



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

August 2, 2018

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, July 31, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS

a. **Bid Award**

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS

a. **Resolution #26-18**

Resolution of the Chester County Commissioners accepting the Brandywine Valley Wayfinding Program Phase 2 Work and closing out the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative Grant Project

b. **Resolution #27-18**

Resolution of the Chester County Commissioners accepting the Phoenixville Region Multimodal Transportation Study and closing out the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative Grant Project

c. **Resolution #28-18**

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes in East Bradford

d. Ordinance 2018-02

Ordinance of the Chester County Commissioners establishing maximum weight limits for all motor vehicles, commercial vehicles and other tractors, trailers, and tractor-trailer combinations upon various bridges owned and maintained by Chester County and establishing penalties or violation of said weight limits

e. Contracts

f. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

July 19, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on July 19, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Clerk of Courts Yolanda Van de Krol to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Wednesday, July 18, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on June 21, 2018. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the June 21, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Award

Commissioner Cozzone made a motion to approve the bid for the interior painting of the Hankin Library. Commissioner Farrell seconded the motion. Motion carried to approve the following bid:

Interior Painting for Hankin Library, Bid #124806-1315E

Tital Industrial Services, Inc.

\$28,900.00

OLD BUSINESS

7. NEW BUSINESS

a. Memorandum of Understanding

Commissioner Farrell made a motion to approve a Memorandum of Understanding and Inter-County Mutual Aid and Assistance Agreement expressing the intent to cooperate with and assist each other in times of emergency. The motion was seconded by Commissioner Cozzone. Motion carried to ratify the agreement.

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b. Authorization to Bid

Commissioner Cozzone made a motion to approve the authorization to solicit bids for improvements to the Chester County and Schuylkill River trails and to replace the sidewalk at the Exton Library. Commissioner Farrell seconded the motion. Motion carried to approve the authorization for the following bids:

Authorization to Bid

- **Chester Valley Trail – Route 100 Crossing Improvements**
- **Sidewalk Replacement – Exton Library**
- **Schuylkill River Trail – Gay Street Trailhead and Trail Paving**

c. **Contracts** **Contracts**
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

d. **Grants** **Grants**
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS** **PERSONNEL**

a. **Human Resources Agenda**
Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS** **FINANCE**

a. **Finance Agenda**
Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following item:
➤ Budget Change 12-18

10. **PUBLIC COMMENT** **PUBLIC**
There were no comments from the public.

11. **ADJOURNMENT** **ADJOURNMENT**
The Meeting was adjourned following a motion made by Chairman Kichline which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned.



Taken by Paige Fenimore
On behalf of Acting Chief Clerk Mark Rupsis

Commissioners Agenda 08/02/2018

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Roof Replacement for Hankin Library, Bid #357806-1313E:

Munn Roofing Corp. \$ 644,000.00

Other Bids Submitted:

Detwiler Roofing	\$ 795,000.00
Jottan, Inc.	\$ 1,077,344.00
Noble Roofing & Sheet Metal	\$ 1,133,745.00
D.A. Nolt, Inc.	\$ 1,140,569.00
Garvey Roark, LLC	\$ 1,166,445.00

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 26-18**

**A RESOLUTION ACCEPTING THE *BRANDYWINE VALLEY WAYFINDING PROGRAM PHASE 2 WORK* AND CLOSING OUT THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION'S (DVRPC) TRANSPORTATION AND COMMUNITY DEVELOPMENT INITIATIVE (TCDI) GRANT PROJECT
(CONTRACT 17-67-030)**

WHEREAS, the County of Chester recognizes that the Delaware Valley Regional Planning Commission provides sound and integrated land use and transportation planning and coordination of planning at all levels of government in order to:

- Support local planning projects that will lead to more residential, employment or commercial opportunities in areas designated for growth or redevelopment;
- Improve the overall character and quality of life within the region to retain and attract business and residents;
- Enhance and utilize the existing transportation infrastructure capacity to reduce demands on the region's transportation network;
- Reduce congestion and improve the transportation system's efficiency by promoting the use of transit, bike, and pedestrian transportation modes;
- Build capacity in our older suburbs and neighborhoods;
- Reinforce and implement improvements in designated Centers; and;
- Protect our environment through growth management and land preservation.; and

WHEREAS, the County of Chester Board of Commissioners endorsement is a review process developed by the Delaware Valley Regional Planning Commission (DVRPC) to assure compliance with municipal, county, and regional agencies and policies that meet the goals of the Delaware Valley Regional Planning Commission's long range plan, *Connections 2045*; and

WHEREAS, the *Brandywine Valley Wayfinding Program Phase 2 Work* as prepared by the Chester County Planning Commission with the grant sub recipient Chester County Conference & Visitors Bureau and their design consultant MERJE may require the preparation of additional planning documents to ensure implementation as the means by which a municipality assesses the consistency of its existing community vision and planning documents with the *Connections 2045* plan; and

WHEREAS, the County of Chester Board of Commissioners have obligated the funds provided to them through the Transportation and Community Development Initiative (TCDI) to plan for the sustainable growth of Chester County and recommends that the Chester County Conference & Visitors Bureau proceed toward project implementation (Phase 3).

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the County of Chester does hereby approve and accept the recommendations of the *Brandywine Valley Wayfinding Program Phase 2 Work*.

Adopted this day 2nd day of August, 2018 by the Chester County Board of Commissioners

COMMISSIONERS:

Michelle Kichline
Chair County of Chester Commissioners

Kathi Cozzone
Commissioner

Terence Farrell
Commissioner

Attest:

Mark Rupsis, Acting Chief Clerk

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 27-18**

**A RESOLUTION ACCEPTING THE *PHOENIXVILLE REGION MULTIMODAL
TRANSPORTATION STUDY* AND CLOSING OUT THE DELAWARE VALLEY
REGIONAL PLANNING COMMISSION'S (DVRPC) TRANSPORTATION AND
COMMUNITY DEVELOPMENT INITIATIVE (TCDI) GRANT PROJECT
(CONTRACT 17-67-020)**

WHEREAS, the County of Chester recognizes that the Delaware Valley Regional Planning Commission provides sound and integrated land use and transportation planning and coordination of planning at all levels of government in order to:

- Support local planning projects that will lead to more residential, employment or commercial opportunities in areas designated for growth or redevelopment;
- Improve the overall character and quality of life within the region to retain and attract business and residents;
- Enhance and utilize the existing transportation infrastructure capacity to reduce demands on the region's transportation network;
- Reduce congestion and improve the transportation system's efficiency by promoting the use of transit, bike, and pedestrian transportation modes;
- Build capacity in our older suburbs and neighborhoods;
- Reinforce and implement improvements in designated Centers; and;
- Protect our environment through growth management and land preservation.; and

WHEREAS, the County of Chester Board of Commissioners endorsement is a review process developed by the Delaware Valley Regional Planning Commission (DVRPC) to assure compliance with municipal, county, and regional agencies and policies that meet the goals of the Delaware Valley Regional Planning Commission's long range plan, *Connections 2045*; and

WHEREAS, the *Phoenixville Region Multimodal Transportation Study* dated June 2018 as prepared by the Chester County Planning Commission may require the preparation of additional planning documents to ensure implementation as the means by which a municipality assesses the consistency of its existing community vision and planning documents with the *Connections 2045* plan; and

WHEREAS, the County of Chester Board of Commissioners have obligated the funds provided to them through the Transportation and Community Development Initiative (TCDI) to plan for the sustainable growth of the Phoenixville Region and recommends that the Phoenixville Region member municipalities approve the study recommendations for inclusion in the Phoenixville Region Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the County of Chester does hereby approve and accept the conclusions and recommendations of the *Phoenixville Region Multimodal Transportation Study* dated June 2018 as prepared by the Chester County Planning Commission.

Adopted this day 2nd of **August, 2018** by the Chester County Board of Commissioners.

COMMISSIONERS

Michelle Kichline
Chair County of Chester Commissioners

Kathi Cozzone
Commissioner

Terence Farrell
Commissioner

Attest:

Mark Rupsis, Acting Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 28-18**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
AUTHORIZING THE EXONERATION OF CERTAIN COUNTY TAXES**

WHEREAS, located in East Bradford Township, Chester County, Pennsylvania, are two (2) properties designated as tax parcels 51-5-86 and 51-5-86.13 which are subject to accrued County taxes; and

WHEREAS, Bradford Square Homeowner's Association acquired the subject property from the developer for use as open space; and

WHEREAS, by law this parcel was reduced to a zero value effective for the 2016 tax year; and

WHEREAS, prior to the granting of a zero value, 2010 through 2015 County taxes have accrued on these properties in the total amount of \$271.26, for which the Homeowner's Association is seeking exoneration; and

WHEREAS, the Downingtown Area School District has granted exoneration of the 2009 through 2015 school taxes; and

WHEREAS, the East Bradford Township has granted exoneration of the 2014 through 2015 township taxes.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing, the County of Chester, at the request of the Bradford Square Homeowner's Association, does hereby exonerate the 2010 through 2015 County taxes and fees, as currently accrued on the aforementioned tax parcels.

This Resolution adopted this 2nd day of August, 2018, by the Board of County Commissioners.

COMMISSIONERS:

Michelle Kichline, Chairman

ATTEST:

Kathi Cozzone, Commissioner

Mark Rupsis, Acting Chief Clerk

Terence Farrell, Commissioner

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
ORDINANCE No. 2018- 02**

**AN ORDINANCE OF THE COUNTY COMMISSIONERS OF THE COUNTY OF
CHESTER, PENNSYLVANIA, ESTABLISHING MAXIMUM WEIGHT LIMITS FOR
ALL MOTOR VEHICLES, COMMERCIAL VEHICLES, AND OTHER TRACTORS,
TRAILERS, AND TRACTOR-TRAILER COMBINATIONS UPON VARIOUS BRIDGES
OWNED AND MAINTAINED BY CHESTER COUNTY, PENNSYLVANIA, AND
ESTABLISHING PENALTIES FOR VIOLATION OF SAID WEIGHT LIMITS**

WHEREAS, the Chester County Commissioners, pursuant to Section 2601(a) of the “County Code”,(16 P.S.§101et. seq.) possess the general legal authority to provide for County bridges within the boundaries of the County and the County is the designated owner of 95 bridges located within Chester County ; and

WHEREAS, in furtherance of that authority, the Commissioners have commissioned and caused to be made a bridge inventory and inspection by the Office of Facilities in conjunction with the appointed County Bridge Engineer; and

WHEREAS, the aforesaid County Bridge Engineer has recommended that maximum weight limits be established for various bridges owned and maintained by the County of Chester, Pennsylvania; and

WHEREAS, Section 4902 of the Pennsylvania “Vehicle Code,”(75 Pa. C.S.A.§4902, as amended) authorizes local authorities to impose restrictions as to the weight or size of vehicles operated upon any highways and bridges under their jurisdiction, whenever such local authorities shall determine that any such highway or bridge may be damaged or destroyed unless the permissible size or weight of vehicles is reduced; and

WHEREAS, the Commissioners have determined that the various bridges hereinafter designated will be damaged or destroyed unless the permissible weight of vehicles is reduced, all of said bridges being under the jurisdiction of the County of Chester, Pennsylvania.

NOW, THEREFORE, it is hereby Enacted, Ordered and Ordained by the County Commissioners of the County of Chester, Pennsylvania:

SECTION 1. It shall be unlawful for any person to operate any motor vehicle, commercial vehicle, or other tractor, trailer or tractor-trailer combination, or load, having a gross weight in excess of that herein respectively proscribed, upon any of the bridges or portions thereof described as follows:

Br. No.	Township	Location	Posted Weight Limit
21	Upper Oxford Township	Watermark Road over Muddy Run	8 Tons
26	New London & Elk Townships	Rudolph's Camp Bonsall Road over Big Elk Creek	3 Tons
35	Lower Oxford & Penn Townships	Elkview Road over Big Elk Creek	8 Tons
38	Upper Oxford & Penn Townships	Pusey Mill Road over Big Elk Creek	25 Tons/32 Ton Combinations
40	Elk Township	Hickory Run over Little Elk Creek	10 Tons
45	London Britain Township	Sharpless Road over White Clay Creek	15 Tons
65	East Marlboro Township	Mill Road over the W. Branch of Red Clay Creek	20 Tons
92	Newlin Township	Laurel Road over the W. Branch of Brandywine Creek	8 Tons
111	East Bradford Township	Allerton Road over the E. Branch of Brandywine Creek	8 Tons
113	East Bradford Township	Highland Road over Taylor's Run	30 Tons
134	Upper Uwchlan & East Brandywine Townships	North Reeds Road over the E. Branch of Brandywine Creek	12 Tons

Br. No.	Township	Location	Posted Weight Limit
138	Wallace Township	Devereux Road over the E. Branch of Brandywine Creek	12 Tons
143	West Nantmeal Township	Wyebrook Road over the E. Branch of Brandywine Creek	10 Tons
157	East Goshen Township	Dutton Mill Road over Ridley Creek	12 Tons
166	Tredyffrin Township	Wilson Road over Valley Creek	12 Tons
167	Tredyffrin Township	Mill Road over Valley Creek	12 Tons
175	Schuylkill Township	Creek Road over Pickering Creek	13 Tons/16 Ton Combinations
190	East Vincent Township	Seven Stars Road over French Creek	16 Tons
191	East & West Vincent Townships	French Creek Road over French Creek	12 Tons
194	East & West Vincent Townships	Sheeder Mill Road over French Creek	19 Tons/27 Ton Combinations
196	East & West Vincent Townships	Bertolet School Road over French Creek	8 Tons
198	South Coventry Township	Coventryville Road over French Creek	20 Tons
199	Warwick & East Nantmeal Townships	Warwick Furnace Road over the S. Branch of French Creek	8 Tons
205	East Pikeland Township	Spring City Road over Stony Run	16 Tons/21 Ton Combinations
207	East Coventry Township	Old Schuylkill Road over Pigeon Creek	5 Tons
220	North Coventry Township	South Keim Street over the Schuylkill River	closed
244	East Brandywine Township	Hadfield Road over Beaver Creek	3 Tons

Br. No.	Township	Location	Posted Weight Limit
248	London Grove Township	Valley Road over the W. Branch of White Clay Creek	12 tons
250	East Fallowfield Township	Doe Run Church Road over Buck Run	15 Tons
253	Londonderry Township	St. Malachi Road over Doe Run	15 Tons
255	East Coventry Township	Halteman Road over Pigeon Creek	5 Tons
259	Warwick Township	County Park Road over French Creek	10 Tons
263	London Britain & New Garden Townships	Watson Mill Road over Broad Run	20 Tons
272	East Vincent & East Pikeland	Pikeland Road over Stony Run	20 Tons
274	East Coventry Township	Baptist Church Road over Pigeon Creek	20 Tons
278	East Bradford Township	Harmony Hill Road over Little Valley Creek	20 Tons
281	East Nottingham Township	Little Elk Creek Road over Little Elk Creek	20 Tons
284	West Brandywine Township	Germany Hollow Road over Indian Run	10 Tons
285	West Marlboro Township	Thouron Road over Doe Run	8 Tons
286	Caln Township	Lloyd Road over Beaver Creek	30 Tons
297	Lower Oxford Township	Township Road over the W. Branch of Big Elk Creek	20 Tons
300	Tredyffrin Township	Thomas Road over Trout Creek	18 Tons/ 28 Ton Combinations

Br. No.	Township	Location	Posted Weight Limit
304	East & South Coventry Townships	Porters Mill Road over Pigeon Creek	20 Tons
306	West Vincent & East Pikeland Townships	Art School Road over Pickering Creek	20 Tons
308	Franklin Township	Mount Olivet Road over Mackeys Run	20 Tons
311	North Coventry Township	West Cedarville Road over Eckers Run	15 Tons
312	Elk Township	Reislars Road over Jordan Creek	15 Tons
318	Upper Oxford Township	Forest Manor Road over Big Elk Creek	15 Tons/ 24 Ton Combinations
320	Kennett Township	Hillendale Road over the W. Branch of Red Clay Creek	12 Tons
323	East & West Nottingham Townships	Glen Roy Road over Blackburn Run	20 Tons
324	West Caln Township	Lions Head Road over Birch Run	17 Tons/24 Ton Combinations

SECTION 2. Penalties for violation of this Ordinance shall be as set forth in Section 4902 (g)(1)&(2) of the Pennsylvania “Vehicle Code,”(75 Pa. C.S.A.§4902 (g)(1)&(2), as amended) or as shall be set forth in any amendment thereto or successor legislation enacted by the General Assembly of the Commonwealth of Pennsylvania.

SECTION 3. All fines, penalties, and forfeitures imposed and collected under this Ordinance shall be disposed of by the collecting authority in the manner prescribed by the laws of the Commonwealth of Pennsylvania.

SECTION 4. The County Bridge Engineer with the assistance of the Facilities Department shall erect or cause to be erected and shall maintain or cause to be maintained such posted weight restriction signs, including, if necessary, any advance informational signs, as shall be required to effectuate the enforcement of this Ordinance under applicable provisions of the Pennsylvania “Vehicle Code” and any other laws of the Commonwealth of Pennsylvania.

SECTION 5. The County Bridge Engineer is hereby declared to be the “public official authorized to act,” pursuant to the provisions of Section 6109 (b)(2) of the Pennsylvania “Vehicle Code,” (75 Pa. C.S.A. § 6109 (b)(2)), on the following specified matters:

(a) He/She shall have the authority to increase or to decrease the Gross Weight limits set forth in Section 1 of this Ordinance as to any bridge identified in Section 1 of this Ordinance.

(b) He/She shall have the authority to establish and, once established, to increase or to decrease the Gross Weight limits for any bridge which may now or hereafter be owned by or be under the jurisdiction of the County of Chester, notwithstanding that such bridge is not identified in Section 1 of this Ordinance.

In exercising his/her powers and duties under this Section, the County Bridge Engineer shall rely upon his/her own professional expertise and shall obtain the advice and recommendations of such consulting engineers, if any, as he/she shall deem appropriate; he/she shall file a written statement with the County Prothonotary of the County of Chester setting forth any new or modified Gross Weight limits to be posted as set forth in Sections 1 and 5 of this Ordinance.

SECTION 6. In the event that Section 5 of this Ordinance shall be found by any Court of competent jurisdiction to constitute a delegation of power and authority by the County Commissioners of the County of Chester which is deemed in excess of that authorized by the Pennsylvania “Vehicle Code” or other applicable provisions of State law or of the County Code, the remainder of this Ordinance shall not be held to be invalid and the said Section 5 shall be considered to be severable, it being expressly declared that the County Commissioners of the County of Chester would have adopted the remaining provisions of this Ordinance notwithstanding any possible invalidity of Section 5 hereof. In the event that:

(a) the County Bridge Engineer of the County of Chester shall have exercised his/her authority under Section 5 (a) of this Ordinance to decrease any Gross Weight limit set forth in Section 1 of this Ordinance and

(b) Section 5 of this Ordinance shall be found by any Court of competent jurisdiction to constitute a delegation of authority in excess of that authorized by the Pennsylvania “Vehicle Code” or other applicable provisions of State law or of the County Code, the Gross Weight limit for any such bridge identified in Section 1 of this Ordinance, the Gross Weight limit of which the County Bridge Engineer of the County of Chester shall have decreased, shall be the Gross Weight limit as so set forth in Section 1 of this Ordinance; and, in such case, any defendant shall remain liable for prosecution to the extent that the gross weight of his vehicle shall have exceeded such Gross Weight limit as so set forth in Section 1 of this Ordinance.

SECTION 7. Pursuant to the applicable provisions of the Pennsylvania “Vehicle Code”, as now set forth in 75 Pa. C.S.A.§4902 (c), the County Bridge Engineer of the County of Chester shall have the authority to issue permits for the movement of vehicles of weight in excess of the restrictions provided for by this Ordinance for bridges now or hereafter owned by the County of Chester. No such permit shall be issued unless and until the applicant for such permit provides such security as the County Bridge Engineer deems necessary to cover the cost of repairs and restoration necessitated by the permitted movement of such vehicle(s) over the said bridges; in addition to such security the applicant for such permit shall also agree to indemnify and save harmless the County against any and all claims which may be asserted against the County for any personal injury or property damage claims which may arise out of the movement of such vehicle(s) over the said bridges.

SECTION 8. This Ordinance shall take effect immediately after its adoption by the Commissioners of the County of Chester and takes precedence over and otherwise supersedes all prior Ordinances including Ordinance 9-02 and Ordinance 2014-1.

NOW THEREFORE, IT IS DULY ENACTED AND ORDAINED by the County Commissioners of the County of Chester, Pennsylvania, this 2nd day of August, 2018.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Mark Rupsis, Acting Chief Clerk

**County of Chester
Ordinance 2018-02**

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: ARC of Chester County Contract ID: 0017452	Amendment	0.00	07-01-2018 06-30-2020	This contract renews Preschool Learning through Understanding and Success Program. CO: 20% ST: 75% FED: 5%
Vendor: Rovito Law LLC Contract ID: 0018071	Amendment	0.00	07-01-2018 06-30-2019	Amendment #1: This amendment extends the contract term for an additional one (1) year period and revises the payment schedule for Guardian Ad Litem Services. CO: 45% ST: 50% FED: 5%
Vendor: Valley Youth House Committee Inc. Contract ID: 0018522	Contract	0.00	07-01-2018 12-31-2018	This contract provides Supportive Housing for transition aged youth. CO: 15% ST: 85% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0018523	Contract	0.00	07-01-2018 06-30-2020	This contract provides for a Truancy Prevention Program for children identified by their school district as having attendance difficulties. CO: 10% ST: 90% FED: 0%
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0018019	Amendment	-11,265.84	07-01-2017 06-30-2018	Amendment #1: This amendment decreases funding for the Rental Assistance Program. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018518	Contract	70,000.00	07-01-2018 06-30-2019	This contract provides funding for the Emergency Rental Assistance Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Petra Community Housing Contract ID: 0018520	Contract	150,000.00	06-01-2018 12-31-2019	This contract provides funding for certain property acquisitions for affordable housing options in the Borough of Phoenixville. The cost associated with this contract is funded by the Department of Housing and Urban Development Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Petra Community Housing Contract ID: 0018521	Contract	305,000.00	06-01-2018 12-31-2019	This contract provides funding for certain properties renovations for affordable housing options within the Borough of Phoenixville. The cost associated with this contract is funded by the HealthChoices Affordable Mental Health Housing Reinvestment Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 100% FED: 0%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0018525	Contract	82,000.00	07-01-2018 06-30-2019	This contract provides funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant and the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0018526	Contract	23,200.00	07-01-2018 06-30-2019	This contract provides funding for the Transition in Place Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
<u>Court Administration</u>				
Vendor: Camson Law, LLC Contract ID: 0018537	Contract	38,736.00	08-06-2018 12-31-2018	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,228.00. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Ingraham, Sharon Contract ID: 0018184	Amendment	0.00	07-01-2018 06-30-2019	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Training Consultation Services for fiscal systems and related functions and activities. CO: 10% ST: 90% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0018529	Contract	130,000.00	07-01-2018 06-30-2019	This contract provides Prevention Services for Alcohol, Tobacco and Other Drugs. Other Funding: DUI/Act 198 = 6% CO: 5% ST: 38% FED: 51%
Vendor: Holcomb Associates, Inc. Contract ID: 0018534	Contract	880,000.00	07-01-2018 06-30-2020	This contract renews Outpatient, Intensive Outpatient, Case Management Screening/Assessment and Intervention Services. Other funding: DUI/Act 198 = 13%. CO: 1% ST: 35% FED: 51%
Vendor: Coatesville Youth Initiative Contract ID: 0018530	Contract	30,000.00	07-01-2018 06-30-2019	This contract renews funding for Prevention Services and Activities for the Coatesville Communities That Care Program. CO: 0% ST: 33% FED: 67%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Chester Co. Council on Addictive Disease Contract ID: 0018531	Contract	232,281.00	07-01-2018 06-30-2019	This contract renews funding for Student Assistance and Prevention Services. Other funding: DUI/Act 198 = 6%. CO: 1% ST: 17% FED: 76%
Vendor: Phoenixville Area Positive Alternatives Contract ID: 0018532	Contract	30,000.00	07-01-2018 06-30-2019	This contract renews funding to support the Communities that Care Program for the prevention of substance abuse in Phoenixville. CO: 0% ST: 33% FED: 67%
Vendor: West Chester Area School District Contract ID: 0018535	Contract	30,000.00	07-01-2018 06-30-2019	This contract renews funding to support the Communities that Care Program for the prevention of substance abuse in West Chester. CO: 0% ST: 33% FED: 67%
<u>Facilities Management</u>				
Vendor: CM3 Building Solutions Contract ID: 0017905	Amendment	0.00	07-01-2018 06-30-2020	Amendment #1: This amendment increases the hourly rates for Maintenance and Service Inspections for the Automation Controls and Mechanical Systems at the Justice Center, Government Services Center, Historic Courthouse, Prison, Work Release and Youth Center. CO: 100% ST: 0% FED: 0%
Vendor: Spring City Borough Contract ID: 0018524	Contract	0.00	07-02-2018 OPEN	This Easement Agreement for Schuylkill River Trail across Parcels #14-7-129 and #14-7-131 allows for County construction of a Schuylkill River Trail parking area at Gay Street in Spring City Borough. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Community, Youth & Women's Alliance Contract ID: 0018052	Amendment	144,582.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides additional funding and extends the contract term for an additional one (1) year period for a Family Center Program in Coatesville. CO: 0% ST: 46% FED: 54%
<u>MH/IDD</u>				
Vendor: Child Guidance Resource Centers Contract ID: 0018394	Contract	0.00	07-01-2018 06-30-2019	This contract renews Outpatient, Blended Case Management, Administrative Management and Family Based Services to eligible children with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Vandagna, Roni and Brodie, Jennifer Contract ID: 0018421	Contract	0.00	07-01-2018 06-30-2019	This contract renews Supports Coordination Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-AUG-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u> Vendor: Ken-Crest Services, Inc. Contract ID: 0018472	Contract	0.00	07-01-2018 06-30-2019	This contract renews Residential, Supported Employment, Community Participation and Behavioral Support Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Horizon House, Inc. Contract ID: 0018497	Contract	0.00	07-01-2018 06-30-2019	This contract renews Maximum Care Residential Services to individuals with mental illness and provides Housing and Community Support Services through programming at the Peer Support Center. CO: 0% ST: 100% FED: 0%
Vendor: ARC of Chester County Contract ID: 0018503	Contract	0.00	07-01-2017 06-30-2018	This contract provides one-time only funding for the purchase of additional Assistive Technology Equipment to support individual communication assessment needs. CO: 0% ST: 100% FED: 0%
Vendor: Martha Lloyd School, Inc. Contract ID: 0018504	Contract	0.00	07-01-2018 06-30-2019	This contract renews Residential and Community Participation Support Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
<u>Planning Commission</u> Vendor: Honey Brook Borough Contract ID: 0016971	Amendment	7,200.00	08-01-2018 09-30-2018	Amendment #2: This amendment provides additional funding and extends the contract term for an additional two (2) month period for the Vision Partnership Program - Honey Brook Borough and Township Zoning Ordinances Update. Other funding: Municipalities = 40%. CO: 60% ST: 0% FED: 0%
<u>Prison</u> Vendor: Aramark Services, Inc. Contract ID: 0015890	Amendment	0.00	07-14-2018 07-13-2019	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Inmate Commissary Services. CO: 0% ST: 0% FED: 0%

Number of Contracts: **29**

AGENDA ITEMS - GRANTS
August 2, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Department of Community and Economic Development Application - New	\$300,000	10/01/2018 06/30/2020	PA Department of Community and Economic Development Keystone Communities Accessible Housing Grant Program No New Positions State Funding = \$300,000 County Match = \$300,000 Total Funding = \$300,000 Resolution # 25-18
TD Banking Charitable Foundation Application - New	\$125,000	10/01/2018 06/30/2020	TD Banking Charitable Foundation Housing for Everyone No New Positions Other = \$125,000 Total Funding = \$125,000
<u>Mental Health / Intellectual and Developmental Disabilities</u>			
Chester County Regional Educational Services Contract / Award - Renewal 141-450041-367300-55100900-4511001-FY2018	\$46,915	07/01/2018 06/30/2019	Chester County Regional Educational Services (CCRES) No New Positions - No County Match Other = \$46,915 Total Funding = \$46,915
<u>Planning</u>			
Delaware Valley Regional Planning Commission Contract / Award - Renewal 001-085100-331200-98600561-0851016	\$25,000	07/01/2018 06/30/2019	Region-Wide Transportation (GIS) Geographic Information Systems No New Positions - No County Match Federal Funding = \$25,000
Delaware Valley Regional Planning Commission Contract / Award - Renewal 001-085100-331200-10900000-0851017-FY2018	\$46,069	07/01/2018 06/30/2019	Transit Support Program No New Positions Federal Funding = \$46,069 County In Kind = \$17,946 Total Funding = \$46,069
Delaware Valley Regional Planning Commission Contract / Award - Renewal 001-085100-331200-10700000-0851017-FY2018	\$132,250	07/01/2018 06/30/2019	Supportive Regional Highway Planning Program (SRHPP) No New Positions Federal Funding = \$132,250 County In Kind = \$33,063 Total Funding = \$132,250

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018Hires and Rehires

1. Employee : Burdette,Haley Jean
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 08/06/2018
2. Employee : Davis,Stephanie S
Department : 588200 - Parks Hibernia
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 30,082.78(A)
Effective Date : 08/06/2018
3. Employee : Felice,Donald
Department : 221000 - Adult Probation
Job : 030493 - Collection Officer
Salary Grade : U02
Compensation : \$ 37,952.00(A)
Effective Date : 08/20/2018
4. Employee : Hickey,Aijah A
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 08/27/2018
5. Employee : Horkan,Ryan A
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 35,901.94(A)
Effective Date : 09/10/2018
6. Employee : Jerscheid,Timothy S
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 35,901.94(A)
Effective Date : 09/10/2018
7. Employee : King,Sofia M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 08/06/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018Hires and Rehires

8. Employee : McCole, Amanda C
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 35,901.94(A)
Effective Date : 09/10/2018
9. Employee : Mellon, Luke
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 35,901.94(A)
Effective Date : 09/10/2018
10. Employee : Moyer, Casey L
Department : 128000 - Coroner
Job : 020342 - Coroner's Investigator
Salary Grade : N05
Compensation : \$ 34,632.78(A)
Effective Date : 08/13/2018
11. Employee : Rodriguez, Edward R
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 08/20/2018
12. Employee : Rogiani, Felicia
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Salary Grade : N04
Compensation : \$ 35,901.94(A)
Effective Date : 09/10/2018
13. Employee : Walsh, Lisa A
Department : 603000 - Chester Cty Conservation Dist
Job : 030022 - Conservation Engineer
Salary Grade : E04
Compensation : \$ 60,000.00(A)
Effective Date : 08/20/2018
14. Employee : Warsteane, Ian Eugene
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 08/06/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018

Transfers

15. Employee : Rivera, Micaela

	<u>Proposed</u>	<u>Current</u>
Department	: 461210 - Pocopson Nursing Care	461210
Job	: 040262 - LPN	351420
Salary Grade	: N08	
Compensation	: \$ 46,715.76(A)	\$ 13.36(H)
Effective Date	: 08/04/2018	07/24/2017

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018

Promotions

16.	Employee	:	Feliciani, Jill Ann		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	020977 - Warrant/CrimnlJusticeNetwrkCord		020870
	Salary Grade	:	E04		E02
	Compensation	:	\$ 53,551.68(A)		\$ 47,671.88(A)
	Effective Date	:	08/04/2018		03/31/2018
17.	Employee	:	Howard, Jasmine A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	478120 - Population Health		451145
	Job	:	020439 - Disease&Surveillance Invstgatr		048563
	Salary Grade	:	N08		T06
	Compensation	:	\$ 42,194.88(A)		\$ 39,322.41(A)
	Effective Date	:	08/18/2018		03/31/2018
18.	Employee	:	Salamone, Karen M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	135000 - Domestic Relations		135000
	Job	:	040055 - Account Clerk IV		040870
	Salary Grade	:	N08		N03
	Compensation	:	\$ 42,194.88(A)		\$ 30,985.26(A)
	Effective Date	:	08/04/2018		03/31/2018
19.	Employee	:	Trice, Corinne T		
			<u>Proposed</u>		<u>Current</u>
	Department	:	603000 - Chester Cty Conservation Dist		603000
	Job	:	020425 - Water Shed Coordinator		020940
	Salary Grade	:	E03		E02
	Compensation	:	\$ 49,115.04(A)		\$ 46,728.49(A)
	Effective Date	:	09/01/2018		03/31/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018End of Employment

20. Employee : Ashton, Johnathan K
Department : 128000 - Coroner
Job : 220347 - Coroner's Transporter-PT
Effective Date : 07/23/2018
21. Employee : Austin, Kevin M
Department : 210000 - Chester County Prison
Job : 040550 - Correctional Officer II
Effective Date : 08/04/2018
22. Employee : Bell, Jessica Wikstrom
Department : 251200 - Public Safety Communications
Job : 040202 - Telecommunicator IV
Effective Date : 08/04/2018
23. Employee : Butcher, Laura L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 07/07/2018
24. Employee : Creedon, Melissa T
Department : 222000 - Juvenile Probation
Job : 048540 - Probation Officer II
Effective Date : 08/10/2018
25. Employee : Eveler, Brittany E
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 07/28/2018
26. Employee : Ferry, Kevin M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 08/02/2018
27. Employee : Fryson, Jeanine E
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 07/16/2018
28. Employee : Giersch, Jenna L
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 08/04/2018
29. Employee : Hayes, Yusuf Q
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 08/11/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018End of Employment

30. Employee : Lewis, Thomas D
Department : 014200 - Human Resources/LTD
Job : 020650 - Environmental/SecuritySvcsSupv
Effective Date : 07/25/2018
31. Employee : McAllister, Matthew S
Department : 588200 - Parks Hibernia
Job : 808102 - PT Ranger
Effective Date : 08/13/2018
32. Employee : Miller, Susan M
Department : 131000 - Prothonotary
Job : 801060 - General Clerk
Effective Date : 08/04/2018
33. Employee : Nieves, Princess Jenna
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 08/04/2018
34. Employee : Portillo, Wendy
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Effective Date : 07/25/2018
35. Employee : Roccaro, Nicholas P
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 08/06/2018
36. Employee : Santiago, Bernadette
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Effective Date : 07/12/2018
37. Employee : Seher, Theodore D
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 07/18/2018
38. Employee : Smith, Ernest N
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 08/06/2018
39. Employee : Tavoni, David C
Department : 120000 - Court Administration
Job : 803710 - Tipstaff
Effective Date : 07/14/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 08/02/2018

Retirements

40. Employee : Pimer, Colleen M
Department : 122000 - Court Reporters
Job : 030980 - Court Reporter I
Effective Date : 07/21/2018

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, August 2, 2018

1. Budget Change 13-18
2. Vouchers as submitted by the Controller

Amendment Budget Changes
 BC- 13
 August 2, 2018

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
02-Aug-2018	Library	124	589100	300000	00000000	5890001		52,140.00	Revenues & Other Fin Sources	CCL First Floor Redesign Plan Costs	Net Change +52,140
		124	589100	431700	00000000	5890001		10,428.00	Other Professional Services		
		124	589100	431700	00000000	5890002		10,428.00	Other Professional Services		
		124	589100	431700	00000000	5890003		10,428.00	Other Professional Services		
		124	589100	431700	00000000	5890004		10,428.00	Other Professional Services		
		124	589100	431700	00000000	5890005		10,428.00	Other Professional Services		
To amend budget for first floor redesign plan costs.											
02-Aug-2018	Human Services	140	451140	490116	50500000	4510002	FY2017	39,375.00	Transfer to Dept Comm Dev Fur	Increase funding from Human Services Block Grant	Net Change + 427,000
		140	452150	439740	50500000	4510002	FY2017	8,425.00	Provider Services		
		140	451140	490143	50500000	4510002	FY2017	379,200.00	Transfer to Aging Fund		
		140	450040	332221	50500000	4510002	FY2017	427,000.00	State Revenue		
Transfer of funds from MHIDD to HS for the Human Services Block Grant.											
02-Aug-2018	Aging	143	450043	390140	61000000	4513001	FY2017	379,200.00	Transfer from Human Svs	Increased funding from Human Services Block Grant	Net Change +379,200
		143	455119	439740	60100001	4513001	FY2017	81,250.00	Provider Services		
		143	452143	439740	60100001	4513001	FY2017	163,750.00	Provider Services		
		143	452101	439740	60100001	4513001	FY2017	32,500.00	Provider Services		
		143	452153	439740	60100001	4513001	FY2017	97,500.00	Provider Services		
		143	455118	439740	60100001	4513001	FY2017	4,200.00	Provider Services		

To adjust 2018 county Aging budget for increased funding from the Human Services Block Grant.