



THE COUNTY OF CHESTER

COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100



AGENDA **SALARY BOARD**

September 9, 2021

- 1. CALL MEETING TO ORDER**
- 2. ANNOUNCEMENTS**
 - Executive Session - The Salary Board met in Executive Session on Tuesday, August 31, 2021 to discuss personnel and legal matters.
- 3. MINUTES OF PREVIOUS MEETING**
- 4. PUBLIC COMMENT ON THE AGENDA**
- 5. ADOPTION OF AGENDA**
- 6. NEW POSITIONS**
- 7. POSITION CHANGES**
- 8. POSITION INACTIVATIONS**
- 9. PUBLIC COMMENT**
- 10. ADJOURNMENT**



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SALARY BOARD MINUTES

August 12, 2021

1. CALL MEETING TO ORDER

Chair Marian D. Moskowitz of the Chester County Board of Commissioners called the Salary Board Meeting to order on Thursday, August 12, 2021 at 10:45 AM in the Commissioner's Board Room. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

There were no announcements.

ANNOUNCEMENTS

3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the Salary Board minutes from the last meeting on July 22, 2021. Commissioner Kichline seconded the motion. Motion carried to approve the July 22, 2021 Salary Board minutes.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

6. NEW BUSINESS

- Salary Board Agenda
- Position inactivations
- Position reactivations

NEW BUSINESS

Commissioner Kichline made a motion to approve the Salary Board Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Salary Board Agenda.

7. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

8. ADJOURNMENT

Commissioner Maxwell made a motion to adjourn, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 10:47 AM.

ADJOURNMENT

Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

COUNTY OF CHESTER
Salary Board
Meeting Date - 09/09/2021

New Positions

1. Position Number: 00004358 Voting Machine Asst Tech F/T Reg
Department : 030000 - Voter Services
Job/Title : 041109 - Voting Machine Asst Tech
Prior Job/TITLE: -
Effective Date : 09/11/2021
Through Date : New Position

2. Position Number: 00004359 COVID-19 Recovery Program Mgr F/T Reg
Department : 012000 - Finance
Job/Title : 031361 - COVID-19 Recovery Program Mgr
Prior Job/TITLE: -
Effective Date : 09/11/2021
Through Date : New Position

3. Position Number: 00004360 General Clerk P/T Temp
Department : 045000 - Treasurer
Job/Title : 801061 - General Clerk
Prior Job/TITLE: -
Effective Date : 09/11/2021
Through Date : New Position

COUNTY OF CHESTER
Salary Board
Meeting Date - 09/09/2021

Position Change

4.	Position Number:	00000882	SSS IV	F/T	Reg
	Department :	222000	- Juvenile Probation		
	JOB/TITLE :	040781	- SSS IV		
	Prior Job/TITLE:	048780	- Probation Officer I - JP		
	Effective Date :	09/11/2021			Job Re-Classification
5.	Position Number:	00001206	Court Clerk	F/T	Reg
	Department :	126000	- Clerk of Courts		
	JOB/TITLE :	040135	- Court Clerk		
	Prior Job/TITLE:	040136	- Court Clerk II		
	Effective Date :	09/11/2021			Job Re-Classification
6.	Position Number:	00001673	Probation Officer Spclst	F/T	Reg
	Department :	222000	- Juvenile Probation		
	JOB/TITLE :	048250	- Probation Officer Spclst		
	Prior Job/TITLE:	048780	- Probation Officer I - JP		
	Effective Date :	09/11/2021			Job Re-Classification
7.	Position Number:	00002044	Voting Machine Asst Tech	F/T	Reg
	Department :	030000	- Voter Services		
	JOB/TITLE :	041109	- Voting Machine Asst Tech		
	Prior Job/TITLE:	801060	- General Clerk		
	Effective Date :	09/11/2021			Job Re-Classification
8.	Position Number:	00002351	Telecommunicator III	F/T	Reg
	Department :	251200	- Public Safety Communications		
	JOB/TITLE :	040200	- Telecommunicator III		
	Prior Job/TITLE:	040330	- Telecommunicator II		
	Effective Date :	09/11/2021			Job Re-Classification
9.	Position Number:	00002352	Telecommunicator III	F/T	Reg
	Department :	251200	- Public Safety Communications		
	JOB/TITLE :	040200	- Telecommunicator III		
	Prior Job/TITLE:	040330	- Telecommunicator II		
	Effective Date :	09/11/2021			Job Re-Classification
10.	Position Number:	00002461	Auditor II	F/T	Reg
	Department :	055000	- Controller		
	JOB/TITLE :	030421	- Auditor II		
	Prior Job/TITLE:	030852	- Auditor I		
	Effective Date :	09/11/2021			Job Re-Classification

COUNTY OF CHESTER
Salary Board
Meeting Date - 09/09/2021

Position Inactivations

11.	Position Number:	00000802	Auditor I	F/T	Reg
	Department :	055000	- Controller		
	JOB/TITLE :	030852	- Auditor I		
	Prior Job/TITLE:	030852	- Auditor I		
	Effective Date :	09/11/2021			Position Inactivated