach Engr, Inc. Contract ID: 0019164	Contract	110,559.10	10-30-2019 UNTIL COMPLETE	This contract provides for Construction Management and Inspection Services for the Rehabilitation of County Bridge #255 on Halteman Road over Pigeon Creek in East Coventry Township. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Michael Baker International, Inc. Contract ID: 0019152	Contract	64,963.28	11-01-2019 08-31-2020	This contract provides funding for Community Transportation Service Analysis. The cost associated with this contract is funded by the Human Services Block Grant. This is a result of Request for Proposal #1907-04. CO: 0% ST: 100% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Barsz Gowie Amon & Fultz LLC Contract ID: 0019124	Contract	49,750.00	10-01-2019 09-30-2020	This contract provides Audit Services for the HealthChoices Program and Human Service Administration Engagement for the year ending 12/31/2019. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Natural Lands Trust Contract ID: 0019154	Contract	20,000.00	10-30-2019 08-29-2020	Northern Conservation Initiative: Boyd Conservation Easement. This contract is for the purchase of a 10 acre Conservation Easement in North Coventry Township on property owned by Sean and Jessica Boyd. The total project cost is \$181,600.00. Other funding: 89% Township. CO: 11% ST: 0% FED: 0%
Vendor: McElhenny, David J. & Phoebe E.K. Contract ID: 0019159	Contract	108,985.50	10-31-2019 UNTIL COMPLETE	17.94 acres of farmland owned by David and Phoebe McElhenny in Honey Brook Township is recommended for preservation by the County Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$108,985.50. The County will pay the total purchase price and be reimbursed by the Township \$24,521.74 (22.5%) and Brandywine Conservancy & Museum of Art \$24,521.73 (22.5%). The actual cost to the County is \$59,942.03 (55%). CO: 55% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 30-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: The Estate of Donald Sebastian Contract ID: 0019165	Contract	304,965.00	10-31-2019 UNTIL COMPLETE	67.77 acres of farmland: 31.96 acres in Lower Oxford and 35.81 acres in Penn Township, owned by the Estate of Donald Sebastian is recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$304,965.00. The County will pay \$304,965.00 (100%) and be reimbursed by Lower Oxford Township \$64,719.00 (21.2%) per the Funding Agreement. The actual cost to the County is \$240,246.00 (78.8%). CO: 78.8% ST: 0% FED: 0%
<u>Planning Commission</u>				
Vendor: West Whiteland Township Contract ID: 0019161	Contract	27,500.00	11-01-2019 10-31-2021	This contract provides for the Vision Partnership Program Cash Grant Manual - West Whiteland Historic Resource Survey and Map Update. The total project cost is \$51,900.00. County funding is \$27,500.00 (52.987%). Other funding: Municipality \$24,400.00 (47.013%) CO: 52.98% ST: 0% FED: 0%
Vendor: West Chester Borough Contract ID: 0019162	Contract	22,500.00	11-01-2019 04-30-2021	This contract provides for the Vision Partnership Program Cash Grant Manual - West Chester Borough High Street Corridor Study. The total project cost is \$35,000.00. County funding is \$22,500.00 (64.286%). Other funding: Municipality \$12,500.00 (35.714%). CO: 64.28% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: Apex Rehab Solutions, Inc. Contract ID: 0017228	Amendment	0.00	10-01-2019 05-13-2020	Amendment #2: This amendment revises the fee schedule to align with Medicare for Rehabilitation Services for residents at the Pocopson Home. CO: 0% ST: 100% FED: 0%
Vendor: Senior Salon Services, LLC Contract ID: 0019163	Contract	0.00	10-30-2019 10-29-2021	This contract provides for Barber and Beauty Services at the Pocopson Home per Request for Proposal #1909-05. CO: 100% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: ChesPenn Health Services, Inc. Contract ID: 0019151	Contract	28,202.00	09-01-2019 06-15-2020	This contract renews the School Based Dental Sealant Program for low income children. CO: 0% ST: 0% FED: 100%
<u>Solicitors</u>				
Vendor: Eckert Seamans Cherin & Mellott, LLC. Contract ID: 0019157	Contract	0.00	10-15-2019 OPEN ENDED	This contract provides Legal Representation related to the Chester Water Authority. CO: 100% ST: 0% FED: 0%

GRANTS AGENDA
October 30, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>District Attorney</u>			
Liberty Mid-Atlantic High Intensity Trafficking Area (LMAHITA) Contract / Award - Amendment 001-129000-331208-12600650-1290002	\$ 62,898.00	10/02/2019 10/01/2020	Liberty Mid-Atlantic High Intensity Trafficking Area (LMAHITA) No New Positions - No County Match Federal Funding = \$62,898.00
<u>District Justice</u>			
Administrative Office of PA Courts (AOPC) Contract / Award - Renewal 001-124100-332251-10000000-1240001	\$ 40,800.00	01/01/2020 12/31/2020	Security Equipment Grant No New Positions - No County Match State Funding = \$40,800.00
<u>Juvenile Probation</u>			
PA Juvenile Court Judges' Commission Application - Renewal 001-222000-332281-13700000-2220001	\$ 330,093.00	07/01/2019 06/30/2020	Juvenile Probation Services Grant No New Positions - No County Match State Funding = \$330,093.00
<u>Planning</u>			
Delaware Valley Regional Planning Commission Contract /Award - New 001-085100-333200-98600566-0851017	\$ 60,000.00	10/01/2019 06/30/2021	DVRPC - Regional Trails Program - Southern Chester County Circuit Trail Feasibility Study No New Positions County - In Kind Match = \$12,000.00 Other - William Penn Foundation = \$48,000.00 Total Funding = \$60,000.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/30/2019

Hires and Rehires

1. Employee : Anderson, Megan
 Department : 589000 - Libraries P/T
 Job : 805010 - Library Page
 Salary Grade :
 Compensation : \$ 8.50(H)
 Effective Date : 11/04/2019

2. Employee : Bonsall, Sam Kirk
 Department : 129000 - District Attorney
 Job : 030423 - Attorney I
 Salary Grade : L01
 Compensation : \$ 48,751.04(A)
 Effective Date : 11/04/2019

3. Employee : Busch I, Bradley L
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019

4. Employee : Cross, Robert A
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019

5. Employee : Duffy, Caitlin E
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 11/12/2019

6. Employee : Eissler, Helene A
 Department : 132000 - Register of Wills/Orphans' Crt
 Job : 040055 - Account Clerk IV
 Salary Grade : N08
 Compensation : \$ 43,039.36(A)
 Effective Date : 11/04/2019

7. Employee : Evans, Susan E
 Department : 129000 - District Attorney
 Job : 041120 - SSS III
 Salary Grade : N02
 Compensation : \$ 28,532.14(A)
 Effective Date : 11/04/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/30/2019

Hires and Rehires

- 8. Employee : Fegely, Sierra A
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 11/04/2019

- 9. Employee : Francois, Romelisa
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019

- 10. Employee : Gift, Laura L
 Department : 055000 - Controller
 Job : 030420 - Accountant II
 Salary Grade : E03
 Compensation : \$ 43,834.70(A)
 Effective Date : 11/12/2019

- 11. Employee : Johnson, Xana J
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 11/04/2019

- 12. Employee : Kitchen, Asa M
 Department : 453205 - Chester County Youth Center
 Job : 806210 - Youth Center Officer
 Salary Grade :
 Compensation : \$ 16.00(H)
 Effective Date : 10/28/2019

- 13. Employee : Lauginiger, Carl J
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019

- 14. Employee : Merritt, Ross
 Department : 589000 - Libraries P/T
 Job : 805010 - Library Page
 Salary Grade :
 Compensation : \$ 8.50(H)
 Effective Date : 11/04/2019

COUNTY OF CHESTER
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Hires and Rehires

15. Employee : Miller, Marcus J
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019
16. Employee : Muchison, Quylea D
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019
17. Employee : Potts, Susan
 Department : 120000 - Court Administration
 Job : 020085 - Master
 Salary Grade : M05
 Compensation : \$ 72,000.00(A)
 Effective Date : 11/04/2019
18. Employee : Santucci, Valerie M
 Department : 460600 - Pocopson Admissions
 Job : 030920 - Admissions Director
 Salary Grade : E02
 Compensation : \$ 52,481.00(A)
 Effective Date : 11/04/2019
19. Employee : Sawhill, Michelle L
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 11/04/2019
20. Employee : Steiner, Stephanie
 Department : 478120 - Population Health
 Job : 040488 - Public Health Planner
 Salary Grade : N08
 Compensation : \$ 43,039.36(A)
 Effective Date : 11/18/2019
21. Employee : Tillman-Lanier, Gina L
 Department : 461210 - Pocopson Nursing Care
 Job : 030671 - Registered Nurse
 Salary Grade : N10
 Compensation : \$ 58,003.79(A)
 Effective Date : 11/18/2019

COUNTY OF CHESTER
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Hires and Rehires

- 22. Employee : Traore, Fatoumata
 - Department : 461210 - Pocopson Nursing Care
 - Job : 041420 - Nurse Aide
 - Salary Grade : N02
 - Compensation : \$ 30,570.15(A)
 - Effective Date : 10/31/2019

- 23. Employee : Walston, Thomas J
 - Department : 210000 - Chester County Prison
 - Job : 040920 - Correctional Officer I
 - Salary Grade : CO1
 - Compensation : \$ 40,955.20(A)
 - Effective Date : 11/04/2019

COUNTY OF CHESTER
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Transfers

24.	Employee	: Coleman, Maurice		
		<u>Proposed</u>		<u>Current</u>
	Department	: 251315 - Safety and Security		251315
	Job	: 041381 - Safety & Security Operator		841381
	Salary Grade	: N03		
	Compensation	: \$ 35,066.72(A)		\$ 16.86(H)
	Effective Date	: 01/04/2020		08/22/2019
25.	Employee	: Conlin, Patrick W		
		<u>Proposed</u>		<u>Current</u>
	Department	: 588300 - Parks Nottingham		588500
	Job	: 040150 - Regional Park Ranger		808102
	Salary Grade	: N04		
	Compensation	: \$ 38,546.56(A)		\$ 12.86(H)
	Effective Date	: 10/26/2019		07/03/2019
26.	Employee	: DePaolantonio, John R		
		<u>Proposed</u>		<u>Current</u>
	Department	: 251315 - Safety and Security		251315
	Job	: 041381 - Safety & Security Operator		841381
	Salary Grade	: N03		
	Compensation	: \$ 35,066.72(A)		\$ 16.86(H)
	Effective Date	: 12/21/2019		08/22/2019
27.	Employee	: Guzman Zavala, Rudy		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		10/07/2019

COUNTY OF CHESTER
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Meeting Date - 10/30/2019

Transfers

28.	Employee	: Jones, Zaria M	<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		10/07/2019
29.	Employee	: Lara Milan, Fabiola	<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		08/26/2019
30.	Employee	: Lennon, Mary Catherine	<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		10/07/2019
31.	Employee	: McNeil, Kaylyn Y	<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		08/26/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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Transfers

32.	Employee	: Miller, Armani N		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		10/07/2019
33.	Employee	: O'Donnell, Elen		
		<u>Proposed</u>		<u>Current</u>
	Department	: 129000 - District Attorney		129000
	Job	: 030423 - Attorney I		801060
	Salary Grade	: L01		
	Compensation	: \$ 48,751.04(A)		\$ 23.44(H)
	Effective Date	: 11/09/2019		08/05/2019
34.	Employee	: Rodriguez Ledezma, Alondra		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		10/07/2019
35.	Employee	: Townsend, Chastity A		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 11/09/2019		08/26/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/30/2019

Promotions

36.	Employee	:	Hilton,Destiny B	
			<u>Proposed</u>	<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care	461210
	Job	:	041420 - Nurse Aide	041646
	Salary Grade	:	N02	N27
	Compensation	:	\$ 30,570.15(A)	\$ 21,670.35(A)
	Effective Date	:	11/09/2019	10/05/2019
37.	Employee	:	Joyce,Erin T	
			<u>Proposed</u>	<u>Current</u>
	Department	:	221000 - Adult Probation	221000
	Job	:	048251 - Probation Offcr Specialist	048784
	Salary Grade	:	U07	U04
	Compensation	:	\$ 46,556.00(A)	\$ 43,058.00(A)
	Effective Date	:	10/26/2019	12/22/2018
38.	Employee	:	Weer,Koren Michelle	
			<u>Proposed</u>	<u>Current</u>
	Department	:	251200 - Public Safety Communications	251200
	Job	:	040036 - Operations Comm Supervisor	021065
	Salary Grade	:	N09	N06
	Compensation	:	\$ 57,354.02(A)	\$ 45,382.44(A)
	Effective Date	:	11/09/2019	08/21/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/30/2019End of Employment

39. Employee : Bilski,Jill K
Department : 251200 - Public Safety Communications
Job : 040200 - Telecommunicator III
Effective Date : 11/14/2019
40. Employee : Camilari,Gregory P
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 10/12/2019
41. Employee : Collins,Kimberly A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/24/2019
42. Employee : Costello,Marquis W
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/31/2019
43. Employee : DeOliveira-McCabe,Vera
Department : 124101 - Dist Court15-1-01 West Chester
Job : 041150 - D J Clerk I
Effective Date : 11/09/2019
44. Employee : Doherty,Nancy A
Department : 120000 - Court Administration
Job : 801060 - General Clerk
Effective Date : 10/19/2019
45. Employee : Lichtner,Alexis N
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 10/17/2019
46. Employee : Lugo,Emily
Department : 221000 - Adult Probation
Job : 040513 - SSS V
Effective Date : 10/26/2019
47. Employee : Ragonese,Jennifer E
Department : 461210 - Pocopson Nursing Care
Job : 030677 - QA & Perf Improv Coord
Effective Date : 11/09/2019
48. Employee : Rillstone,Lauran
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 10/25/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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End of Employment

- 49. Employee : Santucci,Valerie M
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 10/19/2019

- 50. Employee : Schubert,Jaime L
Department : 014000 - Human Resources
Job : 040142 - Human Resources Tech II
Effective Date : 11/15/2019

- 51. Employee : Valocchi,Matthew S
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Effective Date : 10/17/2019

- 52. Employee : Williams,Bria M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 11/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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Retirements

- 53. Employee : Blair, Gary L
Department : 453205 - Chester County Youth Center
Job : 010290 - Director of CC Youth Center
Effective Date : 01/04/2020

- 54. Employee : Chalfant, Mary H
Department : 085100 - Planning
Job : 040157 - Graphic Arts Spclst II
Effective Date : 12/07/2019

- 55. Employee : Engelbrecht, Alan A
Department : 075150 - Facilities Park Maintenance
Job : 020951 - Parks&PocopAssistSuperintndnt
Effective Date : 12/07/2019

- 56. Employee : Harshbarger, Luke A
Department : 251200 - Public Safety Communications
Job : 040330 - Telecommunicator II
Effective Date : 12/20/2019

COUNTY OF CHESTER

Finance Agenda

Commissioners' Meeting, October 30, 2019

1. Budget Change 18-19
2. Vouchers as submitted by the Controller

Amendment
Budget Changes
BC - 18
October 30, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
30-Oct-2019	Planning	001	085100	411120	00000000	0851017		\$ (8,434.00)	Regular Salaries	Net Change +\$9,600
	Planning	001	085100	412001	00000000	0851017		\$ (645.00)	FICA	
	Planning	001	085100	412100	00000000	0851017		\$ (1,674.00)	Standard Fringe Benefits	
	Planning	001	085100	412200	00000000	0851017		\$ (161.00)	County Retirement	
	Planning	001	085100	412400	00000000	0851017		\$ (33.00)	Workers' Compensation Premiums	
	Planning	001	085100	411120	98600566	0851017		\$ 8,434.00	Regular Salaries	
	Planning	001	085100	412001	98600566	0851017		\$ 645.00	FICA	
	Planning	001	085100	412100	98600566	0851017		\$ 1,674.00	Standard Fringe Benefits	
	Planning	001	085100	412200	98600566	0851017		\$ 161.00	County Retirement	
	Planning	001	085100	412400	98600566	0851017		\$ 33.00	Workers' Compensation Premiums	
	Planning	001	085100	420000	98600566	0851017		\$ 500.00	Materials and Services	
	Planning	001	085100	333200	98600566	0851017		\$ 9,600.00	Local-Operating	
	Non-Departmental	001	902100	499999	00000000	9021001		\$ 9,100.00	Unappropriated	
To adjust the budget for the Delaware Valley Regional Planning Commission Southern Chester County Circuit Trail Feasibility Study.										
30-Oct-2019	Public Health	001	478000	332235	17600001	4780001		\$ 75,000.00	State-Environmental Protection	Net Change +\$75,000
	Public Health	001	478310	443000	17600001	4780001		\$ 75,000.00	To Authorities	
To adjust the budget for a municipal waste planning grant (Act 101) from the Pennsylvania Department of Environmental Protection (DEP).										
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340099	3570001		\$ (94,936.00)	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	445000	80340100	3570001		\$ (142,366.00)	To Individuals	
	Capital Improvement Fund	357	085300	445000	80340054	3570001		\$ (19,845.00)	To Individuals	
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ 257,147.00	Land Development Rights	
To adjust budget for Agricultural Conservation Easements with expenses based on funding agreements.										
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340106	3570001		\$ 304,965.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (304,965.00)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the Estate of Donald C. Sebastian.										
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340098	3570001		\$ 89,369.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (89,369.00)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for David and Phoebe McElhenny, installment one of five.										
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340088	3570001		\$ 28,431.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (28,431.00)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Gerald E. and Cynthia L. Rohrer, installment two of five.										
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340090	3570001		\$ 22,196.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (22,196.00)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Jonas S. Stoltzfus Jr. and Lizzie S. Stoltzfus, installment two of five.										
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340048	3570001		\$ 24,969.00	To Individuals	No Net Change

Amendment
Budget Changes
BC - 18
October 30, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
	Capital Improvement Fund	357	85300	475110	80300200	3570001	FY2019	\$ (24,969.00)	Land Development Rights	
	To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Chester and Rebecca Jane Stoltzfus, installment payment five of five.									
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340092	3570001		\$ 58,073.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (58,073.00)	Land Development Rights	
	To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Sadie S. Stoltzfus, installment payment two of five.									
30-Oct-2019	Capital Improvement Fund	357	085300	445000	80340041	3570001		\$ 20,919.00	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2018	\$ (20,919.00)	Land Development Rights	
	To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Noah H. and Rachel N. Martin, installment payment five of five.									