



THE COUNTY OF CHESTER

COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100



AGENDA COMMISSIONERS' MEETING

October 2, 2019

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
 - Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, October, 1, 2019, to discuss personnel and legal matters.
4. MINUTES OF PREVIOUS MEETING
5. PUBLIC COMMENT ON AGENDA
6. OLD BUSINESS
 - a. **Bid Awards:**
The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bids.
7. NEW BUSINESS
 - a. **Resolution 37-19**
Chester County Industrial Development Authority Resolution authorizing and directing issuance of one or more series of Authority's revenue bonds for the benefit of Longwood Gardens, Inc. in an aggregate principle amount not to exceed \$75,000,000.
 - b. **Contracts**
 - c. **Grants**
8. PERSONNEL MATTERS
 - a. **Human Resources Agenda**
9. FINANCIAL MATTERS
 - a. **Finance Agenda**

10. PUBLIC COMMENT

11. ADJOURNMENT



THE COUNTY OF CHESTER



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COMMISSIONERS' MEETING MINUTES

September 12, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:06 AM on September 12, 2019 in the Commissioners' Boardroom by the Chairman of the Board of Commissioners, Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Prothonotary Matt Holliday to lead the Pledge of Allegiance.

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, September 11, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on August 29, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the August 29, 2019 Commissioners' Meeting.

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

6. OLD BUSINESS

a. Bid Awards:

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following bids:

Window Washing, Bid #075908-1340A:

VIP Special Services, LLC

\$42,910.00

Security Camera Equipment, Bid #301908-1343A:

Inter-Pacific, Inc.

\$68,322.00

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

MINUTES APPROVED

PUBLIC COMMENT

OLD BUSINESS

Bid Awards

7. NEW BUSINESS

a. Authorities, Boards and Commissions

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointment.

Chester County Agricultural Land Preservation Board

Appoint Nelson Beam for a term ending 06/30/2022

b. Authorization to Bid

Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board unanimously approved the following Authorization to Bid:

- Superstructure Replacement at Chester County Bridge #255

c. Resolution 33-19

Commissioner Cozzone made a motion to approve Resolution 33-19 authorizing the Director of Facilities and Solicitor to electronically execute and add Supplement #2 to the Consultant Contract for County Bridge #175. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 33-19.

d. Resolution 34-19

Commissioner Farrell made a motion to approve Resolution 34-19 establish a Census 2020 Complete Count Committee for Chester County. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 34-19.

e. Resolution 35-19

Commissioner Cozzone made a motion to approve Resolution 35-19 establishing the Chester County Environmental and Energy Advisory Board. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 35-19.

f. Intergovernmental Transfer Agreement

Commissioner Farrell made a motion to approve the Agreement between Pennsylvania Department of Human Services, Office of Long-Term Living (“DHS”), and the County of Chester providing for intergovernmental transfers of funds. Commissioner Cozzone seconded the motion. Motion carried to approve Intergovernmental Transfer Agreement.

NEW BUSINESS

Authorities, Boards and Commissions

Authorization to Bid

Resolution 33-19

Resolution 34-19

Resolution 35-19

Intergovernmental Transfer Agreement

g. Human Resources Policies

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board unanimously approved the following Human Resources Policies:

- Paid Parental Leave
- Volunteer Time Off
- Personal Relationships

Human Resources Policies

h. Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

i. Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 15-19
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

Gerald McMullen, Sarah Caspar, Rebecca Britton, Melissa DiBernardino, and Nancy Harkins spoke about concerns regarding the Mariner East 1 and Mariner East 2 pipeline projects and general pipeline safety. Concerns and confusion about the PUC Public Hearings taking place in October 2019 were also addressed.

Margaret Morris, special counsel for the County, addressed the current status of the County's intervening in the Safety 7 case before the PUC, as well as procedural aspects of the hearings in October.

There was no further public comment.

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:09 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Kara C. Rahn

ADJOURNMENT

Commissioners Agenda 10/02/2019

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

**Replacement of Hot Water Heater System at the Chester County Prison,
Bid #357908-1339E:**

3B Services, Inc. \$ 138,620.00

Other Bids Submitted:

Hirschberg Mechanical	\$ 178,400.00
Vision Mechanical, Inc.	\$ 194,724.00
Five Star, Inc.	\$ 239,000.00
GEM Mechanical Services, Inc.	\$ 242,000.00
JBM Mechanical, Inc.	\$ 262,000.00

Water Coolers & Drinking Water, Bid #015909-1342A

WG America Co. d/b/a "The Water Guy" \$ 30,298.80

Other Bids Submitted:

DS Services of America, Inc.	\$ 40,604.40
Waterlogic USA	\$ 37,440.00

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 37-19**

CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

Application/Project: Chester County Industrial Development Authority Tax-Exempt Financing on Behalf of Longwood Gardens

Amount: Up to \$75,000,000.00

WHEREAS: The Chester County Industrial Development Authority has held a public hearing on the above-referenced application/project in accordance with the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended; and

WHEREAS: The Chester County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility and financial responsibility requirements of the Pennsylvania Economic Development Financing Law, and approved the above application/project at a publicly advertised meeting; and

WHEREAS: The project details are set forth in the public notice announcement attached hereto.

NOW, THEREFORE, BE IT RESOLVED: We, the Commissioners of the County of Chester, hereby approve the tax-exempt issuance in the amount of up to \$75,000,000 by the Chester County Industrial Development Authority as referenced above.

This Resolution is effective upon adoption. Date: October ____, 2019

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Fisher, June Contract ID: 0018119	Amendment	20,000.00	07-01-2019 06-30-2020	Amendment #1: This amendment provides additional funding and extends the contract term for an additional one (1) year period for Child Welfare Training Sessions to support foster care families. CO: 20% ST: 75% FED: 5%
Vendor: Valley Youth House Committee Inc. Contract ID: 0019127	Contract	0.00	07-01-2019 12-31-2019	This contract provides for Independent Living and Mentoring Services for eligible youth ages 14-20 years involved with Children, Youth and Families or Juvenile Probation. CO: 11% ST: 63% FED: 26%
<u>Community Development</u>				
Vendor: Unruh, Turner, Burke & Frees, P.C. Contract ID: 0018219	Amendment	20,000.00	01-01-2018 12-31-2020	Amendment # 1: This amendment provides additional funding for Legal Services for the administration of federal, state and local County funding. The cost associated with this amendment is funded through the Housing Trust Program, Community Development Block Grant, U.S. Department of Housing and Urban Development Home Investment Partnership Program (HOME), Medical Assistance Transportation Program and the Workforce Innovation and Opportunity Act. This supports Strategic Business Plan Career and Workforce Development, Home Construction and Community Revitalization activity. CO: 16% ST: 0% FED: 84%
Vendor: Human Services, Inc. Contract ID: 0019093	Contract	91,931.00	04-01-2019 03-31-2020	This contract renews funding for Permanent Supportive Housing for persons with disabilities. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports the Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Petra Community Housing Contract ID: 0019125	Contract	26,000.00	01-01-2019 12-31-2019	This contract provides funding for the 2019 Community Housing Development Organization Program (CHDO) to create affordable housing for low income individuals. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Home Investment Partnerships Program (HOME). This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0019130	Contract	90,000.00	07-01-2019 06-30-2020	This contract provides funding for Employer Engagement and Outreach Services through the Hire One Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
<u>Court Administration</u>				
Vendor: Simon Law, LLC Contract ID: 0019122	Amendment	0.00	10-02-2019 12-31-2019	Amendment #1: This amendment provides for a name change from named attorney Phillip Alan Simon to Simon Law, LLC. CO: 100% ST: 0% FED: 0%
<u>Emergency Services</u>				
Vendor: Ti Training LE, LLC Contract ID: 0019131	Contract	54,300.00	10-02-2019 UNTIL COMPLETE	This contract provides for upgrading the Ti Training Firearms Simulator at the Public Safety Training Center. CO: 100% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: Spinnaker Search Group, LLC Contract ID: 0018864	Amendment	0.00	09-21-2019 OPEN ENDED	Amendment #1: This amendment extends the term for the Interim Technology Executive position for an additional three (3) month period and authorizes the Director of Human Resources to execute purchase orders for Temporary Personnel Services. CO: 100% ST: 0% FED: 0%
<u>MH/IDD</u>				
Vendor: Carelink Community Support Service Contract ID: 0018979	Amendment	0.00	07-01-2019 06-30-2020	Amendment #1: This amendment provides Bright Futures educational and employment classes for individuals with serious mental illness interested in pursuing a career and education. CO: 0% ST: 100% FED: 0%
<u>Prison</u>				
Vendor: Gaudenzia, Inc. Contract ID: 0016089	Amendment	189,712.56	10-01-2019 09-30-2020	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Substance Abuse and Mental Health Services at the Prison and Correctional Center. CO: 100% ST: 0% FED: 0%
Vendor: PrimeCare Medical, Inc Contract ID: 0019135	Contract	18,283,632.97	10-01-2019 09-30-2022	This contract provides Health Care Services for the Prison and Youth Center per the Request For Proposal #1907-02. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-OCT-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Treasurer's Office</u> Vendor: Security Savings Systems, Inc Contract ID: 0019133	Contract	0.00	10-02-2019 10-01-2020	This contract provides for the Printing/Mailing of Real Estate Tax Bills per the Request For Proposal #1908-01. CO: 100% ST: 0% FED: 0%

Number of Contracts: **13**

GRANTS AGENDA

October 2, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole and Pretrial Services</u>			
Contract / Award - Amendment Pennsylvania Commission on Crime and Delinquency 001-221000-33225-13100100-210002-FY2018	\$ 963,564.00	07/01/2018 06/30/2020	Intermediate Punishment Program (State Intermediate Punishment / Drug and Alcohol Restrictive Intermediate Punishment) No New Positions - No County Match State Funding = \$963,564.00
<u>Community Development</u>			
Pennsylvania Department of Labor and Industry Contract / Award - Amendment 116-490000-332212-48400300-4900005-FY2017	\$ 75,000.00	07/01/2017 06/30/2020	PY2017 ITAG Next Generation Industry Partnership No New Positions - No County Match State Funding = \$75,000.00
Pennsylvania Department of Labor and Industry Contract / Award - Amendment 116-490000-332212-48300002-4900005-FY2017	\$ 75,000.00	07/01/2017 06/30/2020	PY2017 MACCDC Next Generation Industry Partnership No New Positions - No County Match State Funding = \$75,000.00
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-331212-46310000-4900006-FY2018	\$ 1,967.94	10/01/2018 06/30/2021	PY2018 WIOA Youth No New Positions - No County Match Federal Funding = \$1,967.94
<u>Finance</u>			
PCoRP Application - New	\$ 6,196.00	06/01/2019 06/01/2020	PCoRP Loss Prevention Grant No New Positions - No County Match Other Funding PCoRP = \$6,196.00
<u>Liquid Fuels</u>			
Pennsylvania Department of Transportation Contract / Award - Amendment 357-310000-332108-39000021-357001	\$ 163,801.00 <i>Increase</i>	08/17/2010 Until Complete	Bridge #21-Supplement General Reimbursement Agreement No New Positions Federal Funding = \$737,801.00 State Funding = \$138,338.00 County Match = \$46,112.00 Total Funding = \$922,251.00 Resolution #38-19

GRANTS AGENDA
October 2, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
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Public Health

Pennsylvania Department of Health/Centers for Disease Control and Prevention Contract/Award - Amendment 001-478000-331207-16100000-4780006-FY2018	\$ 49,095.00 <i>Increase</i>	07/01/2018 06/30/2019	Public Health Emergency Preparedness Grant No New Positions - No County Match Federal Funding = \$49,095.00
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COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Hires and Rehires

1. Employee : Bey-Brown, Finnest V
 Department : 451145 - Children, Youth and Families
 Job : 048563 - Casework Specialist
 Salary Grade : T06
 Compensation : \$ 38,177.10(A)
 Effective Date : 10/07/2019

2. Employee : Bunjo, Matthew B
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 09/23/2019

3. Employee : Camilari, Gregory P
 Department : 451145 - Children, Youth and Families
 Job : 048563 - Casework Specialist
 Salary Grade : T06
 Compensation : \$ 38,177.10(A)
 Effective Date : 10/07/2019

4. Employee : Chromo, Jennifer
 Department : 015000 - Procurement & General Services
 Job : 041532 - Mailroom Clerk II
 Salary Grade : N03
 Compensation : \$ 30,683.38(A)
 Effective Date : 10/21/2019

5. Employee : Fink, Susanne E
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 030006 - MH Diversion Specialist
 Salary Grade : E05
 Compensation : \$ 56,132.70(A)
 Effective Date : 10/07/2019

6. Employee : Freas, John R
 Department : 133000 - Sheriff
 Job : 801068 - Temporary Administrator
 Salary Grade :
 Compensation : \$ 30.00(H)
 Effective Date : 10/14/2019

7. Employee : Gibbons, Rachel
 Department : 589300 - Henrietta Hankin Library
 Job : 605190 - Librarian
 Salary Grade :
 Compensation : \$ 18.00(H)
 Effective Date : 10/07/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Hires and Rehires

- 8. Employee : Guzman Zavala,Rudy
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/07/2019

- 9. Employee : Hassiepen,Kathryn M
 Department : 603000 - Chester Cty Conservation Dist
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 12.00(H)
 Effective Date : 10/07/2019

- 10. Employee : Jenkins,Caylin M
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 10/08/2019

- 11. Employee : Jones,Melissa A
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 10/07/2019

- 12. Employee : Jones,Zaria M
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 351650 - Resident Services Technician
 Salary Grade : 91
 Compensation : \$ 9.32(H)
 Effective Date : 10/07/2019

- 13. Employee : Lewis,Tyree
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 030198 - Director of Quality Management
 Salary Grade : E06
 Compensation : \$ 60,516.30(A)
 Effective Date : 10/14/2019

- 14. Employee : Mariani,Leslie Nason
 Department : 065000 - Public Defender
 Job : 603510 - Attorney
 Salary Grade :
 Compensation : \$ 25.00(H)
 Effective Date : 09/23/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019Hires and Rehires

15. Employee : McGowan, Keeleigh C
Department : 129000 - District Attorney
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,532.14(A)
Effective Date : 10/07/2019
16. Employee : Miller, Armani N
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 10/07/2019
17. Employee : Otero, Madeline
Department : 221000 - Adult Probation
Job : 040783 - SSS IV
Salary Grade : N03
Compensation : \$ 35,066.72(A)
Effective Date : 10/21/2019
18. Employee : Resto, Emilee G
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 10/07/2019
19. Employee : Rodriguez Ledezma, Alondra
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 10/07/2019
20. Employee : Smith, Darren L
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Salary Grade : N05
Compensation : \$ 40,372.80(A)
Effective Date : 09/25/2019
21. Employee : Styer, Jessica
Department : 221000 - Adult Probation
Job : 040783 - SSS IV
Salary Grade : N03
Compensation : \$ 35,066.72(A)
Effective Date : 10/07/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Hires and Rehires

22. Employee : Zeller,Tina
Department : 491100 - Dept of Community Development
Job : 041122 - SSS III
Salary Grade : N02
Compensation : \$ 30,570.15(A)
Effective Date : 10/07/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Transfers

23.	Employee	: Hinkle, Jennifer		
			<u>Proposed</u>	<u>Current</u>
	Department	: 251315 - Safety and Security		251315
	Job	: 041381 - Safety & Security Operator		841381
	Salary Grade	: N03		
	Compensation	: \$ 35,066.72(A)		\$ 16.86(H)
	Effective Date	: 10/12/2019		08/22/2019
24.	Employee	: Houston, Sabrea		
			<u>Proposed</u>	<u>Current</u>
	Department	: 251315 - Safety and Security		251315
	Job	: 041381 - Safety & Security Operator		841381
	Salary Grade	: N03		
	Compensation	: \$ 35,066.72(A)		\$ 16.86(H)
	Effective Date	: 10/12/2019		08/22/2019
25.	Employee	: Lopez, Samantha M		
			<u>Proposed</u>	<u>Current</u>
	Department	: 251315 - Safety and Security		251315
	Job	: 041381 - Safety & Security Operator		841381
	Salary Grade	: N03		
	Compensation	: \$ 35,066.72(A)		\$ 16.86(H)
	Effective Date	: 10/12/2019		08/22/2019
26.	Employee	: Terra Jr, Thomas		
			<u>Proposed</u>	<u>Current</u>
	Department	: 251315 - Safety and Security		251315
	Job	: 041381 - Safety & Security Operator		841381
	Salary Grade	: N03		
	Compensation	: \$ 35,066.72(A)		\$ 16.86(H)
	Effective Date	: 10/12/2019		08/22/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Promotions

27.	Employee	:	Barker, Cory		
			<u>Proposed</u>		<u>Current</u>
	Department	:	251230 - Public Safety Comm - Support		251200
	Job	:	030970 - Quality Assurance Specialist		040730
	Salary Grade	:	N05		N04
	Compensation	:	\$ 40,372.80(A)		\$ 38,694.48(A)
	Effective Date	:	10/26/2019		03/30/2019
28.	Employee	:	Chobany, Susan		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	040780 - SSS IV		041120
	Salary Grade	:	N03		N02
	Compensation	:	\$ 30,683.38(A)		\$ 28,532.14(A)
	Effective Date	:	10/12/2019		03/25/2019
29.	Employee	:	Graham, Jeaneen		
			<u>Proposed</u>		<u>Current</u>
	Department	:	221000 - Adult Probation		221000
	Job	:	040272 - Intake Coordinator		040783
	Salary Grade	:	N04		N03
	Compensation	:	\$ 38,546.56(A)		\$ 36,118.72(A)
	Effective Date	:	10/12/2019		03/30/2019
30.	Employee	:	Matteson, Myles Brand		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	030081 - Attorney II		030423
	Salary Grade	:	L02		L01
	Compensation	:	\$ 58,911.84(A)		\$ 50,213.57(A)
	Effective Date	:	11/09/2019		03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Promotions

31.	Employee	: Meadowcroft, William C	
		<u>Proposed</u>	<u>Current</u>
	Department	: 251320 - ES Fire Services	251220
	Job	: 030382 - Deputy Director for Fire Svcs	030729
	Salary Grade	: E05	N10
	Compensation	: \$ 65,390.53(A)	\$ 62,276.70(A)
	Effective Date	: 10/12/2019	03/30/2019
32.	Employee	: Provencher, Emily R	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 020261 - Attorney III	030081
	Salary Grade	: L03	L02
	Compensation	: \$ 66,597.44(A)	\$ 63,887.08(A)
	Effective Date	: 11/09/2019	03/30/2019
33.	Employee	: Roscovich, Gordon W	
		<u>Proposed</u>	<u>Current</u>
	Department	: 603000 - Chester Cty Conservation Dist	603000
	Job	: 020421 - Team Leader-Resource Conserv.	020943
	Salary Grade	: E04	E03
	Compensation	: \$ 57,875.18(A)	\$ 55,119.22(A)
	Effective Date	: 10/12/2019	03/30/2019
34.	Employee	: Suydam, Jason	
		<u>Proposed</u>	<u>Current</u>
	Department	: 251310 - ES Law Enforcement	133000
	Job	: 030424 - Deputy Dir Law Enforcmnt Svcs	010440
	Salary Grade	: E06	E05
	Compensation	: \$ 80,204.04(A)	\$ 76,384.80(A)
	Effective Date	: 10/12/2019	03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019End of Employment

35. Employee : Bomm, Lauren
Department : 478310 - EnvironmentalHealth Protection
Job : 801070 - Summer Clerk
Effective Date : 08/31/2019
36. Employee : Booker, Tyesha N
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 09/24/2019
37. Employee : Bowman, Markia D
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/09/2019
38. Employee : Butcher, DeAnne J
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 09/16/2019
39. Employee : Cornell, Jessica Ann
Department : 128000 - Coroner
Job : 020342 - Coroner's Investigator
Effective Date : 09/16/2019
40. Employee : Farina, Eugene J
Department : 210000 - Chester County Prison
Job : 010410 - Deputy Wrdrn Security
Effective Date : 09/18/2019
41. Employee : Ford, Kelly
Department : 588350 - Wolf Hollow Farm Park
Job : 808102 - PT Ranger
Effective Date : 09/23/2019
42. Employee : Francis, Pamela
Department : 126000 - Clerk of Courts
Job : 801060 - General Clerk
Effective Date : 11/02/2019
43. Employee : Goodman, Michael J
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Effective Date : 09/20/2019
44. Employee : Gray, Cassandra M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/24/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019End of Employment

45. Employee : Haldeman, Christopher B
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 09/27/2019
46. Employee : Harrison, Nekia J
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 10/10/2019
47. Employee : Harvey, Alyssa
Department : 478310 - EnvironmentalHealth Protection
Job : 240222 - Mosquito-borneDiseaseCtrlTech
Effective Date : 08/21/2019
48. Employee : Henry, Christina
Department : 478310 - EnvironmentalHealth Protection
Job : 240222 - Mosquito-borneDiseaseCtrlTech
Effective Date : 08/23/2019
49. Employee : Henry, Whitney R
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 09/17/2019
50. Employee : Howard, Jasmine A
Department : 478120 - Population Health
Job : 020439 - Disease&Surveillance Invstgatr
Effective Date : 10/09/2019
51. Employee : Howard, Twanda D
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/23/2019
52. Employee : Jacobs, Michael C
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/12/2019
53. Employee : Jolicoeur, Windell
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/23/2019
54. Employee : Kerr, Krista
Department : 129000 - District Attorney
Job : 020870 - Clerical Supervisor II
Effective Date : 09/17/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019End of Employment

55. Employee : King, Eric R
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/23/2019
56. Employee : Kobell, John B
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Effective Date : 09/12/2019
57. Employee : La Mastra, Denise J
Department : 451144 - Drug and Alcohol
Job : 041124 - Administrative Clerk
Effective Date : 09/21/2019
58. Employee : Lambert, Jonell G
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 10/03/2019
59. Employee : Lange, Cathy A
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 09/12/2019
60. Employee : Lewis, Dezia D
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/11/2019
61. Employee : Magliano, Joseph
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/11/2019
62. Employee : Martin, Janet M
Department : 478210 - Nursing
Job : 230580 - Public Health Nurse
Effective Date : 11/01/2019
63. Employee : McBride, Shamirah L
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 09/19/2019
64. Employee : McCall, Cynthia M
Department : 132000 - Register of Wills/Orphans' Crt
Job : 040055 - Account Clerk IV
Effective Date : 09/18/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019End of Employment

65. Employee : Nelson, Gregory Vaughn
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 09/27/2019
66. Employee : Parker, Camirah S
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/11/2019
67. Employee : Parrish, Ryan T
Department : 453205 - Chester County Youth Center
Job : 040650 - Youth Center Officer I
Effective Date : 09/27/2019
68. Employee : Pens, Charles F
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 09/16/2019
69. Employee : Pierce, Kevin P
Department : 129000 - District Attorney
Job : 020261 - Attorney III
Effective Date : 11/02/2019
70. Employee : Reppert, William J
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 09/16/2019
71. Employee : Rochester, Beverly V
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 09/16/2019
72. Employee : Russum, Courtney Elise
Department : 460600 - Pocopson Admissions
Job : 030920 - Admissions Director
Effective Date : 10/19/2019
73. Employee : Sacko, Elisa A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/24/2019
74. Employee : Senter, Rhondalee
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/18/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

End of Employment

- 75. Employee : Shanahan, John M
Department : 453205 - Chester County Youth Center
Job : 040650 - Youth Center Officer I
Effective Date : 09/27/2019

- 76. Employee : Sheffield, Dakota D
Department : 453205 - Chester County Youth Center
Job : 040650 - Youth Center Officer I
Effective Date : 09/27/2019

- 77. Employee : Siedenbuehl, Domenik
Department : 589000 - Libraries P/T
Job : 805015 - Van Driver
Effective Date : 09/23/2019

- 78. Employee : Supplee, Deborah K
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 09/16/2019

- 79. Employee : Taylor, Lonnie T
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/07/2019

- 80. Employee : Traore, Fatoumata
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 09/16/2019

- 81. Employee : Wade, Thomas J
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 09/27/2019

- 82. Employee : Wolff, Anne
Department : 478310 - Environmental Health Protection
Job : 801070 - Summer Clerk
Effective Date : 08/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 10/02/2019

Retirements

- 83. Employee : Byrd,Robert M
Department : 589100 - Chester County Library
Job : 041740 - Bldg Maintenance Wrkr
Effective Date : 10/12/2019

- 84. Employee : Heverly,Dianne
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 030129 - Operations Coordinator
Effective Date : 12/07/2019

- 85. Employee : Owens,Charles J
Department : 075150 - Facilities Park Maintenance
Job : 020954 - Parks & Pocopson Campus Supt
Effective Date : 12/07/2019

- 86. Employee : Schaffer Jr,Charles Frederick
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 10/12/2019

COUNTY OF CHESTER

Finance Agenda

Commissioners' Meeting, October, 2, 2019

1. Budget Change 16-19
2. Vouchers as submitted by the Controller

Amendment
BC - 16
October 2, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
02-Oct-2019	Human Resources	001	014000	420000	00000000	0140002		\$ 35,280	Materials and Services	No Net Change
	Human Resources	001	902100	499999	00000000	9021001		\$ (35,280)	Unappropriated	
									To budget consultant for software implementation.	
02-Oct-2019	DCIS	001	090100	420000	00000000	0900008		\$ 562,667	Materials and Services	No Net Change
	DCIS	001	090600	420000	00000000	0900010		\$ 425,455	Materials and Services	
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (988,122)	Unappropriated	
									To adjust DCIS budget with 2019 anticipated expenditures for Professional Services and Hardware/Software Maintenance.	
02-Oct-2019	District Attorney	001	129000	431700	12600650	1290002		\$ 40,000	Other Professional Services	Net Change +\$40,000
	District Attorney	001	129000	331208	12600650	1290002		\$ 40,000	Federal -Transportation	
									To adjust for increased funding for Detectives High Intensity Drug Trafficking Area grant.	
02-Oct-2019	Public Health	001	478000	331207	16300000	4780003	FY2018	\$ 35,854	Federal-Health	Net Change +\$35,854
	Public Health	001	478120	420000	16300000	4780003	FY2018	\$ 35,854	Materials & Services	
									To adjust for increased funding for the Women, Infants, and Children (WIC) grant.	
02-Oct-2019	Public Health	001	478000	331207	16100000	4780006	FY2018	\$ 49,095	Federal-Health	Net Change +\$49,095
	Public Health	001	478120	420000	16100000	4780006	FY2018	\$ 49,095	Materials & Services	
									To adjust for increased funding for the Public Health Emergency Preparedness (PHEP) grant.	
02-Oct-2019	Capital Reserve Fund	301	085100	441000	80950079	3010001		\$ 22,616	To Municipalities	No Net Change
	Capital Reserve Fund	301	085100	441000	00000000	3010001		\$ (22,616)	To Municipalities	
									To budget the Vision Partnership Program, West Goshen Township, Comprehensive Plan Update.	
02-Oct-2019	Capital Improvement Fund	357	210000	471500	80101249	3570001		\$ 138,620	Building Improvements	No Net Change
	Capital Improvement Fund	357	210000	475300	80101200	3570001		\$ (89,000)	Operating Equipment	
	Capital Improvement Fund	357	210000	471500	80101239	3570001		\$ (49,620)	Building Improvements	
									To reallocate funds from Prison bunk replacement project and floor resurfacing to the hot water heater system replacement project.	
02-Oct-2019	Capital Improvement Fund	357	085300	442000	80330127	3570001		\$ 33,200	To Organizations	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (33,200)	Land Development Rights	
									To budget a Brandywine Headwaters Preservation Program: Hess Conservation Easement with Natural Lands Trust for the purchase of a conservation easement of 16.6 acres in East Brandywine Township.	
02-Oct-2019	Capital Improvement Fund	357	085300	442000	80330126	3570001		\$ 32,400	To Organizations	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (32,400)	Land Development Rights	
									To budget a Northern Conservation Initiative: Cook Conservation Easement with Natural Lands Trust for the purchase of a conservation easement of 18.2 acres in West Pikeland Township, including a public access trail corridor.	

Amendment
BC - 16
October 2, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
02-Oct-2019	Capital Improvement Fund	357	085300	445000	80340057	3570001		\$ 14,745	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (14,745)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for the property of the Pennsgrove Farm, LLC, installment payment four of five.										
02-Oct-2019	Capital Improvement Fund	357	085300	445000	80340087	3570001		\$ 10,723	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (10,723)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Holly J. Reyburn, installment payment two of five.										
02-Oct-2019	Capital Improvement Fund	357	085300	445000	80340054	3570001		\$ 19,845	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (19,845)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Sara B. Stoltzfus, installment payment four of five.										
02-Oct-2019	Capital Improvement Fund	357	085300	445000	80340072	3570001		\$ (18,816)	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	445000	80340045	3570001		\$ (12,387)	To Individuals	
	Capital Improvement Fund	357	085300	445000	80340052	3570001		\$ (11,004)	To Individuals	
	Capital Improvement Fund	357	085300	445000	80340084	3570001		\$ (44,163)	To Individuals	
	Capital Improvement Fund	357	085300	445000	80340053	3570001		\$ (10,988)	To Individuals	
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ 97,358	Land Development Rights	
To align budgets for Agricultural Conservation Easements with expenses based on funding agreements.										