



THE COUNTY OF CHESTER

COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

July 25, 2019

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, July 23, 2019, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS - There are no items of old business.

7. NEW BUSINESS

a. Ordinance 2019-02

Ordinance of the Chester County Commissioners authorizing the reimplementation of the Chester County Hotel Tax consistent with Act 109 of 2018

b. Cooperation Agreement

Cooperation agreement among the County of Chester, the Chester County Industrial Development Authority, and Arcadia Tredyffrin, LLC

c. Authorities, Boards and Commissions

It is recommended that the Board of Commissioners approve the attached appointment.

d. **Authorization to Bid**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- Purchase of Mobile Data Computers
- Attorney / Client Area Redesign at the Justice Center
- Elevator Repair at the Government Services Center
- Refrigeration Unit for the Coroner's Office

e. **2019 Community Revitalization Program Awards**

Borough of Atglen	Security Measures for Water Treatment Plant	\$300,000.00
Borough of Honey Brook	Maintain Borough Utilities	\$150,000.00
Borough of Kennett Square	Birch Street Infrastructure Project	\$500,000.00
Borough of Modena	S. Brandywine Ave Bridge Rehabilitation	\$248,000.00
Borough of Phoenixville	Waste Water Treatment Plan Upgrade	\$402,000.00
Borough of West Chester	S. High Street Streetscape Improvements	\$400,000.00
City of Coatesville	Train Station Parking Garage	\$500,000.00
	Total	2,500,000.00

f. **Contracts**

g. **Grants**

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

10. **PUBLIC COMMENT**

11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

June 26, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on June 26, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked her Administrative Analyst Daniel Arbucias to lead the pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, June 25, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on June 4, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the June 4, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:

OLDBUSINESS

Bid Award

Trash Collection Bid #075905-1337A:

Waste Management of Pennsylvania, Inc.

\$ 160,755.66

7. NEW BUSINESS

a. Resolution 25-19

Commissioner Farrell made a motion to approve Resolution 25-19 authorizing grant of easement and declaration of restrictive covenants as well as the exoneration of certain county taxes. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 25-19.

NEW BUSINESS

Resolution

b. Resolution 27-19

Commissioner Farrell made a motion to approve Resolution 27-19 authorizing certain signatory authority to electronically execute and award county bridge reimbursement agreements, construction contracts and related engineering and construction management system (ECMS) documents. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 27-19.

Resolution

- c. **Authorities, Boards and Commissions** **Authorities, Boards and Commissions**
 Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointment and reappointments.
- Chester County Conference and Visitors Bureau**
 Appoint Tyler Misko for a term ending 6/30/2022
- Chester County Human Services Administration Review Panel**
 Reappoint Ian Strachan for a term ending 6/30/2020
- Chester County Mental Health/Intellectual and Developmental Disabilities**
 Reappoint Dr. Jaclyn Crawford for a term ending 6/30/2022
 Reappoint Blake Emmanuel for a term ending 6/30/2022
 Reappoint Ashley Doyle for a term ending 6/30/2022
 Reappoint Cynthia Barimani for a term ending 6/30/2022
- d. **Authorization to Bid** **Bid Authorization**
 Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board of Commissioners unanimously approved the following Authorization to Bid:
- Replacement of the Hot Water Heater System at the Chester County Prison
 - Guide Rail Replacement for County Bridges
- e. **Contracts** **Contracts**
 Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.
- f. **Grants** **Grants**
 Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.
8. **PERSONNEL MATTERS** **PERSONNEL**
- a. **Human Resources Agenda**
 Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.
9. **FINANCIAL MATTERS** **FINANCE**
- a. **Finance Agenda**
 Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:
- Y Budget Change 11-19
 - Y Vouchers as submitted by the Controller
10. **PUBLIC COMMENT** **PUBLIC COMMENT**
 Chairman Kichline spoke about the passing of Henrietta Hankin and her legacy in Chester County. Justin Radbill spoke about the Veterans Affairs Office budget and personnel. Mr. Radbill asked the Commissioners to meet with him in the coming weeks.
- There was no further public comment.

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 11:19AM.

ADJOURNMENT



Taken by Deborah Leach
On behalf of Chief Clerk Kara C. Rahn

ORDINANCENO. 2019-02
OF THE
BOARD OF COUNTY COMMISSIONERS
OF THE
COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
HOTEL ROOM TAX

WHEREAS, Chester County previously authorized the collection of a hotel tax through Ordinance #2 of 1999, which Ordinance was thereafter amended by the following Ordinances: Ordinance #3 of 2012 and Amendment to Ordinance #1 of 2017;

WHEREAS, the Pennsylvania State legislature originally adopted enabling legislation for local hotel tax imposition and collection known as Act 18 of 1997, which has been amended subsequently thereto, including Act 18 of 2016, which amended the same to expand the enabling provisions of prior law, and Act 109 of 2018, which expanded enabling provisions to add additional definitions and coverage of the tax;

WHEREAS, the Chester County Commissioners have determined that it would be appropriate to reenact the Hotel Room Tax Ordinance in its entirety as provided further herein;

WHEREAS, upon enactment, this Ordinance is intended to supplant and replace the prior Ordinances and Amended Ordinance referenced above;

NOW, THEREFORE, BE IT ENACTED:

SECTION 1: TITLE

This Ordinance shall be known and cited as the Hotel Tax Ordinance of Chester County.

SECTION 2: DEFINITIONS

The following words when used in this Ordinance shall have the meanings ascribed to them in this section.

1. **"Accommodation Fee."** The amount by which the rent exceeds the discount room charge, if any.
2. **"Bed and Breakfast" or "Homestead."** A public accommodation consisting of a private residence, which contains ten or fewer bedrooms, used for providing overnight accommodations to the public and in which breakfast is the only meal served and is included in the charge for the room.
3. **"Booking Agent."** A person or entity which facilitates or collects payment for hotel accommodations on behalf of or for an operator. The term "Booking Agent" shall not include a person who merely publishes advertisements for accommodations.

4. **"Cabin."** A permanent structure with beds, running water and indoor sanitary facilities that is located on a campground, State land or private property and is available to provide overnight lodging for consideration to persons seeking temporary accommodations. The terms do not include a yurt or walled tent.
5. **"Conflict of Interest."** Use by a board member, director, officer or employee of a recognized tourist promotion agency of the authority of his or her office or employment or any confidential information received through his or her capacity in relation to a recognized tourist promotion agency for the private pecuniary benefit of himself or herself, a member of his or her immediate family or a business with which he or she or a member of his or her immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes a board member, director, officer or employee, a member of his or her immediate family or business with which he or she or a member of his or her immediate family is associated.
6. **"Consideration."** The receipts, fees, charges, rentals, leases, cash, credits, property of any kind or nature, or other payment received by operators in exchange for or in consideration of the use or occupancy by a transient of a room or rooms in a hotel, inn, bed & breakfast or any other similar lodging establishment as defined below for any temporary period.
7. **"County."** The County of Chester, Commonwealth of Pennsylvania.
8. **"Discount Room Charge."** The amount charged by an operator to a Booking Agent in connection with the sale of an accommodation by the Booking Agent.
9. **"Exemption."** In certain situations, an employee of the Commonwealth of Pennsylvania or the Government of the United States is exempt from the payment of the tax. A hotel owner does not have to collect the tax if the customer presents a bona fide exemption certificate or a document identifying the customer as an employee on official business for the Commonwealth of Pennsylvania or the Government of the United States.
10. **"Hotel."** A hotel, motel, inn, guest house, or other building located within the County, including a personal residence, which holds itself out by any means including advertising, license, registration with any innkeeper's group, convention listing association, travel publication or similar association or with any government agency as being available to provide overnight lodging or use of facility space for consideration to persons seeking temporary accommodation; which advertises to the public at large or any segment thereof that it will provide beds, sanitary facilities or other space for a temporary period to members of the public at large; a Cabin; any place recognized as a hostelry, provided, that portions of such facilities which are devoted to persons who have established permanent

residence shall not be included in this definition. Hotel does not include college or university residence halls or dorms, any charitable, educational or religious institution summer camp for children, any hospital or nursing home, or any portions of a campground that is not a Cabin. Hotel shall also include a "bed and breakfast, a public accommodation consisting of a private residence, which contains ten or fewer bedrooms, used for providing overnight accommodations to the public and in which breakfast is the only meal served and is included in the charge for the room.

11. **"Marketing."** An action by a recognized tourism promotion agency that includes, but is not limited to, promoting and encouraging visitors to visit a specific county, counties or geographic region.
12. **"Occupancy."** The use or possession or the right to the use or possession by any person other than a permanent resident of any room in a hotel/inn for any purpose or the right to the use or possession of the furnishings or to the services accompanying the use and possession of the room.
13. **"Operator."** Any individual, partnership, nonprofit or profit-making association or corporation or other person or group of persons who maintain, operate, manage, own or have custody of, or otherwise possess the right to rent or lease, including but not limited to Booking Agents, overnight accommodations in any hotel /inn to the public for consideration.
14. **"Patron."** Any person who pays the consideration for a room or accommodation in a Hotel.
15. **"Permanent Resident."** Any person who has occupied or has the right to occupy any room or rooms in a Hotel as a patron or otherwise for a period exceeding thirty (30) days.
16. **"Recognized Tourist Promotion Agency."** The nonprofit corporation, organization, association or agency which is engaged in planning and promoting programs designed to stimulate and increase the volume of tourist, visitor and vacation business within a County and certified by the County in accordance with State law.
17. **"Rent."** The consideration received for occupancy valued in money, whether received in money or otherwise, including all receipts, cash, credits and property or services of any kind or nature, and also accommodation fees and any amount for which the occupancy is liable for the occupant without any deduction therefrom whatsoever, including any amount charged by a Booking Agent. The term Rent shall not include a gratuity.
18. **"Room."** A space in a Hotel or other facility set aside for use and by patrons, or otherwise, for consideration, having at bed or other sleeping accommodation provided therein.
19. **"Temporary."** A period of time not exceeding thirty (30) consecutive days.
20. **"Transaction."** The activity involving the obtaining by a transient or patron of the use or occupancy of a Hotel room or accommodation, from which consideration emanates to the Operator, including but not limited to payments through a Booking Agent, under an express or an implied contract.

21. **"Transient."** Any individual who obtains an accommodation in any Hotel for himself by means of registering at the facility for the temporary occupancy of any room for the personal use of that individual by paying to the Operator of the facility, or a Booking Agent, if applicable, a fee in consideration thereof.

SECTION 3: IMPOSITION, RATE AND PURPOSE OF TAX

1. There is hereby imposed a tax on the consideration received by each Operator of a Hotel within the County from each transaction of renting a room or rooms to accommodate transients.
2. Effective August 1, 2019, the rate shall be five percent (5%) tax.
3. If a Booking Agent, acting for an Operator, collects payment for Rent, the Booking Agent must collect and remit the tax applicable to the amount charged by the Operator as well as any Accommodation Fee charged to the Transient. An Operator shall not be liable for any tax owed for an Accommodation Fee received by a Booking Agent.

SECTION 4: COLLECTION, PAYMENT, REPORTS AND RETURNS OF TAX

1. Prior to operating a Hotel, the Operator shall contact the County Treasurer's office to receive information regarding this Ordinance and related Chester County Hotel Room Tax Forms which are available on the County's website.
2. The Operator shall collect the tax imposed by this Ordinance from the patron of the room and pay it over to the County as provided hereinafter. The Operator shall be liable to the County as agent thereof for the payment of the tax to the County Treasurer as provided in this section.
3. The County Treasurer is hereby authorized and directed to collect the tax imposed herein and deposit the revenues received from the tax in a special fund account established for that purpose. After deducting from the fund any direct or indirect costs attributable to collection of the tax, the County shall distribute to the Chester County Conference and Visitors Bureau all revenues received from the tax not later than sixty (60) days after receipt of the tax revenues. The revenues from the special fund account shall be used by the Visitors Bureau for any or all of the following purposes:
 - (a) Convention promotion
 - (b) Marketing the area served by the agency as a leisure travel destination
 - (c) Marketing the area served by the agency as a business travel destination
 - (d) Using all appropriate marketing tools to accomplish these purposes including, but not limited to, advertising, publicity, publications, direct marketing, direct sales and participation in industry trade shows.
 - (e) Projects or programs that are directly and substantially related to tourism within the County, augment and do not unduly compete with private sector tourism efforts and improve and expand the County as a destination market.
 - (f) Any other tourism marketing or promotion program deemed necessary by the recognized tourist promotion agency.

4. The County Treasurer is hereby authorized to establish any additional rules and regulations concerning the collection of the hotel tax not inconsistent with this Ordinance or applicable law.
5. Every report and return shall be made by an Operator upon a form furnished by the Chester County Treasurer.
6. Every Operator shall transmit to the County Treasurer, the report concurrent with the reporting deadline as is currently established for the submission to the Commonwealth of Pennsylvania for State Sales Tax. The report shall include the amount of consideration received for the transactions during the month or quarter for which the return is made, the amount of tax collected by the Operator during that period, number of rooms available, and other such information as the County Treasurer may require.
7. Every Operator, at the time of filing every return required by this section shall compute and pay to the County Treasurer the taxes collected by him and due to the County during the period from which the report is made.
8. Upon request, the Operator shall permit inspection and make available to the County all books and records which such Operator is otherwise required to maintain pursuant to Federal and State law and regulations. These records shall be maintained for a period of three (3) years from the date of filing of the applicable room tax returns.
9. The Chester County Board of Commissioners may promulgate appropriate rules and regulations to implement the provisions of this Ordinance. In addition, all funds collected pursuant to this Ordinance and distributed to a tourist promotion agency must comply with applicable regulations promulgated by the Department of Community and Economic Development or any other state agency.
10. That on or before June 1, of each year, the Chester County Conference & Visitors Bureau shall submit to the Chester County Board of Commissioners a budget reflecting the proposed expenditures of such funds.
11. An annual audited report on the income and expenditures incurred by the Chester County Conference & Visitors Bureau receiving any revenue shall be submitted by the Chester County Conference & Visitors Bureau to the County Commissioners by September 30th of the subsequent year.

SECTION 5: PENALTIES

1. Any person violating any of the provisions of this Ordinance may be subject to the following penalties:
 - Upon conviction in a summary proceeding, a fine not in excess of one hundred and 00/100 dollars (\$100.00) to be paid to the use of the County with costs of prosecution.

2. Each violation shall constitute a separate offense subject to the penalties outlined above.
3. For each whole or part of a month a return is not filed and tax paid when required, there shall be a penalty of one and one-half percent (1 ½%) of the unpaid tax due for any month unpaid with that return. The maximum penalty is eighteen percent (18 %) per year. The penalties may be waived if there is an acceptable reason for failing to file or pay as determined by the Chester County Board of Commissioners or its agent. Use of reporting agents of other third- party service providers does not relieve an Operator of the responsibility to ensure that tax returns are filed and all taxes are paid correctly and on time.
4. Interest shall also accrue on the amount of tax that is not filed and paid by the due date. The amount of interest on late payments shall be computed daily at a rate announced annually by the Pennsylvania Department of Revenue as it is initially established by the Secretary of the US Treasury from the due date until the date paid. Interest is computed by multiplying the late paid or unpaid tax time's day's delinquent time's daily interest rate. The daily interest rate equals annual interest rate divided by number of days in the year.

SECTION 6: ADMINISTRATIVE FEES

An administrative fee shall be retained by the County for the purpose of recouping administrative costs. The rate set shall be four percent (4%) of the total collections under this Ordinance in a calendar year.

SECTION 7: REPEAL

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 8: SEVERABILITY

If any section, clause, phrase, portion or provision of this Ordinance is for any reason determined by a Court of competent jurisdiction to be invalid, such holding shall not affect the validity of the remaining portions of the Ordinance.

SECTION 9: EFFECTIVE DATE

This Ordinance shall be effective the 1st day of August, 2019, and shall remain in effect until the expiration of the appropriate enabling legislation, or amendment thereof, or any subsequent action taken by the Chester County Board of Commissioners.

IN WITNESS WHEREOF, the County of Chester hereby adopts and enacts this Ordinance this ____ of July, 2019.

ATTEST:

COMMISSIONERS:

Kara C. Rahn, Chief Clerk

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

DATE: _____

Ordinance 2019-02: Hotel Room Tax

COOPERATION AGREEMENT AMONG THE COUNTY OF CHESTER, THE CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY, AND ARCADIA TREDYFFRIN, LLC

THIS AGREEMENT is made this _____ day of _____, 2019, by and among the COUNTY OF CHESTER, a Third Class County, organized and existing under the laws of the Commonwealth of Pennsylvania, the CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY, the Grantee (“CCIDA”), a body politic and corporate, organized and existing under the laws of the Commonwealth of Pennsylvania, and ARCADIA TREDYFFRIN, LLC, the Sub-Grantee (“Arcadia”).

BACKGROUND

The CCIDA has agreed to make application to the Pennsylvania Governor’s Office of the Budget (“PGOB”), Commonwealth of Pennsylvania (the “Application”) for a grant in the amount of One Million (\$1,000,000) Dollars under the Redevelopment Assistance Capital Program (the “Grant”) for the benefit of Arcadia in connection with the Wayne Glen Regional Basin property, and to accept grant money, the proceeds of which will be used to partially fund the construction of a regional detention basin and associated site work for the Wayne Glen Regional Basin project in Tredyffrin Township, Chester County, Pennsylvania. Such renovation of the Wayne Glen Regional Basin property is hereinafter referred to as the “Project”.

The Wayne Glen Regional Basin property is owned by Arcadia. Arcadia, by signing below, acknowledges and consents to the RACP Grant application. Furthermore, Arcadia acknowledges and approves of the value of the subject property being utilized as land match for the RACP Project. Arcadia also acknowledges and understands that the land being used as match for this Project would not be available to be used by Arcadia in the future as land match should Arcadia receive another RACP grant.

The COUNTY, as host municipality, has authorized the filing of the Grant application for the Project, and has agreed to enter into this Cooperation Agreement in support of the Project.

The parties intend by this Agreement to confirm the terms and conditions pursuant to which the CCIDA will accept the Grant for the benefit of Arcadia and the COUNTY will support the Project.

NOW THEREFORE, in consideration of the mutual promises contained herein and intending to be legally bound, the parties agree as follows:

1. All of the recitals above are incorporated herein as if fully set forth at length, and are intended to be part of the rights, obligations and promises of the parties.
2. The CCIDA shall submit the Grant Application in accordance with the terms and conditions required by the PGOB in its grant agreement issued with respect to the Project (the “Grant Agreement”) and with respect to all RACP requirements. Arcadia shall, independent of any assurances made by the CCIDA in the Application, certify and make and carry out and fulfill all assurances required in the Grant Agreement and shall carry out all RACP requirements, including but not limited to, the obligation to supply matching funds. The COUNTY agrees to reimburse the Commonwealth of Pennsylvania for any expenditure of Grant funds found by the PGOB to be ineligible, subject, however, to the following: Arcadia shall indemnify and hold harmless the CCIDA and the COUNTY against any request,

requirement or demand by the PGOB for return or repayment of Grant funds for any ineligible expenditure or otherwise as a result of Arcadia's failure or inability to make and carry out or fulfill such assurances. Further, as an incentive to the CCIDA to serve as applicant for the Grant and to the COUNTY to provide support for the Project and to enter into this Agreement, Arcadia hereby makes the same representations and warranties as are required to be made by the CCIDA in the Grant Agreement and shall bear all responsibility for all conditions, covenants, duties and obligations required under the Grant Agreement and under the RACP requirements and shall likewise indemnify and hold harmless the CCIDA and the COUNTY against any claims arising out of Arcadia's failure to comply with such conditions, covenants, duties and obligations under the Grant Agreement, RACP requirements and assurances contained in the Application. A copy of the Grant Agreement is attached as Exhibit "A" hereto and incorporated herein by reference as though fully set forth herein at length. The obligations set forth in this section shall survive termination of this Agreement.

3. Arcadia shall cause the Project to be completed within the time required by the Grant Agreement, except that, subject to approval by the Commonwealth, Arcadia will be accorded a reasonable additional period of time to complete the Project if necessary due to circumstances outside of Arcadia's control such as acts of God and natural disasters such as flood, fire and earthquake, violence such as war, hostilities, terrorist acts and civil unrest, government action such as newly enacted laws, orders and embargoes or similar events. Arcadia shall be responsible for design of the Project, the preparation of bidding and contract materials and the selection of design professionals and contractors in accordance with the Grant requirements. Arcadia acknowledges and agrees that, *inter alia*, the Grant requirements include the requirement to comply with the Pennsylvania prevailing wage rates, competitive bidding requirements applicable to RACP projects, insurance and bonding requirements, Commonwealth grantee integrity provisions, and other statutory requirements applicable to projects utilizing public funds and agrees to comply with all such requirements. To the extent feasible, Arcadia will execute and administer design and construction contracts with respect to the Project on behalf of CCIDA, it being understood that in all events CCIDA shall have the right to approve or reject all work performed and applications for payment submitted by contractors with respect to the Project. Those items of expense incurred in constructing the Project which are eligible for inclusion in the Project costs under the provisions of the Grant shall be reimbursed to Arcadia by CCIDA out of the proceeds of the Grant, subject to prior documentation of such Project costs and compliance by Arcadia. CCIDA agrees to monitor the progress of the Project construction but shall rely exclusively on the reports of Arcadia in doing so.

4. CCIDA agrees not to enter upon the Project site except for reasonable inspections by any of its employees, agents or contractors as may be required by the covenants and conditions of the Grant. Such inspections and entry shall be subject to the rights of the tenant at the Project site and shall be performed with at least two (2) business days' prior written notice to Arcadia. Arcadia agrees to hold harmless the COUNTY and CCIDA against any damage, injury or other harm resulting from conditions or defects, whether or not latent, in, of or on the Project site during the performance of the Project work. In addition, Arcadia confirms that it has or will, in a timely manner, obtain all approvals necessary to perform the Project work and has not relied on any COUNTY or CCIDA representation as to whether the Project is in conformity with any laws, rules, ordinances, statutes or regulations. Arcadia shall obtain all necessary approvals prior to performing the work of the Project; CCIDA will not submit requests for reimbursement of Project costs until CCIDA is satisfied that all approvals have been obtained and requirements met.

5. It is the intention of the parties hereto that Arcadia shall be responsible for all costs and expenses in connection with the development of the Project site during the term of this Agreement, and

that any reasonable costs and expenses incurred by the COUNTY or CCIDA in connection with this Agreement, or adherence to its terms, which are not paid by Grant funds, shall be paid or reimbursed by Arcadia. Without limiting the generality of the foregoing, Arcadia agrees:

a. Arcadia agrees to pay all real estate taxes, water and sewer rents, and any other governmental charges assessed against the Project site during the term of this Agreement, and Arcadia agrees not to contest any such taxes, rents or assessments by reason of the COUNTY's or CCIDA's involvement in the Project; and

b. To comply with all notices from governmental authorities as to failure to comply with applicable laws, codes and ordinances with respect to the Project site during the term of this Agreement and maintain the entire Project site in a safe condition in compliance with all applicable laws, ordinances and regulations affecting the Project site. Arcadia shall have the right to challenge or appeal such notices from governmental authorities and may reasonably defer compliance in the event of a challenge or appeal, provided, however, that in no event will the CCIDA bear responsibility for payment of fees, penalties or other charges resulting from such governmental notices or Arcadia's deferring compliance with such governmental notices.

c. To pay or reimburse CCIDA for all reasonable costs and fees, including professional fees (to include but not be limited to attorneys' fees), incurred in connection with CCIDA's participation in the Project and not otherwise paid by Grant funds. Grant funds shall be applied directly to payment of such costs and fees which are eligible to be paid from Grant funds.

d. To pay or cause to be paid the Chester County Economic Development Council ("CCEDC") service fees for all services provided in connection with the Project in accordance with that certain Master Services Agreement dated September 20, 2018 entered into between CCEDC and Arcadia.

6. The County of Chester will reimburse the Commonwealth for any expenditure(s) of Grant funds found to be ineligible, subject to, conditioned upon and as limited by the indemnification provisions set forth in this Agreement.

7. Arcadia agrees to defend, indemnify and hold harmless CCIDA and the COUNTY against any loss or cost which CCIDA or the COUNTY may suffer, including reasonable attorneys' fees, or any claim arising out of, or related to, CCIDA's or the COUNTY's participation in the Application, Grant or Project, or out of any circumstances or condition existing or event occurring on or about the Project or Project site during the term of this Agreement, or for any loss which CCIDA or the COUNTY may suffer due to any default of Arcadia under any agreement concerning this Project, excluding, however, any losses CCIDA or the COUNTY may suffer as a result of breach of this Agreement by CCIDA or the COUNTY or acts of CCIDA or the COUNTY outside the scope of this Agreement. It is understood and agreed by Arcadia that its standard liability insurance policies shall protect, or shall be endorsed to protect, CCIDA and the COUNTY from claims of bodily injury and/or property damage arising out of any activities performed by Arcadia or its employees, contractors or agents relative to the Project or this Agreement. Arcadia shall furnish to CCIDA proof of insurance as required by this Paragraph at the time of execution of this Agreement and at least one time annually during the term of this Agreement, and at other reasonable times upon request by CCIDA.

8. Any Project cost which exceeds the amount of the Grant shall be the responsibility of Arcadia except as may be otherwise required by the Grant Agreement. Arcadia shall pay any costs clearly

excepted out of the Grant when due. Under no circumstances shall CCIDA or the COUNTY be liable for any expenditure or cost arising out of or in connection with the Project.

9. It is expressly agreed by all parties that any and all obligations of Arcadia to pay fees, costs or charges and the obligations of Arcadia to defend, indemnify and hold harmless CCIDA and the COUNTY from any and all claims arising out of, or related to, CCIDA's or the COUNTY's participation in the Application, Grant and Project shall survive termination of this Agreement.

10. All notices provided for in this Agreement shall be in writing. Notices shall be sent by registered or certified mail. Subject to change by notice from the party to be charged with such notice, notices to the COUNTY, CCIDA, and Arcadia shall be addressed as follows:

If to the COUNTY:

The County of Chester
313 West Market Street
P.O. Box 2748
West Chester, PA 19380-0991
Attn: Thomas L. Whiteman, Esq., Solicitor

If to CCIDA:

Chester County Industrial Development Authority
737 Constitution Drive
Exton, PA 19341
Attn: Michael L. Grigalonis

If to Arcadia:

Arcadia Tredyffrin, LLC
1801 Market Street
Suite 630
Philadelphia, PA 19103
Attn: Jason Duckworth

11. This Agreement shall inure to the benefit of and shall be binding upon the COUNTY, CCIDA and Arcadia, and their respective successors and assigns, provided, however, that Arcadia may not transfer or assign this Agreement or any of its rights, duties or obligations hereunder without the express written consent of CCIDA. Approval of such assignment shall not relieve Arcadia from any liability or obligation to perform under this Agreement.

12. In the event of default by the COUNTY or CCIDA under this Agreement, Arcadia shall be entitled to specific performance of this Agreement. The COUNTY and CCIDA shall not be liable for any punitive or consequential damages.

13. In the event of default by Arcadia under this Agreement, CCIDA and the COUNTY shall be entitled to all rights and remedies under this Agreement in addition to any and all legal remedies available under statutory or common law. The PGOB shall have the right, but not the obligation, to enforce the terms of this Agreement against Arcadia, as their interests may appear.

14. Arcadia agrees to erect a sign at the Project site acknowledging financial assistance from the Commonwealth of Pennsylvania, using the phraseology "This project was financed in part by a grant from the Commonwealth of Pennsylvania, Honorable Tom Wolf, Governor". Any publication concerning the Project shall also acknowledge Commonwealth financial assistance in the same manner. Acknowledgement of Commonwealth assistance may be combined with an acknowledgement of other funding sources on Project signs and in Project publications, provided that the acknowledgement of Commonwealth assistance shall be listed first and no less prominently than any other source.

15. The COUNTY, CCIDA and Arcadia agree, but only as and to the extent that their interests relate to the Grant, to comply with the nondiscrimination/sexual harassment terms applicable to a Grantee, required by the Commonwealth of Pennsylvania as a condition of the Grant and the Grant Agreement, substantially as follows:

The COUNTY, CCIDA, and Arcadia (each a Grantee for purposes of this Paragraph) agree, as and to the extent that their interests relate to the Grant:

A. In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the Grant Agreement or any subgrant agreement, contract, or subcontract, the Grantee, a subgrantee, a contractor, a subcontractor, or any person acting on behalf of the Grantee shall not discriminate, by reason of gender, race, creed, or color, sexual orientation, gender identity or expression, or in violation of the Pennsylvania Human Relations Act (PHRA) and applicable federal laws against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates.

B. The Grantee, and any subgrantee, contractor or any subcontractor or any person on their behalf shall not in any manner discriminate against or intimidate any of its employees on account of gender, race, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any of its employees.

C. The Grantee, any subgrantee, contractor or any subcontractor shall establish and maintain a written sexual harassment policy and shall inform their employees in writing of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in an easily-accessible and well-lighted places customarily frequented by employees and at or near where the grant services are performed shall satisfy this requirement for employees with an established work site.

D. The Grantee, any subgrantee, contractor or any subcontractor shall not discriminate by reason of gender, race, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against any subgrantee, contractor, subcontractor or supplier who is qualified to perform the work to which the contract relates.

E. The Grantee, subgrantee, any contractor or any subcontractor shall represent that is presently is in compliance with and will maintain compliance with all applicable federal, state, and local laws and

regulations relating to nondiscrimination and sexual harassment. This Grantee and subgrantee, any contractor and any subcontractor further represents that it has filed a Standard Form 100 Employer Information Report (“EEO-1”) with the U.S. Equal Employment Opportunity Commission (“EEOC”) and shall file an annual EEO-1 report with the EEOC as required for employers’ subject to Title VII of the Civil Rights Act of 1964, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees, The Grantee, subgrantee, any contractor and any subcontractor shall, upon request and within the time periods requested by the Commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the granting agency and the Bureau of Diversity, Inclusion and Small Business Opportunities for the purpose of ascertaining compliance with the provisions of this Nondiscrimination/Sexual Harassment Clause.

F. The Grantee, any subgrantee, contractor or any subcontractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subgrant agreement, contract or subcontract so that those provisions applicable to subgrantees, contractors or subcontractors will be binding upon each subgrantee, contractor or subcontractor.

G. The Grantee’s, subgrantee’s, contractors’ and subcontractors’ obligations pursuant to these provisions are ongoing from and after the effective date of the grant agreement through the termination date thereof. Accordingly, the Grantee and subgrantee, contractors, and subcontractors shall have an obligation to inform the Commonwealth if, at any time during the term of the grant agreement, it becomes aware of any actions or occurrences that would result in violation of these provisions.

H. The Commonwealth may cancel or terminate the Grant Agreement and all money due or to become due under the Grant Agreement may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the granting agency may proceed with debarment or suspension and may place the Grantee, subgrantee, contractor, or subcontractor in the Contractor Responsibility File.

16. Arcadia agrees to conform to and abide by all applicable laws, rules, regulations and codes, including, but without limitation of the generality of the foregoing, the Pennsylvania Prevailing Wage Act, the Steel Products Procurement Act, the State Contractor Responsibility Program, the Americans with Disabilities Act, Illegal Alien Labor on Assisted Projects Act and all applicable anti-pollution laws.

17. The parties acknowledge that the payment of the Grant under this Agreement and the Grant Agreement is subject to the effect of any federal or state deficit reduction legislation and generally upon the availability of funds awarded by the Grant or this Agreement. CCIDA and the COUNTY shall have no liability under this Agreement or responsibility to perform any of their duties or obligations under this Agreement in the event the Grant is not funded.

18. Arcadia shall maintain at each of its principal places of business complete and accurate records and accounts including documents, correspondence and other records pertaining to costs and expenses of this Agreement and reflecting all matters and activities covered by this Agreement. At any time during normal business hours and as often as CCIDA deems necessary, Arcadia shall make available for inspection by CCIDA or its duly authorized representative all of its records with respect to all matters covered by this Agreement and permit the CCIDA to audit, examine and make copies of such records. All required records shall be maintained by Arcadia for a period of seven (7) years from the dates of final audit or close out of this Agreement by CCIDA, except in those cases where unresolved audit requests

may require maintaining some or all records for a longer period. In such event, records shall be maintained until all pending matters are resolved.

19. Arcadia shall furnish CCIDA with progress reports relating directly to the Grant in such form and quantity as CCIDA may from time to time require, including, but not limited to, status reports of the Project, Project account statements, certificates, approvals, proposed budgets, invoices, copies of all contracts executed and proposed, employment placements, follow up reports and any and all other information relative to the Agreement as may be requested. CCIDA or its representative shall have the right to make reasonable inspections to monitor the performance of Arcadia's performance under this Agreement.

20. A final audit of the entire Project ("Project Audit") is required within 120 days after the termination of the Project activities, but no later than 120 days after the termination of the Grant Agreement. This audit is the responsibility of the Commonwealth and will be performed by a State auditor. CCIDA reserves the right for state agencies or their authorized representatives to perform additional audits of a financial or performance nature if deemed necessary.

21. The COUNTY, CCIDA, and Arcadia warrant that they have the right and authority to enter into this Agreement, to make the covenants herein, and to perform the duties set out above.

IN WITNESS WHEREOF, the parties hereto have executed and sealed this Agreement the day and year first above written.

COUNTY OF CHESTER

BY: _____
Michelle Kichline, Chair
Chester County Commissioner

WITNESS/ATTEST: _____
Kara C. Rahn, Chief Clerk

Kathi Cozzone, Vice Chair
Chester County Commissioner

Terence Farrell
Chester County Commissioner

**CHESTER COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY (CCIDA)**

BY: _____
Michael L. Grigalonis

WITNESS/ATTEST: _____
(Name)

(Title and Date)

(Title and Date)

**ARCADIA TREDYFFRIN, LLC,
a Pennsylvania limited liability company**

BY: _____
Jason Duckworth

WITNESS/ATTEST: _____
(Name)

(Title and Date)

(Title and Date)

Eric Carlson

(Title and Date)

Authorities, Boards and Commissions

Appointments and Reappointments

July 25, 2019

Chester County Women's Commission

Appoint Meghan McVety for a term ending 6/30/2022

Commissioners Agenda 07/25/2019

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Purchase of Mobile Data Computers**
- **Attorney / Client Area Redesign at the Justice Center**
- **Elevator Repair at the Government Services Center**
- **Refrigeration Unit for the Coroner's Office**

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Bautista, Helen W. Contract ID: 0017479	Amendment	59,535.00	07-01-2019 06-30-2020	Amendment #1: This amendment for Consultant Services extends the contract term for an additional one (1) year period for execution of the Long Term Care Ombudsman Program responsibilities in accordance with the Pennsylvania Department of Aging Program Directives. CO: 0% ST: 100% FED: 0%
Vendor: Costello, Jennifer Contract ID: 0017480	Amendment	69,720.00	07-01-2019 06-30-2020	Amendment #1: This amendment for Consultant Services extends the contract term for an additional one (1) year period for execution of the Long Term Care Ombudsman Program responsibilities in accordance with the Pennsylvania Department of Aging Program Directives. CO: 0% ST: 100% FED: 0%
Vendor: Meals On Wheels of Chester County Contract ID: 0018451	Amendment	145,726.00	07-01-2019 06-30-2020	Amendment #1: This amendment extends the contract term for an additional one (1) year period to provide Fiscal Year 2019-2020 operational funding for the provision of home delivered meals. CO: 0% ST: 100% FED: 0%
Vendor: Information Age Technologies, Inc. Contract ID: 0018467	Amendment	66,700.00	07-01-2019 06-30-2020	Amendment #1: This amendment extends the contract term for an additional one (1) year period for Administrator Services for the state required consumer tracking Social Assistance Management System (SAMS). CO: 0% ST: 100% FED: 0%
Vendor: Legal Aid of Southeastern PA Contract ID: 0018919	Contract	16,000.00	07-01-2019 06-30-2020	This contract renews Attorney Consultant Services at a rate of \$60.00 per hour for low to moderate income individuals sixty (60) years of age and older who do not qualify for Legal Aid Services. CO: 0% ST: 100% FED: 0%
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0018920	Contract	14,330.00	07-01-2019 06-30-2020	This contract renews funding for Health and Wellness Program Coordinator Services and provides Health and Wellness programs to eligible individuals. CO: 0% ST: 100% FED: 0%
Vendor: Coatesville Area Senior Center, Inc. Contract ID: 0018921	Contract	124,614.00	07-01-2019 06-30-2020	This contract renews funding for Fiscal Year 2019-2020 to support Senior Center Services for the provision of congregate meals, information and assistance, social, recreation, and health monitoring services. CO: 0% ST: 100% FED: 0%
Vendor: Downingtown Area Senior Center, Inc. Contract ID: 0018922	Contract	110,541.00	07-01-2019 06-30-2020	This contract renews funding for Fiscal Year 2019-2020 to support Senior Center Services for the provision of congregate meals, information and assistance, social, recreation, and health monitoring services. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Kennett Area Senior Center Contract ID: 0018923	Contract	84,473.00	07-01-2019 06-30-2020	This contract renews funding for Fiscal Year 2019-2020 to support Senior Center Services for the provision of congregate meals, information and assistance, social, recreation, and health monitoring services. CO: 0% ST: 100% FED: 0%
Vendor: Oxford Senior Center Contract ID: 0018924	Contract	102,911.00	07-01-2019 06-30-2020	This contract renews funding for Fiscal Year 2019-2020 to support Senior Center Services for the provision of congregate meals, information and assistance, social, recreation, and health monitoring services. CO: 0% ST: 100% FED: 0%
Vendor: Phoenixville Area Senior Center Contract ID: 0018925	Contract	128,343.00	07-01-2019 06-30-2020	This contract renews funding for Fiscal Year 2019-2020 to support Senior Center Services for the provision of congregate meals, information and assistance, social, recreation, and health monitoring services. CO: 0% ST: 100% FED: 0%
Vendor: West Chester Area Senior Center Contract ID: 0018926	Contract	109,905.00	07-01-2019 06-30-2020	This contract renews funding for Fiscal Year 2019-2020 to support Senior Center Services for the provision of congregate meals, information and assistance, social, recreation, and health monitoring services. CO: 0% ST: 100% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Trajtenberg, Adriana Contract ID: 0017771	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period for Interpreting Services to assist staff from Children, Youth and Families and the Youth Center in their interactions with Spanish speaking clients. CO: 20% ST: 75% FED: 5%
Vendor: Children's Choice, Inc. Contract ID: 0017964	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: National Mentor Healthcare, LLC Contract ID: 0017989	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Goewert, Carla M. Contract ID: 0018007	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate of \$2,500.00 plus expenses. CO: 45% ST: 50% FED: 5%
Vendor: Rovito Law LLC Contract ID: 0018071	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate of \$2,500.00 plus expenses. CO: 45% ST: 50% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Friendship House Contract ID: 0018094	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period for Residential Foster Care Services. CO: 20% ST: 75% FED: 5%
Vendor: Harborcreek Youth Services, Inc. Contract ID: 0018121	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period for Residential Placement Services. CO: 40% ST: 55% FED: 5%
Vendor: Edison Court, Inc. Contract ID: 0018132	Amendment	0.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period for Residential Placement Services. CO: 20% ST: 75% FED: 5%
Vendor: Brian's House, Inc. Contract ID: 0019026	Contract	0.00	01-01-2019 06-30-2020	This contract provides Residential Services for children. CO: 20% ST: 75% FED: 5%
Vendor: Avanco International, Inc. Contract ID: 0019028	Contract	135,566.93	07-01-2019 06-30-2020	This contract renews Application Services and Systems Related Support Services for the Child Accounting and Profile System (CAPS). CO: 35% ST: 51% FED: 14%
<u>Community Development</u>				
Vendor: Capacity For Change, LLC Contract ID: 0018743	Amendment	4,000.00	02-01-2019 01-31-2020	Amendment #1: This amendment extends the contract term for an additional one (1) month period and increases funding for the Coordinated Entry System Evaluation and Improvement Project in support of the Decade to Doorways Program. The cost associated with this amendment is funded by the Community Services Block Grant and the Genuardi Foundation. This supports Strategic Business Plan Homeless Shelter activity. CO: 45% ST: 0% FED: 55%
Vendor: Housing Partnership of Chester County Contract ID: 0019045	Contract	285,000.00	02-25-2019 06-30-2021	This contract provides funding for the 2019 Home Modification Program. The cost associated with this contract is funded by the Keystone Communities Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 100% FED: 0%
<u>DCIS</u>				
Vendor: Kronos, Inc. Contract ID: 0008513	Amendment	243,651.81	07-25-2019 OPEN ENDED	Amendment #6: This amendment extends the contract term for an additional one (1) year period for Workforce Central, Telestaff, Timeclock and Knowledge Pass subscriptions for the Kronos Timekeeping System. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>DCIS</u>				
Vendor: G.I. Forstater Contract ID: 0019050	Contract	90,230.00	07-25-2019 UNTIL COMPLETE	This contract provides for Courtroom and Hearing Room Audiovisual Design Services. This contract is a result of Request for Proposal #1809-02. CO: 100% ST: 0% FED: 0%
Vendor: Weidenhammer Systems Corp Contract ID: 0019058	Contract	0.00	07-25-2019 UNTIL COMPLETE	This contract provides Professional Computer Consulting, Engineering, Systems Integration, Software Development, Programming and Video Production Services. CO: 100% ST: 0% FED: 0%
<u>District Justice Admin</u>				
Vendor: Albrecht, Cathryn R. Contract ID: 0017155	Amendment	0.00	06-01-2016 05-31-2026	Amendment #1: This amendment clarifies language in the Lease Agreement for the Valley District Court #15-1-05. CO: 100% ST: 0% FED: 0%
Vendor: Walsh, Thomas J Contract ID: 0019034	Contract	0.00	07-25-2019 12-31-2021	This contract provides for Constable Services. Compensation will be in accordance with the Constable Handbook. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Advanced Treatment Systems Contract ID: 0018544	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment for Outpatient Services updates the Work Statement and adds additional billing codes. CO: 10% ST: 90% FED: 0%
Vendor: Gaudenzia, Inc. Contract ID: 0018569	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment for Outpatient Services updates the Work Statement language and adds additional billing codes. Other funding: DUI/ACT 198 = 4%. CO: 3% ST: 41% FED: 52%
Vendor: Mirmont Alcohol Rehabilitation Center Contract ID: 0018570	Amendment	-25,000.00	07-01-2019 06-30-2020	Amendment #2: This amendment for Outpatient Services reduces funding and adds additional billing codes. Other funding: DUI/ACT 198 = 12%. CO: 4% ST: 61% FED: 23%
Vendor: Chester County Intermediate Unit Contract ID: 0018576	Amendment	0.00	07-01-2019 06-30-2020	Amendment #2: This amendment for Outpatient Services updates the Work Statement and adds additional billing codes. CO: 4% ST: 32% FED: 64%
Vendor: Holcomb Associates, Inc. Contract ID: 0019011	Contract	135,040.00	07-01-2019 06-30-2020	This contract renews Prevention Services for alcohol, tobacco and other drugs. Other funding: DUI/Act 198 = 16%. CO: 1% ST: 30% FED: 53%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0019036	Contract	188,650.00	07-01-2019 06-30-2020	This contract renews Intervention and Warm Hand-off Services for overdose survivors and their families. Other funding: DUI/Act 198 = 35%. CO: 30% ST: 35% FED: 0%
Vendor: UHS Recovery Foundation, Inc. Contract ID: 0019012	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Detoxification Services and Case Management Screening and Assessment Services. Other funding: DUI/Act 198 = 22% . CO: 11% ST: 39% FED: 28%
Vendor: Bowling Green Brandywine Contract ID: 0019013	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Detoxification Services, Partial Hospitalization and Case Management Screening and Assessment Services. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Compass Mark Inc. Contract ID: 0019016	Contract	20,000.00	07-01-2019 06-30-2020	This contract provides training for Student Assistance and Prevention Services. Other funding: DUI/Act 198 = 32%. CO: 0% ST: 25% FED: 43%
Vendor: The Council of Southeast PA, Inc. Contract ID: 0019023	Contract	8,100.00	07-01-2019 06-30-2020	This contract renews funding for the Family Education Program. Other funding: DUI/Act 198 = 80%. CO: 0% ST: 20% FED: 0%
Vendor: Catholic Charities of the Diocese Contract ID: 0019024	Contract	0.00	07-01-2019 06-30-2021	This contract renews Halfway House Services for women. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Clem-Mar House, Inc. Contract ID: 0019025	Contract	0.00	07-01-2019 06-30-2021	This contract renews Halfway House Services for Non-Hospital treatment. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Penn Foundation, Inc. Contract ID: 0019027	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Detoxification Services. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Treatment Trends, Inc. Contract ID: 0019033	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation and Halfway House Services. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Libertae, Inc. Contract ID: 0019035	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation Services for women with children and Halfway House Services. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Colonial House, Inc. Contract ID: 0019037	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation Services. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Phoenixville Area Positive Alternatives Contract ID: 0019044	Contract	30,000.00	07-01-2019 06-30-2020	This contract renews funding for Prevention Services and Activities for the Phoenixville Communities That Care Program. CO: 0% ST: 33% FED: 67%
Vendor: Gateway Rehabilitation Center Contract ID: 0019046	Contract	0.00	07-01-2019 06-30-2021	This contract renews Non-Hospital Residential Rehabilitation, Detoxification and Halfway House Services. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: Comm. That Care of Greater Downingtown Contract ID: 0019047	Contract	30,000.00	07-01-2019 06-30-2020	This contract renews funding for Prevention Services and Activities for the Downingtown Communities That Care Program. CO: 0% ST: 33% FED: 67%
Vendor: HEAR Inc. Contract ID: 0019051	Contract	0.00	07-01-2019 06-30-2021	This contract renews Halfway House Services for adult men and women. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
<u>Facilities Management</u>				
Vendor: Colonial Parking of Philadelphia, Inc. Contract ID: 0014841	Amendment	0.00	04-01-2019 03-31-2020	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Management and Operating Services for the County owned parking garage at 220 West Market Street. CO: 100% ST: 0% FED: 0%
Vendor: Red Hawk Fire & Security LLC Contract ID: 0015647	Amendment	175,000.00	08-01-2019 07-31-2024	Amendment #1: This amendment extends the contract term for an additional five (5) year period for Preventive Maintenance and Inspection/Response Services for the Fire Alarm System at the Justice Center. CO: 100% ST: 0% FED: 0%
Vendor: CM3 Building Solutions Contract ID: 0017634	Amendment	100,500.00	06-04-2019 UNTIL COMPLETE	Amendment #1: This amendment provides for an upgrade to the Building Automation System at the Government Services Center required due to changes in programmable controllers and software incompatibilities. CO: 100% ST: 0% FED: 0%
Vendor: Floyd G. Hersh, Inc. Contract ID: 0018713	Amendment	1,455.00	07-25-2019 UNTIL COMPLETE	Amendment #1: This amendment increases funding for additional paving work as defined in Change Order #1 for the Schuylkill River Trail Gay Street Trail Crossing over Township Line Road per Bid #357808-11320E. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Sha-Nic, Inc. Contract ID: 0019061	Contract	13,804.00	07-26-2019 UNTIL COMPLETE	This contract provides Structural Repairs for the Prison Rental Property Building #6. CO: 0% ST: 100% FED: 0%
<u>Human Resources</u>				
Vendor: Turks Head Health Services, Inc Contract ID: 0019049	Contract	0.00	07-01-2019 OPEN ENDED	This contract provides Occupational and Pre-Employment Physical Examinations for various County Departments at the Occupational Health Center. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Oxford Area Neighborhood Contract ID: 0019029	Contract	0.00	07-01-2019 06-30-2021	This contract renews Routine and Supplemental Information and Referral Services for people requiring assistance in accessing health and human services. The cost associated with this contract is funded by the Human Services Block Grant. CO: 0% ST: 100% FED: 0%
Vendor: Access Services, Inc. Contract ID: 0019031	Contract	430,000.00	07-01-2019 06-30-2021	This contract renews funding for the Family Support Services Program. CO: 0% ST: 100% FED: 0%
Vendor: Community, Youth & Women's Alliance Contract ID: 0019032	Contract	679,440.00	07-01-2019 06-30-2021	This contract renews funding for the Family Center Program, offering parenting skills and education for families in the Coatesville area. CO: 0% ST: 60% FED: 40%
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0019053	Contract	711,700.00	07-01-2019 06-30-2021	This contract renews funding for the Family Center and Fatherhood Program offering parenting skills and education for families in Kennett Square and Oxford. CO: 0% ST: 60% FED: 40%
<u>MH/IDD</u>				
Vendor: Educational Based Service, Inc. Contract ID: 0018898	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention and Training Services to eligible children ages birth to three (3) years old in their natural environment and Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: No Boundaries Language & Interpreting Contract ID: 0018936	Contract	0.00	07-01-2019 06-30-2020	This contract renews Language Interpretation and Document Translation Services for Early Intervention non-English speaking families. CO: 10% ST: 90% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u> Vendor: Child Guidance Resource Centers Contract ID: 0018941	Contract	0.00	07-01-2019 06-30-2020	This contract renews Outpatient, Administrative Management, Blended Case Management, Administrative Management and Family Based Services to eligible children with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Lavery, Esq., Bruce W. Contract ID: 0018950	Contract	128,334.00	07-01-2019 06-30-2020	This contract renews Legal Services for the administration of Mental Health, Intellectual Disability and Early Intervention Programs. CO: 0% ST: 100% FED: 0%
Vendor: Vandagna, Roni and Brodie, Jennifer Contract ID: 0018955	Contract	0.00	07-01-2019 06-30-2020	This contract renews Supports Coordination Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Horizon House, Inc. Contract ID: 0018976	Contract	0.00	07-01-2019 06-30-2020	This contract renews Maximum Care Residential Services to individuals with mental illness, provides community support through programming at the Peer Support Center and provides Housing Supports. CO: 0% ST: 100% FED: 0%
Vendor: Mental Health Partnerships, Inc. Contract ID: 0018980	Contract	0.00	07-01-2019 06-30-2020	This contract renews Compeer Services which matches volunteers with an individual with mental illness in order to develop a friendship. CO: 0% ST: 100% FED: 0%
Vendor: Elwyn, Inc. Contract ID: 0018983	Contract	0.00	07-01-2019 06-30-2020	This contract renews Employment, Community Participation and Residential Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Ken-Crest Services, Inc. Contract ID: 0018987	Contract	0.00	07-01-2019 06-30-2020	This contract renews Residential, Supported Employment, Community Participation and Behavioral Support Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0018991	Contract	0.00	07-01-2019 06-30-2020	This contract renews In-Home and Community Supports and Companion Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0018993	Contract	0.00	07-01-2019 06-30-2020	This contract renews Emergency Crisis Intervention and Residential Services. CO: 0% ST: 100% FED: 0%
Vendor: Dalesio and Associates, Inc. Contract ID: 0019009	Contract	0.00	07-01-2019 06-30-2020	This contract renews Behavioral Consultation and Support Services for adults with mental illness. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 25-JUL-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: J. Cornack Therapy Group LLC Contract ID: 0019015	Contract	0.00	07-01-2019 06-30-2020	This contract renews Early Intervention Services to eligible children ages birth to three (3) years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: Stages Arts Initiative Contract ID: 0019019	Contract	0.00	07-01-2019 06-30-2020	This contract renews services to provide individuals in mental health recovery opportunities to explore, develop and enhance their creative expression through the arts. CO: 0% ST: 100% FED: 0%
Vendor: Carelink Community Support Service Contract ID: 0019022	Contract	0.00	07-01-2019 06-30-2020	This contract provides Supportive Living Services operating 24 hours per day, 7 days a week for individuals with severe mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Resources for Human Development, Inc. Contract ID: 0019038	Contract	0.00	07-01-2019 06-30-2020	This contract provides Supportive Living Services operating 24 hours per day, 7 days a week for individuals with severe mental illness. CO: 0% ST: 100% FED: 0%
<u>Planning Commission</u>				
Vendor: City of Coatesville Contract ID: 0019030	Contract	40,000.00	06-01-2019 11-30-2020	This contract provides for the Vision Partnership Program; Coatesville Economic Development Study. The total project cost is \$60,000.000. County funding is \$40,000.000 (66.67%). Other funding: The Region (City of Coatesville, South Coatesville Borough and Valley Township) \$20,000.00 (33.33%). CO: 66.67% ST: 0% FED: 0%
Vendor: East Marlborough Township Contract ID: 0019043	Contract	28,500.00	06-01-2019 05-31-2021	This contract provides for the Vision Partnership Program; East Marlborough Township - Open Space, Recreation and Environmental Resource Plan. The total project cost is \$49,984.00. County funding is \$28,500.00 (57.02%). Other funding: Municipality \$21,484.00 (42.98%). CO: 57.02% ST: 0% FED: 0%
<u>Youth Center</u>				
Vendor: Human Services, Inc. Contract ID: 0018550	Amendment	85,500.00	07-01-2019 06-30-2021	Amendment #1: This amendment extends the contract term for an additional two (2) year period at the existing annual rate for Psychiatric Consultation Services to individuals admitted to the Youth Center who are experiencing behavioral health difficulties and are recommended for Mental Health Services. CO: 45% ST: 50% FED: 5%

AGENDA ITEMS - GRANTS
July 25, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole, and Pretrial Services</u> Application - Renewal 001-221000-332225-12900000-2210002	\$ 538,673.00	07/01/2019 06/30/2020	Grant-In-Aid Continuing Program No New Positions - No County Match State Funding = \$538,673
<u>Community Development</u>			
PA Department of Human Services 116-480000-33X221-50100000-4900001-FY2019	\$ 2,158,560.00	07/01/2019 06/30/2020	Medical Assistance Transportation Program (MATP) Grant (FY 2019-2020) No New Positions - No County Match Federal Funding = \$1,079,280 State Funding = \$1,079,280 Total Funding = \$2,158,560
<u>Finance</u>			
PCoRP Application - New	\$ 13,804.00	06/01/2019 06/01/2020	PCoRP Loss Prevention Grant No New Positions - No County Match Other Funding = \$13,804
<u>Liquid Fuels</u>			
Pennsylvania Department of Transportation Contract / Amendment 301-310000-332108-00000000-3010001 FY2019	\$ 252,800.00 <i>Increase</i>	09/15/2015 Completion	Non-Federal Aid Bridge Project Supplement Reimbursement Bridge #175 Creek Road over Picking Creek Schuylkill Township No New Positions State Funding = \$552,800 County Match = \$138,200 Total Funding = \$691,000 Resolution # 28-19
<u>Mental Health/Intellectual and Developmental Disabilities</u>			
Office of Child Development and Early Learning Contract / Award - Renewal 141-450041-332221-55500900-4511001-FY 2019	\$ 15,000.00	07/01/2019 06/30/2020	Early Intervention Evidenced Based Implementation Grants No New Positions - No County Match State Funding = \$15,000

AGENDA ITEMS - GRANTS
July 25, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Planning</u>			
Delaware Valley Regional Planning Commission Contract / Award - Renewal 001-085100-331200-10900000-0851017-FY 2018	\$ 59,729.00	07/01/2019 06/30/2020	Transit Support Program No New Positions Federal Funding = \$46,069 County in-Kind = \$13,660 Total Funding = \$59,729
Delaware Valley Regional Planning Commission Contract / Award - Renewal 001-085100-331200-10700000-0851017-FY2019	\$ 152,000.00	07/01/2019 06/30/2020	Supportive Regional Highway Planning Program (SRHPP) No New Positions Federal Funding = \$121,600 County in-Kind = \$30,400 Total Funding = \$ 152,000
Delaware Valley Regional Planning Commission Contract / Award - Renewal 001-085100-331200-98600565-0851016	\$ 27,000.00	07/01/2019 06/30/2020	Region-Wide Transportation GIS No New Positions - No County Match Federal Funding = \$27,000
<u>Public Health</u>			
Pennsylvania Department of Human Services Contract / Award - Renewal 001-478000-332221-15400500-4780003-FY2018	\$ 403,138.00	07/01/2019 06/30/2020	Nurse-Family Program - Office of Child Development and Early Learning No New Positions - No County Match State Funding = \$ 403,138
The United Way of Chester County Contract / Award - Renewal 001-478000-367200-15400500-4780003-FY2018	\$ 10,000.00	07/01/2019 06/30/2020	The United Way of Chester County No New Positions - No County Match Other Funding - United Way of Chester County = \$10,000
Pennsylvania Department of Human Services Contract / Award - Renewal 001-478000-332221-15400501-4780003-FY2018	\$ 572,786.00	07/01/2019 06/30/2020	Nurse Family Partnership Program - Maternal, Infant and Early Childhood Home Visiting No New Positions - No County Match Federal Funding = \$572,786
Pennsylvania Department of Health/Centers for Disease Control and Prevention Contract / Award - Renewal 001-478000-331207-16100000-4780006-FY2018	\$ 439,198.00	07/01/2019 06/30/2020	Public Health Emergency Preparedness Grant 2019-2020 1 New Full Time Position - No County Match Federal Funding = \$439,198

AGENDA ITEMS - GRANTS
July 25, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
PA Department of Health Contract / Award - Renewal 001-478000-331207-15300000-4780003-FY2018	\$ 398,550.00	07/01/2019 06/30/2020	Immunization Action Plan Grant No New Positions - No County Match Federal Funding = \$398,550
PA Department of Health Contract / Award - Amendment 001-478000-331207-15200000-4780003-FY2018	\$ 70,300.50 <i>Increase</i>	07/01/2018 06/30/2021	Title V 2018-2021 No New Positions - No County Match Federal Funding = \$801,563

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Hires and Rehires

1. Employee : Anderson,Rahkeya Z
 Department : 461210 - Pocopson Nursing Care
 Job : 351420 - Nurse Aide
 Salary Grade :
 Compensation : \$ 15.67(H)
 Effective Date : 07/29/2019

2. Employee : Asparagus,Aja M
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048460 - EI Service Coordinator
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 07/29/2019

3. Employee : Bardarik,Samantha E
 Department : 589100 - Chester County Library
 Job : 030150 - Librarian III
 Salary Grade : E03
 Compensation : \$ 43,834.70(A)
 Effective Date : 07/29/2019

4. Employee : Cotten,Corey M
 Department : 461210 - Pocopson Nursing Care
 Job : 040262 - LPN
 Salary Grade : N08
 Compensation : \$ 47,650.72(A)
 Effective Date : 07/29/2019

5. Employee : Dro,Samu L
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 30,570.15(A)
 Effective Date : 07/29/2019

6. Employee : Duran,Carmon M
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 08/05/2019

7. Employee : Fromnick,Stephen M
 Department : 075100 - Facilities Management - Admin
 Job : 801068 - Temporary Administrator
 Salary Grade :
 Compensation : \$ 70.98(H)
 Effective Date : 08/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Hires and Rehires

8. Employee : Greer, Heather Lynn
 Department : 588500 - Parks Springton Manor
 Job : 808500 - Maintenance Worker
 Salary Grade :
 Compensation : \$ 18.53(H)
 Effective Date : 07/29/2019
9. Employee : Harrison, Edward B
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 08/05/2019
10. Employee : Henry, Robert
 Department : 491100 - Dept of Community Development
 Job : 020398 - Homeless Planning Administratr
 Salary Grade : E05
 Compensation : \$ 55,000.00(A)
 Effective Date : 08/05/2019
11. Employee : Hope, Chardonnay Alexis
 Department : 453205 - Chester County Youth Center
 Job : 806210 - Youth Center Officer
 Salary Grade :
 Compensation : \$ 16.00(H)
 Effective Date : 07/29/2019
12. Employee : Hunter, Debra A
 Department : 133000 - Sheriff
 Job : 041120 - SSS III
 Salary Grade : N02
 Compensation : \$ 28,532.14(A)
 Effective Date : 08/05/2019
13. Employee : Hutter, George W
 Department : 120000 - Court Administration
 Job : 803710 - Tipstaff
 Salary Grade :
 Compensation : \$ 10.12(H)
 Effective Date : 07/29/2019
14. Employee : Kissinger, Austin Jarrett
 Department : 588500 - Parks Springton Manor
 Job : 808500 - Maintenance Worker
 Salary Grade :
 Compensation : \$ 18.53(H)
 Effective Date : 07/29/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Hires and Rehires

15. Employee : Lee, Whitney A
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 30,570.15(A)
 Effective Date : 07/29/2019
16. Employee : Lennon, Patricia L
 Department : 461210 - Pocopson Nursing Care
 Job : 030061 - Shift Supervising Nrse
 Salary Grade : E06
 Compensation : \$ 67,000.00(A)
 Effective Date : 07/29/2019
17. Employee : Magliano, Joseph
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 08/05/2019
18. Employee : Marenco, Nicole
 Department : 065000 - Public Defender
 Job : 040780 - SSS IV
 Salary Grade : N03
 Compensation : \$ 30,683.38(A)
 Effective Date : 07/29/2019
19. Employee : Mithal, Eric
 Department : 478120 - Population Health
 Job : 020441 - PH Emerg Preparedness Planner
 Salary Grade : N08
 Compensation : \$ 43,039.36(A)
 Effective Date : 08/19/2019
20. Employee : Mulcahy, Elyssa A
 Department : 589000 - Libraries P/T
 Job : 605190 - Librarian
 Salary Grade :
 Compensation : \$ 18.00(H)
 Effective Date : 07/29/2019
21. Employee : O'Donnell, Elen
 Department : 129000 - District Attorney
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 23.44(H)
 Effective Date : 08/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Hires and Rehires

22. Employee : Ortiz, Jasmine
 Department : 222000 - Juvenile Probation
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 18.53(H)
 Effective Date : 08/05/2019
23. Employee : Parker, Camirah S
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 08/05/2019
24. Employee : Parker, Dacquisha M
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 30,570.15(A)
 Effective Date : 07/29/2019
25. Employee : Perry, Jolisa M
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 30,570.15(A)
 Effective Date : 07/29/2019
26. Employee : Pettit, Taylor
 Department : 011000 - Commissioners
 Job : 020613 - Executive Assistant
 Salary Grade : E02
 Compensation : \$ 40,096.42(A)
 Effective Date : 08/05/2019
27. Employee : Roe, Eric M
 Department : 011000 - Commissioners
 Job : 030543 - Administrative Analyst
 Salary Grade : E03
 Compensation : \$ 53,543.62(A)
 Effective Date : 07/22/2019
28. Employee : Santucci, Valerie M
 Department : 461210 - Pocopson Nursing Care
 Job : 350260 - LPN
 Salary Grade :
 Compensation : \$ 23.64(H)
 Effective Date : 07/29/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019Hires and Rehires

29. Employee : Slater, Robyn E
Department : 478120 - Population Health
Job : 020441 - PH Emerg Preparedness Planner
Salary Grade : N08
Compensation : \$ 43,039.36(A)
Effective Date : 07/29/2019
30. Employee : Taylor, Lonnie T
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : C01
Compensation : \$ 40,955.20(A)
Effective Date : 08/05/2019
31. Employee : Torres, Lina
Department : 222000 - Juvenile Probation
Job : 048780 - Probation Officer I - JP
Salary Grade : U04
Compensation : \$ 39,197.00(A)
Effective Date : 08/12/2019
32. Employee : Traore, Fatoumata
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 30,570.15(A)
Effective Date : 07/29/2019
33. Employee : Vollrath, Kristin
Department : 065000 - Public Defender
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,532.14(A)
Effective Date : 07/08/2019
34. Employee : Watson, Tyeisha
Department : 222000 - Juvenile Probation
Job : 048780 - Probation Officer I - JP
Salary Grade : U04
Compensation : \$ 39,197.00(A)
Effective Date : 07/29/2019
35. Employee : Williams, Sandra W
Department : 131000 - Prothonotary
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,532.14(A)
Effective Date : 08/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Promotions

36.	Employee	:	Barnes,Avery Tyler		
			<u>Proposed</u>		<u>Current</u>
	Department	:	222000	- Juvenile Probation	453205
	Job	:	048780	- Probation Officer I - JP	040650
	Salary Grade	:	U04		N04
	Compensation	:	\$ 41,584.00(A)		\$ 40,093.02(A)
	Effective Date	:	08/03/2019		03/30/2019
37.	Employee	:	Byers,Kimberly A		
			<u>Proposed</u>		<u>Current</u>
	Department	:	221000	- Adult Probation	221000
	Job	:	030493	- Collection Officer	040783
	Salary Grade	:	U02		N03
	Compensation	:	\$ 37,952.00(A)		\$ 36,118.72(A)
	Effective Date	:	08/03/2019		03/30/2019
38.	Employee	:	Crampton,Danielle Rashae		
			<u>Proposed</u>		<u>Current</u>
	Department	:	222000	- Juvenile Probation	222000
	Job	:	048540	- Probation Officer II	048780
	Salary Grade	:	U06		U04
	Compensation	:	\$ 41,584.00(A)		\$ 40,373.00(A)
	Effective Date	:	08/03/2019		12/22/2018
39.	Employee	:	Hurst,Caitlin L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	124401	- Dist Court 15-4-01 Paoli	124306
	Job	:	040097	- Clerical Supervisor I	040590
	Salary Grade	:	N08		N04
	Compensation	:	\$ 43,039.36(A)		\$ 35,081.40(A)
	Effective Date	:	08/17/2019		03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Promotions

40.	Employee	:	Laskowsky Jr, Joseph J		
			Proposed	Current	
			-----	-----	
	Department	:	210000 - Chester County Prison	210000	
	Job	:	040560 - Prison Supervisor I	040920	
	Salary Grade	:	C02	C01	
	Compensation	:	\$ 44,479.37(A)	\$ 43,183.86(A)	
	Effective Date	:	08/03/2019	06/22/2019	
41.	Employee	:	Mattox-Baldini, Faith Ann Victorine		
			Proposed	Current	
			-----	-----	
	Department	:	129000 - District Attorney	129000	
	Job	:	030081 - Attorney II	030423	
	Salary Grade	:	L02	L01	
	Compensation	:	\$ 58,911.84(A)	\$ 50,707.12(A)	
	Effective Date	:	09/14/2019	03/30/2019	
42.	Employee	:	Prescott, Lauren B		
			Proposed	Current	
			-----	-----	
	Department	:	015000 - Procurement & General Services	015000	
	Job	:	030627 - Buyer II	041532	
	Salary Grade	:	E04	N03	
	Compensation	:	\$ 47,795.02(A)	\$ 32,466.40(A)	
	Effective Date	:	08/03/2019	03/30/2019	

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019End of Employment

43. Employee : Allen,Cynthia W
Department : 460100 - Pocopson Home Admin
Job : 351540 - Swtchbd/Mailrm Clk
Effective Date : 07/06/2019
44. Employee : Anastasi,Richard N
Department : 090100 - Dept of Computing Info Service
Job : 040166 - Service Desk Analyst I
Effective Date : 08/24/2019
45. Employee : Bamba,Kenza
Department : 126000 - Clerk of Courts
Job : 803760 - Court Clerk
Effective Date : 07/20/2019
46. Employee : Bell,Faith I
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 07/08/2019
47. Employee : Birdsong,Diana C
Department : 055000 - Controller
Job : 040453 - Payroll Coordinator I
Effective Date : 07/27/2019
48. Employee : Brown,Erin Alise
Department : 478120 - Population Health
Job : 040488 - Public Health Planner
Effective Date : 07/27/2019
49. Employee : Burns,Tia N
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 06/24/2019
50. Employee : Capobianco,Christopher D
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 07/14/2019
51. Employee : Chilson,Clay A
Department : 589100 - Chester County Library
Job : 041740 - Bldg Maintenance Wrkr
Effective Date : 06/24/2019
52. Employee : Chmelewski,Nicholas M
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Effective Date : 07/09/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019End of Employment

53. Employee : Corey, Rachel A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 06/27/2019
54. Employee : Cruz, Jessica M
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Effective Date : 07/03/2019
55. Employee : Farrell, Wendy
Department : 589100 - Chester County Library
Job : 041319 - Library Assist II
Effective Date : 08/17/2019
56. Employee : Galloway, Katherine
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 040097 - Clerical Supervisor I
Effective Date : 08/27/2019
57. Employee : Green, Geraldine D
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Effective Date : 04/10/2019
58. Employee : Hubbard, Carla M
Department : 461210 - Pocopson Nursing Care
Job : 350260 - LPN
Effective Date : 06/24/2019
59. Employee : Iannetta, Rocco
Department : 221000 - Adult Probation
Job : 030493 - Collection Officer
Effective Date : 07/04/2019
60. Employee : Jacobs, Tanner K
Department : 129000 - District Attorney
Job : 030081 - Attorney II
Effective Date : 09/07/2019
61. Employee : Jerscheid, Timothy S
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 07/09/2019
62. Employee : Kavanagh, Thaddeus P
Department : 251400 - Emerg Svcs - HAZMAT Admin
Job : 241345 - Hazmat Responder
Effective Date : 07/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019End of Employment

63. Employee : Kinney,Ashley M
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 801060 - General Clerk
Effective Date : 06/29/2019
64. Employee : Leddy,Donna M
Department : 603000 - Chester Cty Conservation Dist
Job : 801060 - General Clerk
Effective Date : 08/10/2019
65. Employee : Lenzi,Patrick N
Department : 120000 - Court Administration
Job : 020346 - Court IT Administrator
Effective Date : 07/20/2019
66. Employee : LoGiurato,Lisa A
Department : 035100 - Assessment
Job : 040610 - Real Estate Appraiser II
Effective Date : 06/24/2019
67. Employee : Macdonald,Mercedes Cassese
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Effective Date : 08/21/2019
68. Employee : Marshall,Cheryl L
Department : 589100 - Chester County Library
Job : 041290 - Account Clerk I
Effective Date : 07/12/2019
69. Employee : Morris,Manuel J
Department : 133000 - Sheriff
Job : 041380 - Security Operator
Effective Date : 07/12/2019
70. Employee : Naser,Lori A
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 08/01/2019
71. Employee : Nickson,Amanda L
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 06/02/2019
72. Employee : Perez-Hernandez,Jessica A
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 07/06/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019End of Employment

73. Employee : Poe, Mary J
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Effective Date : 07/27/2019
74. Employee : Rosa, Thomas
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 07/20/2019
75. Employee : Rupsis, Mark J
Department : 011000 - Commissioners
Job : 988109 - Commissioners' Advisor
Effective Date : 07/01/2019
76. Employee : Rusnak, Christopher J
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Effective Date : 06/27/2019
77. Employee : Smith, Ade
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 07/02/2019
78. Employee : Snelson, Katelyn N
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 07/29/2019
79. Employee : Westfall, Andrew J
Department : 478310 - Environmental Health Protection
Job : 040061 - Env Health Specialist
Effective Date : 07/26/2019
80. Employee : Woodard, Shantell D
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 06/24/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 07/25/2019

Retirements

- 81. Employee : Baldwin, John S
Department : 075200 - Facilities Management - GSC
Job : 040578 - Maintenance Technician III
Effective Date : 10/05/2019

- 82. Employee : Felizardo, Josephine M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 08/02/2019

- 83. Employee : Quill, Dennis W
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 07/12/2019

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, July 25, 2019

1. Budget Change 12-19
2. Vouchers as submitted by the Controller

Amendment
Budget Changes
BC - 12
July 25, 2019

Date	DepartmentName	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
25-Jul-2019	Planning	001	085100	333299	98600567	0851014		\$ 2,500.00	Local-Operating	Net Change +\$2,500
	Planning	001	085100	420000	98600567	0851014		\$ 2,500.00	Materials and Services	
To adjust budget for the 2020 Census Greater Phoenixville Area Public Outreach.										
25-Jul-2019	Public Health	001	478000	331207	15200000	4780003	FY2018	\$ 70,301.00	Federal-Health	Net Change +70,301
	Public Health	001	478210	420000	15200000	4780003	FY2018	\$ 23,928.00	Materials & Services	
	Non-Departmental	001	902100	499999	00000000	9021001		\$ 46,373.00	Unappropriated	
To increase budget for the Title V Maternal Child Health grant with funds from PA Dept of Health.										
25-Jul-2019	DomesticRelations	101	135000	369000	00000000	1350001		\$ 3,406.00	Other Misc Revenue	Net Change +\$3,406
	DomesticRelations	101	135000	420000	00000000	1350001		\$ 3,406.00	Materials and Services	
To record gains from sale of vehicle.										
25-Jul-2019	Library	124	589100	300000	00000000	5890001		\$ 15,000.00	Revenues & Other Fin Sources	Net Change +\$15,000
	Library	124	589100	431700	21000013	5890001		\$ 3,000.00	Other Professional Services	
	Library	124	589100	431700	21000013	5890002		\$ 3,000.00	Other Professional Services	
	Library	124	589100	431700	21000013	5890003		\$ 3,000.00	Other Professional Services	
	Library	124	589100	431700	21000013	5890004		\$ 3,000.00	Other Professional Services	
	Library	124	589100	431700	21000013	5890005		\$ 3,000.00	Other Professional Services	
To budget front parking lot redesign plan costs.										
25-Jul-2019	Aging	143	450043	390140	61000000	4513001	FY2018	\$ 126,982.00	Transfer from Human Services	Net Change +\$126,982
	Aging	143	455119	439740	60100001	4513001	FY2018	\$ 18,750.00	Provider Services	
	Aging	143	452143	439740	60100001	4513001	FY2018	\$ 26,250.00	Provider Services	
	Aging	143	452101	439740	60100001	4513001	FY2018	\$ 7,500.00	Provider Services	
	Aging	143	452153	439740	60100001	4513001	FY2018	\$ 22,500.00	Provider Services	
	Aging	143	453111	411120	60100011	4513001	FY2018	\$ 40,000.00	Regular Salaries	
	Aging	143	453111	412001	60100011	4513001	FY2018	\$ 10,000.00	FICA	
	Aging	143	453111	412200	60100011	4513001	FY2018	\$ 1,982.00	County Retirement	
To recognize increased funding from the Human Services Block Grant to Aging										
25-Jul-2019	Drug and Alcohol	144	450044	360000	65505000	4514001	FY2019	\$ 50,000.00	Miscellaneous Revenue	Net Change +\$50,000
	Drug and Alcohol	144	454224	439740	65505000	4514001	FY2019	\$ 50,000.00	Provider Services	
To recognize increased funding from the Chester County Community Foundation Charitable Fund [Color Run Fund] to be used for the Community Outreach Prevention Education (Cope) Program.										
25-Jul-2019	Capital Reserve Fund	301	131000	431700	80720035	3010001		\$ 14,320.00	Other Professional Services	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		\$ (14,320.00)	Unappropriated	
To carry forward funding for Digital Imaging Services project.										

Amendment
Budget Changes
BC - 12
July 25, 2019

Date	DepartmentName	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
25-Jul-2019	Capital Reserve Fund	301	133000	431700	80720036	3010001		\$ 32,970.00	Other Professional Services	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		\$ (32,970.00)	Unappropriated	
To carry forward funding for Telestaff Enterprise Scheduling to the Kronos timekeeping system for the Sheriff's Office.										
25-Jul-2019	Capital Reserve Fund	301	000000	499999	00000000	3010001		\$ 47,188.00	Unappropriated	No Net Change
	Capital Reserve Fund	301	015000	475700	00000000	3010001		\$ (47,188.00)	Operating Equipment	
To align budget with anticipated expenditures.										
25-Jul-2019	Capital Reserve Fund	301	000000	499999	00000000	3010001		\$ 20,000.00	Unappropriated	No Net Change
	Capital Reserve Fund	301	210000	475400	80200100	3010001		\$ (20,000.00)	Computer Hardware/Software	
To align budget with anticipated expenditures for the Jail Management Software System project.										
25-Jul-2019	Capital Improvement Fund	357	210000	438200	80101242	3570001		\$ 1,728.00	Equipment Rentals	No Net Change
	Capital Improvement Fund	357	210000	471500	80101239	3570001		\$ (1,728.00)	Building Improvements	
To allocate funds for rental of cold storage equipment during Prison kitchen floor renovations.										
25-Jul-2019	Capital Improvement Fund	357	210000	471500	80101243	3570001		\$ 5,650.00	Building Improvements	No Net Change
	Capital Improvement Fund	357	210000	471500	80101238	3570001		\$ 2,100.00	Building Improvements	
	Capital Improvement Fund	357	210000	471500	80101239	3570001		\$ (7,750.00)	Building Improvements	
To revise allocations to Prison floor renovations projects based on quotes.										