



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

October 18, 2017

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Agricultural Development Council 2017 Awards
- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, October 17, 2017 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bids.

7. **NEW BUSINESS**

a. **Agreement**

Ratify the agreement on establishing a “Sister” Municipalities Relationship between Funan County, Anhui Province, PRC and Chester County, Commonwealth of Pennsylvania, USA

b. **Resolution 42-17**

Resolution of the Chester County Commissioners authorizing the donation of Department of Emergency Services' Fire Truck to Schuylkill Historical Fire Society

c. **Contracts**

d. **Grants**

8. PERSONNEL MATTERS
 - a. Human Resources Agenda
9. FINANCIAL MATTERS
 - a. Finance Agenda
10. PUBLIC COMMENT
11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

October 3, 2017

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 2:08 p.m. on October 3, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Prothonotary Matthew Holliday to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, October 3, 2017 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETINGS

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the September 21, 2017 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS – There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Resolution #40-17

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously approved Resolution #40-17 authorizing the Chester County Department of Open Space Preservation to take certain action to secure Federal Grant Funds.

Resolution #40-17

b. Authorities, Boards and Commissions

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners reaffirmed the current appointments of Chester Water Authority Board members: Paul Andriole, Thomas Chiomento and Leonard Rivera as ending November 27, 2017. Therefore the new appointments of: Paul Andriole, Thomas Chiomento and Christopher Burkett will be effective November 27, 2017 through November 27, 2022.

Authorities, Boards and Commissions

c. Authorization to Bid

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

Authorization to Bid

- **Prison Furniture Replacement**

d. Contracts

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

e. Grants

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

Human Resources Agenda

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

PERSONNEL

9. FINANCIAL MATTERS

Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:

- Budget Change 13-17
- 2018 Official County Government Holiday Schedule
- Vouchers as submitted by the Controller

FINANCE

10. PUBLIC COMMENT

There were no comments from the public

**PUBLIC
COMMENT**

11. ADJOURNMENT

The Meeting was adjourned at 2:14 p.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

ADJOURNMENT



Chief Clerk

Commissioners Agenda 10/18/2017

Bid Awards:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

Paving at Hibernia County Park, Bid #357707-1290E:

United Tectonics Corporation, Inc. d/b/a Unitex	\$ 219,814.40
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Other Bids Submitted:

DiRocco Bros., Inc.	\$ 242,286.42
Construction Masters Services, LLC.	\$ 251,007.60
Gessler Construction Co., Inc.	\$ 288,880.00
Flyway Excavating, Inc.	\$ 296,971.00
N. Abbonizio Contractors, Inc.	\$ 328,350.00

Coffee Products for Pocopson Home, Bid #501710-1297A:

Interstate Gourmet Coffee Roasters, Inc.	\$ 39,422.04
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Other Bids Submitted:

None

Ice Cream Products for Pocopson Home, Bid #501710-1298A:

Simco Logistics, Inc. DBA Jack & Jill Ice Cream	\$ 36,878.70
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Other Bids Submitted:

George's Water Ice, Inc.	\$ 37,358.10
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Agreement on Establishing A “Sister” Cooperation Relationship

**between Funan County, Anhui Province, PRC and Chester
County, Commonwealth of Pennsylvania, USA**

10.11.2017

Agreement on Establishing A “Sister” Cooperation Relationship between Funan County, Anhui Province, PRC and Chester County, Commonwealth of Pennsylvania, USA

Funan County, Anhui province, PRC and Chester County, Commonwealth of Pennsylvania, USA, in accordance with the principles and spirit of the joint communiqué establishing the diplomatic relationship between the USA and the PRC, in order to enhance the mutual understanding and friendship between the two municipalities and consolidate and promote friendly cooperation, both reach an Agreement as follows:

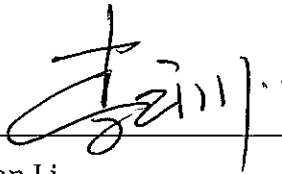
- I. In principle, Funan County, Anhui province, PRC and Chester County, Commonwealth of Pennsylvania, USA, agree to establish a tie of “sister” cooperation. In order to foster their mutual goals in a gesture of goodwill and friendship, each shall, based on trust and friendly exchanges, work together cooperatively to promote the cultural awareness, prosperity and development of both.
- II. In accordance with the principles of equality and free will, the two municipalities shall explore opportunities to culture closer relations with one another in areas of creative local economic development, manufacturing, industry, medical services, tourism, education and training, transportation and logistics, agriculture, livestock, farming, professional and technical services, finance and insurance, all through effective and multinational approaches in providing necessary beneficial support and assistance to each other.
- III. Both municipalities are committed to extending mutual support for organizing and developing cultural experiences, common activities, and future programs of this “sister” municipal partnership to enhance the relations between the people of China, the Unites States and the two municipalities.
- IV. The Agreement will be entered and concluded in Funan County, Anhui province, PRC on October 11, 2017 and shall take effect on the day of signature. The Commissioners of Chester County, Pennsylvania, will approve its Agreement on October 18, 2017, or as soon thereafter as reasonably possible.
- V. In addition to this Agreement, an official agreement on the establishment of “sister” municipalities relationship shall be entered and concluded at a time and place to be determined by the sides after the approval by both governments.
- VI. The Agreement is set forth in Chinese and English in duplicate. The two texts are of the same legal binding effect.

Funan County, Anhui Province
PRC

Chester County, Pennsylvania
USA

County Mayor

Commissioner



Yunchuan Li



Terence Farrell

Date

Date

中国安徽省阜南县与美国宾夕法尼亚州 切斯特县建立友好合作关系

协 议 书

二〇一七年十月

中国安徽省阜南县与美国宾夕法尼亚州切斯特县建立友好合作关系协议书

中国安徽省阜南县与美国宾夕法尼亚州切斯特县，根据中美两国建交公报原则与精神，为增进两县之间的相互了解和友谊，巩固并促进友好合作，双方达成协议如下：

一、原则上，中国安徽省阜南县与美国宾夕法尼亚州切斯特县同意建立友好合作关系。抱着善意与友好的姿态，为实现它们相互的目标，每方将基于信任与友好交流之基础一起工作合作以促进彼此的文化认知、繁荣与发展。

二、根据平等自愿的原则，两县应探索机会增进彼此更紧密的联系，并通过有效的和跨国的方法提供必需的互利性的支持与帮助，在创新当地经济发展、制造业、工业、医疗服务、旅游、教育培训、交通物流、农业、畜牧业、养殖业、专业和技术服务、金融和保险等方面进行交流与合作。

三、两县承诺扩大相互支持，组织和发展文化体验活动，开展日常活动和发展友好县关系的未来项目，以增进中美两国及两地间人民的联系。

四、本协议将于 2017 年 10 月 11 日在中国安徽省阜南县签署，并自签字之日起生效。宾夕法尼亚州切斯特县县长联席会于 2017 年 10 月 18 日或之后尽可能合理的最早的时间批准通过本协议。

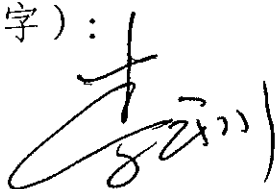
五、除了本协议，在双方政府批准同意后，双方将另行确定时间和地点签订建立友好合作关系的正式协议。

六、本协议用中文、英文两种文字写成，一式两份。两种文本具有同等法律效力。

中国安徽省阜南县

美国宾夕法尼亚州切斯特县

县长（签字）：



县长（签字）



日期： 年 月 日

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 42-17**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING THE
DONATION OF DEPARTMENT OF EMERGENCY SERVICES' FIRE TRUCK TO
SCHUYLKILL HISTORICAL FIRE SOCIETY**

WHEREAS, the County of Chester, through the Department of Emergency Services, owns a 1980 Ford Fire Truck; and

WHEREAS, it has been determined that its utility to the Department has diminished given its age and required need for significant parts replacement; and

WHEREAS, the costs to repair would far exceed the benefit to the Department given its nominal value; and

WHEREAS, the Schuylkill Historical Fire Society, a charitable entity, has expressed interest in acquiring this vehicle should the County consider donating it to the Society; and

WHEREAS, the Fire Society indicated that it would restore the vehicle and place it on display in its Fire Truck Museum; and

WHEREAS, the Chester County Commissioners believe that donating the vehicle to the Schuylkill Fire Society would be a benefit to the general public as opposed to having the vehicle salvaged;

NOW THEREFORE, BE IT RESOLVED this ____ day of October, 2017, that the 1980 Ford Fire Truck is hereby donated to the Schuylkill Historical Fire Society to be used for purposes outlined herein.

CHESTER COUNTY COMMISSIONERS

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Janelle Swab, Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u> Vendor: Long Law, LLC Contract ID: 0015433	Amendment	0.00	09-01-2017 OPEN	Amendment #1: This amendment for attorney consultation assistance or representation in matters relating to the delivery of the Older Adult Protective Services program removes the annual not to exceed amount. The hourly rate of \$85.00 per hour remains the same. CO: 0% ST: 100% FED: 0%
Vendor: Swarthmore Associates Contract ID: 0016541	Amendment	0.00	09-01-2017 06-30-2018	Amendment #2: This amendment provides In Home Evaluations for Psychological Consultant Services to complete evaluations of department consumers. CO: 0% ST: 100% FED: 0%
Vendor: Senior Care Centers of Pennsylvania Inc. Contract ID: 0018089	Contract	0.00	08-28-2017 06-30-2020	This contract provides Adult Day Care Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Rovito Law LLC Contract ID: 0018110	Contract	0.00	10-01-2017 OPEN	This contract provides attorney consultation assistance or representation in matters relating to the delivery of the Older Adult Protective Services program at a rate of \$85.00 per hour. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Assessment</u>				
Vendor: Tyler Technologies, Inc. Contract ID: 0012973	Amendment	102,260.00	01-01-2018 12-31-2018	Amendment #7: This amendment extends the contract term for an additional one (1) year period for the Support Agreement on the Integrated Assessment System (IAS) and Visual Landisc. CO: 100% ST: 0% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Devereux Foundation Contract ID: 0018114	Contract	0.00	07-01-2017 06-30-2019	This contract provides Residential Placement Services. CO: 40% ST: 55% FED: 5%
Vendor: Fisher, June Contract ID: 0018119	Contract	40,000.00	07-01-2017 06-30-2019	This contract provides Child Welfare Training Sessions for foster care families. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Charles A Melton Arts & Education Center Contract ID: 0017099	Amendment	100,000.00	01-01-2016 12-31-2017	Amendment #2: This amendment provides additional funding for Facility Renovations. The cost associated with this amendment is funded by the Community Development Block Grant. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Open Hearth, Inc. Contract ID: 0017654	Amendment	1,211.00	01-01-2017 12-31-2017	Amendment #1: This amendment provides additional funding for Emergency Housing for pregnant women. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0017828	Amendment	10,000.00	01-01-2017 12-31-2017	Amendment #1: This amendment provides additional funding to support the Gateway Program facilitation of the Service Prioritization Decision Assistance Tool (SPDAT). The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 11% ST: 0% FED: 89%
Vendor: Open Hearth, Inc. Contract ID: 0018113	Contract	10,000.00	07-01-2017 06-30-2018	This contract provides Rapid Re-housing for low income households. The cost associated with this contract is funded by the Genuardi Foundation. This supports Strategic Business Plan Housing and Community Support Services activity. Other funding: Private = 100%. CO: 0% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Educational Data Systems, Inc. Contract ID: 0017954	Amendment	50,000.00	07-01-2017 06-30-2018	Amendment # 1: This amendment provides additional funding for Title I workforce services to assist Workforce Innovation and Opportunity Act (WIOA) eligible job seekers find employment and receive training services. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Friends Association for the Care and Contract ID: 0018091	Contract	103,334.00	10-01-2017 09-30-2018	This contract provides funding for Housing Stability Case Management Services for formerly homeless families. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Program (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018099	Contract	135,000.00	07-01-2017 06-30-2018	This contract provides Employer Engagement and Outreach Services through the Hire One Program. The cost associated with this contract is funded by the U.S. Department of Labor Sector Partnership National Emergency Grant (NEG). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Full Circle Computing, Inc. Contract ID: 0018101	Contract	12,000.00	10-01-2017 12-31-2017	This contract provides Résumé Reinvention Workshops for Workforce Innovation and Opportunities Act (WIOA) eligible job seekers involved with the Pennsylvania CareerLink. The cost associated with this contract is funded by the Pennsylvania Department of Labor Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Workforce Development and Youth Development activities. CO: 0% ST: 0% FED: 100%
<u>Controllers Office</u>				
Vendor: Zelenkofske Axelrod, LLC Contract ID: 0016152	Amendment	357,945.00	01-01-2018 12-31-2020	Amendment #1: This amendment extends the contract for an additional three (3) year period for Auditing Services as required to comply with the Single Audit Act of 1984 including all subsequent amendments, the U.S. Office of Management and Budget (OMB) Circular A-133 and the Commonwealth of Pennsylvania Department of Public Welfare Single Audit Supplement. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0017170	Amendment	834,995.00	07-01-2017 06-30-2018	Amendment #3: This amendment for Outpatient Services provides additional funding to treatment providers for data entry of Chester County clients into the new Pennsylvania Web Infrastructure for Treatment Services (PA WITS) client database system. Other funding: DUI/ACT 198 = 1%. CO: 4% ST: 43% FED: 52%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Main Line Behavioral Health Affiliates Contract ID: 0017171	Amendment	380,881.00	07-01-2017 06-30-2018	Amendment #3: This amendment for Outpatient Services provides additional funding to treatment providers for data entry of Chester County clients into the new Pennsylvania Web Infrastructure for Treatment Services (PA WITS) client database system. Other funding: DUI/ACT 198 = 1%. CO: 2% ST: 34% FED: 63%
Vendor: Clear Brook, Inc. Contract ID: 0017809	Amendment	0.00	07-01-2017 06-30-2019	Amendment #1: This amendment for Outpatient Services provides additional funding to treatment providers for data entry of Chester County clients into the new Pennsylvania Web Infrastructure for Treatment Services (PA WITS) client database system. This contract does not have a not to exceed amount. Other funding: DUI/ACT 198 = 22%. CO: 11% ST: 39% FED: 28%
<u>Emergency Services</u>				
Vendor: Alcatel-Lucent USA, Inc. Contract ID: 0010898	Amendment	377,811.05	10-18-2017 UNTIL COMPLETE	Amendment #2: This amendment modifies the Maintenance Services Agreement to allow for design and installation of the Microwave connectivity necessary for the in-building coverage enhancement of the Voice Radio System in West Chester Borough as part of the County's Integrated Emergency Communications System. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: American Tower Management, LLC Contract ID: 0013050	Amendment	6,524.79	12-26-2017 12-31-2020	Amendment #3: This amendment to the Tower Lease Agreement allows the County to install an additional wave guide between the Tower and Shelter Building at the Valley Hill tower site. The \$175.00 monthly increase will escalate 3% in line with the rest of the rent. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: Column Construction, Inc. Contract ID: 0017961	Amendment	4,000.00	10-18-2017 OPEN	Amendment #1: This amendment provides for additional work as defined in Change Order #1 for the construction of 400 feet of protective fencing around Bridge #289, State Street over Indian Creek in Avondale Borough. CO: 100% ST: 0% FED: 0%
Vendor: Advanced AV, LLC Contract ID: 0018122	Contract	162,814.00	10-18-2017 UNTIL COMPLETE	This contract provides for the design, equipment and implementation of Audio Visual Technology Systems for the new Firing Range at the Public Safety Training Campus. This contract is a result of the Request for Proposals #1708-01. CO: 100% ST: 0% FED: 0%
Vendor: East Brandywine Township Contract ID: 0018124	Contract	0.00	10-18-2017 OPEN	This temporary easement agreement allows construction materials on County owned Parcel #32-5-8-E for joint East Brandywine and Upper Uwchlan Townships reconstruction project of Township owned Lyndell Road Bridge over Brandywine Creek, in Upper Uwchlan Township. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 18-OCT-2017

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Human Services</u>				
Vendor: PA Home of the Sparrow Contract ID: 0018111	Contract	25,000.00	07-01-2017 06-30-2018	This contract provides Fiscal Year 2017-2018 Case Management and Support Services for participants in the Women's Re-Entry Assessment and Programming Initiative Program (WRAP) who are currently involved with Adult Probation, Parole and Pre Trial Services Offices. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. CO: 0% ST: 100% FED: 0%
<u>Pocopson Home</u>				
Vendor: Partners of Pennsylvania, LLC Contract ID: 0018125	Contract	0.00	11-01-2017 10-31-2020	This contract provides Medication Delivery System Services. This contract is a result of Request for Proposal #1704-03. CO: 0% ST: 100% FED: 0%
<u>Prison</u>				
Vendor: Global Tel Link Corporation Contract ID: 0018123	Contract	0.00	11-01-2017 10-31-2022	This revenue contract provides for the Prison Inmate Telephone System. This contract is a result of Request for Proposal #1704-04. CO: 0% ST: 0% FED: 0%

Number of Contracts: **27**

AGENDA ITEMS - GRANTS
October 18, 2017

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Dept. of Community & Economic Development Application / New	\$362,500	01/01/2018 06/30/2019	Pa Dept. of Community & Economic Development Emergency Solutions Grant FY2017 No New Positions State Funding = \$362,500 County Match = \$362,500 Total Funding = \$725,000 Resolutions Attached - 41 -17, 43 - 17
PA Department of Human Services Contract / Award - Renewal 116-480000-33X221-50100000-4900001 FY2017	\$2,381,278	07/01/2017 06/30/2018	Medical Assistance Transportation Program (MATP) Grant FY2017,2018 No New Positions - No County Match Federal Funding = \$2,381,278
<u>District Attorney</u>			
PA. Commission on Crime and Delinquency Application / New	\$123,573	04/01/2018 09/30/2020	Chester County Victims of Crime Act Grant (VOCA) 1 New Full Time Position, No County Match Federal Funding = \$123,573
Gaming Control Board Contract / Award - Renewal 001-129000-331281-12600400-129002 FY2018	\$442,089	01/01/2018 12/31/2019	Gambling Initiative No New Positions - No County Match State Funding = \$442,089

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/18/2017

Hires and Rehires

1. Employee : Brewer, Maggie
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N01
 Compensation : \$ 26,055.90(A)
 Effective Date : 10/30/2017

2. Employee : Cannon, Lashanda S
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

3. Employee : Cruz, Marcela E
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

4. Employee : Fertig, Taylor M
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

5. Employee : Gable, Zayna L
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

6. Employee : Hall, Laquintes D
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

7. Employee : Hilaman, Jeffrey J
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 030130 - M/H Program Specialist I
 Salary Grade : N08
 Compensation : \$ 44,323.50(A)
 Effective Date : 10/09/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/18/2017

Hires and Rehires

- 8. Employee : Hughes, Rakia C
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N01
 Compensation : \$ 26,055.90(A)
 Effective Date : 10/30/2017

- 9. Employee : McCain-Smith, Diamond M
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

- 10. Employee : Mercer, Shatesha Q
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

- 11. Employee : Moori-Clark, Madeehah F
 Department : 461210 - Pocopson Nursing Care
 Job : 041646 - Resident Services Technician
 Salary Grade : N27
 Compensation : \$ 20,829.90(A)
 Effective Date : 10/30/2017

- 12. Employee : Parker, Kadijah A
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

- 13. Employee : Regester, Patricia J
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

- 14. Employee : Sapp, Cortni J
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/30/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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Hires and Rehires

- 15. Employee : Schulkowski, Amanda C
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 10/23/2017

- 16. Employee : Schwartz, Rita S
Department : 035100 - Assessment
Job : 040610 - Real Estate Appraiser II
Salary Grade : N06
Compensation : \$ 36,339.94(A)
Effective Date : 10/30/2017

- 17. Employee : Starkey, Ashley M
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 10/30/2017

- 18. Employee : Taggart-Watson, Gladys J
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 20,829.90(A)
Effective Date : 10/30/2017

- 19. Employee : Williams, Binee S
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 10/30/2017

COUNTY OF CHESTER
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Transfers

20.	Employee	:	Hargreaves, Harold Barclay	
			<u>Proposed</u>	<u>Current</u>
	Department	:	251300 - ES Emergency Management	251300
	Job	:	040328 - ProgCoord, Homeland Sec Grant	030146
	Salary Grade	:	N07	E03
	Compensation	:	\$ 63,499.50(A)	\$ 65,404.49(A)
	Effective Date	:	10/28/2017	08/19/2017
21.	Employee	:	Helminiak, Nathan L	
			<u>Proposed</u>	<u>Current</u>
	Department	:	588400 - Parks Warwick	588700
	Job	:	040150 - Regional Park Ranger	808102
	Salary Grade	:	N04	
	Compensation	:	\$ 37,051.04(A)	\$ 12.83(H)
	Effective Date	:	10/28/2017	04/01/2017

COUNTY OF CHESTER
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Promotions

22. Employee	:	Engelbrecht, Alan A	
		<u>Proposed</u>	<u>Current</u>
Department	:	588100 - Parks Administration	588400
Job	:	020951 - Parks&PocopAssistSuperintndnt	040578
Salary Grade	:	E05	N08
Compensation	:	\$ 71,362.73(A)	\$ 69,284.21(A)
Effective Date	:	10/14/2017	08/19/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
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23. Employee : Bowman, Donna M
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Effective Date : 09/22/2017
24. Employee : Burkenstock, Kelly A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/02/2017
25. Employee : Burton, Tahir R
Department : 468100 - Pocopson Laundry
Job : 041762 - Laundry Worker
Effective Date : 10/13/2017
26. Employee : Campbell, Carmen E
Department : 124403 - Dist Court 15-4-03 Exton
Job : 801310 - District Justice Clerk
Effective Date : 10/13/2017
27. Employee : Cimino, Raquel
Department : 222000 - Juvenile Probation
Job : 801060 - General Clerk
Effective Date : 10/09/2017
28. Employee : Clardy, Melissa A
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 10/19/2017
29. Employee : Dunfee, Courtney M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/13/2017
30. Employee : Durham, Jamie L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/13/2017
31. Employee : Fitzcharles, Bryan C
Department : 124104 - Dist Court 15-1-04 WC W Market
Job : 041150 - D J Clerk I
Effective Date : 10/12/2017
32. Employee : Hardy, Tempest M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/28/2017

COUNTY OF CHESTER
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End of Employment

- 33. Employee : Kelly, Gregory
Department : 128000 - Coroner
Job : 220345 - Coroner's Autopsy Assistant-PT
Effective Date : 10/13/2017

- 34. Employee : Miller, Laura M
Department : 589300 - Henrietta Hankin Library
Job : 605190 - Librarian
Effective Date : 10/25/2017

- 35. Employee : Taylor, Crystal L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/02/2017

- 36. Employee : Vega, Amanda L
Department : 251200 - Public Safety Communications
Job : 040330 - Telecommunicator II
Effective Date : 10/07/2017

- 37. Employee : Washington, Tiara S
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 10/03/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/18/2017

Retirements

- 38. Employee : Sellers, Francis William
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/01/2017

- 39. Employee : Sexton, Susan L
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 10/14/2017

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, October 18, 2017

1. Budget Change 14-17
2. Approve new private room rates for Pocopson
3. Vouchers as submitted by the Controller

Amendment Budget Changes
BC-14
October 18, 2017

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
District Attorney	001	129000	331208	11800000	1290001	FY2016	5,111.00	Federal - Transportation	To Budget Police Traffic	Net Change + 5,111
	001	129000	420000	11800000	1290001	FY2016	5,111.00	Materials and Services	Enforcement Grant	
To adjust District Attorney budget for Police Traffic Services Enforcement Grant to meet 2017 funding requirements .										
Conservation District	001	603000	369000	00000000	6030001		3,700.00	Other Misc Revenue	To align budget with anticipated	Net Change +3,700
	001	603000	425100	00000000	6030001		3,700.00	PC Hardware/Software	revenues and expenditures.	
To budget for software licenses for scanning/imaging records for the department.										
Capital Reserve Fund	301	055000	425100	80720034	30100001		6,811.00	PC Hardware/Software	To align with anticipated	No Net Change
	301	000000	499999	00000000	30100001		-6,811.00	Unappropriated	expenditures.	
To budget for a replacement scanner for Controller.										
Capital Improv Fund	357	085300	445000	80340021	3570001		98,108.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-98,108.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the McAfee Family Limited Partnership, installment payment five of five.										
Capital Improv Fund	357	085300	445000	80340041	3570001		20,919.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-20,919.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Noah H. and Rachel N. Martin, installment payment three of five.										
Capital Improv Fund	357	085300	445000	80340048	3570001		24,969.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-24,969.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Chester and Rebecca Jane Stoltzfus, installment payment three of five.										
Capital Improv Fund	357	085300	445000	80340057	3570001		14,745.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-14,745.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of the Pennsgrove Farm, LLC, installment payment two of five.										
Capital Improv Fund	357	085300	445000	80340054	3570001		19,845.00	To Individuals	To align budget with	No Net Change
	357	085300	475110	80300200	3570001	FY2016	-19,845.00	Land Development Rights	anticipated expenditures.	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Sara B. Stoltzfus, installment payment two of five.										
Capital Improv Fund	357	085300	445000	80340020	3570001		-39,462.00	To Individuals	To align budget with	No Net Change
	357	085300	445000	80340027	3570001		-124,924.00	To Individuals	actual expenditures.	
	357	085300	445000	80340028	3570001		-32,839.00	To Individuals		
	357	085300	445000	80340045	3570001		-12,387.00	To Individuals		
	357	085300	445000	80340052	3570001		-11,004.00	To Individuals		
	357	085300	445000	80340053	3570001		-10,988.00	To Individuals		
	357	085300	445000	80340066	3570001		-61,014.00	To Individuals		
	357	085300	445000	80340069	3570001		-47,221.00	To Individuals		
	357	085300	475110	80300200	3570001	FY2016	339,839.00	Land Development Rights		
To align budgets for Agricultural Conservation Easements with expenses based on Funding Agreements.										