AGENDA
COMMISSIONERS’ MEETING
October 4, 2018

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS
   • Executive Session – The Board of Commissioners met in Executive Session on Tuesday, October 2, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS
   a. Bid Award
      The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bids.
   b. Bid Rejection
      The Department of Procurement and General Services recommends that the Board of Commissioners reject the attached bid.

7. NEW BUSINESS
   a. Authorities, Boards & Commissions
      It is recommended that the Board of Commissioners approve the attached appointments reappointments.
b. Authorization to Bid

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- Replace Telecommunicator Consoles

c. Contracts
d. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT
1. **CALL MEETING TO ORDER**
The public meeting of the Chester County Board of Commissioners was called to order at 10:05 a.m. on September 13, 2018 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

2. **PLEDGE OF ALLEGIANCE**
Chairman Kichline asked Prothonotary Matt Holliday to lead the Pledge.

3. **ANNOUNCEMENTS**
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, September 12, 2018 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**
Commissioner Farrell made a motion to approve the minutes from the last meeting on August 16, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 16, 2018 Commissioners’ meeting.

5. **PUBLIC COMMENT ON AGENDA**
There were no comments from the public.

6. **OLD BUSINESS**
   a. **Bid Award**
   The Director of Procurement & General Services, Peter Navarro, presented the recommended bid award to the Commissioners for Solid Waste Services, Inc. d/b/a J.P. Mascaro & Sons for $29.13 per ton. Commissioner Cozzone made a motion to approve the bid award. Commissioner Farrell seconded the motion. Motion carried to approve the bid for processing and marketing service for recyclable materials to Solid Waste Services, Inc. d/b/a J.P. Mascaro & Sons.

7. **NEW BUSINESS**
   a. **Resolution 37-18**
   Commissioner Farrell made a motion to approve Resolution 37-18 authorizing the Director of Facilities and Parks and Solicitor to electronically execute and add Supplement #1 to the consultant contract for County Bridge #175. The motion was seconded by Commissioner Cozzone. Motion carried to approve Resolution 37-18.

   b. **Resolution 38-18**
   Commissioner Cozzone made a motion to approve Resolution 38-18 authorizing Pennsylvania Emergency Management Agency (PEMA) Radiation Emergency Response Fund and Hazardous Materials Response Fund Grant Program document execution by the Director of Emergency Services or designee. The motion was seconded by Commissioner Farrell. Motion carried to approve Resolution 38-18.
c. **Authorities, Boards & Commissions**
Commissioner Cozzone made a motion to approve the reappointment of Melba Matthews as Chairman of the Agricultural Land Preservation Board for a term ending June 30, 2019. Commissioner Farrell seconded the motion. Motion carried to reappoint Melba Matthews as Chairman of the Agricultural Land Preservation Board.

d. **Authorization to Bid**
Commissioner Cozzone made a motion to approve the authorization for the Department of Procurement and General Services to solicit bids for: security camera installation. Commissioner Farrell seconded the motion. Motion carried to allow the Department of Procurement and General Services to request bids for the security camera installation.

e. **Agreement**
Commissioner Farrell made a motion to approve a Cooperation Agreement among the County of Chester, the Chester County Industrial Development Authority and Parsons Coatesville, LLC. The motion was seconded by Commissioner Cozzone. Motion carried to approve the Cooperation Agreement.

f. **Agreement**
Chairman Kichline made a motion to approve the amended Cooperation Agreement between the County of Chester, the Chester County Industrial Development Authority and Brandywine Station, L.P., Brandywine Station GP, Inc. and Hankin Ventures, LLC for the Downingtown River Station Project. Commissioner Cozzone seconded the motion. Motion carried to approve the Cooperation Agreement.

g. **Contracts**
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

h. **Grants**
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**
Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

a. **Finance Agenda**
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following item:

   - Budget Change 15-18

10. **PUBLIC COMMENT**
There was no public comment.

11. **ADJOURNMENT**
The Meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned.

---

Taken by Paige Fenimore
On behalf of Acting Chief Clerk Robert J. Kagel
**Commissioners Agenda 10/4/2018**

**Bid Awards:**

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidder:

**Exton Library Sidewalk Replacement, Bid #124808-1319E**

G & B Construction Group, Inc.    $ 69,800.00

Other Bids Submitted:

1. County Wide Landscaping    $ 73,500.00
2. AK Petersheim Builders LLC  $ 80,148.00
3. Uhrig Construction, Inc.    $ 82,350.00
4. Albert Cipollon Inc.        $ 119,950.00

**Bread Products, Bid #501809-1321A**

Bimbo Bakeries USA, Inc.    $ 66,364.00

Other Bids Submitted:
None
Bid Rejection:

The Department of Procurement and General Services recommends to the Board of Commissioners the following Bids for Security Services, Bid #075709-1292A be rejected.

Security Services, Bid #075709-1292A:

- Kelly Security Services, Inc. $ 832,932.68*
- Allied Universal Security Services $ 880,009.20*
- Scotlandyard Security Services, Inc. $ 932,710.00*
- NMS Security Services, LLC $ 962,483.00*
- OPS Security Group $1,609,901.92*

*Reject all bids due to shift in priorities.
Authorities, Boards and Commissions Appointments and Reappointments
October 4, 2018

Chester County Office of Aging Citizens’ Advisory Council
Appoint M. Diane Berquist for a term ending September 30, 2021

Chester County Agricultural Development Council
Appoint Barbara D. Schaer for a term ending December 31, 2021

Chester County Area Airport Authority
Reappoint Richard G. Saylor for a term ending December 31, 2023

Chester County Drug and Alcohol Advisory Board
Appoint Kevin B. Kelly for a term ending September 30, 2021
Appoint Catherine E. O’Donnell for a term ending September 30, 2021

Chester County Health and Education Facilities Authority
Reappoint Robert W. Thomas for a term ending December 31, 2023

Chester County Mental Health/Intellectual and Developmental Disabilities Board
Appoint Philip A. Lawson, Ph.D. for a term ending June 30, 2021
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Amount $</th>
<th>Term</th>
<th>Description/Funding Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Children Youth and Families</strong></td>
<td>Amendment</td>
<td>14,640.00</td>
<td>07-01-2018</td>
<td>Amendment #1: This amendment extends the contract term for an additional one (1) year period and updates the Work Statement (Appendix A) for the Making Proud Choices Program to support youth ages 11-18 years involved with the Juvenile Probation Office. CO: 5% ST: 95% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Pearls Academy, Inc.</td>
<td>Contract</td>
<td>11,300.00</td>
<td>07-01-2018</td>
<td>This contract provides a Truancy Prevention Pilot Program at Hopewell Elementary School in Oxford Area School District to help promote consistent attendance for fifth and sixth grade students. CO: 20% ST: 75% FED: 5%</td>
</tr>
<tr>
<td>Contract ID: 0018081</td>
<td></td>
<td></td>
<td>06-30-2019</td>
<td></td>
</tr>
<tr>
<td><strong>Community Development</strong></td>
<td>Contract</td>
<td>14,000.00</td>
<td>01-01-2018</td>
<td>This contract provides funding for Fair Housing Education and Outreach Services offered to housing consumers, housing providers, social services, local municipalities and County staff to ensure compliance with all Fair Housing Act laws. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Public Awareness activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Vendor: Fair Housing Rights Center in SE PA</td>
<td>Contract</td>
<td>516,008.00</td>
<td>07-01-2018</td>
<td>This contract provides funding for Title 1 Workforce Services to assist Workforce Innovations Opportunity Act eligible job seekers find employment and provide on-the-job training services. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovations Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Contract ID: 0018592</td>
<td></td>
<td></td>
<td>06-30-2019</td>
<td></td>
</tr>
<tr>
<td>Vendor: Open Hearth, Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>09-01-2018</td>
<td>This contract provides funding for Permanent Housing performance based bonus incentives for Open Hearth's Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018593</td>
<td></td>
<td></td>
<td>12-31-2019</td>
<td></td>
</tr>
<tr>
<td>Vendor: Domestic Violence Center of Chester Co.</td>
<td>Contract</td>
<td>0.00</td>
<td>09-01-2018</td>
<td>This contract provides funding for Permanent Housing performance based bonus incentives for Domestic Violence Center's Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018599</td>
<td></td>
<td></td>
<td>12-31-2019</td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
</tr>
<tr>
<td>------------------------</td>
<td>-----------</td>
<td>-----------</td>
<td>------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td><strong>Community Development</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor: Phoenixville Borough</td>
<td>Contract</td>
<td>756,677.00</td>
<td>06-01-2018 12-31-2019</td>
<td>This contract provides funding for water main and infrastructure improvements within the Borough of Phoenixville. The cost associated with this contract is funded by the Community Development Block Grant and Community Revitalization Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 55% ST: 0% FED: 45%</td>
</tr>
<tr>
<td>Contract ID: 0018600</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor: Safe Harbor of Greater West Chester</td>
<td>Contract</td>
<td>0.00</td>
<td>09-01-2018 12-31-2019</td>
<td>This contract provides funding for Permanent Housing performance based bonus incentives for Safe Harbor's Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018601</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor: Friends Assoc.Care &amp; Protect of Children</td>
<td>Contract</td>
<td>0.00</td>
<td>09-01-2018 12-31-2019</td>
<td>This contract provides funding for Permanent Housing performance based bonus incentives for Friends Association's Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018602</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>District Attorney</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor: Reed, Iva-Cierra Keith</td>
<td>Contract</td>
<td>60,950.00</td>
<td>10-02-2018 10-01-2019</td>
<td>This contract provides for a Heroin Response Strategy (HRS) Public Health Analyst for the Liberty Mid Atlantic HIDTA Program. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Contract ID: 0018597</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>District Justice Admin</strong></td>
<td>Amendment</td>
<td>0.00</td>
<td>10-01-2018 12-31-2021</td>
<td>Amendment #1: This amendment authorizes a name change to the Agreement for Constable Services from Charles Kyle Heller to Chester County Constables Office, LLC. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Heller, Charles Kyle</td>
<td>Amendment</td>
<td>0.00</td>
<td>10-01-2018 12-31-2021</td>
<td>Amendment #1: This amendment authorizes a name change to the Agreement for Constable Services from Charles Kyle Heller to Chester County Constables Office, LLC. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0017121</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Drug and Alcohol Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor: Mirmont Treatment Center</td>
<td>Contract</td>
<td>430,000.00</td>
<td>07-01-2018 06-30-2020</td>
<td>This contract renews funding for Outpatient, Intensive Outpatient, Case Management Screening/Assessments and Intervention Services. Other Funding: DUI/Act 198 = 12%. CO: 4% ST: 63% FED: 21%</td>
</tr>
<tr>
<td>Contract ID: 0018570</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor: Communities That Care of Greater Downing</td>
<td>Contract</td>
<td>30,000.00</td>
<td>07-01-2018 06-30-2019</td>
<td>This contract renews funding for Prevention Services for the Downingtown Communities That Care Program. CO: 0% ST: 10% FED: 90%</td>
</tr>
<tr>
<td>Contract ID: 0018604</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Facilities Management

**Vendor:** The Gathering of West Chester  
**Contract ID:** 0012917  
**Type:** Amendment  
**Amount:** $180,000.00  
**Term:** 11-01-2018 to 10-31-2021  
**Description/Funding Percentage:**  
- CO: 100%  
- ST: 0%  
- FED: 0%

Amendment #4: This amendment renews the Lease for one hundred (100) parking spaces at the Upper Westside Lot on Hannum Avenue for an additional three (3) year period.

### Human Resources

**Vendor:** Cozen O'Connor  
**Contract ID:** 0017785  
**Type:** Amendment  
**Amount:** $0.00  
**Term:** 01-01-2019 to 12-31-2020  
**Description/Funding Percentage:**  
- CO: 100%  
- ST: 0%  
- FED: 0%

Amendment #1: This amendment extends the contract term for an additional two (2) year period for Legal Services at the current rate of $375.00 per hour plus expenses.

**Vendor:** Randstad North America, L.P.  
**Contract ID:** 0018189  
**Type:** Amendment  
**Amount:** $0.00  
**Term:** 01-01-2019 to 12-31-2019  
**Description/Funding Percentage:**  
- CO: 100%  
- ST: 0%  
- FED: 0%

Amendment #1: This amendment extends the contract term for an additional one (1) year period for Temporary Staffing Services as requested by various County Departments.

### Planning Commission

**Vendor:** Brandywine Conservancy  
**Contract ID:** 0018596  
**Type:** Contract  
**Amount:** $0.00  
**Term:** 01-01-2018 to 03-31-2020  
**Description/Funding Percentage:**  
- CO: 0%  
- ST: 0%  
- FED: 0%

This is a revenue contract for the County to provide Technical Assistance Services for the Brandywine Creek Water Trail Feasibility Study within Pennsylvania.

**Vendor:** Borough of Parkesburg  
**Contract ID:** 0018608  
**Type:** Contract  
**Amount:** $40,964.00  
**Term:** 01-01-2018 to 09-30-2020  
**Description/Funding Percentage:**  
- CO: 70%  
- ST: 0%  
- FED: 0%

This contract provides for the Vision Partnership Program; Municipal Grant Manual-Parkesburg Borough Comprehensive Plan. The total project cost is $58,520.00. County funding is $40,964.00 (70%). Other funding: Municipality $17,556.00 (30%).

### Pocopson Home

**Vendor:** Direct Mobile Dental Services, Inc.  
**Contract ID:** 0018607  
**Type:** Contract  
**Amount:** $0.00  
**Term:** 04-04-2018 to 10-03-2020  
**Description/Funding Percentage:**  
- CO: 0%  
- ST: 0%  
- FED: 0%

This contract provides for Dental Services at Pocopson Home per the Request for Proposal #1805-01. The vendor bills the insurance companies directly. There is no cost to the County.

### Prison

**Vendor:** PrimeCare Medical, Inc  
**Contract ID:** 0015961  
**Type:** Amendment  
**Amount:** $5,389,420.80  
**Term:** 01-01-2018 to 09-30-2019  
**Description/Funding Percentage:**  
- CO: 100%  
- ST: 0%  
- FED: 0%

Amendment #3: This amendment extends the contract term for an additional one (1) year period for Health Care Services at the Prison and Youth Center.
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Amount $</th>
<th>Term</th>
<th>Description/Funding Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prison</strong></td>
<td>Amendment</td>
<td>242,626.26</td>
<td>10-01-2018</td>
<td>Amendment #2: This amendment extends the contract term for an additional one (1) year period for</td>
</tr>
<tr>
<td>Vendor: Gaudenzia, Inc.</td>
<td></td>
<td></td>
<td>09-30-2019</td>
<td>Substance Abuse and Mental Health Services at the Prison and Correctional Center.</td>
</tr>
<tr>
<td>Contract ID: 0016089</td>
<td></td>
<td></td>
<td></td>
<td>CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Pfisterer, Kurt</td>
<td>Contract</td>
<td>7,000.00</td>
<td>10-04-2018</td>
<td>This contract provides for a mandated Prison Rape Elimination Act (PREA) audit to meet the</td>
</tr>
<tr>
<td>Contract ID: 0018606</td>
<td></td>
<td></td>
<td>UNTIL</td>
<td>contractual agreements with the Pennsylvania Department of Corrections including a current</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>COMPLETE</td>
<td>contract for housing State Parole Violators.</td>
</tr>
<tr>
<td>Public Health Admin</td>
<td>Contract</td>
<td>33,000.00</td>
<td>09-01-2018</td>
<td>This contract renews the School Based Dental Sealant Program for low income children.</td>
</tr>
<tr>
<td>Vendor: ChesPenn Health Services, Inc.</td>
<td></td>
<td></td>
<td>06-15-2019</td>
<td>CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Contract ID: 0018609</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Number of Contracts: 23
<table>
<thead>
<tr>
<th>DEPARTMENT / FUND</th>
<th>AWARD</th>
<th>TERM</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community Development</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PA Department of Labor &amp; Industry</td>
<td>$213,280</td>
<td>07/01/2018</td>
<td>Temporary Assistance for Needy Families Youth Grant (TANF)</td>
</tr>
<tr>
<td>Contract / Award - Renewal</td>
<td></td>
<td>06/30/2019</td>
<td>No New Positions - No County Match</td>
</tr>
<tr>
<td>116-490000-331212-46300100-4900006-FY2018</td>
<td></td>
<td></td>
<td>Federal Funding = $213,280</td>
</tr>
<tr>
<td><strong>District Attorney</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA)</td>
<td>$60,950</td>
<td>10/02/2018</td>
<td>Philadelphia-Camden High Intensity Drug Trafficking Area (PC HIDTA)</td>
</tr>
<tr>
<td>Contract Award - Amendment</td>
<td></td>
<td>10/01/2019</td>
<td>Change in contracted personnel - No County Match</td>
</tr>
<tr>
<td>001-129000-331208-12600650-1290002</td>
<td></td>
<td></td>
<td>Federal Funding = $60,950</td>
</tr>
</tbody>
</table>
Hires and Rehires

1. Employee : Basca, Jennifer N
   Department : 589300 - Henrietta Hankin Library
   Job : 805100 - Library Assistant
   Salary Grade :
   Compensation : $ 10.00 (H)
   Effective Date : 10/08/2018

2. Employee : Boone, Elizabeth M
   Department : 120000 - Court Administration
   Job : 040053 - Judicial Secretary
   Salary Grade : N07
   Compensation : $ 39,310.18 (A)
   Effective Date : 10/09/2018

3. Employee : Bray, Kelli Ann
   Department : 453205 - Chester County Youth Center
   Job : 806210 - Youth Center Officer
   Salary Grade :
   Compensation : $ 16.00 (H)
   Effective Date : 10/08/2018

4. Employee : Cuba, Stacy A
   Department : 035100 - Assessment
   Job : 040780 - SSS IV
   Salary Grade : N03
   Compensation : $ 30,082.78 (A)
   Effective Date : 10/15/2018

5. Employee : Cusmano, Carolyn A
   Department : 589300 - Henrietta Hankin Library
   Job : 805100 - Library Assistant
   Salary Grade :
   Compensation : $ 10.00 (H)
   Effective Date : 10/08/2018

6. Employee : Davis, Sade N
   Department : 461210 - Pocopson Nursing Care
   Job : 040262 - LPN
   Salary Grade : N08
   Compensation : $ 46,715.76 (A)
   Effective Date : 10/12/2018

7. Employee : Fern, Emma J
   Department : 588200 - Parks Hibernia
   Job : 240783 - SSS III (PT)
   Salary Grade :
   Compensation : $ 15.00 (H)
   Effective Date : 10/08/2018
COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/04/2018

Hires and Rehires

8. Employee : Friedman, Stefanie Danielle
   Department : 129000 - District Attorney
   Job : 801060 - General Clerk
   Salary Grade :
   Compensation : $ 22.98(H)
   Effective Date : 09/24/2018

9. Employee : Gardner, Nicole I
   Department : 589000 - Libraries P/T
   Job : 805100 - Library Assistant
   Salary Grade :
   Compensation : $ 10.00(H)
   Effective Date : 10/22/2018

10. Employee : Hinton, Timothy
    Department : 075500 - Facilities Mgt - 313 W Market
     Job : 020650 - Environmental/SecuritySvcsSupv
     Salary Grade : E02
     Compensation : $ 44,925.92(A)
     Effective Date : 10/22/2018

11. Employee : Ludwick, Samantha Marie
    Department : 120000 - Court Administration
     Job : 041250 - Jury Clerk
     Salary Grade : N03
     Compensation : $ 30,082.78(A)
     Effective Date : 10/08/2018

12. Employee : McGinley, Caitlin E
    Department : 465100 - Pocopson Food & Dietary
     Job : 351670 - Dietary Aide
     Salary Grade :
     Compensation : $ 10.89(H)
     Effective Date : 10/29/2018

13. Employee : Nelson, Gregory Vaughn
    Department : 453205 - Chester County Youth Center
     Job : 806210 - Youth Center Officer
     Salary Grade :
     Compensation : $ 16.00(H)
     Effective Date : 10/08/2018

14. Employee : Peterson, Yasmia M
    Department : 461210 - Pocopson Nursing Care
     Job : 351420 - Nurse Aide
     Salary Grade :
     Compensation : $ 15.37(H)
     Effective Date : 10/29/2018
Hires and Rehires

15. Employee : Purnell-Bratcher, Taryn J  
   Department : 451145  - Children, Youth and Families  
   Job : 048560  - County Caseworker II  
   Salary Grade : T04  
   Compensation : $ 34,054.80 (A)  
   Effective Date : 10/01/2018

16. Employee : Russell, Delaine R  
   Department : 461210  - Pocopson Nursing Care  
   Job : 041420  - Nurse Aide  
   Salary Grade : N02  
   Compensation : $ 29,971.50 (A)  
   Effective Date : 10/29/2018

17. Employee : Sheets, Candace R  
   Department : 461210  - Pocopson Nursing Care  
   Job : 041420  - Nurse Aide  
   Salary Grade : N02  
   Compensation : $ 29,971.50 (A)  
   Effective Date : 10/29/2018

18. Employee : Shoemaker, Tiffany  
   Department : 120000  - Court Administration  
   Job : 020085  - Master  
   Salary Grade : M05  
   Compensation : $ 75,000.00 (A)  
   Effective Date : 10/08/2018

19. Employee : Villicana, Lizbeth  
   Department : 461212  - Pocopson Casual P/T Pool  
   Job : 351650  - Resident Services Technician  
   Salary Grade : 91  
   Compensation : $ 9.32 (H)  
   Effective Date : 10/29/2018
<table>
<thead>
<tr>
<th>No.</th>
<th>Employee</th>
<th>Proposed</th>
<th>Current</th>
</tr>
</thead>
<tbody>
<tr>
<td>20.</td>
<td>Bernard, Douglas J</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Department: 451143 - Office of Aging Services</td>
<td>451143</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Job: 020571 - Community Service Supervisor I</td>
<td>048567</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salary Grade: E03</td>
<td>T06</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Compensation: $48,728.87 (A)</td>
<td>$47,309.59 (A)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Date: 10/27/2018</td>
<td>03/31/2018</td>
<td></td>
</tr>
<tr>
<td>21.</td>
<td>Givler, Rodney R</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Department: 210000 - Chester County Prison</td>
<td>210000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Job: 040110 - Correctional Officer IV</td>
<td>040240</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salary Grade: CO4</td>
<td>CO3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Compensation: $57,731.12 (A)</td>
<td>$54,463.33 (A)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Date: 10/13/2018</td>
<td>03/31/2018</td>
<td></td>
</tr>
<tr>
<td>22.</td>
<td>Rubincan, Jeremy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Department: 129100 - County Detectives</td>
<td>129100</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Job: 040040 - Detective II</td>
<td>040070</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salary Grade:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Compensation: $120,057.28 (A)</td>
<td>$104,397.64 (A)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Date: 09/15/2018</td>
<td>02/04/2018</td>
<td></td>
</tr>
<tr>
<td>23.</td>
<td>Thomas, Leland S</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Department: 210000 - Chester County Prison</td>
<td>210000</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Job: 040110 - Correctional Officer IV</td>
<td>040240</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salary Grade: CO4</td>
<td>CO3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Compensation: $72,423.04 (A)</td>
<td>$70,313.64 (A)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Date: 10/13/2018</td>
<td>03/31/2018</td>
<td></td>
</tr>
</tbody>
</table>
End of Employment

24. Employee : Aponte-Rodriguez, Raul G  
Department : 133000 - Sheriff  
Job : 040680 - Deputy Sheriff II  
Effective Date : 10/09/2018

25. Employee : Call, Dennis J  
Department : 451145 - Children, Youth and Families  
Job : 020582 - Child Abuse Investigation Supv  
Effective Date : 09/22/2018

26. Employee : Clarke, Rachel E  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Effective Date : 09/22/2018

27. Employee : Edinger, Jennifer L  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 10/04/2018

28. Employee : Engle, Max  
Department : 221000 - Adult Probation  
Job : 048253 - Probation Offcr Specialist  
Effective Date : 09/20/2018

29. Employee : Faddis, Melanie J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 09/25/2018

30. Employee : Fischer, Donna J  
Department : 045000 - Treasurer  
Job : 040235 - Accounts&Special Project Coord  
Effective Date : 09/18/2018

31. Employee : Hurtt, Rolanda N  
Department : 461213 - Pocopson Clinic  
Job : 351420 - Nurse Aide  
Effective Date : 09/27/2018

32. Employee : Kinney, Ashley M  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048572 - EI Training & Transition Coord  
Effective Date : 10/06/2018

33. Employee : Krone, Zachary  
Department : 603000 - Chester Cty Conservation Dist  
Job : 040510 - SSS V  
Effective Date : 10/10/2018
### COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/04/2018

End of Employment

<table>
<thead>
<tr>
<th>Employee</th>
<th>Department</th>
<th>Job</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>34. Lee, Tina S</td>
<td>451141 - Mental Hlth/Intel &amp; Dev Disabl</td>
<td>048461 - ID Support Coordinator</td>
<td>10/20/2018</td>
</tr>
<tr>
<td>35. Morris, Roy I</td>
<td>251100 - ES Admin/Director</td>
<td>801068 - Temporary Administrator</td>
<td>09/14/2018</td>
</tr>
<tr>
<td>36. Nadachowski, Ryan R</td>
<td>210000 - Chester County Prison</td>
<td>040920 - Correctional Officer I</td>
<td>09/17/2018</td>
</tr>
<tr>
<td>37. Robb, Susan F</td>
<td>124104 - Dist Court 15-1-04 WC W Market</td>
<td>041150 - D J Clerk I</td>
<td>09/29/2018</td>
</tr>
<tr>
<td>38. Ruh, Brittany A</td>
<td>461210 - Pocopson Nursing Care</td>
<td>041420 - Nurse Aide</td>
<td>09/19/2018</td>
</tr>
<tr>
<td>39. Squires, Annella A</td>
<td>461210 - Pocopson Nursing Care</td>
<td>041420 - Nurse Aide</td>
<td>09/19/2018</td>
</tr>
<tr>
<td>40. Sweeting, Percival A</td>
<td>451145 - Children, Youth and Families</td>
<td>030012 - CYF Prgrm Specialist I</td>
<td>10/02/2018</td>
</tr>
</tbody>
</table>
Retirements

41. Employee : McLimans, Joan E
   Department : 451141 - Mental Hlth/Intel & Dev Disabl
   Job : 048460 - EI Service Coordinator
   Effective Date : 12/08/2018

42. Employee : Zemacke, Sharon L
   Department : 135000 - Domestic Relations
   Job : 048644 - Enforcement Officer
   Effective Date : 10/13/2018
1. Budget Change 16-18

2. Vouchers as submitted by the Controller
<table>
<thead>
<tr>
<th>Date</th>
<th>Department Name</th>
<th>Fund</th>
<th>Org</th>
<th>Acct</th>
<th>Proj.</th>
<th>Activity</th>
<th>Bud Ref</th>
<th>Amount</th>
<th>Account Description</th>
<th>Justification Loaded in PS</th>
<th>Change to Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>04-Oct-2018</td>
<td>Planning</td>
<td>001</td>
<td>085100</td>
<td>333200</td>
<td>98600562</td>
<td>0851017</td>
<td>2,500.00</td>
<td>Local-Operating</td>
<td>To align budget with</td>
<td>Net Change +500</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>331200</td>
<td>98600558</td>
<td>0851014</td>
<td>-2,000.00</td>
<td>Federal-Operating</td>
<td>anticipated expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>411120</td>
<td>00000000</td>
<td>0851017</td>
<td>-3,735.00</td>
<td>Regular Salaries</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>412001</td>
<td>00000000</td>
<td>0851017</td>
<td>-286.00</td>
<td>FICA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>412100</td>
<td>00000000</td>
<td>0851017</td>
<td>-749.00</td>
<td>Standard Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>412200</td>
<td>00000000</td>
<td>0851017</td>
<td>-230.00</td>
<td>County Retirement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>411120</td>
<td>98600562</td>
<td>0851017</td>
<td>3,735.00</td>
<td>Regular Salaries</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>412001</td>
<td>98600562</td>
<td>0851017</td>
<td>286.00</td>
<td>FICA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>412100</td>
<td>98600562</td>
<td>0851017</td>
<td>749.00</td>
<td>Standard Fringe Benefits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>085100</td>
<td>412200</td>
<td>98600562</td>
<td>0851017</td>
<td>230.00</td>
<td>County Retirement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non-Dept</td>
<td>001</td>
<td>902100</td>
<td>499999</td>
<td>00000000</td>
<td>9021001</td>
<td>500.00</td>
<td>Unappropriated</td>
<td>To adjust the budget to add a grant from the Brandywine Conservancy for a Water Trail Feasibility Study.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04-Oct-2018</td>
<td>Non-Departmental</td>
<td>001</td>
<td>902100</td>
<td>442000</td>
<td>97200000</td>
<td>9020001</td>
<td>57,500.00</td>
<td>To Organizations</td>
<td>To align budget with</td>
<td>anticipated expenditures</td>
<td>No Net Change</td>
</tr>
<tr>
<td></td>
<td></td>
<td>001</td>
<td>902100</td>
<td>459999</td>
<td>00000000</td>
<td>9021001</td>
<td>-57,500.00</td>
<td>Unappropriated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04-Oct-2018</td>
<td>Human Services</td>
<td>140</td>
<td>453301</td>
<td>439740</td>
<td>50200000</td>
<td>4510002</td>
<td>FY2018</td>
<td>10,410.00</td>
<td>To recognize additional</td>
<td>revenue</td>
<td>Net Change +10,410</td>
</tr>
<tr>
<td>04-Oct-2018</td>
<td>Human Services</td>
<td>140</td>
<td>450040</td>
<td>332221</td>
<td>50300000</td>
<td>4510002</td>
<td>FY2018</td>
<td>176,478.00</td>
<td>To recognize additional</td>
<td>revenue</td>
<td>Net Change +176,478</td>
</tr>
<tr>
<td>04-Oct-2018</td>
<td>Human Services</td>
<td>140</td>
<td>451140</td>
<td>439740</td>
<td>50700000</td>
<td>4510002</td>
<td>FY2018</td>
<td>101,431.00</td>
<td>To recognize additional</td>
<td>revenue</td>
<td>Net Change +101,431</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085200</td>
<td>480500</td>
<td>08510014</td>
<td>3570001</td>
<td>10,000.00</td>
<td>Transfer to Component Unit</td>
<td>To align budget with</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085200</td>
<td>480500</td>
<td>08510010</td>
<td>3570001</td>
<td>-10,000.00</td>
<td>Transfer to Component Unit</td>
<td>To align budget with</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085300</td>
<td>445000</td>
<td>80340057</td>
<td>3570001</td>
<td>14,745.00</td>
<td>To Individuals</td>
<td>To align budget with</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085300</td>
<td>475110</td>
<td>80300200</td>
<td>3570001</td>
<td>-14,745.00</td>
<td>Land Development Rights</td>
<td>To align budget with</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085300</td>
<td>445000</td>
<td>80340052</td>
<td>3570001</td>
<td>-11,004.00</td>
<td>To Individuals</td>
<td>To align budget with</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085300</td>
<td>475110</td>
<td>80300200</td>
<td>3570001</td>
<td>11,004.00</td>
<td>Land Development Rights</td>
<td>To align budget with</td>
</tr>
<tr>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085300</td>
<td>445000</td>
<td>80340054</td>
<td>3570001</td>
<td>19,845.00</td>
<td>To Individuals</td>
<td>To align budget with</td>
<td>anticipated expenditures</td>
<td>No Net Change</td>
</tr>
<tr>
<td>04-Oct-2018</td>
<td>Capital Improv Fund</td>
<td>357</td>
<td>085300</td>
<td>475110</td>
<td>80300200</td>
<td>3570001</td>
<td>-19,845.00</td>
<td>Land Development Rights</td>
<td>To align budget with</td>
<td>anticipated expenditures</td>
<td>No Net Change</td>
</tr>
</tbody>
</table>